

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES PUBLIC MEETING**

DATE: MARCH 19, 2019 TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT

Reminder to the public that meetings are being recorded.

PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA

HYALITE CONSENT AGENDA

1. Approval of Financial Report
2. Approval of Warrants
3. Approval of January 22, 2019 Meeting Synopsis

[Consent Agenda Items Attached]

REGULAR AGENDA

1. Presentation and Discussion – Overview of HRFD Financial Reports with Q&A, Rosie Barndt, CPA
2. Discussion – Update on Trustee Election
3. Discussion – Update on Replacement of Command Vehicle C-6-2 and New Rescue Truck
4. Discussion and Decision – Capital Expenditure for New Extrication Tools for New Rescue-6 Vehicle
5. Discussion and Decision – Travel Expense Policy
[Supporting Information Attached]
6. Discussion – Policy Review Status
[Supporting Information Attached]
7. Fire Chief's Report
[Supporting Information Attached]
8. Trustees' Activities
9. Announcements

ADJOURNMENT

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, and the Cottonwood Fire Station, and is posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

Consent Agenda

Hyalite Rural Fire District

Balance Sheet - Not Reconciled

As of February 28, 2019

	Feb 28, 19	Jan 31, 19
ASSETS		
Current Assets		
Checking/Savings		
100000 · Cash/Investments	2,006,506.28	2,129,779.69
Total Checking/Savings	2,006,506.28	2,129,779.69
Accounts Receivable		
110000 · Accounts Receivable	3,233.48	3,233.48
Total Accounts Receivable	3,233.48	3,233.48
Other Current Assets		
110005 · Due from Employee	135.00	135.00
114000 · Taxes receivable - real estate	512,526.84	512,526.84
114005 · Taxes receivable - personal	36,823.36	36,823.36
114010 · Taxes receivable - protested	362.84	362.84
Total Other Current Assets	549,848.04	549,848.04
Total Current Assets	2,559,587.80	2,682,861.21
Fixed Assets		
180000 · Capital Assets		
181000 · Land	361,201.00	361,201.00
182000 · Buildings & Improvements	3,951,562.68	3,951,562.68
186000 · Machinery & Equipment	2,442,042.39	2,442,042.39
186100 · Accumulated Depreciation	-2,459,031.45	-2,459,031.45
Total 180000 · Capital Assets	4,295,774.62	4,295,774.62
Total Fixed Assets	4,295,774.62	4,295,774.62
TOTAL ASSETS	6,855,362.42	6,978,635.83
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	3,322.78	33,602.71
Credit Cards	433.76	2,586.55
Other Current Liabilities	170,166.39	175,303.32
Total Current Liabilities	173,922.93	211,492.58
Long Term Liabilities	2,057,142.84	2,057,142.84
Total Liabilities	2,231,065.77	2,268,635.42
Equity		
241000 · Unrestricted Fund Balance	448,816.18	448,816.18
241001 · General fixed asset acct group	4,295,774.62	4,295,774.62
241002 · General LT debt account group	-2,232,142.74	-2,232,142.74
241100 · Reserved Fund Balance		
241101 · Restricted for Debt Service	320,687.85	320,687.85
241102 · Reserved for Capital Reserve	1,003,334.10	1,003,334.10
Total 241100 · Reserved Fund Balance	1,324,021.95	1,324,021.95
241200 · Assigned to vol firefighters	2,371.54	2,371.54
Net Income	785,455.10	871,158.86
Total Equity	4,624,296.65	4,710,000.41
TOTAL LIABILITIES & EQUITY	6,855,362.42	6,978,635.83

Hyalite Rural Fire District

Profit & Loss Budget vs. Actual - Not Reconciled

July 2018 through February 2019

	Jul '18 - Feb 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
310000 · Taxes	1,226,487.51	1,193,716.00	32,771.51	102.7%
316000 · Entitlement Share	36,838.82	36,000.00	838.82	102.3%
320000 · Firefighter fundraising event	2,371.54	0.00	2,371.54	100.0%
360000 · Miscellaneous Revenues	23,872.97	4,000.00	19,872.97	596.8%
365000 · Contributions and Donations	631.92	1,700.00	-1,068.08	37.2%
370000 · Investment Earnings	10,628.29	20,000.00	-9,371.71	53.1%
Total Income	1,300,831.05	1,255,416.00	45,415.05	103.6%
Gross Profit	1,300,831.05	1,255,416.00	45,415.05	103.6%
Expense				
420000 · Public Safety Expenses	15,580.27	40,000.00	-24,419.73	39.0%
420100 · Personnel Services	180,847.87	350,000.00	-169,152.13	51.7%
420200 · Supplies	21,178.20	22,000.00	-821.80	96.3%
420220 · Meals/Incentives	7,676.09	11,000.00	-3,323.91	69.8%
420240 · Fuel	10,778.95	36,000.00	-25,221.05	29.9%
420310 · Election Costs	0.00	7,000.00	-7,000.00	0.0%
420320 · Professional Subscription/Dues	3,424.98	4,000.00	-575.02	85.6%
420330 · Community Outreach/Education	1,882.34	10,000.00	-8,117.66	18.8%
420340 · Utility Services	30,169.58	52,000.00	-21,830.42	58.0%
420350 · Professional Services	17,584.75	40,000.00	-22,415.25	44.0%
420390 · Firefighter Physicals	1,428.00	15,000.00	-13,572.00	9.5%
420400 · Training/Travel - Trustees	948.04	3,000.00	-2,051.96	31.6%
420420 · Facilities	9,732.64	35,000.00	-25,267.36	27.8%
420500 · Insurance	72,500.71	65,000.00	7,500.71	111.5%
420930 · Safety Equipment	34,941.07	70,000.00	-35,058.93	49.9%
420940 · Apparatus	25,275.75	70,000.00	-44,724.25	36.1%
420970 · Capital outlay	46,418.68			
490100 · Debt Services	33,612.50	242,225.00	-208,612.50	13.9%
66000 · Payroll Expenses	1,233.72			
669100 · Other Charges	161.81	500.00	-338.19	32.4%
Total Expense	515,375.95	1,072,725.00	-557,349.05	48.0%
Net Ordinary Income	785,455.10	182,691.00	602,764.10	429.9%
Net Income	785,455.10	182,691.00	602,764.10	429.9%

Hyalite Rural Fire District
Transaction List by Vendor
 January through February 2019

Type	Date	Num	Memo	Split	Amount
ADVANCED WASTEWATER SPECIALISTS					
Bill Pmt -Check	01/03/2019	7802351	Checked system backing up in basement drain.	202100 · Accounts Payable	-465.00
Bill	01/25/2019	14832	Service agreement for AdvanTex septic system	420346 · Water/Sewer	-650.00
Bill Pmt -Check	02/06/2019	7802388	Service agreement for AdvanTex septic system	202100 · Accounts Payable	-650.00
Alex Richard					
Bill	02/04/2019	797058	Monday night food	420222 · Food	-59.47
Bill Pmt -Check	02/06/2019	7802389	Monday night food	202100 · Accounts Payable	-59.47
Amazon					
Credit Card Char...	01/10/2019	0599456	Alarm lock trilogy for front door Rae Station.	420423 · Building & Site	-379.00
American Medical Response, Inc.					
Bill	02/14/2019	16150-163544	Oxygen regulator.	420932 · Safety Equipment Maintenanc...	-68.78
Bill Pmt -Check	02/21/2019	7802419	Oxygen regulator.	202100 · Accounts Payable	-68.78
American red Cross					
Credit Card Char...	01/18/2019	9250759	3 CPR/AED for professional rescuers and resp...	420331 · Dues & Licenses	-90.00
Credit Card Char...	01/18/2019	9250669	Recruit CPR.	420331 · Dues & Licenses	-150.00
Credit Card Char...	01/25/2019	9271544	6 CPR/AED for professional rescuers and resp...	420331 · Dues & Licenses	-180.00
Credit Card Char...	01/25/2019	9271605	7 CPR/AED for professional rescuers and resp...	420331 · Dues & Licenses	-210.00
Credit Card Char...	01/25/2019	9271487	6 CPR/AED for professional rescuers and resp...	420331 · Dues & Licenses	-180.00
Credit Card Char...	01/27/2019	9316810	CPR	420331 · Dues & Licenses	-90.00
B and L Quality Repair LLC					
Bill	02/15/2019	290215007	QRU 6 repairs.	420953 · QRU-6	-2,267.00
Bill	02/19/2019	290213006	Plow truck - heater box cover.	420954 · Plow truck	-142.00
Bill Pmt -Check	02/21/2019	7802420	QRU 6 repairs.	202100 · Accounts Payable	-2,267.00
BALCO					
Bill	01/11/2019	51618	Responder parka	420209 · Clothing & Uniforms	-3,290.00
Bill Pmt -Check	02/06/2019	7802404	Responder parka	202100 · Accounts Payable	-3,290.00
Best Practice Medicine					
Bill	02/04/2019	1168	Medical Training - Sammy Saunders	420384 · Training Classes	-190.25
Bill Pmt -Check	02/06/2019	7802405	Medical Training - Sammy Saunders	202100 · Accounts Payable	-190.25
Best Rate Diesel Repair Inc.					
Bill Pmt -Check	01/03/2019	7802352	U-6	202100 · Accounts Payable	-93.00
Bill Pmt -Check	01/15/2019	7802369	E6-3 PM service chassis and deck engine.	202100 · Accounts Payable	-1,214.58
Big Sky Fire Equipment					
Bill	01/31/2019	0389004	E-6-3 3.5" valve	420942 · E-6-3	-224.85
Bill Pmt -Check	02/06/2019	7802390	E-6-3 3.5" valve	202100 · Accounts Payable	-224.85
Billion Auto Group					
Check	02/10/2019	7802409	2018 Ram 2500 3C6UR5CJ8JG336170	420972 · Capital outlay - reserve funds	-42,585.00
BlueCross BlueShield of Montana					
Liability Check	01/16/2019	7802385	VOID: X6A680	-SPLIT-	0.00
Liability Check	02/06/2019	7802408	X6A680	-SPLIT-	-4,289.42
Bill	02/15/2019	March		-SPLIT-	-4,833.61
Bill Pmt -Check	02/21/2019	7802421		202100 · Accounts Payable	-4,833.61
Bound Tree Medical					
Bill	01/17/2019	83089756	LSU suction unit.	420203 · Medical Supplies	-2,699.97
Bill	01/23/2019	83094564	Suction tubing, catheter, and canister disposab...	420203 · Medical Supplies	-56.54
Bill Pmt -Check	02/21/2019	7802422		202100 · Accounts Payable	-2,756.51
Bozeman Chronicle					
Bill Pmt -Check	01/03/2019	7802353	347411	202100 · Accounts Payable	-26.00
Bill	01/06/2019	1853797	Notice of meeting to be held on 5/7/19 for elect...	420353 · Legal Services	-13.00
Bill Pmt -Check	01/15/2019	7802370	347411	202100 · Accounts Payable	-13.00
Bill	01/20/2019	1858574	BOT Public Meeting 1/22/19	420333 · Formal & Legal Notices	-26.00
Bill Pmt -Check	02/06/2019	7802391	347411	202100 · Accounts Payable	-26.00
Cameron Ash					
Bill	02/23/2019	023634	Food for basic wildfire class.	420389 · Food	-10.40
Bill	02/24/2019	024261	Food for basic wildfire class.	420389 · Food	-8.99
Century Link					
Bill	01/01/2019	4066024041...	Nov/Dec	-SPLIT-	-121.26
Bill Pmt -Check	01/03/2019	7802354	SD phone line.	202100 · Accounts Payable	-36.05
Bill	01/04/2019	4065876270...	Rae phone. Jan/Feb.	420342 · Phones	-40.15
Bill	01/10/2019	4065874149...	S.O. Phone Jan/Feb	420342 · Phones	-36.04
Bill Pmt -Check	01/15/2019	7802371		202100 · Accounts Payable	-161.41
Bill	02/01/2019	4066024041...	Cottonwood Dec/January.	-SPLIT-	-121.25
Bill	02/04/2019	4065876270...	Rae phone Feb/March.	420342 · Phones	-40.15
Bill Pmt -Check	02/06/2019	7802392	S.O. Phone Jan/Feb	202100 · Accounts Payable	-36.04
Bill	02/10/2019	4065874149...	SD phone. February/March	420342 · Phones	-44.04
Bill Pmt -Check	02/21/2019	7802423		202100 · Accounts Payable	-205.44
Charter Communications					
Bill	01/01/2019	0672244010...	Jan/Feb.	-SPLIT-	-272.23
Bill Pmt -Check	01/15/2019	7802372	8313200110672244	202100 · Accounts Payable	-272.23
Bill	02/01/2019	0672244020...	Feb/March	-SPLIT-	-268.23
Bill Pmt -Check	02/21/2019	7802424	8313200110672244	202100 · Accounts Payable	-268.23

