

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES PUBLIC ANNUAL MEETING**

DATE: AUGUST 20, 2019 TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT

Reminder to the public that meetings are being recorded.

PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA

HYALITE CONSENT AGENDA

1. Approval of Financial Report
2. Approval of Warrants
3. Approval of June 18, 2019 Meeting Synopsis
[Consent Agenda Attached]

REGULAR AGENDA

1. Discussion and Decision – Governance Policy
Supporting Documents Attached
2. Discussion and Decision – final budget
Supporting Documents Attached
3. Discussion and Decision — Sound System in Conf Room
4. Discussion and Decision – Reader Board Signs
5. Discussion and Decision – solar grants
6. Discussion and Decision – increasing # of bedrooms at Rae House
7. Recognition – Richard and D. Johnson
Article Attached
8. Fire Chief's Report
9. Trustees' Activities
10. Announcements
 - a. Pancake Breakfast on Oct 5

ADJOURNMENT

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, and the Cottonwood Fire Station, and is posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

Regular Agenda Item 1

Governance Policy



Hyalite Rural Fire District

Governance Policy

DOCUMENT INFORMATION

Document Type:	Governance
Document Number:	2016-951

VERSION CONTROL

Version	Approved By	Approved Date	Summary of Changes
1.0	Board of Trustees	July, 2016	<ul style="list-style-type: none">• Original, document number unknown.
2.0		No approval	<ul style="list-style-type: none">• Document number assigned.• Standard formatting applied.
3.0	Board of Trustees		<ul style="list-style-type: none">• Policy subcommittee revisions.

MISSION STATEMENT

The Board of Trustees of the Hyalite Rural Fire District (HRFD) exists to exercise financial oversight, provide policy leadership, and create a culture of trust and accountability among district taxpayers and the staff and volunteers who provide emergency services.

GOALS

- Continue to engage the public, leading to better understanding of and support for the HRFD.
- Align community expectations with the HRFD budget.
- Continue to plan for and support the district's capital replacement funds.
- Remain well informed of growth patterns in the district.
- Maintain positive and productive relationships with other emergency service providers/agencies within our community.

BOARD PROCESS

The HRFD Board approaches its task with a style that emphasizes outward vision rather than internal preoccupation, encouragement of diversity in viewpoints, strategic leadership more than administrative detail, clear distinction of Board and staff roles, collective rather than individual decisions, and proactivity rather than reactivity. More specifically, the Board will:

- Operate in all ways mindful of its public trusteeship obligation to the residents of the HRFD.
- Represents the district tax payers. The Fire Chief is the CEO responsible for the department's operations. The Board balances the needs of the department with the expectations and desires of district residents.
- Confine the Board's job by establishing policies and monitoring adherence to those policies.
- Delegate all Board authority to staff through the Fire Chief. Accountability of the staff is the responsibility of the Fire Chief, and the Board shall not undermine the authority of the Fire Chief through private conversations with staff and/or members.
- Speak with one voice in personnel dealings with the Fire Chief. No individual Board member has authority over the Fire Chief.
- Make an annual evaluation of the Fire Chief during the month of January. The evaluation of the Fire Chief is based solely on performance in making progress towards accomplishing departmental goals as established by the Fire Chief.



Hyalite Rural Fire District

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MISSION STATEMENT

The Board of Trustees of the Hyalite Rural Fire District (HRFD) exists to exercise financial oversight, provide policy leadership, and create a culture of trust and accountability among district taxpayers and the staff and volunteers who provide emergency services.

7-33-2105. Powers and duties of trustees. (1) The trustees:

- (a) *shall prepare and adopt suitable bylaws;*
 - (b) *have the authority to provide adequate and standard firefighting and emergency response apparatus, equipment, personnel, housing, and facilities, including real property and emergency medical services and equipment, for the protection of the district;*
 - (c) may appoint and form fire companies that have the same duties, exemptions, and privileges as other fire companies for retirement purposes only;
 - (d) shall prepare annual budgets and request special levies for the budgets. The budget laws relating to county budgets must, as far as applicable, apply to fire districts.
 - (e) may enter into contracts as provided in [7-33-2107](#); and
 - (f) may pledge income to secure financing of the district as provided in [7-33-2109](#).
- (2) All money received by the trustees must be deposited in the county treasurer's office and credited to the fire district.

GOALS

- Continue to engage the public, leading to better understanding of and support for the HRFD.
- Align community expectations with the HRFD budget.
- Continue to plan for and support the district's capital replacement funds.
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- Operate in all ways mindful of its public trusteeship obligation to the residents of the HRFD.
- Represents the district tax payers. The Fire Chief is the CEO responsible for the department's operations. The Board balances the needs of the department with the expectations and desires of district residents and its responsibility in Montana statute.
- Confine the Board's job by establishing policies and monitoring adherence to those policies.
- Alternatively : The Board collaborates with the Fire Chief to establish broad strategy and objectives then establishes policy as necessary to be implemented by the Fire Chief. The Board monitors and evaluates the Fire Chiefs implantation of strategy and objectives and works to remove barriers to success.
- Delegate all Board authority to staff through the Fire Chief. Accountability of the staff is the responsibility of the Fire Chief, and Alternative: The Board delegates authority to manage staff solely to the Fire Chief
- the Board shall not undermine the authority of the Fire Chief through private conversations with staff and/or members.
- Speak with one voice in personnel dealings with the Fire Chief. No individual Board member has authority over the Fire Chief.
- Make an annual evaluation of the Fire Chief during the month of January. The evaluation of the Fire Chief is based solely on performance in making progress towards accomplishing departmental goals as established by the Fire Chief.

Regular Agenda Item 2

Final Budget

**Determination of Tax Revenue and Mill Levy Limitations
Section 15-10-420, MCA**

		FIRE DISTRICT:	Hyalite Fire
COUNTY/CITY/TOWN OF <u>Gallatin County Fire Districts</u>			
		Enter amounts in yellow cells	Auto-Calculation (If completing manually enter amounts as instructed)
Enter Ad valorem tax revenue ACTUALLY assessed in the prior year (from Prior Year's form Line 17)		\$ 1,193,752	\$ 1,193,752
Add: Current year inflation adjustment @ 1.02%			\$ 12,176
Subtract: Ad valorem tax revenue ACTUALLY assessed in the prior year for Class 1 and 2 property, (net and gross proceeds) (from Prior Year's form Line 20)- (enter as negative)		\$ -	\$ -
Adjusted ad valorem tax revenue			\$ 1,205,928
<u>ENTERING TAXABLE VALUES</u>			
Enter 'Total Taxable Value' - from Department of Revenue Certified Taxable Valuation Information form, line # 2		\$ 28,191,975	\$ 28,191.98
Subtract: 'Total Incremental Value' of all TIF Districts - from Department of Revenue Certified Taxable Valuation form, line # 6 (enter as negative)		\$ -	\$ -
Taxable value per mill (after adjustment for removal of TIF per mill incremental district value)			\$ 28,191.98
Subtract: 'Total Value of Newly Taxable Property' - from Department of Revenue Certified Taxable Valuation Information form, line # 3 (enter as negative)		\$ (680,246)	\$ (680.25)
Subtract: 'Taxable Value of Net and Gross Proceeds, (Class 1 & 2 properties)' - from Department of Revenue Certified Taxable Valuation Information form, line # 5 (enter as negative)		\$ -	\$ -
Adjusted Taxable value per mill			\$ 27,511.73
CURRENT YEAR calculated mill levy			43.83
CURRENT YEAR calculated ad valorem tax revenue			\$ 1,235,654
<u>CURRENT YEAR AUTHORIZED LEVY/ASSESSMENT</u>			
Enter total number of carry forward mills from prior year (from Prior Year's form Line 58)		0.00	0.00
Total current year authorized mill levy, including Prior Years' carry forward mills			43.83
Total current year authorized ad valorem tax revenue assessment		43.83	\$ 1,235,654
	Voted Mills	-	\$ -
	Voted Set Amount of Taxes	8.58	\$ 241,975
	Permissive Medical Levy	-	\$ -
	Taxes Authorized	52.41	\$ 1,477,629
<u>CURRENT YEAR ACTUALLY LEVIED/ASSESSED</u>			
Enter number of mills levied in current year (Number should equal total non-voted mills, which includes the number of carry forward mills, actually imposed per the final approved current year budget document. Do Not include voted or permissive mills imposed in the current year.)		52.41	52.41
Total ad valorem tax revenue actually assessed in current year			\$ 1,477,541
<u>RECAPITULATION OF ACTUAL:</u>			
Ad valorem tax revenue actually assessed			\$ 1,441,889
Ad valorem tax revenue actually assessed for newly taxable property			\$ 35,652
Ad valorem tax revenue actually assessed for Class 1 & 2 properties (net-gross proceeds)			\$ -
Total ad valorem tax revenue actually assessed in current year			\$ 1,477,541
Total carry forward mills that may be levied in a subsequent year (Number should be equal to or greater than zero. A (negative) number indicates an over levy.)			0.00
	Increase from Prior Year		\$ 283,789
	Tax increase associated with Newly Taxable Property based on Maximum Mills		\$ 29,815
	Tax increase associated with Newly Taxable Property based on levied mills		\$ 29,815
	Unlevied Taxes		-

TO: Trustees and Board Members of Fire Districts

FROM: Gallatin County Finance Office

RE: FY 2020 Budget - Maximum Mill Levy

Date: August 9, 2019

Attached is the spreadsheet showing our calculations for the Maximum Mill Levy allowed by State Statute MCA 15-10-420. Please review all information prior to sending your written response to the County Finance Office.

The following calculations are based on the Maximum Mill Levy and the budget you requested.

Special District Name:		Hyalite Fire
Maximum Mills		52.41 **
Mill Value		28,192
REVENUE:		
Maximum Taxes to be Levied		1,235,618
Other County - Taxes to be Levied ?		
Bond/Debt Levy		241,975
Non-Tax		60,500
Cash		<u>2,099,570</u>
TOTAL		3,637,663
BUDGET		
PROPOSED BUDGET		2,786,975
Cash Reserved		<u>850,560</u>
Amount Available (short)		<u>128</u>

Calculations, based on current information, shows your budget may need changing increase or (decrease) based on state law. If the calculations show a decrease you will have to decrease the budget. Please provide the following in writing.

