

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES PUBLIC MEETING**

DATE: SEPTEMBER 18, 2018 TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd.

BY: Hyalite Rural Fire District Board of Trustees

**CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT
REMINDER TO PUBLIC THAT MEETINGS ARE BEING RECORDED**

PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA

HYALITE CONSENT AGENDA

1. Approval of Financial Report
2. Approval of Warrants
3. Approval of August 14, 2018 Meeting Synopsis (submitted to County)

REGULAR AGENDA

1. Discussion – Status Report on Inventory and Update of Board Policies and Operating Policies
2. Discussion – Financial Dashboard
3. Discussion and Decision – Change to Section 5.3 of the Bylaws
4. Discussion and Decision – Fiscal Year 2019 Final Budget
5. Discussion and Decision – Extension of agreement between Hyalite Fire District and Gallatin County for a temporary duty assignment within the 911 Dispatch Center
6. Fire Chief Report
7. Trustees' Activities
8. Announcements

ADJOURNMENT

WORKING SESSION

Devoted to continuing discussion and development of HRFD organization goals. No decisions will be made. The board will be happy to answer questions upon the completion of the work session.

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, The Cottonwood Fire Station and posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

Consent Agenda

Hyalite Rural Fire District
Balance Sheet
As of August 31, 2018

	Aug 31, 18
ASSETS	
Current Assets	
Checking/Savings	1,697,264.61
Accounts Receivable	3,312.04
Other Current Assets	54,080.99
Total Current Assets	1,754,657.64
Fixed Assets	
180000 · Capital Assets	
181000 · Land	361,201.00
182000 · Buildings & Improvements	3,951,562.68
186000 · Machinery & Equipment	2,449,822.97
186100 · Accumulated Depreciation	-2,367,677.09
Total 180000 · Capital Assets	4,394,909.56
Total Fixed Assets	4,394,909.56
TOTAL ASSETS	6,149,567.20
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	23,358.19
Credit Cards	3,665.95
Other Current Liabilities	169,824.69
Total Current Liabilities	196,848.83
Long Term Liabilities	2,078,841.06
Total Liabilities	2,275,689.89
Equity	
241000 · Unrestricted Fund Balance	941,350.08
241001 · General fixed asset acct group	4,394,909.56
241002 · General LT debt account group	-2,253,841.06
241100 · Reserved Fund Balance	
241101 · Restricted for Debt Service	112,075.35
241102 · Reserved for Capital Reserve	
241103 · Capital improvements	175,388.00
241104 · Capital replacement	597,972.78
Total 241102 · Reserved for Capital Reserve	773,360.78
Total 241100 · Reserved Fund Balance	885,436.13
Net Income	-93,977.40
Total Equity	3,873,877.31
TOTAL LIABILITIES & EQUITY	6,149,567.20

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Accrual Basis

Hyalite Rural Fire District

Profit & Loss

July through August 2018

	Jul - Aug 18
Ordinary Income/Expense	
Income	
310000 · Taxes	-257.11
360000 · Miscellaneous Revenues	913.79
370000 · Investment Earnings	1,583.93
Total Income	2,240.61
Gross Profit	2,240.61
Expense	
420000 · Public Safety Expenses	1,404.60
420100 · Personnel Services	54,984.84
420200 · Supplies	1,415.61
420220 · Meals/Incentives	1,010.88
420240 · Fuel	5,706.92
420320 · Professional Subscription/Dues	336.67
420330 · Community Outreach/Education	920.79
420340 · Utility Services	6,922.98
420350 · Professional Services	1,907.75
420390 · Firefighter Physicals	489.00
420420 · Facilities	2,936.89
420500 · Insurance	4,130.64
420930 · Safety Equipment	6,006.67
420940 · Apparatus	4,055.50
420970 · Capital outlay	3,807.94
66000 · Payroll Expenses	-0.02
66910 · Other Charges	180.35
Total Expense	96,218.01
Net Ordinary Income	-93,977.40
Net Income	-93,977.40