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Hyalite Rural Fire District

Transaction List by Vendor

January through February 2019

Type	Date	Num	Memo	Split	Amount
Citi Card					
Bill Pmt -Check	01/03/2019	7802350		200000 · Short-Term Payables	-4,552.09
Bill	01/12/2019		Dec/Jan statement	210550 · Costco Citi Card-Revisky 3990	-165.22
Bill	01/12/2019		Dec/Jan statement.	210570 · Costco Citi Card-Nickolay 70...	-53.87
Bill	01/12/2019		Dec/Jan statement	210560 · Costco Citi Card-Eaton 2172	-880.86
Bill Pmt -Check	02/06/2019	7802387		200000 · Short-Term Payables	-1,099.95
Bill	02/06/2019		Jan/Feb statement	210560 · Costco Citi Card-Eaton 2172	-2,205.73
Bill	02/06/2019		Jan/Feb statement.	210570 · Costco Citi Card-Nickolay 70...	-85.58
Bill	02/06/2019		Jan/Feb statement	210550 · Costco Citi Card-Revisky 3990	-249.87
Bill Pmt -Check	02/21/2019	7802439		200000 · Short-Term Payables	-2,541.18
Consolidated Electric					
Credit Card Char...	01/03/2019	0819786781	SW outside bay door light.	420423 · Building & Site	-46.40
Costco Wholesale					
Credit Card Char...	01/25/2019	90250000462	EMT refresher.	420386 · Training Meals	-270.46
Custom Logo					
Bill	01/23/2019	17491	Stocking Hats	420209 · Clothing & Uniforms	-453.00
Bill Pmt -Check	02/06/2019	7802393	Stocking Hats	202100 · Accounts Payable	-453.00
David Krohn					
Bill	02/03/2019	03034C	Sunday dinner supplies.	420222 · Food	-29.01
Bill	02/10/2019	H49646	Wildland training lunch.	420222 · Food	-70.75
Bill Pmt -Check	02/21/2019	7802425		202100 · Accounts Payable	-99.76
Davis Johnson					
Bill Pmt -Check	01/03/2019	7802355	Crew of 5 at Cottonwood. D Johnson, Marsh, ...	202100 · Accounts Payable	-43.25
DirectTV					
Bill	01/13/2019	35746121359	January Service	420345 · TV/Internet Services	-155.98
Bill Pmt -Check	02/06/2019	7802394	029404001	202100 · Accounts Payable	-155.98
Bill	02/13/2019	35891910069	February/March.	420345 · TV/Internet Services	-166.76
Bill Pmt -Check	02/21/2019	7802426	029404001	202100 · Accounts Payable	-166.76
Ensemble Care for Heros (ECMS)					
Bill Pmt -Check	01/15/2019	7802373	Repair turnouts.	202100 · Accounts Payable	-192.70
Fiesta Mexicana					
Credit Card Char...	01/24/2019	111	Rif and ?	420222 · Food	-23.50
Firehouse Subs					
Credit Card Char...	01/04/2019	312153	Recruit training 1/5/19.	420386 · Training Meals	-169.98
FURS					
Liability Check	01/03/2019	ACH		-SPLIT-	-5,196.14
Liability Check	02/06/2019	ACH		-SPLIT-	-5,196.13
Gallatin County					
Bill	01/15/2019	0115201901...	911 - Field Ops Subscription	420335 · Subscriptions	-128.62
Bill Pmt -Check	02/06/2019	7802406	911 - Field Ops Subscription	202100 · Accounts Payable	-128.62
General Distributing Co.					
Bill Pmt -Check	01/15/2019	7802375	56625	202100 · Accounts Payable	-62.00
Bill	01/31/2019	00722679	Cufts.	420203 · Medical Supplies	-65.10
Bill Pmt -Check	02/21/2019	7802427	56625	202100 · Accounts Payable	-65.10
Bill	02/22/2019	00728679	O2 bottles.	420203 · Medical Supplies	-106.80
Bill	02/28/2019	00731905	Cufts.	420203 · Medical Supplies	-58.80
Google					
Credit Card Char...	01/31/2019	Jan.	January G Suite.	420343 · Website Fees	-100.00
Grantree Conoco					
Bill	01/02/2019	787291985	QRU-6	420240 · Fuel	-15.27
Bill	01/05/2019	787296516	R-6	420240 · Fuel	-13.84
House of Clean					
Bill	01/18/2019	225799	Cottonwood Station	420202 · Facility Supplies	-49.42
Bill Pmt -Check	02/06/2019	7802395	Cottonwood Station	202100 · Accounts Payable	-49.42
J&H INC					
Bill Pmt -Check	01/03/2019	7802356	13753	202100 · Accounts Payable	-85.15
Bill	01/22/2019	549837	Monthly Maintenance - Canon IR C2225	420201 · Office Supplies and Materials	-48.42
Bill Pmt -Check	02/06/2019	7802396	13753	202100 · Accounts Payable	-48.42
Bill	02/21/2019	552187	Monthly maintenance for Canon.	420201 · Office Supplies and Materials	-164.71
JA Gear					
Bill	01/02/2019	283365	Repair turnout	420932 · Safety Equipment Maintenanc...	-150.00
Bill	01/16/2019	283366	Repair turnouts.	420932 · Safety Equipment Maintenanc...	-45.00
Bill Pmt -Check	02/06/2019	7802397	Repair turnout	202100 · Accounts Payable	-150.00
Bill	02/10/2019	283371	Repair turnouts.	420932 · Safety Equipment Maintenanc...	-115.00
Bill Pmt -Check	02/21/2019	7802428	Repair turnouts.	202100 · Accounts Payable	-45.00
Kagy Korner Store					
Credit Card Char...	01/11/2019	02070494	Fuel for C 6-1.	420240 · Fuel	-23.82
Kale Pickett (vendor)					
Bill	01/24/2019	1130590396	Tactical Company Pant	420209 · Clothing & Uniforms	-99.98
Bill Pmt -Check	02/06/2019	7802398	Tactical Company Pant	202100 · Accounts Payable	-99.98
Kenyon Noble					
Bill	01/02/2019	6914853	Rae Station.	420423 · Building & Site	-144.99
Bill Pmt -Check	01/03/2019	7802357	Recruit training.	202100 · Accounts Payable	-204.00
Credit	01/10/2019	6926020	Door lock.	420423 · Building & Site	144.99
Bill	02/12/2019	6968063	Training at Cottonwood.	420385 · Training Supplies	-123.90