- * Resolution indicating the boards decision to not levy the maximum mills or to levy the maximum mill levy;
- * Indicate in your information where you want the budget to be amended - Personnel Operating Expenses or Capital Outlay / Capital Reserves;

All changes need to be to the Finance Office, 311 West Main, Room 304 A, by Aug. 20th, 2018. The Commission will adopt the Final Budget on Tuesday, August 28th at 9:00 a.m.

If you have any questions please call the Finance Office at 582-3094, or email us at justine.swanson@gallatin.mt.gov or ed.blackman@gallatin.mt.gov.

The budget includes 43.83 mills allowed for Operations and 8.58 mills (\$241,975) authorized for your bond payment. If you want to change this budget please send your request in writing by August 20, 2019 so I can present the budget to the County Commisison.

BE SURE ALL BOND/LOAN/DEBT PAYMENTS ARE INCLUDED:

Calculation of MAXIMUM Debt Per State law of 1.1%:

Market Value	1,995,130,425
Maximum allowed Debt (Market Value times 1.1%)	\$ 21,946,435
Cash has been reduced by --> for outstanding warrants	\$ 6,613.28

**GALLATIN COUNTY
SPECIAL DISTRICT & LIBRARY BUDGET FORM
FY 2019-2020**

FUND NUMBER 7220


DISTRICT NAME Hyalite Rural Fire District

ANNUAL EXPENDITURE REQUESTED BUDGET

DESCRIPTION	FY 18-19 CURRENT BUDGET	FY 18-19 ESTIMATED YEAR END	FY 2019-2020 REQUEST	COMMENT
Salaries & Wages	350,000	325,000	366,500	Add ½ employee and dental
Employer Contributions				
<u>subtotal</u>	350,000	325,000	366,500	
Office / Operating Supplies	117,000	106,000	117,000	
Oil & Gas	36,000	29,000	36,000	
Utilities	52,000	49,000	52,000	
Repair & Maintenance	105,000	75,000	105,000	
Travel	3,000	1,000	3,000	
Training	51,000	40,000	51,000	
Professional Services	116,500	110,000	121,500	
Contract/Donations				
Debt Payment – Principle	175,000	175,000	180,000	
Debt Payment – Interest	67,225	67,225	61,975	
<u>Subtotal</u>	722,725	652,225	727,475	
<u>USE OF FIRE IMPACT FEES</u>				
<u>Subtotal</u>				
Capital Outlay (spend this yr.)		71,400		
Capital Reserve (future yr.)	1,403,858	268,750	193,000	FY2018-19 total budget reserve accounting for HRFD
<u>Subtotal</u>	1,403,858	340,150	193,000	
TOTAL	2,476,583	1,317,375	1,286,975	


BOARD APPROVAL:

We hereby submit for your review and approval our fiscal year 2019-2020 budget request.

 406-539-5047
Chairman Phone

 406-582-5557
Trustee Phone

 580-1838
Trustee Phone

 406-539-3860
Trustee Phone

 406-539-4358
Trustee Phone

Trustee Phone

**GALLATIN COUNTY
SPECIAL DISTRICT & LIBRARY BUDGET FORM
FY 2019-2020**

FUND NUMBER 7720

DISTRICT NAME Hyalite Rural Fire District


ANNUAL REVENUE ESTIMATES

DESCRIPTION	FY 18-19 CURRENT YEAR BUDGET	FY 18-19 ESTIMATED YEAR END	FY 2019-2020 REQUEST	COMMENT
Interest	20,000	20,000	20,000	
Fire Insurance Comp				
2 % Motor Vehicle Tax				
Contributions/Donations	1,700	650	500	
Fire Impact Fees				
Contracts				
Penalty & Interest on Taxes				
Miscellaneous Revenue	4,000	33,100	4,000	
Loan or Bond Revenue				
Other income	36,000	36,900	36,000	
Gallatin County Contribution				
<u>Subtotal</u>	61,700	90,650	60,500	
Cash net of operating reserve	1,221,167			
Real Property Taxes	951,491	984,500	984,500	Includes Personal Property Tax
Personal Property Taxes				
Mill Levy	242,225	242,225	241,975	
<u>Subtotal</u>	2,414,883	1,226,725	1,226,475	
TOTAL	2,476,583	1,317,375	1,286,975	


BOARD APPROVAL:

We hereby submit for your review and approval our fiscal year 2019-2020 budget request.

 406-539-7042
Chairman Phone

 406-582-5557
Trustee Phone

 580-1838
Trustee Phone

 406-539-3360
Trustee Phone

 406-539-4358
Trustee Phone

Trustee Phone

Regular Agenda Item 5

Energy Use Spreadsheet

HYALITE RURAL FIRE DISTRICT**ESTABLISHED 1 JULY 2016****ELECTRIC ENERGY (kWh) READINGS FOR MONTH OF USAGE**

This District receives energy from 5 meters.

See tabs below

SOURDOUGH STATION-4541 S 3RD ROAD**DISTRICT OFFICE**

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEARLY TOTAL kWh
2016						6200	6120	4560	4640	4880	5840	7360	39600
2017	8360	6000	5800	5360	5640	4720	5440	5400	4880	5320	6480	7560	70960
2018	6800	8040	6400	4920	7720	7560	4040	4760	6040	6200	5760	7920	76160
2019	5160	7960	6120	7000	4600								30840
Average Montly kWh	6773	7333	6107	5760	5987	6160	5200	4907	5187	5467	6027	7613	

C

COTTONWOOD STATION-10200 COTTONWOOD ROAD													YEARLY
YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL kWh
2016						1480	2000	1400	2040	1720	2240	2200	13080
2017	2600	2200	1840	2000	1880	1560	1600	1720	1960	1880	3700	1960	24900
2018	2280	2080	2040	1840	2040	2000	1160	1600	2000	2240	2200	2040	23520
2019	2440	2240	1840	2040	1520								10080
Monthly Avr kWh	2440	2173	1907	1960	1813	1680	1587	1573	2000	1947	2713	2067	

RAE STATION- 5400 GOOCH HILL ROAD

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEARLY TOTAL kWr
2016						617	890	702	763	748	778	990	5488
2017	784	732	1093	210	815	770	638	723	658	809	908	945	9085
2018	724	756	822	649	737	832	576	700	928	844	799	832	9199
2019	898	885	764	725	794								4066
Monthly Avr kWh	802	791	893	528	782	740	701	708	783	800	828	922	

Harn

HARN HOUSE- 5370 GOOCH HILL ROAD (RENTAL HOUSE)

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEARLY TOTAL kWr
2016						0	53	193	258	252	312	293	1361
2017	282	124	136	0	212	239	221	266	243	285	332	273	2613
2018	307	262	85	73	236	405	448	393	271	237	457	568	3742
2019	605	570	193	77	224								1669
Monthly Average	398	319	138	50	224	215	241	284	257	258	367	378	

ORIGINAL SOURDOUGH STATION -4541 3 3RD ROAD

(STORAGE UNIT)

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEARLY TOTAL kWh
2016						52	50	48	51	59	143	249	652
2017	296	93	134	0	64	62	122	51	56	73	159	251	1361
2018	81	125	81	74		82	181	78	131	140	319	149	1441
2019	181	178	213	226	129								927
Monthly Avr kWh	186	132	143	100	97	65	118	59	79	91	207	216	

Regular Agenda Item 7

Volunteer Recognition

After nearly a week in a tree, Bozeman cat rescued by 'heroes'

https://www.bozemandailychronicle.com/news/after-nearly-a-week-in-a-tree-cat-rescued-by/article_e111a32a-c5c6-5f7d-b637-cdc03284c437.html

On the fifth day of her cat being stuck high in a tree, Alice Hanks Allen was ready to cut the whole thing down.

The 85-foot spruce proved too tall for a ladder rescue, and the cat, Nicky, could not be coaxed into descent. He was in a pickle, and Allen, 74, was panicking.

It all started last Tuesday, when she had a party at her house on Baxter Lane in northeast Bozeman. Late in the evening, she noticed Nicky was missing. It was normal for the cats to be outside, although neither had ever climbed a tree.

After her guests left, Allen found Nicky when she pointed a flashlight up the tree and saw his glowing eyes. He refused to come down.

"I called and called and called him. I finally had to give up around 1 a.m.," Allen said.

The next day, he was still there.

Allen has two cats from the same litter, Nicky and Beau Jangles. She had been fostering cats for Heart of the Valley animal shelter when a litter of five kittens came along. She decided to keep two of them. Allen grew up on a farm in Bozeman and describes herself as a lifelong animal lover.

"For those of us who love animals, you can't say it's just a cat," Allen said.

Allen spoke with a veterinarian who told her the cat was at risk of liver failure if he went more than four days without water. On the second day of Nicky being in the tree, she called climbing gyms, arborists, a power company, the animal shelter and the fire department asking for assistance, but no one could help.

"I don't blame any of those people for not coming. They're all so busy," Allen said.

Allen put out cans of tuna and sardines attempting to lure Nicky down. She placed ladders at the bottom of the tree in hopes of making the climb easier. She tried using a laser pointer to guide him down. The vet had said the cat would likely be driven down by a lack of food and water.

But Nicky didn't budge, his meows becoming more hoarse.

On Nicky's fourth day in the tree, Allen contacted Fritz Krach, who's in the construction business. He brought over a truck fitted with a bucket lift. It wasn't tall enough to reach Nicky, but Krach took a long wooden plank up with him. He attached a can of tuna and tried to trap Nicky.

It was another failed attempt.

Saturday was day five. Allen called the sheriff's office, desperate for help. A dispatcher sent two trucks and an engine from the Hyalite Rural Fire District Sourdough Station. Allen said the firefighters examined the tree but determined it was too tall. They didn't have the equipment necessary to reach Nicky.

"My first emotion was gratefulness for them coming. Of course, I was disappointed, but they had so much compassion," Allen said.

Allen was ready to cut the nearly 100-year-old tree down when a truck showed up to her house.

It was two guys with the fire crew, off-duty. They brought climbing gear.