Hyalite Rural Fire District Transaction List by Vendor

August 2018

Type	Date	Num	Memo	Clr	Split	Amount
Amazon						
Credit Card Charge	08/09/2018	No Re...	No Receipt	X	66910 · Other Charges	-93.18
Blackfoot Communications						
Bill	08/01/2018	166532	Final partial bill for 8/1- 8/8		420342 · Phones	-172.39
Bill Pmt -Check	08/23/2018	78021...	166532		202100 · Accounts Payable	-172.39
BlueCross BlueShield of Montana						
Bill Pmt -Check	08/08/2018	78021...	August Health Insurance		202100 · Accounts Payable	-5,377.80
Bill	08/10/2018	3024	Health Insurance for 9-1-2018 - 10-01-2018		-SPLIT-	-5,377.80
Bill Pmt -Check	08/23/2018	78021...	VOID: Health Insurance for 9-1-2018 - 10-01-2018	X	202100 · Accounts Payable	0.00
Bill Pmt -Check	08/23/2018	78021...	Health Insurance for 9-1-2018 - 10-01-2018		202100 · Accounts Payable	-5,377.80
bmpmotorparts						
Credit Card Charge	08/02/2018	3vp75	Extrication pump on E-6-1	X	420952 · E-6-1	-21.94
Bound Tree Medical						
Bill	08/08/2018	82948...	Glucose, gloves, supreno EC, etc		420203 · Medical Supplies	-128.48
Bozeman Chronicle						
Bill	08/01/2018	17949...	8/3 special board meeting		420353 · Legal Services	-11.00
Bill	08/10/2018	17977...	8/14 board meeting		420353 · Legal Services	-33.00
Bill Pmt -Check	08/23/2018	78021...	347411		202100 · Accounts Payable	-44.00
Century Link						
Bill	08/01/2018	4041 ...	August Cottonwood 1 line + internet		-SPLIT-	-120.42
Bill	08/04/2018	6270 ...	August/September Rae 1 line-includes install cost		420342 · Phones	-132.30
Bill Pmt -Check	08/08/2018	78021...	July phone bill		202100 · Accounts Payable	-33.76
Bill	08/10/2018	4149 ...	August/September Sourdough 1 line		420342 · Phones	-33.62
Bill Pmt -Check	08/23/2018	78021...			202100 · Accounts Payable	-286.34
Charter Communications						
Bill	08/01/2018	06722...	August/September TV and Internet		-SPLIT-	-267.15
Bill Pmt -Check	08/23/2018	78021...	8313200110672244		202100 · Accounts Payable	-267.15
Colin Prato [vendor]						
Bill	08/04/2018	65770B	Rae House trash convenience site		420347 · Trash	-10.00
Bill	08/04/2018	6 300...	Rae House trash-Logan landfill		420347 · Trash	-5.00
Bill	08/06/2018	TM2253	Station night Prato, Robertson, and Shives		420220 · Meals/Incentives	-25.87
Bill	08/12/2018	12790...	Fuel at Wigman Fire -B-6 Madison county		420240 · Fuel	-38.16
Bill	08/12/2018	6800	Food at Wigman Fire- Prato and Brantins		420220 · Meals/Incentives	-48.83
Bill Pmt -Check	08/23/2018	78021...			202100 · Accounts Payable	-177.84
Coppermine Fire Suppression Systems LLC						
Bill	08/02/2018	00859...	Sprinkler inspection all stations		420423 · Building & Site	-1,345.00
Bill Pmt -Check	08/23/2018	78021...	Sprinkler inspection all stations		202100 · Accounts Payable	-1,345.00
Costco Wholesale						
Credit Card Charge	08/06/2018	71761...	Kirkland signature bottled water	X	420205 · Operation Supplies	-379.99
Bill Pmt -Check	08/08/2018	78021...	Executive business membership renewal		202100 · Accounts Payable	-120.00
Crawlies P.C.O.						
Bill	08/10/2018	Aug 2...	Pest control spray.		420423 · Building & Site	-300.00
Bill Pmt -Check	08/23/2018	78021...	3 rooms not sprayed- #8 locked, #5 clutter and #7 c...		202100 · Accounts Payable	-300.00
DirectTV						
Bill Pmt -Check	08/08/2018	78021...	029404001		202100 · Accounts Payable	-155.98
Bill	08/13/2018	34850...	10200 Cottonwood Rd. August/September		420345 · TV/Internet Servic...	-160.23
Bill Pmt -Check	08/23/2018	78021...	029404001		202100 · Accounts Payable	-160.23
eReplacementParts.com						
Credit Card Charge	08/01/2018	10609...	For wildland saw off of WT-6	X	420932 · Safety Equipment ...	-16.31
FURS						
Liability Check	08/08/2018	ACH			-SPLIT-	-5,074.22
General Distributing Co.						
Bill Pmt -Check	08/08/2018	78021...	56625		202100 · Accounts Payable	-62.00
Grass Monkeys Lawn Care						
Bill Pmt -Check	08/08/2018	78021...	Mow/Trim for July		202100 · Accounts Payable	-910.00
Industrial Comm & Elec of Bozeman						
Bill Pmt -Check	08/08/2018	78021...	Batteries		202100 · Accounts Payable	-1,014.00
Bill	08/13/2018	31218	Pagers		420344 · Phone Pager Sub...	-1,500.00
Bill Pmt -Check	08/23/2018	78021...	Pagers		202100 · Accounts Payable	-1,500.00
Bill	08/23/2018	31264	Headsets with shipping		420931 · Safety Equipment	-1,650.00
J&H INC						
Bill Pmt -Check	08/08/2018	78021...	13753		202100 · Accounts Payable	-49.39
Bill	08/17/2018	538084	Canon IR C2225 copier (includes toner)		420201 · Office Supplies an...	-57.69
Bill Pmt -Check	08/23/2018	78021...	13753		202100 · Accounts Payable	-57.69
James Marsh(vendor)						
Bill Pmt -Check	08/08/2018	78021...	Marsh, Vale, and Deezy meal at Papa Johns.		202100 · Accounts Payable	-31.48
Jason Revisky [vendor]						
Bill Pmt -Check	08/08/2018	78021...	VOID: BBQ event food and beverage	X	202100 · Accounts Payable	0.00
Bill Pmt -Check	08/23/2018	78021...	BBQ event food and beverage		202100 · Accounts Payable	-835.99
Kale Pickett (vendor)						
Bill Pmt -Check	08/08/2018	78021...	Pickett, Killeen, Luckay, Sterzick (station night) - m...		202100 · Accounts Payable	-27.96
L.N. Curtis and sons						
Bill	08/07/2018	206421	Small, medium and Xlarge super gloves		420931 · Safety Equipment	-2,488.55
Bill	08/10/2018	207317	Fireline classic forestry shirt/jacket		420931 · Safety Equipment	-210.84
Bill Pmt -Check	08/23/2018	78021...			202100 · Accounts Payable	-2,699.39