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Hyalite Rural Fire District

Transaction List by Vendor

January through February 2019

Type	Date	Num	Memo	Split	Amount
L.N. Curtis and sons					
Bill	01/21/2019	INV249922	Hose	420932 · Safety Equipment Maintenan...	-3,266.08
Bill	01/24/2019	INV250879	Globe G Xtreme Jacket/Pant	420931 · Safety Equipment	-12,385.00
Bill	01/24/2019	INV250879	VOID: Turnouts.	420931 · Safety Equipment	0.00
Bill Pmt -Check	02/06/2019	7802399		202100 · Accounts Payable	-15,651.08
Lonna Braverman [vendor]					
Bill	02/13/2019	4798499	Registration for new C-6-2.	420951 · C-6-2	-45.75
Bill Pmt -Check	02/21/2019	7802429	Registration for new C-6-2.	202100 · Accounts Payable	-45.75
Bill	02/26/2019	90500007667	Coffee pods for the office	420202 · Facility Supplies	-63.98
Malcolm Malone (vendor)					
Bill Pmt -Check	01/15/2019	7802376	Qdoba meal for Malone, Saunders, Lympus, Ri...	202100 · Accounts Payable	-46.71
Mama Macs Bakery					
Credit Card Char...	01/12/2019	100002	Recruit training.	420386 · Training Meals	-270.00
Credit Card Char...	01/19/2019	07482G	Recruit training.	420386 · Training Meals	-200.00
Credit Card Char...	01/26/2019	90759G	Extrication training at pit.	420389 · Food	-170.00
MasterCard					
Bill Pmt -Check	01/03/2019	7802358	Brian's credit card payment for the period ende...	202100 · Accounts Payable	-66.94
Metta Sairs					
Bill Pmt -Check	01/15/2019	7802377	Meal at SC2- Natural Kitchen for Sairs, Lympu...	202100 · Accounts Payable	-37.70
MICHAEL HILBERT					
Bill	01/15/2019	033840	Tuesday night meal	420222 · Food	-38.96
Bill Pmt -Check	02/06/2019	7802400		202100 · Accounts Payable	-149.08
Montana Dept. of Revenue					
Liability Check	01/03/2019	ACH	6442692-002-WTH	220035 · Montana withholding	-708.00
Liability Check	02/06/2019	ACH	6442692-002-WTH	220035 · Montana withholding	-861.00
Montana Firemen's Association					
Liability Check	01/03/2019	7802368		220030 · MT Firemens' Association du...	-207.35
Liability Check	02/21/2019	7802440		220030 · MT Firemens' Association du...	-207.35
Montana Occupational Health					
Bill	01/29/2019	9041	Tracy Echert.	420390 · Firefighter Physicals	-589.00
Bill Pmt -Check	02/21/2019	7802430	Tracy Echert.	202100 · Accounts Payable	-589.00
Montana State Fire Chiefs Association					
Bill	01/01/2019	MSFCA-571	Annual dues for Jason.	420331 · Dues & Licenses	-75.00
Bill	01/01/2019	MSFCA-525	Annual dues for Brian.	420331 · Dues & Licenses	-75.00
Bill Pmt -Check	01/15/2019	7802378		202100 · Accounts Payable	-150.00
Montana State Fund					
Bill	01/16/2019	12777299	Paynewest Insurance Installment 3/4	420511 · Worker's Comp Insurance	-3,945.76
Bill Pmt -Check	02/06/2019	7802401	03-134600-0	202100 · Accounts Payable	-3,945.76
Montana State University					
Bill	02/01/2019	161-86	Fire instructor 1 cert fee	420331 · Dues & Licenses	-95.00
Bill Pmt -Check	02/21/2019	7802431	Fire instructor 1 cert fee	202100 · Accounts Payable	-95.00
MPERA					
Credit	01/23/2019			362011 · Other Misc Revenue	14,780.00
Bill Pmt -Check	01/23/2019		QuickBooks generated zero amount transactio...	200000 · Short-Term Payables	0.00
Municipal Emergency Services					
Bill	01/22/2019	IN1302044	Swivel RockerLug Female	420932 · Safety Equipment Maintenan...	-186.65
Bill Pmt -Check	02/06/2019	7802402	Swivel RockerLug Female	202100 · Accounts Payable	-186.65
Bill	02/20/2019	IN1312337	Disinfectant etc.	420932 · Safety Equipment Maintenan...	-158.02
NAPA Auto Parts					
Bill	01/02/2019	118700054305	U-6-1	420946 · U-6-1	-17.49
Bill	01/10/2019	1187-00-055...	NFD Oil Dry - Cottonwood Station	420204 · Shop Supplies	-79.12
Bill Pmt -Check	01/15/2019	7802379	12342	202100 · Accounts Payable	-86.98
Bill	01/23/2019	1187-00-058...	NFD Oil Dry - Cottonwood Station	420204 · Shop Supplies	-79.12
Bill	01/31/2019	1187-00-054...	U-6-1	420946 · U-6-1	-17.49
Bill Pmt -Check	02/06/2019	7802406	12342	202100 · Accounts Payable	-175.73
Bill	02/06/2019	1187-00-061...	Battery and battery core.	420942 · E-6-3	-630.08
Bill	02/06/2019	1187-00-061...	BK scraper for new C-6-2.	420951 · C-6-2	-12.99
Credit	02/06/2019	1187-00-061...	Battery core.	420942 · E-6-3	108.00
Bill	02/13/2019	1187-00-062...	Battery.	420955 · C-6	-149.98
Bill	02/16/2019	1187-00-063...	Cottonwood oil dry.	420205 · Operation Supplies	-69.23
Bill	02/17/2019	1187-00-063...	Hand cleaner.	420204 · Shop Supplies	-15.96
Bill	02/26/2019	1187-00-064...	Wipers for old C-6-2.	420951 · C-6-2	-13.98
Nathan Barnes					
Bill	01/29/2019	011553	Station night - Qboba 01-29-19	420222 · Food	-32.80
Bill	02/05/2019	20263	Station night at Qdoba.	420222 · Food	-35.45
Bill Pmt -Check	02/06/2019	7802414	Station night - Qboba 01-29-19	202100 · Accounts Payable	-32.80
Bill	02/12/2019	20288	Station night at Qdoba.	420222 · Food	-34.33
Bill	02/19/2019	20313	Tuesday night. Baker, Taylor, Sterzick, Barres...	420222 · Food	-35.50
Bill Pmt -Check	02/21/2019	7802432		202100 · Accounts Payable	-69.78
Bill	02/26/2019	20244	Tuesday station night.	420222 · Food	-42.44

Hyalite Rural Fire District

Transaction List by Vendor

January through February 2019

Type	Date	Num	Memo	Split	Amount
Northwestern Energy					
Bill	01/10/2019	0180737-9	Rae Station Dec/Jan	420341 · Gas & Electric	-263.37
Bill	01/10/2019	3252724-4	Rae House Dec/Jan services.	420341 · Gas & Electric	-188.48
Bill	01/10/2019	1196979-7	CW Dec/Jan services.	420341 · Gas & Electric	-503.67
Bill	01/10/2019	3091809-8	SD Station Dec/Jan services.	420341 · Gas & Electric	-1,492.93
Bill	01/11/2019	0180089-5	Dec/Jan 4541 S 3rd Rd	420341 · Gas & Electric	-162.90
Bill Pmt -Check	01/15/2019	7802380		202100 · Accounts Payable	-2,448.45
Bill Pmt -Check	02/06/2019	7802412	Dec/Jan 4541 S 3rd Rd	202100 · Accounts Payable	-162.90
Bill	02/11/2019	0180737-9	5400 Gooch Hill. Jan/Feb.	420341 · Gas & Electric	-295.24
Bill	02/11/2019	3252724-4	5370 Gooch Hill Road. Jan/Feb.	420341 · Gas & Electric	-195.33
Bill	02/11/2019	3091809-8	4541 S 3rd Rd. Jan/Feb	420341 · Gas & Electric	-1,396.33
Bill	02/11/2019	1196979-7	10200 Cottonwood Rd. Jan/Feb	420341 · Gas & Electric	-639.97
Bill	02/12/2019	0180089-5	4541 S 3rd Road South. Jan/Feb.	420341 · Gas & Electric	-145.98
Bill Pmt -Check	02/21/2019	7802433		202100 · Accounts Payable	-2,672.85
Overhead Door Co. of SW MT					
Bill Pmt -Check	01/15/2019	7802381	Repair opener that would not open.	202100 · Accounts Payable	-100.00
Bill	01/25/2019	18320a	Found sensing unit to be bad.	420423 · Building & Site	-100.00
Bill	01/25/2019	18319a	Door for Engine 62 Maintenance	420423 · Building & Site	-383.40
Bill Pmt -Check	02/06/2019	7802416		202100 · Accounts Payable	-483.40
Owenhouse-Ace Hardware					
Bill	01/02/2019	473033/2	Door at Rae station.	420423 · Building & Site	-26.70
Bill Pmt -Check	01/03/2019	7802359		202100 · Accounts Payable	-905.78
Bill	01/10/2019	473591/2	Recruit Training	420385 · Training Supplies	-14.98
Bill	01/15/2019	473890/2	Ice Melt / Helmet Lettering	-SPLIT-	-57.96
Bill	01/20/2019	474170/2	Pest-A-Cator, Trap Mouse	420202 · Facility Supplies	-41.04
Bill	02/01/2019	474943/2	Vlv ball 1.25".	420947 · E-6	-34.99
Bill Pmt -Check	02/06/2019	7802410		202100 · Accounts Payable	-160.67
Bill	02/07/2019	475315/2	Sourdough station wrench, ratchet, etc.	420204 · Shop Supplies	-108.89
Bill	02/08/2019	475363/2	Shelf bracket and power strip for Cottonwood.	420202 · Facility Supplies	-15.97
Bill	02/08/2019	475342/2	Suction at Cottonwood.	420203 · Medical Supplies	-35.98
Bill	02/15/2019	475735/2	New shop vac for Sourdough station.	420204 · Shop Supplies	-49.99
Bill	02/16/2019	475815/2	Cottonwood light bulbs, anti-freeze etc.	420204 · Shop Supplies	-46.12
Bill	02/22/2019	476169/2	Hardware.	420202 · Facility Supplies	-2.64
PayneWest Insurance					
Bill Pmt -Check	01/03/2019	7802360		202100 · Accounts Payable	-37,156.00
Bill	02/04/2019	222531	Insurance coverage on new command vehicle -...	420510 · Liability Insurance	-476.00
Bill Pmt -Check	02/06/2019	7802419	Insurance coverage on new command vehicle -...	202100 · Accounts Payable	-476.00
People Facts					
Bill Pmt -Check	01/03/2019	7802361	December charges.	202100 · Accounts Payable	-16.67
Bill	02/01/2019	2019011262	Addons.	420335 · Subscriptions	-16.67
Bill Pmt -Check	02/06/2019	7802417	Addons.	202100 · Accounts Payable	-16.67
Bill	02/28/2019	2019021254	Addons.	420335 · Subscriptions	-16.67
Perkins					
Credit Card Char...	01/16/2019	73059G	Crews from fire on Wed morning.	420222 · Food	-124.13
PERS					
Liability Check	01/03/2019	ACH		-SPLIT-	-270.67
Liability Check	02/06/2019	ACH		-SPLIT-	-286.33
PostalAnnex					
Credit Card Char...	01/18/2019	51932	Send 4 air packs in for repair to MES.	420932 · Safety Equipment Maintenan...	-216.07
Credit Card Credit	02/20/2019	Refund	Refund of insurance on shipping.	420932 · Safety Equipment Maintenan...	110.25
RAE Water					
Bill Pmt -Check	01/03/2019	7802362		202100 · Accounts Payable	-128.59
Bill	01/22/2019	GH 5370-00	5370 Gooch Hill Rd	420346 · Water/Sewer	-42.74
Bill	01/22/2019	FIRE-00	5400 Gooch Hill Rd	420346 · Water/Sewer	-82.25
Bill Pmt -Check	02/06/2019	7802415		202100 · Accounts Payable	-124.99
Bill	02/22/2019	FIRE-00	Station services. Jan/Feb.	420346 · Water/Sewer	-82.25
Bill	02/22/2019	GH 5370-00	Residence service. Jan/Feb.	420346 · Water/Sewer	-42.74
Republic Services					
Bill Pmt -Check	01/03/2019	7802363		202100 · Accounts Payable	-188.14
Bill	01/28/2019	0886-00143...	Pickup service 02/01-02/28	420347 · Trash	-92.43
Bill	01/28/2019	0886-00143...	Pickup Service 02/01-02/28	420347 · Trash	-68.96
Bill Pmt -Check	02/06/2019	7802407		202100 · Accounts Payable	-161.39
Bill	02/28/2019	0886-00143...	4541 S 3rd.	420347 · Trash	-68.96
Bill	02/28/2019	0886-00143...	10200 Cottonwood.	420347 · Trash	-98.18
Roost Fried Chicken					
Credit Card Char...	01/23/2019	67	Rif and Charlton	420222 · Food	-19.00
Rosas Pizza					
Credit Card Char...	01/14/2019	53822G	Food for leadership meeting.	420386 · Training Meals	-53.87
Credit Card Char...	01/27/2019	97339G	EMT refresher lunch on Sunday 1/27.	420389 · Food	-282.89
Credit Card Char...	02/11/2019	No receipt	Command training food.	420222 · Food	-45.59
Rosie Barndt, CPA, PC					
Bill Pmt -Check	01/15/2019	7802382	December services.	202100 · Accounts Payable	-1,087.50
Bill	01/31/2019	January	January bookkeeping services.	420351 · Accounting & Auditing	-1,312.50
Bill Pmt -Check	02/21/2019	7802434	January bookkeeping services.	202100 · Accounts Payable	-1,312.50
RW & JW Enterprises					
Bill	02/06/2019	WO #1198	WT 6-1 annual service.	420944 · WT 6-1	-1,094.54
Bill	02/14/2019	WO #1192	E6 annual service.	420947 · E-6	-1,959.24
Bill Pmt -Check	02/21/2019	7802435		202100 · Accounts Payable	-3,053.78