Alex Richard, 23, and Davis Johnson, 26, are volunteer firefighters with the Hyalite Rural Fire District. The two used harnesses and climbing loops to get up the tree. Johnson said it was his first pet rescue, and that the tree was pretty easy to climb.

Within about 10 minutes, Johnson had anchored into the top of the tree and used both hands to put the reluctant cat into his backpack. All three made it down safely.

"I told them their chests were not big enough for their big hearts," Allen said.

Allen said Richard and Johnson wouldn't accept more than a loaf of banana bread as a token of her gratitude. She called them heroes.

The cat was quick to eat food and drink water after the ordeal, Allen said, but was otherwise unharmed. Nicky was cuddling and playing with his owner and her two granddaughters Monday afternoon as though he hadn't just survived a near-death experience.

"I think he's got eight lives left. He's used up one," Allen said.

[Top of the Document](#)

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Regular Agenda Item 8

Chief's Report

Hyalite Rural Fire District

Fire Chief's Report

August 2019

Prepared by: Fire Chief Jason Revisky

1. The Hyalite Fire Department has responded to 334 calls in 2019 (through 8/12/2019).
2. Our current roster is at 43 members (effective 8/12/2019).
3. We currently have 8 resident firefighters living at the Sourdough Fire Station.
4. We still are staffing the Cottonwood Fire Station with our sleeper program Sunday – Thursday nights with a crew of 5 each night.
5. We still have 3 resident renters at the Rae house.
6. We continue to perform regular training every Wednesday night at 7pm.
7. We continue to perform our twice a month command training. Command trainings are the second and last Monday of each month at 7pm at Sourdough station.
8. The Spring 2019 firefighter recruit academy completed on June 19, 2019 with 6 recruits.
9. We have experienced no firefighter injuries or significant mechanical breakdowns in the last month.
10. The Pancake Breakfast is set for October 5 at Sourdough Station, 7-11am
11. All of our apparatus are in service at this time.
12. Sheryl Wyman was selected for the Administrative Assistant position. She started on August 5th. Sheryl and Lonna have been working on the transition.

Consent Agenda

Hyalite Rural Fire District

Balance Sheet

As of June 30, 2019

	Jun 30, 19
ASSETS	
Current Assets	
Checking/Savings	
100000 · Cash/Investments	2,099,347.31
Total Checking/Savings	2,099,347.31
Accounts Receivable	
110000 · Accounts Receivable	8,744.47
Total Accounts Receivable	8,744.47
Other Current Assets	60,396.58
Total Current Assets	2,168,488.36
Fixed Assets	
180000 · Capital Assets	
181000 · Land	361,201.00
182000 · Buildings & Improvements	3,951,562.68
186000 · Machinery & Equipment	2,519,397.98
186100 · Accumulated Depreciation	-2,602,891.97
Total 180000 · Capital Assets	4,229,269.69
Total Fixed Assets	4,229,269.69
TOTAL ASSETS	6,397,758.05
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	12,313.06
Credit Cards	2,085.64
Other Current Liabilities	180,000.00
Total Current Liabilities	194,398.70
Long Term Liabilities	1,882,691.45
Total Liabilities	2,077,090.15
Equity	
241000 · Unrestricted Fund Balance	732,270.75
241001 · General fixed asset acct group	4,229,269.69
241002 · General LT debt account group	-2,062,691.35
241100 · Reserved Fund Balance	
241101 · Restricted for Debt Service	112,075.35
241102 · Reserved for Capital Reserve	
241103 · Capital improvements	175,388.00
241104 · Capital replacement	
241105 · Apparatus replacement	720,617.19
241106 · Building repair/replacement	29,973.32
Total 241104 · Capital replacement	750,590.51
Total 241102 · Reserved for Capital Reserve	925,978.51
Total 241100 · Reserved Fund Balance	1,038,053.86
241200 · Assigned to vol firefighters	4,885.06
Net Income	378,879.89
Total Equity	4,320,667.90
TOTAL LIABILITIES & EQUITY	6,397,758.05

Hyalite Rural Fire District

Profit & Loss Budget vs. Actual

July 2018 through June 2019

	Jul '18 - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
310000 · Taxes	1,243,294.58	1,193,716.00	49,578.58	104.2%
316000 · Entitlement Share	36,838.82	36,000.00	838.82	102.3%
320000 · Firefighter fundraising event	2,371.54	0.00	2,371.54	100.0%
360000 · Miscellaneous Revenues	41,660.63	4,000.00	37,660.63	1,041.5%
365000 · Contributions and Donations	631.92	1,700.00	-1,068.08	37.2%
370000 · Investment Earnings	32,186.43	20,000.00	12,186.43	160.9%
Total Income	1,356,983.92	1,255,416.00	101,567.92	108.1%
Gross Profit	1,356,983.92	1,255,416.00	101,567.92	108.1%
Expense				
420000 · Public Safety Expenses	23,624.49	40,000.00	-16,375.51	59.1%
420100 · Personnel Services	294,445.34	350,000.00	-55,554.66	84.1%
420200 · Supplies	23,527.43	22,000.00	1,527.43	106.9%
420220 · Meals/Incentives	11,377.32	11,000.00	377.32	103.4%
420240 · Fuel	29,028.65	36,000.00	-6,971.35	80.6%
420310 · Election Costs	0.00	7,000.00	-7,000.00	0.0%
420320 · Professional Subscription/Dues	7,092.32	4,000.00	3,092.32	177.3%
420330 · Community Outreach/Education	4,349.98	10,000.00	-5,650.02	43.5%
420340 · Utility Services	45,369.70	52,000.00	-6,630.30	87.2%
420350 · Professional Services	24,895.38	40,000.00	-15,104.62	62.2%
420390 · Firefighter Physicals	16,257.00	15,000.00	1,257.00	108.4%
420400 · Training/Travel - Trustees	948.04	3,000.00	-2,051.96	31.6%
420420 · Facilities	22,214.36	35,000.00	-12,785.64	63.5%
420500 · Insurance	77,541.48	65,000.00	12,541.48	119.3%
420930 · Safety Equipment	37,311.25	70,000.00	-32,688.75	53.3%
420940 · Apparatus	36,066.66	70,000.00	-33,933.34	51.5%
420970 · Capital outlay	81,113.55			
490100 · Debt Services	242,225.00	242,225.00	0.00	100.0%
66000 · Payroll Expenses	-0.03			
669100 · Other Charges	716.11	500.00	216.11	143.2%
Total Expense	978,104.03	1,072,725.00	-94,620.97	91.2%
Net Ordinary Income	378,879.89	182,691.00	196,188.89	207.4%
Net Income	378,879.89	182,691.00	196,188.89	207.4%

Hyalite Rural Fire District Transaction List by Vendor

June 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount
ADVANCED WASTEWATER SPECIALISTS							
Bill	06/19/2019	15330	Trouble shot problem with slow drains.	202100 · Accounts Payable		420423 · Building & Site	-227.46
Alert Technologies							
Bill Pmt -Check	06/08/2019	7802568	Fire alarm monitoring.	101000 · General Fund	X	202100 · Accounts Payable	-583.00
Amazon							
Credit Card Charge	06/17/2019	6421031	2 college flags and banners co. Montana State bobcats flag large 3x5	210550 · Costco Citi Card-Revisky 39...		420202 · Facility Supplies	-59.90
BALCO							
Bill Pmt -Check	06/08/2019	7802569	Rose's station pants.	101000 · General Fund	X	202100 · Accounts Payable	-48.00
Big Sky Fire Equipment							
Bill Pmt -Check	06/08/2019	7802570		101000 · General Fund	X	202100 · Accounts Payable	-102.22
BlueCross BlueShield of Montana							
Bill	06/01/2019	June	June health care.	202100 · Accounts Payable		-SPLIT-	-4,712.70
Bill Pmt -Check	06/19/2019	7802588	Health insurance for July.	101000 · General Fund	X	202100 · Accounts Payable	-4,712.70
Bozeman Chronicle							
Bill	06/05/2019	1908043	Notice of meeting on 6/10/19.	202100 · Accounts Payable		420333 · Formal & Legal ...	-13.00
Bill Pmt -Check	06/08/2019	7802571	347411	101000 · General Fund	X	202100 · Accounts Payable	-39.00
Bill	06/14/2019	111607	Notice of annual meeting.	202100 · Accounts Payable		420333 · Formal & Legal ...	-26.00
Bill Pmt -Check	06/19/2019	7802589	347411	101000 · General Fund	X	202100 · Accounts Payable	-197.00
Century Link							
Bill	06/01/2019	4066024041528B	April/.May	202100 · Accounts Payable		-SPLIT-	-120.99
Bill	06/04/2019	4065876270585B	June/July.	202100 · Accounts Payable		420342 · Phones	-40.00
Bill	06/10/2019	4065874149951B	June/July.	202100 · Accounts Payable		420342 · Phones	-35.93
Bill Pmt -Check	06/19/2019	7802590		101000 · General Fund	X	202100 · Accounts Payable	-196.92
Charter Communications							
Bill	06/09/2019	0672244060919	June/July	202100 · Accounts Payable		-SPLIT-	-270.27
Bill Pmt -Check	06/19/2019	7802591	8313200110672244	101000 · General Fund		202100 · Accounts Payable	-270.27
Collin Rose [vendor]							
Bill	06/04/2019	20230	Meal at Qdoba; station night food.	202100 · Accounts Payable		420222 · Food	-16.97
Bill Pmt -Check	06/08/2019	7802572		101000 · General Fund	X	202100 · Accounts Payable	-29.36
Bill	06/11/2019	20306	Meal at Qdoba; station night food.	202100 · Accounts Payable		420222 · Food	-11.98
Bill	06/18/2019	20276	Qdoba meal for Rose and Killeen.	202100 · Accounts Payable		420222 · Food	-23.68
Bill Pmt -Check	06/19/2019	7802592		101000 · General Fund	X	202100 · Accounts Payable	-28.95
Connect Telephone and Computer Group							
Bill	06/12/2019	97598	Phone labor - reg	202100 · Accounts Payable		420342 · Phones	-115.00
Bill Pmt -Check	06/19/2019	7802593	Phone labor - reg	101000 · General Fund	X	202100 · Accounts Payable	-115.00
Costco Wholesale							
Credit Card Charge	06/21/2019	789411085	Pallet of water.	210550 · Costco Citi Card-Revisky 39...		420205 · Operation Suppli...	-379.99
Craigslist							
Credit Card Charge	06/14/2019	6911930417	Admin assistant ad.	210550 · Costco Citi Card-Revisky 39...	X	420333 · Formal & Legal ...	-20.00
Custom Logo							
Bill	06/14/2019	17940	36 shirts.	202100 · Accounts Payable		420209 · Clothing & Unifo...	-723.00
Bill	06/24/2019	17975	Chief Revisky shirt and hat.	202100 · Accounts Payable		420209 · Clothing & Unifo...	-43.98
Davis Johnson							
Bill Pmt -Check	06/19/2019	7802594	Meal at Qdoba for D. Johnson, Buffington, Elliot, and Marsh.	101000 · General Fund	X	202100 · Accounts Payable	-34.09
DirectTV							
Bill	06/13/2019	36377444669	June/July.	202100 · Accounts Payable		420345 · TV/Internet Serv...	-160.98
Bill Pmt -Check	06/19/2019	7802595	029404001	101000 · General Fund	X	202100 · Accounts Payable	-160.98
Door Tech Incorporated							
Bill	06/07/2019	22726	Emergency cal out - cables came off of door #4.	202100 · Accounts Payable		420423 · Building & Site	-356.25
Bill Pmt -Check	06/19/2019	7802596	Emergency cal out - cables came off of door #4.	101000 · General Fund	X	202100 · Accounts Payable	-356.25
Emergency Reporting							
Bill	06/01/2019	2019_4507	Yearly fire package subscription.	202100 · Accounts Payable		420335 · Subscriptions	-1,420.00
Bill Pmt -Check	06/19/2019	7802597	Yearly fire package subscription.	101000 · General Fund	X	202100 · Accounts Payable	-1,420.00
Firehouse Subs							
Credit Card Charge	06/13/2019	343643	Recruit training.	210560 · Costco Citi Card-Eaton 2172	X	420389 · Food	-169.98
FURS							
Liability Check	06/08/2019	ACH		101000 · General Fund	X	-SPLIT-	-5,196.12
Gallatin Electric							
Bill Pmt -Check	06/08/2019	7802573	Diagnose electric baseboard heater and air conditioning problem.	101000 · General Fund	X	202100 · Accounts Payable	-361.25
General Distributing Co.							
Bill Pmt -Check	06/19/2019	7802598	56625	101000 · General Fund	X	202100 · Accounts Payable	-135.10
Bill	06/30/2019	00771863	Cufts.	202100 · Accounts Payable		420203 · Medical Supplies	-63.00
Grass Monkeys Lawn Care							
Bill Pmt -Check	06/08/2019	7802574	Mow and trim for May.	101000 · General Fund	X	202100 · Accounts Payable	-430.00
Bill	06/19/2019	436350	Mow, trim, weedeat, and fertilize.	202100 · Accounts Payable		420422 · Lawn/Snow Re...	-910.00