Hyalite Rural Fire District

Transaction List by Vendor

August 2018

Type	Date	Num	Memo	Clr	Split	Amount
MasterCard						
Bill Pmt -Check	08/08/2018	78021...			202100 · Accounts Payable	-382.17
Bill Pmt -Check	08/08/2018	78021...	Chris' credit card payment for period ending 7/22/20...		200000 · Short-Term Payab...	-533.63
Bill	08/09/2018		Chris' credit card payment for period ending 8/22/20...		210300 · MC Eaton 8174	-875.74
Bill	08/23/2018		Brian's credit card payment for the period ended 8/2...		210400 · MC Nickolay 4850	-1,046.43
Montana Dept. of Revenue						
Liability Check	08/08/2018	ACH	6442692-002-WTH		220035 · Montana withholdi...	-744.00
Montana Firemen's Association						
Liability Check	08/08/2018	78021...			220030 · MT Firemens' Ass...	-202.49
Montana Inflatables, LLC						
Bill	08/22/2018	412	Pancake breakfast		420336 · Public Relations	-149.00
Bill Pmt -Check	08/23/2018	78021...	Pancake breakfast		202100 · Accounts Payable	-149.00
Montana Occupational Health						
Bill Pmt -Check	08/08/2018	78021...	Chris Branting		202100 · Accounts Payable	-489.00
Montana State Fund						
Bill Pmt -Check	08/08/2018	78021...	03-134600-0		202100 · Accounts Payable	-4,130.64
Municipal Emergency Services						
Bill	08/07/2018	IN125...	For SCBA's- PPE Storage bags		420931 · Safety Equipment	-601.11
Bill Pmt -Check	08/23/2018	78021...	For SCBA's- these are PPE Strage bags		202100 · Accounts Payable	-601.11
NAPA Auto Parts						
Bill	08/03/2018	023136	Engine cleaning material-Engine 6 (RAE)		420947 · E-6	-64.22
Bill	08/08/2018	024149	RAE Station Compressor O-rings		420205 · Operation Supplies	-0.88
Bill	08/10/2018	024812	RAE compression O-rings		420205 · Operation Supplies	-3.00
Bill	08/11/2018	024837	U-6-1 starter		420946 · U-6-1	-177.37
Bill	08/17/2018	026374	Recharge AC in C-6-2		420945 · C-6-1	-41.59
Nathan Barnes						
Bill Pmt -Check	08/08/2018	78021...	Tuesday station night-Barnes, Sterzick, Fout and V...		202100 · Accounts Payable	-35.81
Bill	08/14/2018	014152	Station night - Fout, Lipperd, Shives and Barnes		420220 · Meals/Incentives	-17.85
Bill Pmt -Check	08/23/2018	78021...	Station night - Fout, Lipperd, Shives and Barnes		202100 · Accounts Payable	-17.85
Northwestern Energy						
Bill	08/09/2018	32527...	July/August 5370 Gooch Hill Rd		420341 · Gas & Electric	-73.93
Bill	08/09/2018	30918...	July/August 4541 S 3rd Rd Fire		420341 · Gas & Electric	-609.64
Bill	08/09/2018	01807...	July/August 5400 Gooch Hill Rd		420341 · Gas & Electric	-91.34
Bill	08/10/2018	11969...	July/August 10200 Cottonwood Rd		420341 · Gas & Electric	-285.56
Bill	08/10/2018	01800...	July/August 4541 S 3rd Rd		420341 · Gas & Electric	-60.50
Bill Pmt -Check	08/23/2018	78021...			202100 · Accounts Payable	-1,120.97
O'Reilly Auto Parts						
Credit Card Charge	08/04/2018	442241	U-6 Tailgate	X	420943 · U-6	-3.99
Old Chicago						
Credit Card Charge	08/07/2018	10129	Food for guys after joint training with Bozeman fire	X	420386 · Training Meals	-68.09
Owenhouse-Ace Hardware						
Bill	08/02/2018	46272...	Air Filters for roof and Mezzaniuo at Sourdough and...		-SPLIT-	-118.44
Bill	08/04/2018	46284...	RAE station		420204 · Shop Supplies	-52.38
Bill Pmt -Check	08/08/2018	78021...	Sourdough Station Supplies		202100 · Accounts Payable	-23.96
Bill	08/08/2018	46315...	RAE station		420204 · Shop Supplies	-12.95
Bill	08/11/2018	46338...	Paper towels, toilet paper batteries etc for all stations		420205 · Operation Supplies	-108.91
Bill	08/18/2018	46396...	Hardware for E-6-2		420941 · E-6-2	-0.76
Bill	08/23/2018	46438...	Battery Alk AA 16 wide		420205 · Operation Supplies	-56.95
People Facts						
Bill	08/01/2018	20180...	July-Aug		420335 · Subscriptions	-16.67
Bill Pmt -Check	08/08/2018	78021...	July-Aug		202100 · Accounts Payable	-16.67
Perkins						
Credit Card Charge	08/20/2018	66209E	Food after calls on 8/20	X	420220 · Meals/Incentives	-78.41
PERS						
Liability Check	08/08/2018	ACH			-SPLIT-	-261.26
RAE Water						
Bill Pmt -Check	08/08/2018	78021...			202100 · Accounts Payable	-124.09
Bill	08/24/2018	FIRE-...	Water and sewer for August-5400 Gooch Hill Rd		420346 · Water/Sewer	-86.45
Bill	08/24/2018	GH 5...	Water and sewer for August- 5370 Gooch Hill Rd		420346 · Water/Sewer	-41.24
Republic Services						
Bill Pmt -Check	08/08/2018	78021...			202100 · Accounts Payable	-312.35
Ressler						
Bill Pmt -Check	08/08/2018	78021...	56595		202100 · Accounts Payable	-104.98
Roost Fried Chicken						
Credit Card Charge	08/04/2018	11101...	Food for people in sweet pea parade	X	420220 · Meals/Incentives	-87.91
Rosas Pizza						
Credit Card Charge	08/01/2018	40801	Training	X	420220 · Meals/Incentives	-170.08
Rosauers						
Credit Card Charge	08/04/2018	019067	Sweet Pea Parade candy	X	420336 · Public Relations	-267.60
Rosie Barndt, CPA, PC						
Bill Pmt -Check	08/08/2018	78021...	July Bookkeeping.		202100 · Accounts Payable	-1,863.75
RW & JW Enterprices						
Bill	08/15/2018	1177	Pump tests.		-SPLIT-	-3,150.00
Bill Pmt -Check	08/23/2018	78021...	Pump tests x7-test records emailed to Chris Eaton		202100 · Accounts Payable	-3,150.00
Sidewinders						
Credit Card Charge	08/19/2018	61551E	Food after FF2 testing	X	420386 · Training Meals	-104.65

Hyalite Rural Fire District Transaction List by Vendor

August 2018

Type	Date	Num	Memo	Clr	Split	Amount
Sign Solutions						
Bill	08/13/2018	SS 55...	Pancake breakfast signs		420336 · Public Relations	-322.25
Bill Pmt -Check	08/23/2018	78021...	Pancake breakfast signs		202100 · Accounts Payable	-322.25
Story Distributing						
Bill	08/17/2018	81661	Gas and Diesel		420240 · Fuel	-2,670.53
Bill Pmt -Check	08/23/2018	78021...	184000		202100 · Accounts Payable	-2,405.08
The Viking Chef						
Bill Pmt -Check	08/23/2018	78021...	July Catering		202100 · Accounts Payable	-1,050.00
Thriftway						
Credit Card Charge	08/08/2018	131154	Ethanol for fuel	X	420240 · Fuel	-41.56
TOMAR						
Credit Card Charge	08/03/2018	C19794	E-6-3 Light bar	X	-SPLIT-	-502.82
Town and Country						
Bill	08/01/2018	240	Water for Cottonwood		420205 · Operation Supplies	-10.00
Bill	08/02/2018	558	Killeen, Barnes, Marsh and Vale		420220 · Meals/Incentives	-36.21
Bill Pmt -Check	08/08/2018	78021...			202100 · Accounts Payable	-808.00
Bill	08/08/2018	70	Water for Cottonwood		420205 · Operation Supplies	-20.94
Bill	08/12/2018	326	Malone, Rose and Fout		420220 · Meals/Incentives	-31.05
Bill	08/14/2018	519	For Cottonwood per Nickolay's request		420202 · Facility Supplies	-46.25
Town Pump						
Credit Card Charge	08/04/2018	124744	E-6-3	X	420240 · Fuel	-21.04
Credit Card Charge	08/05/2018	212214	E-6	X	420240 · Fuel	-31.01
Credit Card Charge	08/09/2018	155126	E-6	X	420240 · Fuel	-34.49
Credit Card Charge	08/09/2018	140740	E-6-2	X	420240 · Fuel	-49.37
Credit Card Charge	08/12/2018	221128	B-6	X	420240 · Fuel	-29.19
Credit Card Charge	08/13/2018	222618	QRU-6	X	420240 · Fuel	-25.33
Credit Card Charge	08/15/2018	092822	E-6-2	X	420240 · Fuel	-37.75
Credit Card Charge	08/17/2018	201249	WT-6-1	X	420240 · Fuel	-17.32
Credit Card Charge	08/19/2018	173335	E-6-2	X	420240 · Fuel	-20.61
United States Treasury						
Liability Check	08/08/2018	ACH	81-2360037		-SPLIT-	-1,561.30
Verizon						
Bill Pmt -Check	08/08/2018	78021...	July/August Cellphone		202100 · Accounts Payable	-366.68
Bill	08/23/2018	98133...	Phone bill for July 24 - Aug 23		420342 · Phones	-241.53
Wex Bank						
Bill Pmt -Check	08/08/2018	78021...	0203-00-109722-9		202100 · Accounts Payable	-275.57
Bill	08/23/2018		0203-00-109722-9		210100 · Conoco	-408.88