Hyalite Rural Fire District

Transaction List by Vendor

January through February 2019

Type	Date	Num	Memo	Split	Amount
Sammy Saunders					
Bill	01/18/2019	2451426	Training food prep	420386 · Training Meals	-140.96
Bill	01/18/2019	100	Training Food week of 1-14-19	-SPLIT-	-273.63
Bill	01/31/2019	101	Training Meals week of 1-30-19	-SPLIT-	-243.59
Bill	02/04/2019	102	Training Food week of 2-6-19	-SPLIT-	-412.59
Bill Pmt -Check	02/06/2019	7802413		202100 · Accounts Payable	-1,070.77
Bill	02/18/2019	104	Wednesday night training food - 2/20/19.	-SPLIT-	-351.88
Bill	02/18/2019	103	Wednesday night food 2/13/19.	-SPLIT-	-353.88
Bill	02/25/2019	105	Wednesday night training food - 2/27/19.	-SPLIT-	-225.12
Sign Solutions					
Bill	02/01/2019	SS55983	Night with Santa signs.	420336 · Public Relations	-247.82
Bill Pmt -Check	02/21/2019	7802436	Night with Santa signs.	202100 · Accounts Payable	-247.82
Staples					
Credit Card Char...	01/15/2019	9795663133	Paper, pens, and mouse.	420201 · Office Supplies and Materials	-66.77
Credit Card Char...	01/26/2019	67321G	VGA Adpt.	420201 · Office Supplies and Materials	-39.99
Storm Castle					
Credit Card Char...	02/14/2019	1902140116		420222 · Food	-143.50
Story Distributing					
Bill	01/21/2019	83480	Diesel	420240 · Fuel	-2,100.02
Thriftway					
Credit Card Char...	02/06/2019	No receipt		420240 · Fuel	-42.18
Town and Country					
Bill	01/01/2019	445	Haworth, Sterzick, Buffington	420220 · Meals/Incentives	-32.53
Bill	01/02/2019	402	Saunders, MJ, Sai, Shives, Lympus	420220 · Meals/Incentives	-17.06
Bill	01/02/2019	401	Saunders, DJohnson, Marsh, Pickett	420220 · Meals/Incentives	-32.56
Bill	01/07/2019	517	Eggers, Shives, Perry, Buffington	420220 · Meals/Incentives	-32.23
Bill	01/10/2019	No receipt	D Johnson, March, Pickett, Saunders, Vale.	420222 · Food	-28.43
Bill	01/13/2019	296	Saunders, Fout, Eggers, Vale, Prato, Rose	420220 · Meals/Incentives	-46.75
Bill	01/14/2019	423	Echert, Shives, Robertson, Perry, Haworth.	420222 · Food	-29.54
Bill Pmt -Check	01/15/2019	7802383		202100 · Accounts Payable	-474.02
Bill	01/15/2019	197	Tuesday night. Barnes, Buffington, Hilbert, Kill...	420222 · Food	-10.46
Bill	01/17/2019	444	Sammy, Pickett, Vale, Marsh, Deezy, Charlton.	420222 · Food	-68.83
Bill	01/21/2019	159	Echert, Haworth, Richard.	420222 · Food	-45.61
Bill	01/22/2019	No receipt	Barnes, Hilbert, Killeen, Sterzick, Wolterstorff.	420222 · Food	-17.97
Bill	01/23/2019	536	Eggers, M. Johnson, Chase, Sairs.	420222 · Food	-42.75
Bill	01/23/2019	122	Sourdough station supplies.	420222 · Food	-42.15
Bill	01/24/2019	370	DJ, Saunders, Vale, Marsh, Pickett, Kohn.	420222 · Food	-52.90
Bill	01/27/2019	254	Saunders, Rose, Lympus, Prato, Scherner, Ko...	420222 · Food	-60.04
Bill	01/28/2019	275	Vale, Ash, Haworth	420222 · Food	-50.13
Bill	01/31/2019	429	Pickett, D Johnson, Vale, Marsh, Buffington, El...	420222 · Food	-51.39
Bill Pmt -Check	02/21/2019	7802437		202100 · Accounts Payable	-661.33
Town Pump					
Credit Card Char...	01/02/2019	092956	QRU-6	420240 · Fuel	-15.27
Credit Card Char...	01/05/2019	201250	R-6	420240 · Fuel	-13.84
Credit Card Char...	01/12/2019	787304033	C-6	420240 · Fuel	-15.48
Credit Card Char...	01/19/2019	093811	QRU-6	420240 · Fuel	-25.83
Credit Card Char...	01/19/2019	183217	E-6-3	420240 · Fuel	-29.96
Credit Card Char...	01/20/2019	160136	E-6-3	420240 · Fuel	-27.00
Credit Card Char...	01/24/2019	195945	QRU-6	420240 · Fuel	-20.12
Credit Card Char...	01/24/2019	E-6-3	E-6-3	420240 · Fuel	-20.54
Credit Card Char...	01/25/2019	213814	R-6	420240 · Fuel	-19.50
Credit Card Char...	01/26/2019	175340	C-6.	420240 · Fuel	-21.00
Credit Card Char...	01/26/2019	154529	E-6-1.	420240 · Fuel	-22.13
Credit Card Char...	01/28/2019	064905	E-6-3.	420240 · Fuel	-12.50
Credit Card Char...	01/29/2019	154007	R-6.	420240 · Fuel	-17.43
Credit Card Char...	01/31/2019	134932	U-6-1	420240 · Fuel	-40.52
Credit Card Char...	02/02/2019	121141	WT-6-1	420240 · Fuel	-12.35
Credit Card Char...	02/06/2019	162319	U-6-1	420240 · Fuel	-32.35
Credit Card Char...	02/07/2019	015328	E-6-3	420240 · Fuel	-21.97
Credit Card Char...	02/07/2019	171043	E-6.	420240 · Fuel	-22.22
Credit Card Char...	02/09/2019	172650	R-6.	420240 · Fuel	-16.10
Credit Card Char...	02/10/2019	143512	QRU-6	420240 · Fuel	-11.19
Credit Card Char...	02/10/2019	092009	E-6-3.	420240 · Fuel	-18.93
Credit Card Char...	02/13/2019	095621	C-6	420240 · Fuel	-21.16
Credit Card Char...	02/14/2019	174400	E-6.	420240 · Fuel	-15.89
Credit Card Char...	02/19/2019	093612	C-6.	420240 · Fuel	-29.00
Credit Card Char...	02/21/2019	123826	E-6.	420240 · Fuel	-41.23
Credit Card Char...	02/21/2019	150421	E-6-3.	420240 · Fuel	-17.63
Unemployment Insurance Division					
Bill	01/10/2019	4th quarter 2...	UI-5G for quarter ended December 31, 2018	420010 · Payroll Employer Taxes	-280.52
Bill Pmt -Check	01/15/2019	7802384	UI-5G for quarter ended December 31, 2018	202100 · Accounts Payable	-280.52
United States Treasury					
Liability Check	01/03/2019	ACH	81-2360037	-SPLIT-	-1,455.84
Liability Check	02/06/2019	ACH	81-2360037	-SPLIT-	-1,832.14
Liability Check	02/20/2019	ACH	81-2360037	-SPLIT-	-303.32
USPS					
Credit Card Char...	02/08/2019	456317929	Express mail Conoco payment.	420201 · Office Supplies and Materials	-7.35

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Hyalite Rural Fire District
Transaction List by Vendor
 January through February 2019

Type	Date	Num	Memo	Split	Amount
Verizon					
Bill Pmt -Check	01/03/2019	7802364	Dec/January	202100 · Accounts Payable	-242.31
Bill	02/15/2019	9822887663	Dec/Jan.	420342 · Phones	-242.61
Bill Pmt -Check	02/21/2019	7802438	Dec/Jan.	202100 · Accounts Payable	-242.61
Bill	02/23/2019	9824837328	January/February.	420342 · Phones	-242.75
W.S. Darley & Co.					
Bill Pmt -Check	01/03/2019	7802365	Primer repair kit. E-6.	202100 · Accounts Payable	-88.00
Wex Bank					
Bill Pmt -Check	01/03/2019	7802366	0203-00-109722-9	202100 · Accounts Payable	-452.63
Bill	01/20/2019	Dec/Jan	0203-00-109722-9	210100 · Conoco	-137.37
Bill Pmt -Check	02/06/2019	7802411	0203-00-109722-9	202100 · Accounts Payable	-137.37

