

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES
PUBLIC MEETING**

DATE: April 11, 2017 TIME: 7:00 p.m.
PLACE: Sourdough Fire Station, 4541 S. 3rd.
BY: Hyalite Rural Fire District Board of Trustees.

Meeting Called to Order and a reminder to the public that the meeting was being recorded. Copies of the meeting recording can be picked up at the Sourdough Station located at 4541 S. 3rd Bozeman, MT 59715. Please bring your own device for saving.

TRUSTEE IN ATTENDANCE:

Dave Kraft, Chairman
Chuck Wyman, Treasurer
Chuck Tate, Secretary
Pete Geddes, Trustee

STAFF IN ATTENDANCE:

Jason Revisky, Fire Chief
Brian Nickolay, Assistant Fire Chief
Rebeka Godfrey, Administrative Assistant/Bookkeeper

PUBLIC IN ATTENDANCE:

Sandy Taylor
Billie Thomas
Larry Thomas
Bob Ogren
Steve White
Sydni Tangaro

PUBLIC COMMENT:

(00:00:18)-Bob Ogren read a document in regards to the Use of Meeting Recordings as Official Minutes. The document is attached for public review.

(00:03:55)-Steve White provided copies for example on how minutes are recoded at the Gallatin County Planning Board Meeting. The two (2) documents are attached for public review.

(00:12:50)-Sandy Taylor wanted to inform the board of a mistake on the website in regards to the notice of the meeting. It was checked and confirmed that the date was correct. She also requested a Balance Sheet be included in the board packets.

CONSENT AGENDA

(00:15:00)-Motion to Approve the Consent Agenda was made by Trustee Geddes, Seconded by Treasurer Wyman. Vote was 4-0. Unanimous Approval

REGULAR AGENDA

1. **(00:15:24)-Discussion and Decision on 2015 and 2016 Audits of the Rae Fire Service Area and the Sourdough Rural Fire District**
 - a. **(00:15:34)** Presentation was made by Sydni Tangaro of Holmes and Turner. She made a recommendation to create and maintain a Document Retention Policy.
 - b. **(00:36:08)** Motion was made by Treasurer Wyman "I would move that the draft audit report from Holmes and Turner regarding Rae and Sourdough Service and Districts, respectively, for 2014 and 2015 be accepted.
 - c. **(00:36:30)** Amended motion was made by Treasurer Wyman to correct the FY to 2015 and 2016
 - d. **(00:36:42)** The amended motion was seconded by Secretary Tate
 - e. **(00:36:45)** Vote 4-0 Unanimous Approval
2. **(00:37:18) Discussion and Decision on Trustee Travel and Training Policy**
 - a. Discussion was made. Trustee Geddes will use the Trustee Discussion and Public Comment to amend the Policy and present for discussion and possible decision at the next meeting
 - b. Public Comment to include suggestions to the policy was made by Steve White, Bob Ogren and Sandy Taylor
 - c. It was unanimously agreed by the board and the public that training and trustee activities was a valuable expenditure.
3. **(01:36:34) Chief Revisky Report**
4. **(01:39:00) Trustee's activities**
5. **Announcements**
 - a. The next meeting will include Discussion and Decision on the FY 2018 Hyalite Rural Fire District Budget, The Trustee Travel and Training Policy and anything written in the By-Laws for the May meeting(s)
 - b. The next meeting will be on May 16, 2017

The decision was made on November 22, 2016 to use the meeting audio recording as official minutes. While this is a good method of helping to provide a full record of the meeting, there are some difficulties which need attention.

I have listened to these meeting recordings and find that speakers are not identified, and the present recording system is not clear enough to understand speakers that are not immediately adjacent to the recorder.

This new method of obtaining minutes makes it extremely difficult for Hyalite taxpayers that do not have computers. It is also an additional hardship for those with computers to have to come to the Sourdough Station to obtain a recording.

This new method of recording official minutes has been discussed with several Hyalite taxpayers. Here are comments from two taxpayers:

Quote 1

"Video recording AND Full written minutes, both made available on the website. Audio or video should not substitute for written. Full written is most convenient for residents, plus is best format to retain for the permanent records and legal purposes"

Quote 2

"I see two big items the board needs to improve on. Their packets need to contain all of the information that is provided to the board members AND they need to work on more accurately reflecting what was discussed at the meetings. The audio recordings are a great addition."

On behalf of the membership of Hyalite Rural Fire District I ask the board to:

1. Obtain and use higher quality recording and microphone equipment such that all voices are easily heard.
2. Insure that all speakers, including board members, and staff, identify themselves.
3. Formulate a policy that clearly defines how these official recordings will be archived, including storage at an off-site location.
4. Timely produce a typed transcription of the recording. This transcription must also identify speakers.
5. Place both the audio recording and the written transcription on the HRFD web site.

Thank you.