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Hyalite Rural Fire District Missing Checks August 2018

Type	Date	Num	Name	Memo	Amount
Paycheck	08/10/2018	7802123	Jason Revisky		-4,649.10
Liability Check	08/08/2018	7802124	Montana Firemen's Association		-202.49
*** Missing numbers here ***					
Bill Pmt -Check	08/08/2018	7802126	BlueCross BlueShield of Montana	August Health Insurance	-5,377.80
Bill Pmt -Check	08/08/2018	7802127	Century Link	July phone bill	-33.76
Bill Pmt -Check	08/08/2018	7802128	Costco Wholesale	Executive business membership renewal	-120.00
Bill Pmt -Check	08/08/2018	7802129	DirectTV	029404001	-155.98
Bill Pmt -Check	08/08/2018	7802130	General Distributing Co.	56625	-62.00
Bill Pmt -Check	08/08/2018	7802131	Grass Monkeys Lawn Care	Mow/Trim for July	-910.00
Bill Pmt -Check	08/08/2018	7802132	Industrial Comm & Elec of Bozeman	Batteries	-1,014.00
Bill Pmt -Check	08/08/2018	7802133	J&H INC	13753	-49.39
Bill Pmt -Check	08/08/2018	7802134	James Marsh(vendor)	Marsh, Vale, and Deezy meal at Papa Johns.	-31.48
Bill Pmt -Check	08/08/2018	7802135	Jason Revisky [vendor]	VOID: BBQ event food and beverage	0.00
Bill Pmt -Check	08/08/2018	7802136	Kale Pickett (vendor)	Pickett, Killeen, Luckay, Sterzick (station night) - meal at Qdoba.	-27.96
Bill Pmt -Check	08/08/2018	7802137	MasterCard		-382.17
Bill Pmt -Check	08/08/2018	7802138	Montana Occupational Health	Chris Branting	-489.00
Bill Pmt -Check	08/08/2018	7802139	Montana State Fund	03-134600-0	-4,130.64
Bill Pmt -Check	08/08/2018	7802140	Nathan Barnes	Tuesday station night-Barnes, Sterzick, Fout and Vale	-35.81
Bill Pmt -Check	08/08/2018	7802141	Owenhouse-Ace Hardware	Sourdough Station Supplies	-23.96
Bill Pmt -Check	08/08/2018	7802142	People Facts	July-Aug	-16.67
Bill Pmt -Check	08/08/2018	7802143	RAE Water		-124.09
Bill Pmt -Check	08/08/2018	7802144	Republic Services		-312.35
Bill Pmt -Check	08/08/2018	7802145	Ressler	56595	-104.98
Bill Pmt -Check	08/08/2018	7802146	Rosie Barndt, CPA, PC	July Bookkeeping.	-1,863.75
Bill Pmt -Check	08/08/2018	7802147	Town and Country	July/August Cellphone	-808.00
Bill Pmt -Check	08/08/2018	7802148	Verizon	0203-00-109722-9	-366.68
Bill Pmt -Check	08/08/2018	7802149	Wex Bank	Chris' credit card payment for period ending 7/22/2018..	-275.57
Bill Pmt -Check	08/08/2018	7802150	MasterCard		-533.63
*** Missing numbers here ***					
Bill Pmt -Check	08/23/2018	7802153	Jason Revisky [vendor]	BBQ event food and beverage	-835.99
Bill Pmt -Check	08/23/2018	7802154	Blackfoot Communications	166532	-172.39
Bill Pmt -Check	08/23/2018	7802155	BlueCross BlueShield of Montana	VOID: Health Insurance for 9-1-2018 - 10-01-2018	0.00
Bill Pmt -Check	08/23/2018	7802156	Bozeman Chronicle	347411	-44.00
Bill Pmt -Check	08/23/2018	7802157	Century Link		-286.34
Bill Pmt -Check	08/23/2018	7802158	Charter Communications	8313200110672244	-267.15
Bill Pmt -Check	08/23/2018	7802159	Collin Prato [vendor]		-177.84
Bill Pmt -Check	08/23/2018	7802160	Coppermine Fire Suppression Systems L...	Sprinkler inspection all stations	-1,345.00
Bill Pmt -Check	08/23/2018	7802161	Crawlies P.C.O.	3 rooms not sprayed- #8 locked, #5 clutter and #7 clutter	-300.00
Bill Pmt -Check	08/23/2018	7802162	L.N. Curtis and sons		-2,699.39
Bill Pmt -Check	08/23/2018	7802163	DirectTV	029404001	-160.23
Bill Pmt -Check	08/23/2018	7802164	Industrial Comm & Elec of Bozeman	Pagers	-1,500.00
Bill Pmt -Check	08/23/2018	7802165	J&H INC	13753	-57.69
Bill Pmt -Check	08/23/2018	7802166	Municipal Emergency Services	For SCBA's- these are PPE Strage bags	-601.11
Bill Pmt -Check	08/23/2018	7802167	Montana Inflatables, LLC	Pancake breakfast	-149.00
Bill Pmt -Check	08/23/2018	7802168	Nathan Barnes	Station night - Fout, Lipperd, Shives and Barnes	-17.85
Bill Pmt -Check	08/23/2018	7802169	Northwestern Energy		-1,120.97
Bill Pmt -Check	08/23/2018	7802170	RW & JW Enterprises	Pump tests x7-test records emailed to Chris Eaton	-3,150.00
Bill Pmt -Check	08/23/2018	7802171	Sign Solutions	Pancake breakfast signs	-322.25