Hyalite Rural Fire District Transaction List by Vendor

June 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount
Healthcare Logistics							
Bill Pmt -Check	06/19/2019	7802599	Tag out seals for all gear on all appartus.	101000 · General Fund	X	202100 · Accounts Payable	-93.14
Ian Elliott [vendor]							
Bill Pmt -Check	06/19/2019	7802600	Meal at Qdoba for Elliott, Shives, Killeen, Barnes.	101000 · General Fund		202100 · Accounts Payable	-37.66
Bill	06/27/2019	47001588033	Food for Elliott, D. Johnson, Buffington, and Marsh.	202100 · Accounts Payable		420222 · Food	-18.06
Industrial Comm & Elec of Bozeman							
Bill	06/18/2019	31720	S30HAC lights	202100 · Accounts Payable		420945 · C-6-1	-500.00
Bill Pmt -Check	06/19/2019	7802601	S30HAC lights	101000 · General Fund	X	202100 · Accounts Payable	-500.00
J&H INC							
Bill Pmt -Check	06/08/2019	7802575	13753	101000 · General Fund	X	202100 · Accounts Payable	-79.82
Bill	06/24/2019	561048	Monthly maintenance for copier.	202100 · Accounts Payable		420201 · Office Supplies ...	-123.45
JA Gear							
Bill	06/26/2019	283385	Repair turnouts.	202100 · Accounts Payable		420932 · Safety Equipme...	-180.00
Kenyon Noble							
Bill Pmt -Check	06/08/2019	7802576		101000 · General Fund	X	202100 · Accounts Payable	-673.24
Lawnrain Sprinklers							
Bill Pmt -Check	06/08/2019	7802577	Start-up and check sprinkler system, repaired drip.	101000 · General Fund	X	202100 · Accounts Payable	-66.47
Lowes							
Credit Card Charge	06/21/2019	17151036	New fridge/freezer for SD.	210550 · Costco Citi Card-Revisky 39...		420423 · Building & Site	-849.00
Mama Macs Bakery							
Credit Card Charge	06/08/2019	91590062556	Recruit training	210560 · Costco Citi Card-Eaton 2172	X	420389 · Food	-176.00
Credit Card Charge	06/22/2019	200001	Recruit training.	210560 · Costco Citi Card-Eaton 2172		420389 · Food	-188.00
MICHAEL HILBERT							
Bill	06/25/2019	20256	Meals at Qdoba.	202100 · Accounts Payable		420222 · Food	-23.96
Montana Dept. of Revenue							
Liability Check	06/05/2019	ACH	6442692-002-WTH	101000 · General Fund	X	220035 · Montana withhol...	-818.00
Montana Firemen's Association							
Liability Check	06/08/2019	7802566		101000 · General Fund	X	220030 · MT Firemens' A...	-207.35
Montana Inflatables, LLC							
Bill Pmt -Check	06/19/2019	7802602	Castle for BBQ.	101000 · General Fund		202100 · Accounts Payable	-249.00
Bill	06/26/2019	616	Castle for BBQ.	202100 · Accounts Payable		420336 · Public Relations	-249.00
Montana Occupational Health							
Bill Pmt -Check	06/08/2019	7802578		101000 · General Fund	X	202100 · Accounts Payable	-3,297.00
Bill	06/18/2019	9695	William Charlton	202100 · Accounts Payable		420390 · Firefighter Physi...	-474.00
Bill Pmt -Check	06/19/2019	7802603		101000 · General Fund	X	202100 · Accounts Payable	-1,530.00
Bill	06/28/2019	9754	Tracy Echert.	202100 · Accounts Payable		420390 · Firefighter Physi...	-100.00
Montana Party Rentals							
Credit Card Charge	06/11/2019	31595	Awareness BBQ.	210550 · Costco Citi Card-Revisky 39...	X	420336 · Public Relations	-325.00
Credit Card Charge	06/25/2019	31595	BBQ	210550 · Costco Citi Card-Revisky 39...		420336 · Public Relations	-96.00
Credit Card Credit	06/26/2019	31595	Returned deposit for BBQ.	210550 · Costco Citi Card-Revisky 39...		420336 · Public Relations	100.00
Montana State University							
Bill	06/12/2019	161-87	FF1 certification.	202100 · Accounts Payable		420331 · Dues & Licenses	-95.00
Bill Pmt -Check	06/19/2019	7802604	FF1 certification.	101000 · General Fund	X	202100 · Accounts Payable	-95.00
Mt Gov online							
Credit Card Charge	06/16/2019	No receipt		210570 · Costco Citi Card-Nickolay 7...	X	420334 · Memberships & ...	-15.00
Municipal Emergency Services							
Bill Pmt -Check	06/08/2019	7802579	SCBA bottles.	101000 · General Fund	X	202100 · Accounts Payable	-54.68
Bill	06/17/2019	IN1350586	3 leather boots.	202100 · Accounts Payable		420930 · Safety Equipment	-898.57
NAPA Auto Parts							
Bill	06/06/2019	118700086137	Spark plug and wire set.	202100 · Accounts Payable		420946 · U-6-1	-105.72
Bill Pmt -Check	06/19/2019	7802605	12342	101000 · General Fund	X	202100 · Accounts Payable	-155.91
Bill	06/19/2019	118700088818	Battery/battery core.	202100 · Accounts Payable		420946 · U-6-1	-154.98
Credit	06/28/2019	118700090955	Battery core.	202100 · Accounts Payable		420946 · U-6-1	18.00
Northwestern Energy							
Bill	06/10/2019	3252724-4	5370 Gooch Hill Road. May/June.	202100 · Accounts Payable		420341 · Gas & Electric	-70.61
Bill	06/10/2019	0180737-.9	5400 Gooch Hill Road. May/June	202100 · Accounts Payable		420341 · Gas & Electric	-141.17
Bill	06/10/2019	3091809-8	4541 S 3rd Road Fire. May/June	202100 · Accounts Payable		420341 · Gas & Electric	-871.32
Bill	06/10/2019	0180089-5	4541 S 3rd Road Soth. May/June.	202100 · Accounts Payable		420341 · Gas & Electric	-126.85
Bill	06/10/2019	1196979-7	10200 Cottonwood Road. May/June.	202100 · Accounts Payable		420341 · Gas & Electric	-370.86
Bill Pmt -Check	06/19/2019	7802606		101000 · General Fund	X	202100 · Accounts Payable	-1,580.81
Outside Media Group, LLC							
Bill	06/16/2019	20172		202100 · Accounts Payable		420333 · Formal & Legal ...	-825.00