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Hyalite Rural Fire District

Missing Checks

January through February 2019

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	01/03/2019	7802350	Citi Card		-4,552.09
Bill Pmt -Check	01/03/2019	7802351	ADVANCED WASTEWATER SPE...	Checked system backing up in basement d...	-465.00
Bill Pmt -Check	01/03/2019	7802352	Best Rate Diesel Repair Inc.	U-6	-93.00
Bill Pmt -Check	01/03/2019	7802353	Bozeman Chronicle	347411	-26.00
Bill Pmt -Check	01/03/2019	7802354	Century Link	SD phone line.	-36.05
Bill Pmt -Check	01/03/2019	7802355	Davis Johnson	Crew of 5 at Cottonwood. D Johnson, Mar...	-43.25
Bill Pmt -Check	01/03/2019	7802356	J&H INC	13753	-85.15
Bill Pmt -Check	01/03/2019	7802357	Kenyon Noble	Recruit training.	-204.00
Bill Pmt -Check	01/03/2019	7802358	MasterCard	Brian's credit card payment for the period e...	-66.94
Bill Pmt -Check	01/03/2019	7802359	Owenhouse-Ace Hardware		-905.78
Bill Pmt -Check	01/03/2019	7802360	PayneWest Insurance		-37,156.00
Bill Pmt -Check	01/03/2019	7802361	People Facts	December charges.	-16.67
Bill Pmt -Check	01/03/2019	7802362	RAE Water		-128.59
Bill Pmt -Check	01/03/2019	7802363	Republic Services		-188.14
Bill Pmt -Check	01/03/2019	7802364	Verizon	Dec/January	-242.31
Bill Pmt -Check	01/03/2019	7802365	W.S. Darley & Co.	Primer repair kit. E-6.	-88.00
Bill Pmt -Check	01/03/2019	7802366	Wex Bank	0203-00-109722-9	-452.63
Paycheck	01/10/2019	7802367	Jason Revisky		-4,988.45
Liability Check	01/03/2019	7802368	Montana Firemen's Association		-207.35
Bill Pmt -Check	01/15/2019	7802369	Best Rate Diesel Repair Inc.	E6-3 PM service chassis and deck engine.	-1,214.58
Bill Pmt -Check	01/15/2019	7802370	Bozeman Chronicle	347411	-13.00
Bill Pmt -Check	01/15/2019	7802371	Century Link		-161.41
Bill Pmt -Check	01/15/2019	7802372	Charter Communications	8313200110672244	-272.23
Bill Pmt -Check	01/15/2019	7802373	Ensemble Care for Heros (ECMS)	Repair turnouts.	-192.70
*** Missing numbers here ***					
Bill Pmt -Check	01/15/2019	7802375	General Distributing Co.	56625	-62.00
Bill Pmt -Check	01/15/2019	7802376	Malcolm Malone (vendor)	Qdoba meal for Malone, Saunders, Lympu...	-46.71
Bill Pmt -Check	01/15/2019	7802377	Metta Sairs	Meal at SC2- Natural Kitchen for Sairs, Ly...	-37.70
Bill Pmt -Check	01/15/2019	7802378	Montana State Fire Chiefs Associa...		-150.00
Bill Pmt -Check	01/15/2019	7802379	NAPA Auto Parts	12342	-86.98
Bill Pmt -Check	01/15/2019	7802380	Northwestern Energy		-2,448.45
Bill Pmt -Check	01/15/2019	7802381	Overhead Door Co. of SW MT	Repair opener that would not open.	-100.00
Bill Pmt -Check	01/15/2019	7802382	Rosie Barndt, CPA, PC	December services.	-1,087.50
Bill Pmt -Check	01/15/2019	7802383	Town and Country		-474.02
Bill Pmt -Check	01/15/2019	7802384	Unemployment Insurance Division	UI-5G for quarter ended December 31, 2018	-280.52
Liability Check	01/16/2019	7802385	BlueCross BlueShield of Montana	VOID: X6A680	0.00
Paycheck	02/10/2019	7802386	Jason Revisky		-5,864.05
Bill Pmt -Check	02/06/2019	7802387	Citi Card		-1,099.95
Bill Pmt -Check	02/06/2019	7802388	ADVANCED WASTEWATER SPE...	Service agreement for AdvanTex septic sys...	-650.00
Bill Pmt -Check	02/06/2019	7802389	Alex Richard	Monday night food	-59.47
Bill Pmt -Check	02/06/2019	7802390	Big Sky Fire Equipment	E-6-3 3.5" valve	-224.85
Bill Pmt -Check	02/06/2019	7802391	Bozeman Chronicle	347411	-26.00
Bill Pmt -Check	02/06/2019	7802392	Century Link	S.O. Phone Jan/Feb	-36.04
Bill Pmt -Check	02/06/2019	7802393	Custom Logo	Stocking Hats	-453.00
Bill Pmt -Check	02/06/2019	7802394	DirectTV	029404001	-155.98
Bill Pmt -Check	02/06/2019	7802395	House of Clean	Cottonwood Station	-49.42
Bill Pmt -Check	02/06/2019	7802396	J&H INC	13753	-48.42
Bill Pmt -Check	02/06/2019	7802397	JA Gear	Repair turnout	-150.00
Bill Pmt -Check	02/06/2019	7802398	Kale Pickett (vendor)	Tactical Company Pant	-99.98
Bill Pmt -Check	02/06/2019	7802399	L.N. Curtis and sons		-15,651.08
Bill Pmt -Check	02/06/2019	7802400	MICHAEL HILBERT		-149.08
Bill Pmt -Check	02/06/2019	7802401	Montana State Fund	03-134600-0	-3,945.76
Bill Pmt -Check	02/06/2019	7802402	Municipal Emergency Services	Swivel RockerLug Female	-186.65
*** Missing numbers here ***					
Bill Pmt -Check	02/06/2019	7802404	BALCO	Responder parka	-3,290.00
Bill Pmt -Check	02/06/2019	7802405	Best Practice Medicine	Medical Training - Sammy Saunders	-190.25
Bill Pmt -Check	02/06/2019	7802406	Gallatin County	911 - Field Ops Subscription	-128.62
*** Duplicate document numbers ***					
Bill Pmt -Check	02/06/2019	7802406	NAPA Auto Parts	12342	-175.73
Bill Pmt -Check	02/06/2019	7802407	Republic Services		-161.39
Liability Check	02/06/2019	7802408	BlueCross BlueShield of Montana	X6A680	-4,289.42
Check	02/10/2019	7802409	Billion Auto Group	2018 Ram 2500 3C6UR5CJ8JG336170	-42,585.00
Bill Pmt -Check	02/06/2019	7802410	Owenhouse-Ace Hardware		-160.67
Bill Pmt -Check	02/06/2019	7802411	Wex Bank	0203-00-109722-9	-137.37
Bill Pmt -Check	02/06/2019	7802412	Northwestern Energy	Dec/Jan 4541 S 3rd Rd	-162.90
Bill Pmt -Check	02/06/2019	7802413	Sammy Saunders		-1,070.77
Bill Pmt -Check	02/06/2019	7802414	Nathan Barnes	Station night - Qboba 01-29-19	-32.80
Bill Pmt -Check	02/06/2019	7802415	RAE Water		-124.99
Bill Pmt -Check	02/06/2019	7802416	Overhead Door Co. of SW MT		-483.40
Bill Pmt -Check	02/06/2019	7802417	People Facts	Addons.	-16.67
*** Missing numbers here ***					
Bill Pmt -Check	02/06/2019	7802419	PayneWest Insurance	Insurance coverage on new command vehi...	-476.00
*** Duplicate document numbers ***					
Bill Pmt -Check	02/21/2019	7802419	American Medical Response, Inc.	Oxygen regulator.	-68.78
Bill Pmt -Check	02/21/2019	7802420	B and L Quality Repair LLC	QRU 6 repairs.	-2,267.00
Bill Pmt -Check	02/21/2019	7802421	BlueCross BlueShield of Montana		-4,833.61
Bill Pmt -Check	02/21/2019	7802422	Bound Tree Medical		-2,756.51
Bill Pmt -Check	02/21/2019	7802423	Century Link		-205.44

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Hyalite Rural Fire District

Missing Checks

January through February 2019

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	02/21/2019	7802424	Charter Communications	8313200110672244	-268.23
Bill Pmt -Check	02/21/2019	7802425	David Krohn		-99.76
Bill Pmt -Check	02/21/2019	7802426	DirectTV	029404001	-166.76
Bill Pmt -Check	02/21/2019	7802427	General Distributing Co.	56625	-65.10
Bill Pmt -Check	02/21/2019	7802428	JA Gear	Repair turnouts.	-45.00
Bill Pmt -Check	02/21/2019	7802429	Lonna Braverman [vendor]	Registration for new C-6-2.	-45.75
Bill Pmt -Check	02/21/2019	7802430	Montana Occupational Health	Tracy Echert.	-589.00
Bill Pmt -Check	02/21/2019	7802431	Montana State University	Fire instructor 1 cert fee	-95.00
Bill Pmt -Check	02/21/2019	7802432	Nathan Barnes		-69.78
Bill Pmt -Check	02/21/2019	7802433	Northwestern Energy		-2,672.85
Bill Pmt -Check	02/21/2019	7802434	Rosie Barndt, CPA, PC	January bookkeeping services.	-1,312.50
Bill Pmt -Check	02/21/2019	7802435	RW & JW Enterprices		-3,053.78
Bill Pmt -Check	02/21/2019	7802436	Sign Solutions	Night with Santa signs.	-247.82
Bill Pmt -Check	02/21/2019	7802437	Town and Country		-661.33
Bill Pmt -Check	02/21/2019	7802438	Verizon	Dec/Jan.	-242.61
Bill Pmt -Check	02/21/2019	7802439	Citi Card		-2,541.18
Liability Check	02/21/2019	7802440	Montana Firemen's Association		-207.35

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES PUBLIC MEETING
SYNOPSIS**

DATE: JANUARY 22, 2019 TIME: 7:00 p.m.
LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman
BY: Hyalite Rural Fire District Board of Trustees

In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at www.hyalitefire.org/board-meeting-minutes/ or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:

Pete Geddes, Chair
Chuck Tate, Vice Chair and Secretary
Walt Zidack, Treasurer
Nick Shrauger, Trustee
Justin Miller, Trustee

STAFF IN ATTENDANCE:

Jason Revisky, Fire Chief
Brian Nickolay, Assistant Fire Chief
Lonna Braverman, Administrative Assistant

PUBLIC IN ATTENDANCE:

Craig White

0:00:00	
0:00:09	CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT Chair Geddes called the meeting to order and reminded the public that the meeting was being recorded.
0:00:14	PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA Chair Geddes asked for public comment on non-agenda items. There was no comment.
0:00:20	HYALITE CONSENT AGENDA Chair Geddes asked for any information that Trustees want removed from the consent agenda. There were no requests to remove items from the consent agenda. Motion: Trustee Zidack made motion to approve consent agenda as presented. Second: Trustee Tate seconded the motion. Vote: Unanimous approval.

	<i>[See January 22, 2019 Board Packet for the Consent Agenda items approved.]</i>
	REGULAR AGENDA
0:00:47	<p>Discussion and Decision – Health Insurance Renewal April 1, 2019</p> <p>Maynard McQuiston from 1stWest Insurance presented the health insurance renewal rates. He prefaced information presentation saying the HRFD renewal rates have decreased from current rates.</p> <p>He presented current rate summary for our 2 plans – Gold931 plan and Gold937 HSA-eligible plan (no HRFD employees are on the Gold937 plan.) The current monthly health cost is \$5,341.80. The renewal cost is \$5,208.52.</p> <p>The renewal Gold931 plan has deductible increase to \$1,500.</p> <p>The vision plan is unchanged, cost is also unchanged.</p> <p>Trustee Tate asked why the rates discriminate so heavily based on age. Mr. McQuiston stated in Montana you have option of paying age-based rates or composite rates. HRFD uses age-based rates.</p> <p>No further Board discussion or staff discussion.</p> <p>Chair Geddes asked for public comment. There was no public comment.</p> <p>Motion: Trustee Tate made motion to renew health insurance as presented. Second: Trustee Zidack seconded the motion. Vote: Unanimous approval.</p> <p>Mr. McQuiston stated no paperwork is needed for renewal, it will be auto-renew. He also reminded members that all surgeries and procedures must be pre-authorized. Members should call 800 number on back of insurance card to get pre-authorization. He also reminded members that deductibles are on calendar year basis.</p> <p><i>[See Attachment A for health insurance renewal information]</i></p>
0:08:13	<p>Discussion – Trustee Election</p> <p>Lonna Braverman reviewed that a Trustee election is scheduled for May 7, 2019, to fill a Trustee position. The filing deadline is 5:00pm on February 11, 2019 at the Election Office.</p> <p>The election is noticed on the HRFD website, HRFD Facebook page, and station postings, and was published in the Bozeman Chronicle on January 6, 2019.</p> <p>Chair Geddes stated that if there is only one candidate, that person would be elected by acclamation and there would be no election costs.</p> <p>Chair Geddes asked for Board discussion.</p> <p>Trustee Shrauger observed that the forms must be notarized unless you turn it in at Election Office, where they will notarize it.</p>

	Chair Geddes asked for public comment. There was no public comment.
0:09:50	<p>Discussion – Financial Dashboard Status Trustee Zidack displayed the end-of-December dashboard and described the changes made from the previous version of the dashboard.</p> <p>Chief Revisky discussed his findings on how funds should be set aside for building repairs. One approach is to look at the most expensive repair the department might have (such as replacing building roof) and set that amount aside, then maintain that balance year to year. However, the Board has discretion on how much to set aside.</p> <p>Chief Revisky suggested \$40,000 is a reasonable amount to maintain in the fund. We could go a bit lower, to \$30,000, since we can move money from other reserve funds, if needed.</p> <p>Chair Geddes as for public comment. There was no public comment.</p> <p>Action Item:</p> <ul style="list-style-type: none"> • Develop glossary and descriptions addendum, after Rosie gives presentation to the Board at the next meeting. <p><i>[See Attachment B for the version of Financial Dashboard presented]</i></p>
0:22:55	<p>Discussion and Decision – Proposal for Replacement of Command Vehicle C-6-2 Chief Revisky presented the results of his research and needs of the department for a command vehicle. Most people felt a pickup truck, with a topper on the bed, is the best configuration for the department. After getting bids from dealers, two vehicles are contenders – ¾ ton Dodge CrewCab and ½ ton Toyota Tundra CrewMax. They are comparable vehicles and both would accommodate radio and other equipment mounting.</p> <p>Toyota Tundra was \$38,450. The Dodge \$36,454. Additional costs would be topper, slide out bed tray, transfer of lightbar and radios, decals and striping – would be approximately \$6,300.</p> <p>Chair Geddes asked for Board discussion. There was some further discussion of details.</p> <p>Trustee Zidack noted that the costs presented are within the capital replacement amount that had been set for this vehicle.</p> <p>Chair Geddes asked for public comment. There was no public comment.</p> <p>Motion: Trustee Geddes made motion to approve purchase of new command vehicle. Second: Trustee Miller seconded the motion. Vote: Unanimous approval.</p>
0:35:50	<p>Discussion and Decision – Policy Subcommittee Recommendations Chair Geddes reviewed the approach. Many policies were posted, but they weren't signed. So, the Board will review/approve each policy to get them to a baseline, then the Board will review every year or so for any necessary updates. Trustees Geddes</p>