11:30 AM

09/11/18

Hyalite Rural Fire District
Missing Checks
August 2018

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	08/23/2018	7802172	Story Distributing	184000	-2,405.08
Bill Pmt -Check	08/23/2018	7802173	The Viking Chef	July Catering	-1,050.00
Bill Pmt -Check	08/23/2018	7802174	BlueCross BlueShield of Montana	Health Insurance for 9-1-2018 - 10-01-2018	-5,377.80

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES PUBLIC MEETING
SYNOPSIS**

DATE: AUGUST 14, 2018 TIME: 7:00 p.m.
LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd.
BY: Hyalite Rural Fire District Board of Trustees

In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at www.hyalitefire.org/board-meeting-minutes/ or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:

Pete Geddes, Chair
Chuck Tate, Secretary and Vice Chair
Justin Miller, Trustee
Nick Shrauger, Trustee

[Not in Attendance: Walt Zidack, Treasurer]

STAFF IN ATTENDANCE:

Brian Nickolay, Assistant Fire Chief
Lonna Braverman, Administrative Assistant

PUBLIC IN ATTENDANCE:

Jane Quinn [arrived at approximate 0:00:50 mark in recording]

0:00:00	
0:00:13	CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT Trustee Geddes called the meeting to order and reminded the public that the meeting was being recorded.
0:00:18	HYALITE CONSENT AGENDA Trustee Geddes asked for any information that Trustees want removed from the consent agenda.

	<p>It was noted that the original agenda did not include approval of past meeting synopses under the Consent Agenda item, and that it was included on a revised agenda. There were no requests to remove items from the consent agenda.</p> <p>[Attachment A shows approved Consent Agenda items.]</p> <p>Motion: Trustee Miller made motion to approve consent agenda. Second: Vote: Unanimous approval [Trustee Zidack not present].</p>
0:01:02:	<p>Discussion – Status Report on Inventory and Update of Board Policies and Operating Policies HRFD Administrative Assistant Lonna Braverman presented inventory of policies, although not yet completely updated. It includes board policies, resolutions, job descriptions, operating policies – the number scheme is not consistent. She is developing recommendation for policy numbering, file naming, and version control, and formatting. There are some items written as resolution, which should probably be written more like a policy. She should have recommendation to present at next board meeting.</p> <p>Chair Geddes asked that Lonna keep moving forward on recommendations and present the completed recommendation to the board, then the board will have a conversation on next steps.</p> <p>Lonna noted that none of the policies she has located are signed by Board members. All have been removed from the HRFD website until approved, signed version.</p> <p>Action Item: Lonna to continue working on policy inventory recommendations, and present to board when complete.</p> <p>Chair Geddes asked for public comment. There was no public comment.</p>
0:08:10	<p>Discussion – Financial Dashboard Chair Geddes asked Board members if they have comments on the current version. Trustee Shrauger would like some indication of where the displayed numbers come from. Chair Geddes indicated the Capital Reserves section needs more explanation and modification to be most useful.</p> <p>This is a continuing effort, Chair Geddes asked Trustees to send recommendations to Walt Zidack, Jason Revisky, and Rosie Barndt (bookkeeper) with their suggestions.</p> <p>There was discussion about the logo on the dashboard.</p> <p>Chair Geddes called for any public comment on the Financial Dashboard.</p>
0:16:30	<p>Discussion – Summary of Suggested Changes to Bylaws and Suggested Best Practices for Synopsis Content Proposal to change Section 3.5 of bylaws was approved at the June 16, 2018 Board meeting. There were no other proposed changes.</p>

0:20:08	Chair Geddes asked for public comment to the proposed change to the bylaws. Trustee Shrauger read a written comment from a member of the public, Pat Wilson, who opposes having an audio recording as the official minutes of a meeting.
0:22:35	<p>There was further Board discussion on the combination of audio recorded minutes and an accompanying written synopsis.</p> <p>Action Item: The proposed change to the bylaws will be voted on by the Board at the next meeting.</p> <p>[Attachment B shows proposed change to bylaws]</p> <p>Action Item: The synopsis should include a disclaimer indicating the audio recording is the official minutes and that the synopsis is a good faith attempt to provide the public with another method to be informed about the actions of the board.</p>
0:29:29	<p>Discussion and Decision – Fiscal Year 2019 Budget and Resolution 2018-02 (Resolution of the Board of Trustees to the Gallatin County Board of Commissioners Providing the Annual Fiscal Year 2019 Budget for the Hyalite Rural Fire District and Authorizing the Maximum Mill Levy and Additional Mills to Include Debt Service as Authorized by the Voters)</p> <p>Chair Geddes indicated the county is late on getting us accurate final numbers, due to not getting the information from the state. We will submit a request asking for the maximum mill levy and will address the final budget when we have the accurate numbers for the county. The County Finance Director, Ed Blackman, suggested we also submit an estimated budget and a request for debt service mills, which is 10.31.</p> <p>Trustee Shrauger had not had time to carefully review the resolution.</p>
0:31:27	There was Board discussion on the debt service mill levy amount.
0:34:12	<p>Chair Geddes asked for public comment.</p> <p>Trustee Shrauger read a written comment from a member of the public, Pat Wilson, regarding the request for maximum mills. He would like to see more transparency on capital spending plans linked to revenue requests.</p>
0:36:00	<p>Motion: Trustee Tate made motion to approve Resolution 2018-02 (Resolution of the Board of Trustees to the Gallatin County Board of Commissioners Providing the Estimated Annual Fiscal Year 2019 Budget for the Hyalite Rural Fire District and Authorizing the Maximum Mill Levy and Additional Mills to Include Debt Service as Authorized by the Voters).</p> <p>Second: Seconded by Trustee Miller.</p> <p>Vote: 3 Affirmative [Trustees Tate, Miller, Geddes] / 1 Opposed [Trustee Shrauger]</p> <p>[Attachment C shows approved Resolution 2018-002]</p>
0:36:50	<p>Fire Chief's Report</p> <p>Brian Nickolay presented the Chief's Report.</p>