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- 06:41:38 PM (00:41:20) Board Discussion with applicant's representative.
06:43:12 PM (00:42:54) **Public Testimony** - None.
06:43:24 PM (00:43:06) **Applicant Rebuttal** - None.
06:43:43 PM (00:43:25) Board Discussion with Staff.
06:46:28 PM (00:46:10) **Board Discussion and Decision.**
06:46:42 PM (00:46:24) **Motion made by Vice Chair Davis:** "Having reviewed and considered the application materials, staff report, and public comment, in accordance with the requirements of Section 76-2-203 Montana Code Annotated and the Gallatin County/Bozeman Area Zoning Regulation, Gallatin County/Bozeman Area Plan and Future Land Use Map, I move to recommend approval of the requested zone map amendment for Jack Ziegler, with approval subject to all laws and regulations."
06:47:12 PM (00:46:54) **Motion Seconded by Doug East:** "I'll Second that."
06:52:01 PM (00:51:43) Findings.
06:54:12 PM (00:53:54) **Vote:** 4-0. Unanimous Approval.
Vice Chair - Heather Davis: Motion
Board Member - Doug East: 2nd
Board Member - Doug East: Approve
Board Member - Loren Blanksma: Approve
President - Randy Visser: Approve
Vice Chair - Heather Davis: Approve
06:54:37 PM (00:54:19) **Motion made by Doug East:** "I move to authorize the President of the Planning Board to sign and issue written Findings of Fact, Conclusions of Law, and Recommendations that incorporate all of the findings and conclusions entered into the record in this matter."
06:54:52 PM (00:54:34) **Motion Seconded by Vice Chair Davis:** "Second."
06:54:54 PM (00:54:36) **Vote:** 4-0. Unanimous Approval.
Board Member - Doug East: Motion
Vice Chair - Heather Davis: 2nd
Board Member - Doug East: Approve
Board Member - Loren Blanksma: Approve
President - Randy Visser: Approve
Vice Chair - Heather Davis: Approve
06:55:14 PM (00:54:56) **b) Village at Amsterdam Major Subdivision Preliminary Plat**
06:55:23 PM (00:55:05) **Staff Presentation-** Chris Scott
07:12:00 PM (01:11:42) Board Discussion with Staff.
07:28:49 PM (01:28:31) **Applicant Presentation-** Erik Garberg, CTA.
07:32:31 PM (01:32:13) Board Discussion with applicant, Eric Garberg.
07:46:02 PM (01:45:44) Board question with Zack Graham of CTA.
07:46:18 PM (01:46:00) Board Discussion with Eric Garberg resumes.
07:46:48 PM (01:46:30) **Public Testimony.**
07:47:01 PM (01:46:43) **Public Testimony** - Tim VanDam.
07:51:40 PM (01:51:22) **Applicant Rebuttal-** Erik Garberg, CTA.
07:52:21 PM (01:52:03) Board Discussion with Eric Garberg.
07:54:51 PM (01:54:33) **Board Discussion and Decision.**
07:55:46 PM (01:55:28) **Motion made by Vice Chair Davis:** "Having reviewed and considered the application materials, the staff report, and public comment, in accordance with the requirements of Section 76-3-608 Montana Code Annotated of the Montana Subdivision and Platting Act, and compliance with the Amsterdam/Churchill Community Plan, and the Gallatin County Subdivision Regulations, I move to recommend approval of the requested subdivision application, subject to conditions of approval outlined in the staff report."
07:56:28 PM (01:56:10) **Motion Seconded by Doug East:** "I'll Second."
07:59:43 PM (01:59:25) Revise Condition #10 to include fire protection systems as an added maintenance.
08:01:38 PM (02:01:20) Board Discussion with applicant and staff, concerning dedication and ownership of common areas.
08:09:29 PM (02:09:11) Modify Condition #39 to provide for pedestrian facilities and future trails connecting to adjacent properties.



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Board Member - Doug East: Motion
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- 08:16:11 PM (02:15:53) **Motion Amended by Vice Chair Davis:** "I would like to amend my motion to include the changes to the conditions, as outlined by Randy."
- 08:16:24 PM (02:16:06) **Amended Motion Seconded by Doug East:** "I Second the Second."
- 08:16:28 PM (02:16:10) **Vote:** 4-0. Unanimous Approval to amend original motion and to include the revised conditions.
Vice Chair - Heather Davis: Motion
Board Member - Doug East: 2nd
Board Member - Doug East: Approve
Board Member - Loren Blanksma: Approve
President - Randy Visser: Approve
Vice Chair - Heather Davis: Approve
- 08:16:46 PM (02:16:28) Findings.
- 08:20:03 PM (02:19:45) **Vote:** 4-0. Unanimous Approval.
Vice Chair - Heather Davis: Motion
Board Member - Doug East: 2nd
Board Member - Doug East: Approve
Board Member - Loren Blanksma: Approve
President - Randy Visser: Approve
Vice Chair - Heather Davis: Approve
- 08:20:48 PM (02:20:30) **Motion made by Vice Chair Davis:** "I move to authorize the President of the Planning Board to sign and issue written Findings of Fact, Conclusions of Law, and Recommendations that incorporate all of the findings and conclusions entered into the record in this matter."
- 08:20:59 PM (02:20:41) **Motion Seconded by Doug East:** "Second".
- 08:21:01 PM (02:20:43) **Vote:** 4-0. Unanimous Approval.
Vice Chair - Heather Davis: Motion
Board Member - Doug East: 2nd
Board Member - Doug East: Approve
Board Member - Loren Blanksma: Approve
President - Randy Visser: Approve
Vice Chair - Heather Davis: Approve
- 08:21:08 PM (02:20:50) Staff notes that the County Commission will hear this agenda item on February 7th at 9AM.
- 08:21:21 PM (02:21:03) **8. Other Business.**
- 08:21:22 PM (02:21:04) Next agenda - no items scheduled at present.
- 08:21:56 PM (02:21:38) Meeting Adjourned.

***Please note that these minutes are not approved. They will be reviewed and voted on for approval at the next Planning Board meeting, scheduled for April 11, 2017.**