	<p>and Shrauger met, with the intention of determining the purpose of each policy, then clarifying the details.</p>
0:39:08	<p><u>Invoice Policy</u>: Trustee Shrauger suggested adding “Procedure” heading before numbered procedure steps and removing the term receipt. There was discussion on definitions of “invoice” and “receipt”.</p> <p>There was no public comment.</p> <p>Motion: Trustee Zidack made motion to approve Invoice Policy as presented. Second: Trustee Miller seconded the motion. Vote: Motion approved.</p>
0:49:00	<p><u>Board Meeting Agenda Policy</u>: Trustee Shrauger had incorporated how the public can have an item added to a meeting agenda.</p> <p>Chair Geddes asked Lonna to ensure the policy adheres to the Bylaws.</p> <p>There was no public comment.</p> <p>Motion: Trustee Zidack made motion to approve Board Meeting Agenda Policy. Second: Trustee Tate seconded the motion. Vote: Motion approved.</p>
0:59:56	<p><u>Travel and Meal Reimbursement Policy</u>: Chair Geddes indicated the original Trustee policy was changed to also include staff and volunteers.</p> <p>Verbiage should be changed to indicate all travel costs will be reimbursed at actual amount spent, up to GSA rate.</p> <p>There was significant Board discussion. There was concern that HRFD cannot get GSA rates for lodging. Using GSA rates for travel mileage and meals is OK. Trustee Geddes suggested we retain the GSA mileage rate, do not permit reimbursement for alcohol when traveling, and include statement about reasonable travel and lodging costs.</p> <p>Board agreed to redraft the policy and bring it to a subsequent meeting. Board also agreed we should not use Per Diem reimbursement, but reimburse for actual expenses.</p> <p>This comment from public member Craig White was made at 1:27:53: He wanted to reiterate that the District should not pay for alcohol during staff, volunteer, or Trustee travel, and using GSA rates would prevent that from happening.</p>
1:16:10	<p><u>Alcohol and Tobacco Use Policy</u>: Chair Geddes indicated the policy subcommittee wanted to ensure that consumption of alcohol is banned from our facilities – by staff, Trustees, and public. Since this is addressed in the Volunteer and Employee Manuals, the policy should just refer to the appropriate sections in those documents. The Board does want to allow alcohol at non-HRFD facilities, as long as HRFD does not pay for the alcohol.</p>

	<p>Chair Geddes called for public comment. There was no public comment.</p> <p>Motion: Trustee Tate made motion to approve Alcohol and Tobacco Use Policy as presented.</p> <p>Second: Trustee Zidack seconded the motion.</p> <p>Vote: Motion approved.</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Lonna will forward other policies needing review to the Policy Subcommittee. • Include public comment ground rules in the public meeting notices.
1:23:06	<p>Fire Chief Report</p> <p>Fire Chief Jason asked if there were questions on the Chief's report. He reviewed a recent mutual aid Fort Ellis structure fire, and the good job HRFD did.</p> <p>Chair Geddes called for public comment. There was no public comment.</p> <p><i>[See January 22, 2019 Board Packet for the Fire Chief's report presented.]</i></p>
1:25:10	<p>Trustees' Activities</p> <p>Rosie Barndt will give financials overview presentation at the February Board meeting.</p>
1:25:31	<p>Announcements</p> <p>Next Board meeting: Tuesday, February 19, 2019, at Sourdough station.</p>
1:27:35	<p>ADJOURNMENT</p>
1:27:35	<p>EXECUTIVE SESSION ON FIRE CHIEF 2018 PERFORMANCE EVALUATION – This portion of the meeting was closed pursuant to § 2-3-203(3), MCA.</p> <p>A recording serves as the official minutes of this Executive Session. These official minutes are not generally available for inspection, in accordance with § 2-3-212(4), MCA.</p>

Attachment A

Health Insurance Renewal Information
Effective Date 4/1/2019

Blue Preferred Gold PPOSM

107



**BlueCross BlueShield
of Montana**

www.bcbsmt.com

To learn more, call Blue Cross and Blue Shield of Montana at 800-447-7828 or your local agent

Outline of Coverage 2019

This plan does not have an Annual or Lifetime Plan Maximum

Benefit Period	January 1 – December 31		
Deductible	In-Network:	Individual: \$1,500	Family: \$3,000
<i>Copayments and coinsurance do not accumulate to the plan deductible.</i>	Out-of-Network:	Individual: \$3,000	Family: \$6,000
	In-Network:	Individual: \$4,000	Family: \$8,000
Out-of-Pocket Amount	Out-of-Network:	Individual: \$12,000	Family: \$24,000
Coinsurance	In-Network:	20%	Out-of-Network: 50%
Copayment	Primary Care Provider (PCP):	In-Network: \$40	Out-of-Network: No copayment; deductible and coinsurance apply
<i>Deductible and coinsurance do not apply to In-Network Services.</i>	Specialist:	In-Network: \$60	Out-of-Network: No copayment; deductible and coinsurance apply
	Urgent Care:	In-Network: \$75	Out-of-Network: \$75
	Outpatient Infusion Therapy Services For Routine Maintenance Drugs:		
	Facility:	In-Network: \$500	Out-of-Network: No copayment; deductible and coinsurance apply
	Professional:	In-Network: \$50	Out-of-Network: No copayment; deductible and coinsurance apply
Deductible Waived For:	In and Out-of-Network: Diabetic Education Benefit (the first \$250); Hospice; Urgent Care In-Network: Preventive Health Care; Routine and Diagnostic Mammograms; Primary Care Provider (PCP) Office Visits; Specialist Office Visits; Well-Child Care; Outpatient Infusion Therapy Services for Routine Maintenance Drugs Out-of-Network: The first \$70 for Routine Mammograms; Well-Child Care. However, coinsurance applies to Well-Child Care.		

Blue Cross and Blue Shield of Montana (BCBSMT) Provider Networks

In Network Providers – In Network providers accept the BCBSMT allowable fee, in addition to the deductible, coinsurance and copayment, as payment in full for covered services. In-Network providers submit claims for the member and BCBSMT pays In-Network providers directly. The member will not be billed amounts over the deductible, coinsurance and copayment.

Subject to applicable laws and regulations, if an In-Network provider is not available to provide medically necessary covered services, the Member may obtain the covered services from an Out-of-Network provider at the In-Network benefit level, however, the Out-of-Network provider may balance bill the Member the difference between the allowable fee and their charge, in addition to any deductible, coinsurance and copayment.

Out-of-Network Providers – Nonparticipating Providers have not contracted with BCBSMT to provide services at negotiated rates, and out-of-pocket expenses can be significantly higher. These providers are under no obligation to submit claims for the member and may bill the member the difference between the allowable fee and their charge, in addition to any deductible, coinsurance and copayment.

Emergency Services – Services provided in a Hospital emergency department (emergency room) for an emergency medical condition which is a medical condition manifesting itself by acute symptoms of sufficient severity (including severe pain) so that a prudent layperson, who possesses an average knowledge of health and medicine, could reasonably expect the absence of immediate medical attention to result in a condition that places the health of the individual in serious jeopardy, would result in serious impairment to bodily functions, or serious dysfunction of any bodily organ or part; or with respect to a pregnant woman having contractions, that there is inadequate time to safely transfer the woman to another hospital for delivery or that a transfer may pose a threat to the health or safety of the woman or the unborn fetus. These services pay as In-Network, even if provided Out-of-Network. An Out-of-Network provider may bill the difference between the allowable fee and their charge, in addition to any deductible, coinsurance and copayment.

Finding Participating Providers – To locate In-Network providers in Montana check the on-line provider directory at www.bcbsmt.com or contact Customer Service at 1-800-447-7828.

Out of State Networks at Your Fingertips – The BlueCard program provides access to Participating Providers across the country. To find BlueCard Providers, visit the BlueCross and BlueShield Association website at <https://provider.bcbs.com> or call 1-800-810-BLUE (2583).

The Appeals section in the Member Guide contains information regarding utilization review procedures, including procedures for obtaining review of adverse determinations, and the Member's rights with respect to those procedures.

2019 SMALL GROUP GOLD 107 – GP5G12PPOSMT0

Deductible: The dollar amount each Member must pay for covered medical expenses incurred during the benefit period before BCBSMT will make payment for any covered medical expense to which the deductible applies. This plan has an In-Network deductible and separate Out-of-Network deductible.

Out-of-Pocket Amount: The total amount of deductible, coinsurance and copayment that each Member would pay in a single benefit period. Once the out-of-pocket amount is met, the Plan pays 100% of the allowable fee on covered services. However, any amount each Member pays for balances owed to nonparticipating providers and the Out-of-Network pharmacy 50% benefit reduction do not apply to the out-of-pocket amount. This plan has an In-Network out-of-pocket amount and a separate Out-of-Network out-of-pocket amount.

Coinsurance: The percentage of the allowable fee payable by the Member for covered medical expenses. This plan has an In-Network coinsurance and a separate Out-of-Network coinsurance.

Copayment: The specific dollar amount payable by the Member for covered medical expenses.

Rating Factors and Trend: The following rating factors are used: income and claims experience for the prior 12 months for the product being rated, the benefit difference for the deductible, coinsurance and copayment for specific products in a product category, the projected claims, income and enrollment for the next 12-month rating period, projected expenses for the next rating period, and/or age of the application or subscriber, industry, and risk characteristics. The trend of premium increases during the preceding five years is: 2014 – 7.1 %, 2015 – 7.2%, 2016 – 6.3%, 2017 – 7.4%, 2018 – 7.1%.

Your estimated premium will be _____.

Deductible, copayment and coinsurance apply to all services listed below, unless otherwise noted. This is only a summary of benefits. Benefits and general provisions are subject to the terms of the Contract. Preauthorization is not a guarantee of payment but is required for some services, supplies, treatments and prescription drugs to determine if services are Medically Necessary and a benefit of the Contract.