	<p>[Attachment D shows Chief's Report.]</p> <p>There was Board discussion on status of Chief Revisky's work at the County 911 Center.</p> <p>No public comment on Chief's report.</p>
0:42:28	<p>Trustees' Activities</p> <p>No Trustee activities.</p>
0:42:34	<p>Announcements</p> <p>The next regular meeting will be Tuesday, September 18, 2018.</p>
0:43:24	<p>Regular Meeting Adjourned</p>
0:43:30	<p>Work Session</p> <p>Chair Geddes reviewed the continuing discussion and work on department goal creation, current reality, desired future conditions, and alignment actions. The HRFD organizational "buckets" have been identified as Financial Systems, Capital Resources (equipment and facilities), Operational Excellence, Culture/HR, and Community Relations. For each bucket, we identify current reality and desired future conditions in the 2-3 timeframe. We determine alignment actions that will help get us from current reality to the desired future condition.</p> <p>Chair Geddes reviewed the work already done on the Financial Systems and Capital Resources organizational areas/buckets.</p> <p>The next bucket the Board will develop is Operational Excellence.</p> <p>Big goal areas are:</p> <ul style="list-style-type: none"> • Prevention • Quality training • Quality people and retention • Well supported leadership • Timely response • Quality equipment/facilities <p>Goal statement: District residents experience service from well trained, well led, and well equipped department members. To achieve this, the Trustees are committed to managing resources in a responsible manner leading to increased confidence by district residents and high "esprit de corps" in the department.</p> <p>Current Reality</p> <ul style="list-style-type: none"> • Residents are unaware of high level of training and commitment of staff and volunteers, and a large % don't know we exist. • We have a well led, well trained, committed group. • Trustees are engaged and committed to operational excellence.

- The Board is making an effort at public engagement and transparency - there is room for improvement.
- Lack of resources means prevention work is a low priority.

Alignment Actions

- Trustee engagement with residents.
- At the pancake breakfast, the staff selects one prevention issue to present to public.

There was no public comment.

1:16:16

Close of work session.

Attachment A

Approved Consent Agenda Items

- **Synopses from June 19, June 26, and August 3, 2018 Trustee Meetings**
- **Financial Reports**
- **Warrants**

Attachment B

Proposed change to the bylaws to be voted on by the Board at the next meeting.

Change Section 3.5 to read:

Section 3.5. Minutes. Minutes of all Board of Trustee meetings shall be kept by the Secretary or designee in accordance with 2-3-212 MCA. All meetings shall be audio recorded and these recordings are designated as the official minutes. A written record (synopsis) must also be made according to 2-3-212 subsection 2. A copy of Official minutes and the synopsis shall be available at the Fire District Administrative office and on the District's Website within 5 business days after the meeting. The written synopsis shall be signed by the Secretary and by the Chair after approval at the next regular meeting.

Attachment C

Approved Resolution 2018-002.

**Board of Trustees for the Hyalite Rural Fire District
Resolution No. 2018-02**

**Resolution of the Board of Trustees to the Gallatin County Board of
Commissioners Providing the Estimated Annual Fiscal Year 2019 Budget for
the Hyalite Rural Fire District and Authorizing the Maximum Mill Levy and
Additional Mills to Include Debt Service as Authorized by the Voters.**

This resolution was introduced and moved by ^{Vice Chair} Secretary Chuck Tate, seconded
by Trustee Justin Miller. The Resolution was adopted by a vote of
3 approved / 1 opposed.

WHEREAS, pursuant to MCA 7-33-2105, the Hyalite Rural Fire District Board of Trustees have the authority to provide adequate and standard firefighting and emergency response apparatus, equipment, personnel, housing, and facilities, including real property, for the protection of the fire district; and

WHEREAS, MCA 7-33-2105 requires the Board of Trustees to prepare annual budgets and request special levies for the budgets of Fire Districts; and

WHEREAS, on August 10, 2018, the Hyalite Rural Fire District posted and published notice of the meeting and a copy of the agenda in which the budget for Fiscal Year 2019 was to be considered, and

WHEREAS, on August 14, 2018, a meeting of the Board of Trustees of Hyalite Rural Fire District was held to consider the Estimated Fiscal Year 2019 budget, and

WHEREAS, a quorum of the Board was present; and

WHEREAS, the Board of Trustees allowed the public to comment on the Estimated Fiscal Year 2019 budget in the form of written comment and oral testimony; and

WHEREAS, the Board of Trustees seeks to receive the same amount of tax money in Fiscal Year 2019 as in Fiscal Year 2018, plus the money on newly taxable property, inclusive of the inflationary adjustment authorized by state law, and the Fiscal Year 2019 revenue should be over and above all cash carryovers from Fiscal Year 2018; and

WHEREAS, in determining whether to levy the full maximum mills, the Board of Trustees considered that there has been no significant decrease in calls for service during the last fiscal year, fire calls and mutual aid calls have increased and therefore an additional appreciation in the total number of calls is anticipated in Fiscal Year 2019; and

WHEREAS, the Board of Trustees also considered the number of critical apparatus, equipment and structures owned by the District are in need of repair or replacement; and

WHEREAS, the Board of Trustees has determined that the maximum number of mills allowed by state law is necessary to adequately fund the ongoing public health, safety and welfare duties and activities of the District in order to meet their statutory obligations; and

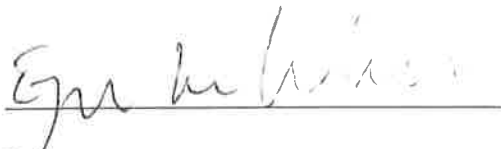
WHEREAS, the Hyalite Fire District has assume the debt from the Sourdough Fire District bond in the amount of two million, nine hundred thousand dollars (\$2,900,000) requiring the payment of principal and interest in Fiscal Year 2019; and

WHEREAS, the projected estimated mills for repayment were 10.31 mills.


NOW THEREFORE, IT IS HEREBY RESOLVED:

1. The Estimated Fiscal Year 2019 budget has been established and is hereby presented as described in Exhibit "A".
2. The Board of Trustees request the Gallatin County Commission levy the maximum number of mills allowed by current state statute, based on updated certified taxable values from the State of Montana, Department of Revenue.
3. The Gallatin County Commissioners include the cost of debt service of 10.31 mills as an additional tax as authorized by the voters.
4. A copy of this Resolution and attached exhibits shall be forwarded to the Gallatin County Finance Director.
5. If needed, the Finance Director is authorized to balance our preliminary budget calculations by either increasing or reducing our future year Capital reserve to meet expected revenue.

Dated this 14th day of August, 2018.