Hyalite Rural Fire District Transaction List by Vendor

June 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount
Owenhouse-Ace Hardware							
Bill	06/04/2019	019800/1	Chainsaw sharpening-off saw.	202100 · Accounts Payable		420932 · Safety Equipme...	-77.00
Bill	06/05/2019	483065/2	Woodcutter bar oil.	202100 · Accounts Payable		420932 · Safety Equipme...	-11.99
Bill	06/06/2019	483160/2	SCBA spray.	202100 · Accounts Payable		420932 · Safety Equipme...	-10.64
Bill	06/09/2019	483420/2	Grill for CW - accessory.	202100 · Accounts Payable		420202 · Facility Supplies	-9.99
Bill	06/09/2019	483409/2	Grill for CW.	202100 · Accounts Payable		420202 · Facility Supplies	-382.99
Bill	06/09/2019	483374/2	E-6 salvage kit.	202100 · Accounts Payable		420947 · E-6	-9.99
Bill	06/13/2019	483771/2	Wildland BBQ sign put up.	202100 · Accounts Payable		420336 · Public Relations	-13.83
Bill	06/14/2019	483877/2	Misc supplies for new R-6.	202100 · Accounts Payable		420949 · R-6	-34.96
Bill	06/15/2019	483969/2	Sourdough supplies.	202100 · Accounts Payable		420204 · Shop Supplies	-127.95
Bill	06/22/2019	484530/2	Paint for BBQ.	202100 · Accounts Payable		420336 · Public Relations	-9.98
Bill	06/27/2019	774029	Finance charge.	202100 · Accounts Payable		669100 · Other Charges	-2.02
People Facts							
Bill Pmt -Check	06/08/2019	7802580	Monthly fee plus spring recruit checks.	101000 · General Fund	X	202100 · Accounts Payable	-325.46
Bill	06/30/2019	2019061205	Addons.	202100 · Accounts Payable		420320 · Professional Su...	-16.67
PERS							
Liability Check	06/08/2019	ACH		101000 · General Fund	X	-SPLIT-	-310.57
Pierce Manufacturing Inc.							
Bill Pmt -Check	06/19/2019	7802607	Change order for changes on new R-6 build.	101000 · General Fund	X	202100 · Accounts Payable	-3,817.00
Public Agency Training Council							
Bill Pmt -Check	06/08/2019	7802581	New fire and arson investigator academy.	101000 · General Fund	X	202100 · Accounts Payable	-325.00
RAE Water							
Bill Pmt -Check	06/08/2019	7802582		101000 · General Fund	X	202100 · Accounts Payable	-124.99
Bill	06/25/2019	FIRE-00	May/June for 5400 Gooch Hill Road.	202100 · Accounts Payable		420346 · Water/Sewer	-82.25
Bill	06/25/2019	GH-5370-00	May/June for 5370 Gooch Hill Road.	202100 · Accounts Payable		420346 · Water/Sewer	-42.74
Republic Services							
Bill Pmt -Check	06/19/2019	7802608		101000 · General Fund	X	202100 · Accounts Payable	-172.92
Bill	06/28/2019	0886001481923	10200 Cottonwood Rd - July	202100 · Accounts Payable		420347 · Trash	-100.16
Bill	06/28/2019	0886001481272	4541 S 3rd Road - July.	202100 · Accounts Payable		420347 · Trash	-72.76
Ressler							
Bill	06/19/2019	1015396	Lube, oil and filter.	202100 · Accounts Payable		420945 · C-6-1	-103.40
Bill	06/21/2019	2012663	Lube, oil and filter.	202100 · Accounts Payable		420953 · QRU-6	-116.45
Rosas Pizza							
Credit Card Charge	06/13/2019	59163837197	Fire council.	210550 · Costco Citi Card-Revisky 39...	X	420222 · Food	-150.45
Rosie Barndt, CPA, PC							
Bill Pmt -Check	06/19/2019	7802609	May bookkeeping services.	101000 · General Fund	X	202100 · Accounts Payable	-1,237.50
Sammy Saunders							
Bill	06/12/2019	108	Wednesday night training food for 5/26, 6/3 and 6/9.	202100 · Accounts Payable		-SPLIT-	-808.31
Bill	06/17/2019	108	Wednesday night training food for week of 6/17/19.	202100 · Accounts Payable		-SPLIT-	-251.93
Bill Pmt -Check	06/19/2019	7802610		101000 · General Fund	X	202100 · Accounts Payable	-1,060.24
Storm Castle							
Credit Card Charge	06/08/2019	1906080124	Post fire meal.	210550 · Costco Citi Card-Revisky 39...	X	420222 · Food	-137.00
Story Distributing							
Bill Pmt -Check	06/08/2019	7802583	184000	101000 · General Fund	X	202100 · Accounts Payable	-10,410.44
Bill	06/21/2019	85337	Diesel and unleaded.	202100 · Accounts Payable		420240 · Fuel	-2,392.65
Sweet Pea Festival							
Bill	06/04/2019	2019	Parade entry for 2019 Sweet Pea Festival.	202100 · Accounts Payable		420336 · Public Relations	-25.00
Bill Pmt -Check	06/19/2019	7802611	Parade entry for 2019 Sweet Pea Festival.	101000 · General Fund		202100 · Accounts Payable	-25.00
The UPS Store							
Bill	06/03/2019	6567	Shipping for PPE repair.	202100 · Accounts Payable		420932 · Safety Equipme...	-18.60
Credit Card Charge	06/05/2019	12597703030	VOID: Shipping for PPE repair.	210570 · Costco Citi Card-Nickolay 7...	X	420932 · Safety Equipme...	0.00
Thriftway							
Credit Card Charge	06/05/2019	120500	Ethanol free for small engines.	210560 · Costco Citi Card-Eaton 2172	X	420240 · Fuel	-50.47

Hyalite Rural Fire District Transaction List by Vendor

June 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount
Town and Country							
Bill	06/02/2019	84	Supplies.	202100 · Accounts Payable		420202 · Facility Supplies	-53.36
Bill	06/02/2019	212	Saunders, Lympus, Eggers, Prato.	202100 · Accounts Payable		420222 · Food	-37.25
Bill	06/03/2019	443	Richard, Elliott, Shives, Echert.	202100 · Accounts Payable		420222 · Food	-29.51
Bill	06/06/2019	180	Pickett, Marsh, Elliott, Buffington, D. Johnson.	202100 · Accounts Payable		420222 · Food	-46.69
Bill	06/09/2019	174	Sairs, Saunders, Lympus, Eggers, Overstreet	202100 · Accounts Payable		420222 · Food	-45.42
Bill	06/09/2019	175	Wed dessert.	202100 · Accounts Payable		420222 · Food	-18.47
Bill	06/10/2019	150		202100 · Accounts Payable		420222 · Food	-47.37
Bill	06/13/2019	332	Pickett, Marsh, Buffington, Elliott.	202100 · Accounts Payable		420222 · Food	-41.11
Bill	06/16/2019	408		202100 · Accounts Payable		420222 · Food	-48.72
Bill	06/17/2019	226	Richard, Echert, Elliot, Shives, Haworth, Komera	202100 · Accounts Payable		420222 · Food	-54.21
Bill Pmt -Check	06/19/2019	7802612		101000 · General Fund		202100 · Accounts Payable	-534.42
Bill	06/19/2019	216	Water for Cottonwood.	202100 · Accounts Payable		420205 · Operation Suppli...	-12.50
Bill	06/20/2019	235	Pickett, D Johnson, Marsh, Elliott	202100 · Accounts Payable		420222 · Food	-25.67
Bill	06/20/2019	477	D Johnson, Pickett, Marsh, Elliott	202100 · Accounts Payable		420222 · Food	-9.28
Bill	06/23/2019	253		202100 · Accounts Payable		420222 · Food	-44.88
Bill	06/24/2019	93	Richard, Haworth, Shives, Elliott, Vale.	202100 · Accounts Payable		420222 · Food	-48.80
Bill	06/25/2019	505	BBQ food.	202100 · Accounts Payable		420336 · Public Relations	-65.28
Credit Card Charge	06/26/2019	278	Lunch for Rif and Prato after the BBQ setup.	210550 · Costco Citi Card-Revisky 39...		420222 · Food	-12.75
Credit Card Charge	06/26/2019	284	BBQ supplies.	210550 · Costco Citi Card-Revisky 39...		420336 · Public Relations	-117.33
Credit Card Charge	06/26/2019	152	BBQ ice.	210550 · Costco Citi Card-Revisky 39...		420336 · Public Relations	-24.90
Bill	06/30/2019	418	Saunders, Prato, Lympus, Eggers, Hilbert.	202100 · Accounts Payable		420222 · Food	-51.73
Town Pump							
Credit Card Charge	06/04/2019	075018	C-6	210100 · Conoco	X	420240 · Fuel	-28.24
Credit Card Charge	06/04/2019	162721	C-6-2	210100 · Conoco	X	420240 · Fuel	-40.00
Credit Card Charge	06/04/2019	211726	R-6	210100 · Conoco	X	420240 · Fuel	-13.27
Credit Card Charge	06/05/2019	153131	E-6.	210100 · Conoco	X	420240 · Fuel	-30.66
Credit Card Charge	06/06/2019	052458	E-6-3	210100 · Conoco	X	420240 · Fuel	-27.47
Credit Card Charge	06/06/2019	115537	C-6-2.	210100 · Conoco	X	420240 · Fuel	-21.43
Credit Card Charge	06/08/2019	095106	E-6-3.	210100 · Conoco	X	420240 · Fuel	-36.14
Credit Card Charge	06/10/2019	213951	C-6	210100 · Conoco	X	420240 · Fuel	-29.14
Credit Card Charge	06/12/2019	090527	C-6-2	210100 · Conoco	X	420240 · Fuel	-68.00
Credit Card Charge	06/15/2019	063202	C-6-2	210100 · Conoco	X	420240 · Fuel	-38.51
United States Treasury							
Liability Check	06/05/2019	ACH	81-2360037	101000 · General Fund	X	-SPLIT-	-1,712.38
US Bank							
Check	06/30/2019	ACH		104003 · Debt service fund		-SPLIT-	-208,612.50
USPS							
Credit Card Charge	06/10/2019	465820164	Express mail for Wex Bank.	210550 · Costco Citi Card-Revisky 39...	X	420201 · Office Supplies ...	-7.35
Verizon							
Bill Pmt -Check	06/08/2019	7802584	May/June.	101000 · General Fund	X	202100 · Accounts Payable	-242.13
Bill	06/23/2019	9832760499	May/June.	202100 · Accounts Payable		420342 · Phones	-242.11
W.S. Darley & Co.							
Bill Pmt -Check	06/08/2019	7802585		101000 · General Fund	X	202100 · Accounts Payable	-1,781.36
Wex Bank							
Bill Pmt -Check	06/08/2019	7802586	0203-00-109722-9	101000 · General Fund	X	202100 · Accounts Payable	-652.31
Whalen Tire Bozeman							
Bill Pmt -Check	06/08/2019	7802587	New tires.	101000 · General Fund	X	202100 · Accounts Payable	-851.15
Word Press							
Credit Card Charge	06/13/2019	38485293	Annual website hosting.	210550 · Costco Citi Card-Revisky 39...	X	420343 · Website Fees	-99.00