Professional Provider Services	Covered services include home and office calls, x-ray, lab and other services provided by a professional provider. The office visit copayment covers the charge for the office visit and covered services provided during the visit. However, even if provided during a visit, the following services process under regular medical benefits and the office visit copayment does not apply: surgery, physical therapy, speech therapy, occupational therapy, chiropractic manipulation, diagnostic imaging, laboratory services and x-rays.	
Preventive Health Care, including Routine Mammograms and Well-Child Care	Services include: 1. Services that have an "A" or "B" rating in the United States Preventive Services Task Force's (USPSTF) current recommendations; and 2. Immunizations recommended by the Advisory Committee of Immunizations Practices of the Centers for Disease Control and Prevention; and 3. Health Resources and Services Administration (HRSA) Guidelines for Preventive Care & Screenings for Infants, Children, Adolescents and Women; and 4. Current recommendations of the USPSTF regarding breast cancer screening, mammography, and prevention issued prior to November 2009. Examples of services include, but are not limited to, physical examinations, vaccinations, immunizations, lactation services, a breast pump (maximum of one electric), certain contraceptives and certain tobacco cessation products. Deductible, copayments and coinsurance do not apply to In-Network services which are paid at 100% of the allowable fee. Deductible and coinsurance apply to Out-of-Network services, except for the first \$70 for Out-of-Network routine mammograms. Deductible does not apply to Out-of-Network Well-Child Care.	
Inpatient Hospital	Room and board, special care units, ancillary charges, and transplant coverage.	
Outpatient Hospital	Accidental injury, x-ray/lab, surgery, chemotherapy, respiratory therapy, medical emergencies and other services.	
Maternity Services	Professional and facility services are processed under regular medical benefits.	
Emergency Room Care	Services provided for accidental injury and emergency services.	
Transplants	Processed under regular medical benefits.	
Convalescent Home	Skilled nursing facility, transitional care units and extended care facilities. 60 days per benefit period.	
Chiropractic and Acupuncture Services	Chiropractic: 10 visit maximum per benefit period. Acupuncture: 12 visit maximum per benefit period.	
Home Health Care	180 visit maximum per benefit period.	
Hospice	Deductible and coinsurance do not apply. Paid at 100% of the allowable fee.	
Individual Therapies	Outpatient physical, occupational, speech and cardiac rehabilitation therapies for professional and facility charges.	
Rehabilitation Therapy	Inpatient and outpatient rehabilitation therapy services.	
Durable Medical Equipment and Prostheses	Initial purchase, replacement, and repair.	
Mental Illness	Processed under regular medical benefits.	
Substance Use Disorder	Processed under regular medical benefits.	
Autism Spectrum Disorder	Diagnosis and treatment of Autistic disorder, Asperger's disorder or pervasive developmental disorder. Applied Behavioral Analysis (ABA) therapy is only available to Members 0-18 years of age.	
Mammograms (Medical/Diagnostic)	Deductible and coinsurance do not apply to In-Network services which are paid at 100% of the allowable fee. Deductible and coinsurance apply to Out-of-Network services.	
Diabetic Education Benefit	Deductible and coinsurance do not apply to the first \$250 per benefit period for outpatient services. After the first \$250 in payment, deductible, copayment and coinsurance apply.	
Diagnostic Services	Processed under regular medical benefits.	
Pediatric Dental (under 19 years of age)	In-Network Deductible and 30% coinsurance apply, regardless of the participating status of the provider. However, Out-of-Network providers may balance bill. Deductible and coinsurance do not apply to fluoride treatments.	
Pediatric Vision (under 19 years of age)	Routine eye exam, deductible and coinsurance do not apply. Paid at 100% of the allowable fee. Lenses and frames processed under regular medical benefits	
Prescription Drugs	Value Participating Pharmacy Copayment/Coinsurance	Participating Pharmacy Copayment/Coinsurance
Retail: 30-day supply	Tier 1 - None; Tier 2 - \$10; Tier 3 - \$50; Tier 4 - \$100	Tier 1 - \$10; Tier 2 - \$20; Tier 3 - \$70; Tier 4 - \$120
Retail: 90-day supply Only available at Value Participating Pharmacies	Tier 1 - None; Tier 2 - \$30; Tier 3 - \$150; Tier 4 - \$300	
Mail Order: 90-day supply Only available through the Preferred Mail Order Pharmacy Network	Tier 1 - None; Tier 2 - \$30; Tier 3 - \$150; Tier 4 - \$300	
Specialty Medications – 30-day supply	Tier 5 - \$150; Tier 6 - \$250	
Deductible: Does not apply	<p>Amounts paid at a Value or a Participating Pharmacy apply to the In-Network Out-of-Pocket Amount.</p> <p>Amounts paid at a nonparticipating pharmacy apply to the Out-of-Network Out-of-Pocket Amount.</p> <p>Payment for Prescription Drugs purchased at a nonparticipating pharmacy will be reduced by 50% in addition to the Participating network copayment. This 50% benefit reduction does not apply to the Out-of-Pocket Amount.</p>	

(The member must pay the difference between a brand name drug and the generic equivalent, in addition to the copayment, if the member chooses a brand name drug when a generic drug is available.)

Member Rights – When requested by the Member or the Member's agent, BCBSMT is required to provide a summary of a Member's coverage for a specific health care service or course of treatment when an actual charge or estimate of charges by a health care provider, surgical center or clinic or hospital exceeds \$500.

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Plan: G931PFR	Rating Zip Code: 59715	County: Gallatin	Effective Date : 04/01/2019
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Age	Total Monthly Health Cost*	Age	Total Monthly Health Cost*	Age	Total Monthly Health Cost*	Age	Total Monthly Health Cost*	Age	Total Monthly Health Cost*	Age	Total Monthly Health Cost*
<15	\$287.94	23	\$376.39	32	\$445.27	41	\$490.06	50	\$672.24	59	\$979.75
15	\$313.53	24	\$376.39	33	\$450.92	42	\$498.72	51	\$701.97	60	\$1,021.53
16	\$323.32	25	\$377.90	34	\$456.94	43	\$510.76	52	\$734.72	61	\$1,057.66
17	\$333.11	26	\$385.43	35	\$459.95	44	\$525.82	53	\$767.84	62	\$1,081.38
18	\$343.65	27	\$394.46	36	\$462.96	45	\$543.51	54	\$803.60	63	\$1,111.11
19	\$354.19	28	\$409.14	37	\$465.97	46	\$564.59	55	\$839.36	64+	\$1,129.17
20	\$365.10	29	\$421.18	38	\$468.99	47	\$588.30	56	\$878.12		
21	\$376.39	30	\$427.21	39	\$475.01	48	\$615.40	57	\$917.27		
22	\$376.39	31	\$436.24	40	\$481.03	49	\$642.13	58	\$959.05		

* - Total Monthly Health Cost includes the effects of Health Insurer Fees and Reinsurance Fees **(including but not limited to successor or alternate programs)**, if any, plus any federal and state taxes applicable to the fees for (BCBSMT) products/services.

VISION

Benefits will be provided only for Members 19 years of age or older.



**BlueCross BlueShield
of Montana**

To learn more, call Blue Cross and Blue Shield
of Montana at 800.447.7828 or your local agent.
www.bcbsmt.com

Outline of Coverage | 2018

Benefit Period

Calendar Year (January 1 - December 31)

Covered Services

Vision Services

The plan will pay up to the applicable maximum allowance indicated below. This vision plan has no lifetime maximum, annual maximum or out-of-pocket amount provisions.

The Plan will pay for the following Benefits, regardless of the participating status of the provider. Benefits outlined in this section are subject to the exclusions and limitations outlined in the Group Contract and Member Guide.

Vision Services - The Plan will pay the amount outlined in the Schedule of Benefits for:

1. A routine eye examination;
2. Lenses and frames; or
3. Contact lenses.

A routine eye examination includes the following services when necessary and provided by a licensed ophthalmologist, optometrist, or optician acting within the scope of his/her license:

1. a comprehensive medical eye examination including a diagnostic ophthalmic examination;
2. a complete vision survey and analysis.

The Member will be responsible for any balances due to the provider, regardless of the participating status of the provider.

Schedule of Allowances

Examination or Survey and Analysis	\$60 (Limited to one per benefit period)
Frames	\$48 (Limited to one frame per benefit period)
Single Vision Lenses	\$50
Bifocal (Single) Lenses	\$72
Bifocal (Double) Lenses	\$136
Trifocal Lenses	\$92
Lenticular (Including Aspheric)	\$320
Contact Lenses (In Lieu of Glasses)	\$98
Contact Lenses (Sole Treatment Option)	\$320 (If your visual acuity cannot be made 20/70 or better with spectacle lenses, but can be made better than 20/70 with contact lenses.)

Rating Factors and Trend: The following factors are used in setting rates: the income and claims experience for the 12 months prior to rating calculations for the category of product being rated, the benefit difference for the deductible and copayment relationship for the specific products in a product category, the projected claims, income, and enrollment for the next 12-month rating period, projected expenses for the plan of the next rating period, and/or age of the application or subscriber, industry, and risk characteristics. The trend of premium increases during the preceding five years 2013-0%, 2014-0%, 2015-0%, 2016-0%, 2018-0%.

Member's Rights: When requested by the Member or the Member's agent, Blue Cross and Blue Shield of Montana is required to provide a summary of a Member's coverage for a specific vision care service when an actual charge or estimate of charges by a vision care provider exceeds \$500.



Small Group Business

Account Name: HYALITE RURAL FIRE DISTRICT

Account Number: X6A680

Renewal Effective Date: 04/01/2019

County: Gallatin 2

Section 10: Vision Rates

The plan will pay the following amounts for covered vision services. Any balances are the member's responsibility. Benefits are provided only for members 19 years of age and older.

Vision Plan							
Plan #	Exam (once every 12- month benefit period)	Frames	Conventional Lenses (per pair)*1	Contact Lenses*2	Per Member Per Month Rate (19 Yrs and Above)*3	Total Monthly Vision Cost***	Estimated Taxes & Fees
VSTD SMT	\$60	\$48	Single Vision - \$50; Bifocal Single- \$72; Bifocal Double- \$136; Trifocal - \$92; Lenticular Including Aspheric - \$320	In Lieu of glasses - \$98; Sole Treatment Option - \$320	\$6.00	\$36.00	\$0.00

Note: Refer to Vision Summaries for additional details.

*** Total Monthly Vision Cost includes the effects of Health Insurer Fees and Reinsurance Fees (including but not limited to successor or alternate programs), if any, plus any federal and state taxes applicable to the fees for (BCBSMT) products/services.

*1 Lenticular includes Aspheric.

*2 This is for Sole Treatment Option only. If your visual acuity cannot be made 20/70 or better with spectacle lenses, but can be made better than 20/70 with contact lenses.

*3 The Vision rates above are calculated on a per member per month basis. The rates would be charged per employee, per spouse/DP (if applicable) and up to a max of three children. The Vision rates above are calculated on a per member per month basis and are applicable to members 19 years of age and older.

If you are interested in purchasing the optional vision coverage, the group monthly premium is calculated as \$6.00 on a per member per month basis and are applicable to members 19 years of age and older.