Pete Geddes, Chairman



Chuck Tate, Vice-Chairman and Secretary



Nick Shrauger, Trustee



Justin Miller, Trustee

Attachment A

Hyalite Rural Fire District Estimated Annual Fiscal Year 2019 Budget (expenditures) uses the Preliminary Annual Fiscal Year 2019 Budget (expenditures) submitted previously to Gallatin County.

**GALLATIN COUNTY
SPECIAL DISTRICT & LIBRARY BUDGET FORM
FY 2018-2019**

FUND NUMBER 7220

DISTRICT NAME Hyalite Rural Fire District

<u>ANNUAL</u>		<u>REQUESTED BUDGET</u>		
DESCRIPTION	FY 17-18 CURRENT BUDGET	FY 17-18 ESTIMATED YEAR END	FY 2018-2019 REQUEST	COMMENT
Salaries & Wages	350,000	322,000	350,000	
Employer Contributions				
<u>Subtotal</u>	350,000	322,000	350,000	
Office / Operating Supplies	117,000	107,000	117,000	
Oil & Gas	36,000	22,000	36,000	
Utilities	42,000	47,000	52,000	
Repair & Maintenance	105,000	95,000	105,000	
Travel	3,000	0	3,000	
Training	40,000	31,000	51,000	
Professional Services	101,000	105,000	116,500	
Contract/Donations				
Debt Payment - Principle	175,000	175,000	175,000	
Debt Payment - Interest	70,725	70,725	67,225	
<u>Subtotal</u>	689,725	652,725	722,725	
<u>USE OF FIRE IMPACT FEES</u>				
<u>Subtotal</u>				
Capital Outlay (spend this yr.)	345,775	323,375		
Capital Reserve (future yr.)			116,525	
<u>Subtotal</u>				
TOTAL	1,385,500	1,298,100	1,189,250	

BOARD APPROVAL:

We hereby submit for your review and approval our fiscal year 2018-2019 budget request.

[Signature] 581-0625
Chairman Phone

[Signature] 581-5552
Trustee Phone

[Signature] 539-4358
Trustee Phone

[Signature] 581-4771
Trustee Phone

[Signature] 539-7042
Trustee Phone

Trustee Phone

Attachment D

Hyalite Rural Fire District

Fire Chief's Report

August 2018

Prepared by: Assistant Fire Chief Brian Nickolay

1. The Hyalite Fire Department has responded to 298 calls in 2018.
2. Our current roster is at 42 members.
3. We currently have 8 resident firefighters living at Sourdough station. Firefighter Jack Luceno has left the resident program to take a firefighter/paramedic position with the South Metro Fire Authority outside of Denver, CO. Firefighter Tracy Echert has taken Jack's position as a Sourdough resident.
4. We still are staffing Cottonwood station with our sleeper program Sunday – Thursday nights with a crew of 5 each night.
5. We still have 3 resident renters at the Rae house.
6. We continue to perform regular training every Wednesday night at 7pm.
7. We continue to perform our twice a month command training. Command trainings are the second and last Monday of each month at 7pm at Sourdough station.
8. We participated this year in the Sweet Pea parade with one engine.
9. On August 1st we assisted the city of Bozeman with a single residential structure fire.
10. We send our county co-op type 6 wildland engine with a crew to assist Madison County with the Wigwam fire. The crew spend from the afternoon of August 12th to the morning of August 13th on the fire.
11. All of our apparatus are in service at this time.
12. We have experienced no firefighter injuries or significant mechanical breakdowns in the last month.

Regular Agenda Item 3

Proposed change to the bylaws to be voted on by the Board at the September 19, 2018, meeting.

Change Section 3.5 to read:

Section 3.5. Minutes. Minutes of all Board of Trustee meetings shall be kept by the Secretary or designee in accordance with 2-3-212 MCA. All meetings shall be audio recorded and these recordings are designated as the official minutes. A written record (synopsis) must also be made according to 2-3-212 subsection 2. A copy of Official minutes and the synopsis shall be available at the Fire District Administrative office and on the District's Website within 5 business days after the meeting. The written synopsis shall be signed by the Secretary and by the Chair after approval at the next regular meeting.

Regular Agenda Item 4



Hyalite Admin <bookkeeper@hyalitefire.org>

RE: Adjustment to FY 2019 Budget - proposed

1 message

Blackman, Ed <Ed.Blackman@gallatin.mt.gov>

Wed, Sep 12, 2018 at 1:31 PM

To: Walt Zidack <wzidack@hyalitefire.org>

Cc: "admin@hyalitefire.org" <admin@hyalitefire.org>, Jason <jrevisky@hyalitefire.org>

Looks ok to me.

From: Walt Zidack <wzidack@hyalitefire.org>**Sent:** Tuesday, September 11, 2018 4:40 PM**To:** Blackman, Ed <Ed.Blackman@gallatin.mt.gov>**Cc:** admin@hyalitefire.org; Jason <jrevisky@hyalitefire.org>**Subject:** Re: Adjustment to FY 2019 Budget - proposed

Ed,

Per our discussion earlier today, I have attached a file that contains a draft final budget for HRFD. Please review for accuracy and provide feedback.

As I mentioned during our meeting today, I will be leaving Bozeman Thursday morning, so if we can finalize the budget numbers by tomorrow afternoon that would be much appreciated.

Thank you for working with the District.

Walt Zidack

HRFD Treasurer

539-4358

On Tue, Sep 11, 2018 at 2:26 PM, Blackman, Ed <Ed.Blackman@gallatin.mt.gov> wrote:

All:

Attached is a proposed resolution amending your and Central Valley's budget and mill levy based on my error discussed today. I want to say thank you for taking the time to come in and work on the error together.

The resolution is scheduled for the 25th, so you should be able to have your board meeting next week and I can present your boards desires on the 25th. Thanks again.

9/13/2018

Hyalite Rural Fire District Mail - RE: Adjustment to FY 2019 Budget - proposed

Ed B.

RESOLUTION NO. 2018-_____

A RESOLUTION AMENDING THE GALLATIN COUNTY BUDGET AND THE MILLS AUTHORIZED FOR THE CENTRAL VALLEY FIRE DISTRICT AND THE HYALITE FIRE DISTRICT FOR FY 2019

WHEREAS, this Resolution was introduced by Ed Blackman, Finance Director, moved by Commissioner _____, and seconded by Commissioner _____. The Resolution was adopted _____.