Hyalite Rural Fire District

Missing Checks

June 2019

Type	Date	Num	Name	Memo	Account	Split	Amount
General Journal	06/30/2019	FY 2019.59		Adjust capital reserve accounts for expenditure.	4004 · Apparatus r...	101000 · Gen...	-9,722.50
*** Missing numbers here ***							
Liability Check	06/08/2019	7802566	Montana Firemen's Association		101000 · General F...	220030 · MT ...	-207.35
Paycheck	06/10/2019	7802567	Jason Revisky		101000 · General F...	-SPLIT-	-5,457.17
Bill Pmt -Check	06/08/2019	7802568	Alert Technologies	Fire alarm monitoring.	101000 · General F...	202100 · Acc...	-583.00
Bill Pmt -Check	06/08/2019	7802569	BALCO	Rose's station pants.	101000 · General F...	202100 · Acc...	-48.00
Bill Pmt -Check	06/08/2019	7802570	Big Sky Fire Equipment		101000 · General F...	202100 · Acc...	-102.22
Bill Pmt -Check	06/08/2019	7802571	Bozeman Chronicle	347411	101000 · General F...	202100 · Acc...	-39.00
Bill Pmt -Check	06/08/2019	7802572	Collin Rose [vendor]		101000 · General F...	202100 · Acc...	-29.36
Bill Pmt -Check	06/08/2019	7802573	Gallatin Electric	Diagnose electric baseboard heater and air conditioning pr...	101000 · General F...	202100 · Acc...	-361.25
Bill Pmt -Check	06/08/2019	7802574	Grass Monkeys Lawn Care	Mow and trim for May.	101000 · General F...	202100 · Acc...	-430.00
Bill Pmt -Check	06/08/2019	7802575	J&H INC	13753	101000 · General F...	202100 · Acc...	-79.82
Bill Pmt -Check	06/08/2019	7802576	Kenyon Noble		101000 · General F...	202100 · Acc...	-673.24
Bill Pmt -Check	06/08/2019	7802577	Lawnrain Sprinklers	Start-up and check sprinkler system, repaired drip.	101000 · General F...	202100 · Acc...	-66.47
Bill Pmt -Check	06/08/2019	7802578	Montana Occupational Health		101000 · General F...	202100 · Acc...	-3,297.00
Bill Pmt -Check	06/08/2019	7802579	Municipal Emergency Services	SCBA bottles.	101000 · General F...	202100 · Acc...	-54.68
Bill Pmt -Check	06/08/2019	7802580	People Facts	Monthly fee plus spring recruit checks.	101000 · General F...	202100 · Acc...	-325.46
Bill Pmt -Check	06/08/2019	7802581	Public Agency Training Council	New fire and arson investigator academy.	101000 · General F...	202100 · Acc...	-325.00
Bill Pmt -Check	06/08/2019	7802582	RAE Water		101000 · General F...	202100 · Acc...	-124.99
Bill Pmt -Check	06/08/2019	7802583	Story Distributing	184000	101000 · General F...	202100 · Acc...	-10,410.44
Bill Pmt -Check	06/08/2019	7802584	Verizon	May/June.	101000 · General F...	202100 · Acc...	-242.13
Bill Pmt -Check	06/08/2019	7802585	W.S. Darley & Co.		101000 · General F...	202100 · Acc...	-1,781.36
Bill Pmt -Check	06/08/2019	7802586	Wex Bank	0203-00-109722-9	101000 · General F...	202100 · Acc...	-652.31
Bill Pmt -Check	06/08/2019	7802587	Whalen Tire Bozeman	New tires.	101000 · General F...	202100 · Acc...	-851.15
Bill Pmt -Check	06/19/2019	7802588	BlueCross BlueShield of Montana	Health insurance for July.	101000 · General F...	202100 · Acc...	-4,712.70
Bill Pmt -Check	06/19/2019	7802589	Bozeman Chronicle	347411	101000 · General F...	202100 · Acc...	-197.00
Bill Pmt -Check	06/19/2019	7802590	Century Link		101000 · General F...	202100 · Acc...	-196.92
Bill Pmt -Check	06/19/2019	7802591	Charter Communications	8313200110672244	101000 · General F...	202100 · Acc...	-270.27
Bill Pmt -Check	06/19/2019	7802592	Collin Rose [vendor]		101000 · General F...	202100 · Acc...	-28.95
Bill Pmt -Check	06/19/2019	7802593	Connect Telephone and Computer ...	Phone labor - reg	101000 · General F...	202100 · Acc...	-115.00
Bill Pmt -Check	06/19/2019	7802594	Davis Johnson	Meal at Qdoba for D. Johnson, Buffington, Elliot, and Marsh.	101000 · General F...	202100 · Acc...	-34.09
Bill Pmt -Check	06/19/2019	7802595	DirectTV	029404001	101000 · General F...	202100 · Acc...	-160.98
Bill Pmt -Check	06/19/2019	7802596	Door Tech Incorporated	Emergency cal out - cables came off of door #4.	101000 · General F...	202100 · Acc...	-356.25
Bill Pmt -Check	06/19/2019	7802597	Emergency Reporting	Yearly fire package subscription.	101000 · General F...	202100 · Acc...	-1,420.00
Bill Pmt -Check	06/19/2019	7802598	General Distributing Co.	56625	101000 · General F...	202100 · Acc...	-135.10
Bill Pmt -Check	06/19/2019	7802599	Healthcare Logistics	Tag out seals for all gear on all appartus.	101000 · General F...	202100 · Acc...	-93.14
Bill Pmt -Check	06/19/2019	7802600	Ian Elliott [vendor]	Meal at Qdoba for Elliott, Shives, Killeen, Barnes.	101000 · General F...	202100 · Acc...	-37.66
Bill Pmt -Check	06/19/2019	7802601	Industrial Comm & Elec of Bozeman	S30HAC lights	101000 · General F...	202100 · Acc...	-500.00
Bill Pmt -Check	06/19/2019	7802602	Montana Inflatables, LLC	Castle for BBQ.	101000 · General F...	202100 · Acc...	-249.00
Bill Pmt -Check	06/19/2019	7802603	Montana Occupational Health		101000 · General F...	202100 · Acc...	-1,530.00
Bill Pmt -Check	06/19/2019	7802604	Montana State University	FF1 certification.	101000 · General F...	202100 · Acc...	-95.00
Bill Pmt -Check	06/19/2019	7802605	NAPA Auto Parts	12342	101000 · General F...	202100 · Acc...	-155.91
Bill Pmt -Check	06/19/2019	7802606	Northwestern Energy		101000 · General F...	202100 · Acc...	-1,580.81
Bill Pmt -Check	06/19/2019	7802607	Pierce Manufacturing Inc.	Change order for changes on new R-6 build.	101000 · General F...	202100 · Acc...	-3,817.00
Bill Pmt -Check	06/19/2019	7802608	Republic Services		101000 · General F...	202100 · Acc...	-172.92
Bill Pmt -Check	06/19/2019	7802609	Rosie Barndt, CPA, PC	May bookkeeping services.	101000 · General F...	202100 · Acc...	-1,237.50
Bill Pmt -Check	06/19/2019	7802610	Sammy Saunders		101000 · General F...	202100 · Acc...	-1,060.24
Bill Pmt -Check	06/19/2019	7802611	Sweet Pea Festival	Parade entry for 2019 Sweet Pea Festival.	101000 · General F...	202100 · Acc...	-25.00
Bill Pmt -Check	06/19/2019	7802612	Town and Country		101000 · General F...	202100 · Acc...	-534.42

Hyalite Rural Fire District
Balance Sheet
As of July 31, 2019

	Jul 31, 19
ASSETS	
Current Assets	
Checking/Savings	
100000 · Cash/Investments	
101000 · General Fund	1,008,696.71
104003 · Debt service fund	112,075.35
4000 · Reserved funds	
4001 · Capital improvements	175,388.00
4003 · Capital replacement	
4004 · Apparatus replacement	720,617.19
4005 · Building repair/replacement	29,973.32
Total 4003 · Capital replacement	750,590.51
Total 4000 · Reserved funds	925,978.51
Total 100000 · Cash/Investments	2,046,750.57
Total Checking/Savings	2,046,750.57
Accounts Receivable	8,744.47
Other Current Assets	60,396.58
Total Current Assets	2,115,891.62
Fixed Assets	
180000 · Capital Assets	
181000 · Land	361,201.00
182000 · Buildings & Improvements	3,951,562.68
186000 · Machinery & Equipment	2,519,397.98
186100 · Accumulated Depreciation	-2,620,070.97
Total 180000 · Capital Assets	4,212,090.69
Total Fixed Assets	4,212,090.69
TOTAL ASSETS	6,327,982.31
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	11,190.87
Other Current Liabilities	180,000.00
Total Current Liabilities	191,190.87
Long Term Liabilities	
200100 · Net Pension Liability	139,567.00
206110 · Accrued Vacation/Sick	49,161.14
223101 · 2013 GO bond issue	1,680,000.00
260000 · Bond Premium Liability	10,366.98
Total Long Term Liabilities	1,879,095.12
Total Liabilities	2,070,285.99
Equity	
241000 · Unrestricted Fund Balance	1,106,958.51
241001 · General fixed asset acct group	4,212,090.69
241002 · General LT debt account group	-2,059,095.02
241100 · Reserved Fund Balance	
241101 · Restricted for Debt Service	112,075.35
241102 · Reserved for Capital Reserve	
241103 · Capital improvements	175,388.00
241104 · Capital replacement	
241105 · Apparatus replacement	720,617.19
241106 · Building repair/replacement	29,973.32
Total 241104 · Capital replacement	750,590.51
Total 241102 · Reserved for Capital Reserve	925,978.51
Total 241100 · Reserved Fund Balance	1,038,053.86
241200 · Assigned to vol firefighters	5,453.36
Net Income	-45,765.08
Total Equity	4,257,696.32
TOTAL LIABILITIES & EQUITY	6,327,982.31