Plan	Enrolled Count	Per Member Per Month Rate (19 Yrs & Above)	Total Monthly Vision Cost
VSTD SMT	6	\$6.00	\$36.00

Attachment B

Financial Dashboard



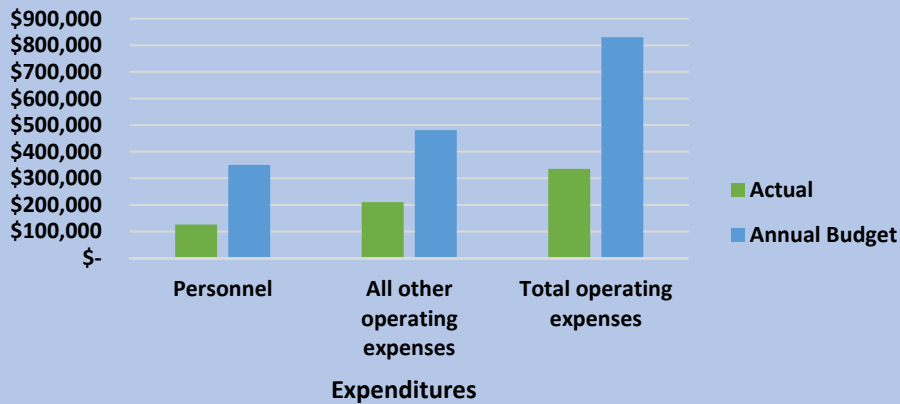
Dashboard for December 2018

At a glance...

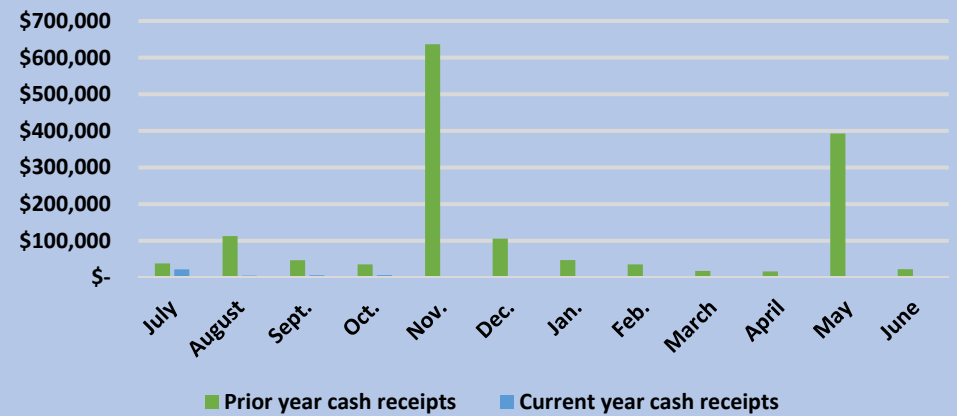
	Current month	Prior year		Calendar YTD
General Fund Cash Balance	Info not avail	\$ 1,005,482	Number of Calls	510
Taxes Receivable	Info not avail	\$ 522,257	Number of Volunteers	43
Short-term payables	\$ 53,763	\$ 50,139	Number of Training Sessions	101
			Number of Training Hours	8,069

The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000. See the graph, which shows the timing of cash receipts below.

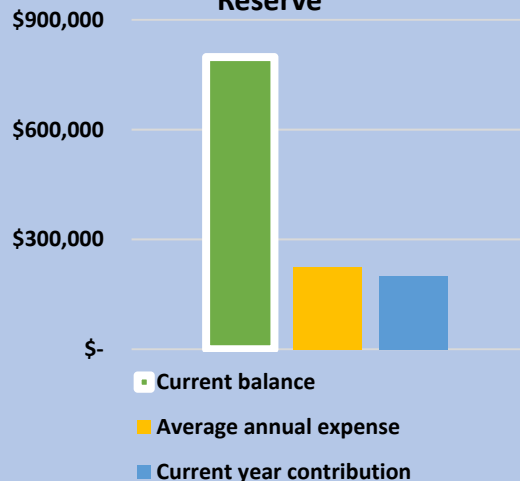
Budgetary Comparisons - for year to date



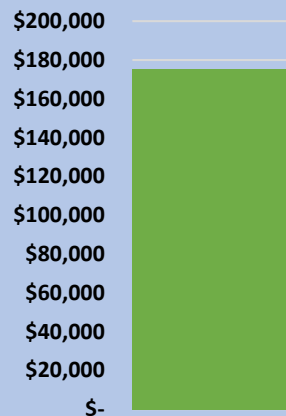
Timing of Cash Receipts



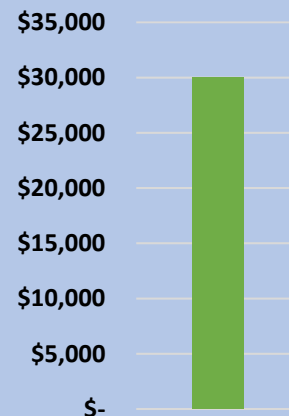
Apparatus and Equipment Reserve



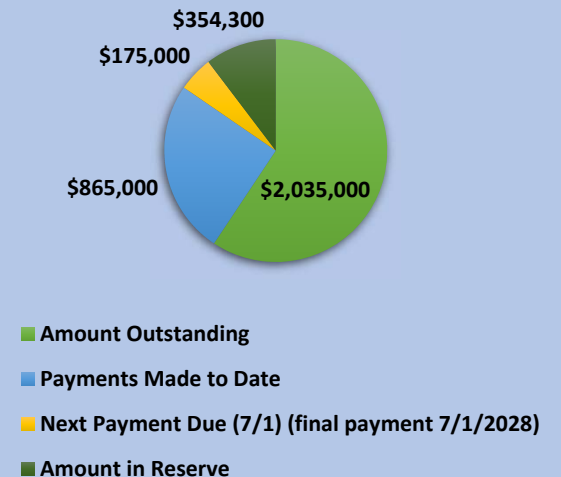
Capital Improvement Reserve



Building Repair/Replacement Reserve



General Obligation Bond



Regular Agenda Item 5



Hyalite Rural Fire District

Travel Expense Policy

DOCUMENT INFORMATION

Document Type:	Board Policy
Document Number:	2017-063

VERSION CONTROL

Version	Approved By	Approved Date	Summary of Changes
1.0	Board of Trustees	August 8, 2017	<ul style="list-style-type: none">• Original (original Document Number=2017-63)
2.0	Board of Trustees	January 22, 2019	<ul style="list-style-type: none">• Changed Meals and Incidentals per diem reimbursement amount from 120% to 100% of the GSA rates per motion at June 19, 2018 Board meeting.• Changes to reflect applicability to Staff, Volunteers, and Trustees.• Standard formatting applied.
3.0			<ul style="list-style-type: none">• Re drafting for clarity.• Renamed to "Travel Expense Policy" from "Travel and Meal Reimbursement Policy".

PURPOSE

The purpose of this policy is to provide guidance and accountability for travel and meal reimbursement for approved business travel related to the operations and governance of the Hyalite Rural Fire District (HRFD). This policy applies to Trustees, Staff, and Volunteers. This policy does not apply to food and meals provided to staff and volunteers in the course of regular training activities and fire operations.

The expectation is that expenses incurred during approved travel will be made in the interest of efficiency and with parsimony to district taxpayers. Those contemplating authorized business travel may find the [GSA website](#) a useful resource for trip planning.

Trustees exercise control over business-related travel expenses through the annual budgeting process and by prior approval and post trip reporting at regular board meetings.

POLICY

- Upcoming business-related travel for staff and trustees will be presented during regular board meetings; staff travel noted in the Chief's Report and trustee travel noted under Trustee Activities.

- The Chief or Assistant Chief must pre-approve travel for volunteers and notify the District Administrative Assistant of the approved travel.
- Reimbursement requests for approved business travel and meals will be submitted in a standard format prepared by the District Administrative Assistant. At a minimum, the format prepared will include a statement of the purpose for travel. This document will be retained per District policy.
- HRFD credit cards, rather than personal cards or cash, will be used whenever possible.
- In order to receive reimbursement, itemized receipts for all reimbursable expense must be presented to the District Administrative Assistant.
- Vehicle mileage reimbursement for personal vehicles will be at 100% of the current Federal rate.
- When possible, airline tickets should be purchased 21 days in advance of departure.
- Lodging should be selected to facilitate efficient execution of district business.
- Meals will be reimbursed and gratuity may be made up to 15% of the total meal cost.
- The HRFD will not reimburse the purchase of alcohol.

Regular Agenda Item 6

Identifier	Item Type	Approver	Description	Status	Approved Date	Approval By	On web	Comment
2016-001 v2.0	Board Policy	Board	Invoice Processing Policy	APPROVED, SIGNED	1/22/2019	Board	yes	Signed version on Google Drive
2016-002 v2.0	Board Policy	Board	Board Meeting Agenda policy	APPROVED, SIGNED	1/22/2019	Board	yes	Signed version on Google Drive
2017-809 v2.0	Board Policy	Board	Alcohol and Tobacco Use Policy	APPROVED, SIGNED	1/22/2019	Board	yes	Signed version on Google Drive
2018-xxx v0	Board Policy	Board	Document Retention Policy	NEW-In process			no	
2018-xxx v0	Board Policy	Board	Public Records Request Policy	Ready for Policy Subcommittee			no	
2018-003 v2.0	Board Policy	Board	Gratuity Policy	Ready for Policy Subcommittee			no	partially addressed in Travel Expense Policy
2017-063 v3.0	Board Policy	Board	Travel Expense Policy	Waiting for Board approval			no	
2016-950 v2.0	Governance	Board	By Laws	APPROVED, SIGNED	9/18/2018	Board	yes	Signed version on Google Drive
2016-951 v2.0	Governance	Board	Board Governance policy	Ready for Policy Subcommittee			no	
	Operations	Chief	Employee Manual	Update in process			no	
	Operations	Board	Fire Chief job description	Update in process			no	
	Operations	Board	Assistant Fire Chief job description	Update in process			no	
	Operations	Board	Maintenance Captain job description	Update in process			no	
	Operations	Board	Administrative Assistant job description	Update in process			no	
	Operations	Chief	Resident-Renter Handbook and Agreement (Rae House)	Update in process			no	
	Operations	Chief	Resident Handbook and Agreement (Sourdough fire station)	Update in process			no	
	Operations	Chief	Volunteer Handbook	Update in process			no	
2018-xxx v0	Administration SOP	Chief	Bank Deposit Procedure	Ready for Chief approval			no	
2018-xxx v0	Administrative SOP	Chief	Document Control Procedure	NEW-In process			no	

Regular Agenda Item 7

Hyalite Rural Fire District

Fire Chief's Report

March 2019

Prepared by: Fire Chief Jason Revisky

1. The Hyalite Fire Department has responded to 112 calls in 2019 (through 3/13/2019).
2. Our current roster is at 44 members (effective 3/17/2019).
3. We currently have 8 resident firefighters living at the Sourdough Fire Station.
4. We still are staffing the Cottonwood Fire Station with our sleeper program Sunday – Thursday nights with a crew of 5 each night.
5. We still have 3 resident renters at the Rae house.
6. We continue to perform regular training every Wednesday night at 7pm.
7. We continue to perform our twice a month command training. Command trainings are the second and last Monday of each month at 7pm at Sourdough station.
8. The Fall 2018 firefighter recruit academy completed January 26, with all 8 recruits successfully completing the program.
9. The Spring 2019 firefighter recruit academy will begin March 27, with a target of 6 recruits. We are making final candidate selections week of March 11.
10. All of our apparatus are in service at this time, except for:
 - New Command 6-2, waiting for lights, topper, striping.
 - New Rescue 6, still setting up.
11. We have experienced no firefighter injuries or significant mechanical breakdowns in the last month.