WHEREAS, the County Commission approved the FY 2019 Budget based on the number of mills calculated for the Central Valley and Hyalite Fire Districts by the Finance Director; and,

WHEREAS, the Central Valley and Hyalite Fire districts maximum mills were calculated incorrectly, requiring a change to the budget and maximum number of mills, along with the number of mills to be levied; and,

WHEREAS, the Central Valley and Hyalite Fire Districts have stated they want to levy the maximum number of mills as allowed by state law; and,

WHEREAS, the Budget was approved for the Central Valley and Hyalite Fire Districts is as follows:

	<u>Central Valley</u>	<u>Hyalite</u>
• Budget	\$12,914,882	\$2,431,250
• Operating Reserve	<u>1,600,000</u>	<u>558,642</u>
o TOTAL	14,514,882	2,989,892
• Cash	4,460,909	1,779,809
• Non Tax Revenue	6,647,000	61,700
• Tax Revenue	<u>3,406,973</u>	<u>1,148,383</u>
o TOTAL	14,514,882	2,989,892
o Mill Value	54,961	23,489
o Mills allowed	61.99	48.89

WHEREAS, the CORRECTED Budget for the Central Valley and Hyalite Fire Districts follows:

	<u>Central Valley</u>	<u>Hyalite</u>
• Budget	\$13,000,072	\$2,476,583
• Operating Reserve	<u>1,600,000</u>	<u>558,642</u>
o TOTAL	14,600,072	3,035,225
• Cash	4,460,909	1,779,809
• Non Tax Revenue	6,647,000	61,700
• Tax Revenue	<u>3,492,163</u>	<u>1,193,716</u>
o TOTAL	14,600,072	3,035,225
o Mill Value	54,961	23,489
o Mills allowed	63.54	50.82

NOW THEREFORE BE IT RESOLVED, by the Gallatin County Commissioners that the FY 2019 Budget for the Gallatin County Operating Budget for the Central Valley and Hyalite Fire Districts is changed as listed below:

	<u>Central Valley</u>	<u>Hyalite</u>
• Budget	\$13,000,072	\$2,476,583
• Operating Reserve	<u>1,600,000</u>	<u>558,642</u>
o TOTAL	14,600,072	3,035,225
• Cash	4,460,909	1,779,809
• Non Tax Revenue	6,647,000	61,700
• Tax Revenue	<u>3,492,163</u>	<u>1,193,716</u>
o TOTAL	14,600,072	3,035,225
o Mill Value	54,961	23,489
o Mills allowed	63.54	50.82

DATED this 3rd day of December 2013

GALLATIN COUNTY
BOARD OF COUNTY COMMISSIONERS

R. Stephen White, Chairman

ATTEST:

Charlotte Mills, Clerk and Recorder

NOTICE OF PUBLIC HEARING

The Gallatin County Commission will hold a public hearing on Tuesday September 25th 2018 to receive public comment on amending the Gallatin County Budget to increase the Central Valley budget and taxes by \$85,190 and Hyalite Fire budget and taxes by \$45,333 for FY 2019 to correct the maximum amount of taxes consistent with state law. Interested persons are encouraged to attend the commission meeting at 9:00 A.M. in the Community Room, 311 W. Main, Bozeman, MT.

Please publish: September 20 2018

Please Bill:

Gallatin County Finance
311 West Main Street, Room 304A
Bozeman, MT 59715

C: Clerk & Recorder

**GALLATIN COUNTY
SPECIAL DISTRICT & LIBRARY BUDGET FORM
FY 2018-2019**

FUND NUMBER 7220

DISTRICT NAME Hyalite Rural Fire District

ANNUAL REVENUE ESTIMATES

DESCRIPTION	FY 17-18 CURRENT YEAR BUDGET	FY 17-18 ESTIMATED YEAR END	FY 2018-2019 REQUEST	COMMENT
Interest	500	17,500	20,000	
Fire Insurance Comp				
2 % Motor Vehicle Tax				
Contributions/Donations		1,700	1,700	
Fire Impact Fees				
Contracts				
Penalty & Interest on Taxes				
Miscellaneous Revenue	4,000	11,500	4,000	
Loan or Bond Revenue				
Other income	36,000	36,300	36,000	
Gallatin County Contribution				
<u>Subtotal</u>	40,500	67,000	61,700	
Cash net of operating reserve			1,221,167	
Real Property Taxes	1,100,000	985,400	951,491	Includes Personal Property Tax
Personal Property Taxes				
Mill Levy	245,000	245,700	242,225	
<u>Subtotal</u>	1,345,000	1,231,100	2,414,883	
TOTAL	1,385,500	1,298,100	2,476,583	Note that previous budgets did not include Cash Net of Operating reserve

BOARD APPROVAL:

We hereby submit for your review and approval our fiscal year 2018-2019 budget request.

Chairman Phone

Trustee Phone

Trustee Phone

Trustee Phone

Trustee Phone

Trustee Phone

**GALLATIN COUNTY
SPECIAL DISTRICT & LIBRARY BUDGET FORM
FY 2018-2019**

FUND NUMBER 7220

DISTRICT NAME Hyalite Rural Fire District

ANNUAL EXPENDITURE REQUESTED BUDGET

DESCRIPTION	FY 17-18 CURRENT BUDGET	FY 17-18 ESTIMATED YEAR END	FY 2018-2019 REQUEST	COMMENT
Salaries & Wages	350,000	322,000	350,000	
Employer Contributions				
<u>subtotal</u>	350,000	322,000	350,000	
Office / Operating Supplies	117,000	107,000	117,000	
Oil & Gas	36,000	22,000	36,000	
Utilities	42,000	47,000	52,000	
Repair & Maintenance	105,000	95,000	105,000	
Travel	3,000	0	3,000	
Training	40,000	31,000	51,000	
Professional Services	101,000	105,000	116,500	
Contract/Donations				
Debt Payment – Principle	175,000	175,000	175,000	
Debt Payment – Interest	70,725	70,725	67,225	
<u>Subtotal</u>	689,725	652,725	722,725	
<u>USE OF FIRE IMPACT FEES</u>				
<u>Subtotal</u>				
Capital Outlay (spend this yr.)	345,775	323,375		
Capital Reserve (future yr.)			1,403,858	Note – total budget reserve
<u>Subtotal</u>				
TOTAL	1,385,500	1,298,100	2,476,583	FY2019 is total budget

BOARD APPROVAL:

We hereby submit for your review and approval our fiscal year 2018-2019 budget request.

Chairman Phone

Trustee Phone

Trustee Phone

Trustee Phone

Trustee Phone

Trustee Phone