Hyalite Rural Fire District

Profit & Loss Budget vs. Actual

July 2019

	Jul 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
310000 · Taxes	0.00	1,226,238.51	-1,226,238.51	0.0%
316000 · Entitlement Share	0.00	36,000.00	-36,000.00	0.0%
320000 · Firefighter fundraising event	0.00	2,500.00	-2,500.00	0.0%
360000 · Miscellaneous Revenues	578.12	4,000.00	-3,421.88	14.5%
365000 · Contributions and Donations	0.00	500.00	-500.00	0.0%
370000 · Investment Earnings	0.00	20,000.00	-20,000.00	0.0%
Total Income	578.12	1,289,238.51	-1,288,660.39	0.0%
Gross Profit	578.12	1,289,238.51	-1,288,660.39	0.0%
Expense				
420000 · Public Safety Expenses	238.00	40,000.00	-39,762.00	0.6%
420100 · Personnel Services	28,334.77	365,000.00	-336,665.23	7.8%
420200 · Supplies	1,085.44	22,000.00	-20,914.56	4.9%
420220 · Meals/Incentives	711.12	11,000.00	-10,288.88	6.5%
420240 · Fuel	244.86	36,000.00	-35,755.14	0.7%
420310 · Election Costs	0.00	7,000.00	-7,000.00	0.0%
420320 · Professional Subscription/Dues	389.67	4,000.00	-3,610.33	9.7%
420330 · Community Outreach/Education	1,105.74	10,000.00	-8,894.26	11.1%
420340 · Utility Services	2,658.30	52,000.00	-49,341.70	5.1%
420350 · Professional Services	0.00	40,000.00	-40,000.00	0.0%
420390 · Firefighter Physicals	624.00	15,000.00	-14,376.00	4.2%
420400 · Training/Travel - Trustees	0.00	3,000.00	-3,000.00	0.0%
420420 · Facilities	1,075.81	35,000.00	-33,924.19	3.1%
420500 · Insurance	4,248.20	70,000.00	-65,751.80	6.1%
420930 · Safety Equipment	1,004.89	70,000.00	-68,995.11	1.4%
420940 · Apparatus	4,608.06	70,000.00	-65,391.94	6.6%
490100 · Debt Services	0.00	241,975.00	-241,975.00	0.0%
669100 · Other Charges	14.34	500.00	-485.66	2.9%
Total Expense	46,343.20	1,092,475.00	-1,046,131.80	4.2%
Net Ordinary Income	-45,765.08	196,763.51	-242,528.59	-23.3%
Net Income	-45,765.08	196,763.51	-242,528.59	-23.3%

Hyalite Rural Fire District
Transaction List by Vendor
July 2019

Type	Date	Num	Memo	Account	Cir	Split	Amount
ADVANCED WASTEWATER SPECIALISTS							
Bill Pmt -Check	07/01/2019	7802618	Trouble shot problem with slow drains.	101000 · General Fund		202100 · Accounts Payable	-227.46
Allegra							
Bill	07/02/2019	267407	Check printing.	202100 · Accounts Payable		420201 · Office Supplies and Materials	-124.95
Bill Pmt -Check	07/18/2019	7802631	Check printing.	101000 · General Fund		202100 · Accounts Payable	-124.95
BALCO							
Bill	07/11/2019	54717	2 pants.	202100 · Accounts Payable		420209 · Clothing & Uniforms	-118.00
Bill Pmt -Check	07/18/2019	7802632	2 pants.	101000 · General Fund		202100 · Accounts Payable	-118.00
BlueCross BlueShield of Montana							
Bill	07/01/2019	July	Health insurance for July.	202100 · Accounts Payable		-SPLIT-	-4,712.70
Bill Pmt -Check	07/18/2019	7802633	August health insurance.	101000 · General Fund		202100 · Accounts Payable	-4,712.70
Bozeman Chronicle							
Bill Pmt -Check	07/01/2019	7802619	347411	101000 · General Fund		202100 · Accounts Payable	-26.00
Bill	07/10/2019	1916204	Notice for bookkeeping position.	202100 · Accounts Payable		420333 · Formal & Legal Notices	-68.00
Century Link							
Bill	07/01/2019	4066024041528B	July.	202100 · Accounts Payable		-SPLIT-	-120.99
Bill	07/04/2019	4065876270585B	July.	202100 · Accounts Payable		420342 · Phones	-40.71
Bill	07/10/2019	4065874149951B	July/Aug.	202100 · Accounts Payable		420342 · Phones	-36.45
Bill Pmt -Check	07/18/2019	7802634		101000 · General Fund		202100 · Accounts Payable	-161.70
Charles Robertson [vendor]							
Bill	07/31/2019	20253	Meal at Qdoba for Robertson, Vale, and Johnson.	202100 · Accounts Payable		420222 · Food	-23.49
Charter Communications							
Bill	07/09/2019	0672244070919	July/August	202100 · Accounts Payable		-SPLIT-	-270.27
Bill Pmt -Check	07/18/2019	7802635	8313200110672244	101000 · General Fund		202100 · Accounts Payable	-270.27
Citi Card							
Bill Pmt -Check	07/01/2019	7802617		101000 · General Fund		202100 · Accounts Payable	-1,904.65
Bill	07/10/2019		Account number ending in 3990.	202100 · Accounts Payable		210550 · Costco Citi Card-Revisky 3990	-1,593.37
Bill	07/10/2019		Account number ending in 3990.	202100 · Accounts Payable		210560 · Costco Citi Card-Eaton 2172	-311.00
Bill	07/10/2019		Account number ending in 3990.	202100 · Accounts Payable		210570 · Costco Citi Card-Nickolay 7029	-524.56
Colin Prato [vendor]							
Bill	07/18/2019	580836	2.5 gallon blue ribbon.	202100 · Accounts Payable		420204 · Shop Supplies	-11.99
Collin Rose [vendor]							
Bill Pmt -Check	07/01/2019	7802620	Qdoba meal for Rose and Killeen.	101000 · General Fund		202100 · Accounts Payable	-23.68
Costco Wholesale							
Bill	07/01/2019	000111794910691	Membership renewal or September 2019.	202100 · Accounts Payable		420334 · Memberships & Registration Fees	-120.00
Bill Pmt -Check	07/18/2019	7802636	Membership renewal or September 2019.	101000 · General Fund		202100 · Accounts Payable	-120.00
Custom Logo							
Bill Pmt -Check	07/01/2019	7802621		101000 · General Fund		202100 · Accounts Payable	-766.98
Delta Dental							
Liability Check	07/01/2019	7802641		101000 · General Fund		-SPLIT-	-175.28
DirectTV							
Bill	07/13/2019	36485483369	July/August.	202100 · Accounts Payable		420345 · TV/Internet Services	-160.98
Bill Pmt -Check	07/18/2019	7802637	029404001	101000 · General Fund		202100 · Accounts Payable	-160.98
Domino's Pizza							
Credit Card Charge	07/10/2019	1059999		210570 · Costco Citi Card-Nickol...	X	420389 · Food	-238.00
FURS							
Liability Check	07/10/2019	ACH		101000 · General Fund		-SPLIT-	-5,196.13
Gallatin County Treasurer							
Bill	07/01/2019	RGG10225	2018 RE taxes for Rae FSA.	202100 · Accounts Payable		669100 · Other Charges	-7.17
Bill	07/01/2019	RGG24449	2018 taxes for Sourdough RFD.	202100 · Accounts Payable		669100 · Other Charges	-7.17
Bill Pmt -Check	07/18/2019	7802638		101000 · General Fund		202100 · Accounts Payable	-14.34
General Distributing Co.							
Bill Pmt -Check	07/18/2019	7802639	56625	101000 · General Fund		202100 · Accounts Payable	-63.00
Google							
Credit Card Charge	07/31/2019	July	G Suite.	210550 · Costco Citi Card-Revis...	X	420343 · Website Fees	-120.00
Grass Monkeys Lawn Care							
Bill Pmt -Check	07/01/2019	7802622	Mow, trim, weedeat, and fertalize.	101000 · General Fund		202100 · Accounts Payable	-910.00
House of Clean							
Bill	07/25/2019	238549	Cleaning supplies.	202100 · Accounts Payable		420204 · Shop Supplies	-125.45
Ian Elliott [vendor]							
Bill Pmt -Check	07/01/2019	7802623	Food for Elliott, D. Johnson, Buffington, and Marsh.	101000 · General Fund		202100 · Accounts Payable	-18.06
Industrial Comm & Elec of Bozeman							
Bill Pmt -Check	07/01/2019	7802624		101000 · General Fund		202100 · Accounts Payable	-6,405.50
J&H INC							
Bill Pmt -Check	07/01/2019	7802625	13753	101000 · General Fund		202100 · Accounts Payable	-123.45
Bill	07/22/2019	563208	Monthly maintenance - Canon IR C2225	202100 · Accounts Payable		420201 · Office Supplies and Materials	-224.26

Hyalite Rural Fire District

Transaction List by Vendor

July 2019

Type	Date	Num	Memo	Account	Cir	Split	Amount
JA Gear							
Bill Pmt -Check	07/18/2019	7802640	Repair turnouts.	101000 · General Fund		202100 · Accounts Payable	-180.00
Kenyon Noble							
Bill	07/25/2019	7233953	Twin pack sawhorse.	202100 · Accounts Payable		420204 · Shop Supplies	-39.99
Metta Sairs							
Bill	07/03/2019	20117	Station night. Sairs, Lympus, MJ, Buff	202100 · Accounts Payable		420222 · Food	-35.59
Bill Pmt -Check	07/18/2019	7802643	Station night. Sairs, Lympus, MJ, Buff	101000 · General Fund		202100 · Accounts Payable	-35.59
MICHAEL HILBERT							
Bill	07/02/2019	20283	Meals at Qdoba.	202100 · Accounts Payable		420222 · Food	-29.46
Bill Pmt -Check	07/18/2019	7802644		101000 · General Fund		202100 · Accounts Payable	-170.15
Montana Dept. of Revenue							
Liability Check	07/01/2019	ACH	6442692-002-WTH	101000 · General Fund		220035 · Montana withholding	-805.00
Montana Firemen's Association							
Liability Check	07/01/2019	7802614		101000 · General Fund		220030 · MT Firemens' Association dues	-207.35
Montana Occupational Health							
Bill Pmt -Check	07/01/2019	7802626		101000 · General Fund		202100 · Accounts Payable	-998.00
Bill	07/03/2019	9626	Lawrence Eaton.	202100 · Accounts Payable		420390 · Firefighter Physicals	-524.00
Bill	07/16/2019	9800	Michael Buffington.	202100 · Accounts Payable		420390 · Firefighter Physicals	-100.00
Bill Pmt -Check	07/18/2019	7802645		101000 · General Fund		202100 · Accounts Payable	-604.00
Montana State Fund							
Bill	07/16/2019	12835311	7/1/19-7/1/20	202100 · Accounts Payable		420511 · Worker's Comp Insurance	-4,248.20
Montana State University							
Bill	07/01/2019	161-88	FY20 resource center membership.	202100 · Accounts Payable		420334 · Memberships & Registration Fees	-185.00
Municipal Emergency Services							
Bill Pmt -Check	07/01/2019	7802627	3 leather boots.	101000 · General Fund		202100 · Accounts Payable	-898.57
Bill	07/12/2019	IN1357993	PAC III Style Hood (25)	202100 · Accounts Payable		420931 · Safety Equipment	-1,004.89
Bill Pmt -Check	07/18/2019	7802646	SCBA maintenance.	101000 · General Fund		202100 · Accounts Payable	-490.66
NAPA Auto Parts							
Bill	07/12/2019	118700093847	Antifreeze.	202100 · Accounts Payable		420204 · Shop Supplies	-24.98
Bill Pmt -Check	07/18/2019	7802647	12342	101000 · General Fund		202100 · Accounts Payable	-242.70
Bill	07/23/2019	1187-00-095998	Misc supplies.	202100 · Accounts Payable		-SPLIT-	-25.25
Northwestern Energy							
Bill	07/10/2019	1196979-7	10200 Cottonwood Road. June/July.	202100 · Accounts Payable		420341 · Gas & Electric	-361.16
Bill	07/10/2019	0180737-9	5400 Gooch Hill Road. June/July.	202100 · Accounts Payable		420341 · Gas & Electric	-113.82
Bill	07/10/2019	3091809-8	4541 S 3rd Road Fire. June/July.	202100 · Accounts Payable		420341 · Gas & Electric	-580.71
Bill	07/11/2019	0180089-5	4541 S 3rd Road South. June/July	202100 · Accounts Payable		420341 · Gas & Electric	-63.66
Bill	07/11/2019	3252724-4	5370 Gooch Hill Road. June/July	202100 · Accounts Payable		420341 · Gas & Electric	-72.78
Bill Pmt -Check	07/18/2019	7802648		101000 · General Fund		202100 · Accounts Payable	-1,192.13
Outside Media Group, LLC							
Bill Pmt -Check	07/18/2019	7802649		101000 · General Fund		202100 · Accounts Payable	-825.00
Owenhouse-Ace Hardware							
Bill Pmt -Check	07/01/2019	7802615		101000 · General Fund		202100 · Accounts Payable	-826.30
Bill	07/03/2019	485397/2	Hardware for C-6-2.	202100 · Accounts Payable		420951 · C-6-2	-2.90
Bill	07/24/2019	487064/2	Trash bags for Cottonwood.	202100 · Accounts Payable		420202 · Facility Supplies	-19.98
Bill	07/25/2019	487138/2	General shop supplies.	202100 · Accounts Payable		420204 · Shop Supplies	-112.85
Bill	07/25/2019	487172/2	Peak bluedef/cleaner lectra-motive.	202100 · Accounts Payable		420949 · R-6	-24.98
Credit	07/26/2019	487280/2	general shop supplies.	202100 · Accounts Payable		420204 · Shop Supplies	3.81
Bill	07/27/2019	487310/2	General shop supplies.	202100 · Accounts Payable		420204 · Shop Supplies	-143.22
People Facts							
Bill Pmt -Check	07/18/2019	7802650	Addons.	101000 · General Fund		202100 · Accounts Payable	-16.67
Bill	07/31/2019	2019071220	Addons.	202100 · Accounts Payable		420335 · Subscriptions	-16.67
PERS							
Liability Check	07/10/2019	ACH		101000 · General Fund		-SPLIT-	-275.48
RAE Water							
Bill Pmt -Check	07/01/2019	7802628		101000 · General Fund		202100 · Accounts Payable	-124.99
Bill	07/23/2019	GH 5370-00	5370 Gooch Hill Rd.	202100 · Accounts Payable		420346 · Water/Sewer	-42.74
Bill	07/23/2019	FIRE-00	5400 Gooch Hill Rd.	202100 · Accounts Payable		420346 · Water/Sewer	-85.85
Republic Services							
Bill Pmt -Check	07/18/2019	7802651		101000 · General Fund		202100 · Accounts Payable	-172.92
Bill	07/28/2019	0886-001490635	10200 Cottonwood Road. June pick-up and August rental.	202100 · Accounts Payable		420347 · Trash	-270.83
Bill	07/28/2019	0886-001489971	4541 S 3rd Rd. August pick-up service.	202100 · Accounts Payable		420347 · Trash	-72.76
Ressler							
Bill Pmt -Check	07/01/2019	7802629	56595	101000 · General Fund		202100 · Accounts Payable	-219.85
RW & JW Enterprises							
Bill	07/23/2019	1196	Annual service, DOT inspection, replace batteries, install new...	202100 · Accounts Payable		420941 · E-6-2	-4,319.43

Hyalite Rural Fire District

Transaction List by Vendor

July 2019

Type	Date	Num	Memo	Account	Clr	Split	Amount
Sammy Saunders							
Bill	07/01/2019	108	Wildfire awareness BBQ.	202100 · Accounts Payable		420336 · Public Relations	-1,105.74
Bill Pmt -Check	07/18/2019	7802652	Wildfire awareness BBQ.	101000 · General Fund		202100 · Accounts Payable	-1,105.74
SCS Unlimited, Inc.							
Bill	07/25/2019	156967	Die cut dacals.	202100 · Accounts Payable		420949 · R-6	-235.50
Sign Solutions							
Bill Pmt -Check	07/01/2019	7802630	Sign for wildland BBQ.	101000 · General Fund		202100 · Accounts Payable	-55.61
Storm Castle							
Credit Card Charge	07/04/2019	1907040128		210550 · Costco Citi Card-Revis...	X	420222 · Food	-33.50
Story Distributing							
Bill Pmt -Check	07/18/2019	7802653	184000	101000 · General Fund		202100 · Accounts Payable	-2,392.65
The UPS Store							
Bill Pmt -Check	07/18/2019	7802654	Shipping for PPE repair.	101000 · General Fund		202100 · Accounts Payable	-18.60
Town and Country							
Bill	07/01/2019	279	Haworth, Elliot, Shives, Richard, Phillips.	202100 · Accounts Payable		420222 · Food	-37.27
Bill	07/04/2019	153		202100 · Accounts Payable		420222 · Food	-20.28
Bill	07/07/2019	134	Station supplies.	202100 · Accounts Payable		420202 · Facility Supplies	-22.04
Bill	07/08/2019	417	Haworth, Elliot, Richard, Shives, Echert.	202100 · Accounts Payable		420222 · Food	-48.37
Bill	07/09/2019	No receipt		202100 · Accounts Payable		420222 · Food	-18.56
Bill	07/11/2019	461	Pickett, Hemmingway, Shives, Buff, Marsh.	202100 · Accounts Payable		420222 · Food	-42.78
Bill	07/14/2019	385	Saunders, Griffin, Bechman, Eggers, Lympus and Commanel.	202100 · Accounts Payable		420222 · Food	-87.39
Bill	07/14/2019	110		202100 · Accounts Payable		420202 · Facility Supplies	-42.38
Bill	07/15/2019	352		202100 · Accounts Payable		420222 · Food	-20.85
Bill	07/15/2019	450	Shives, Killeen, Richard, Elliot, Philips.	202100 · Accounts Payable		420222 · Food	-26.56
Bill Pmt -Check	07/18/2019	7802655		101000 · General Fund		202100 · Accounts Payable	-680.25
Bill	07/18/2019	244	M Johnson, Pickett, Hemingway, Elliot, Marsh.	202100 · Accounts Payable		420222 · Food	-48.17
Bill	07/21/2019	101	Saunders, Lympus, Eggers, Beckman, Griffin Komara.	202100 · Accounts Payable		420222 · Food	-76.84
Bill	07/22/2019	438		202100 · Accounts Payable		420222 · Food	-34.07
Bill	07/22/2019	189	Phillips, Richard, Sairs, Shives.	202100 · Accounts Payable		420222 · Food	-5.98
Bill	07/23/2019	335	Station supplies.	202100 · Accounts Payable		420202 · Facility Supplies	-65.37
Bill	07/25/2019	130	Buff, Marsh, Elliot, Hemingway	202100 · Accounts Payable		420222 · Food	-30.31
Bill	07/28/2019	180	Eggers, Beckman, Saunders, Lympus, Griffin	202100 · Accounts Payable		420222 · Food	-41.39
Bill	07/28/2019	181		202100 · Accounts Payable		420202 · Facility Supplies	-13.79
Bill	07/29/2019	204	Monday night dinner.	202100 · Accounts Payable		420222 · Food	-40.31
Bill	07/30/2019	No receipt		202100 · Accounts Payable		420222 · Food	-9.95
Town Pump							
Credit Card Charge	07/01/2019	110843	Support 6.	210100 · Conoco	X	420240 · Fuel	-46.84
Credit Card Charge	07/06/2019	221245	E-6-3	210100 · Conoco	X	420240 · Fuel	-19.42
Credit Card Charge	07/08/2019	175532	R-6.	210100 · Conoco	X	420240 · Fuel	-12.90
Credit Card Charge	07/10/2019	160440	E-6.	210100 · Conoco	X	420240 · Fuel	-26.29
Credit Card Charge	07/14/2019	080948	E-6.	210100 · Conoco	X	420240 · Fuel	-20.30
Credit Card Charge	07/14/2019	190452	C-6-2	210100 · Conoco	X	420240 · Fuel	-20.04
Credit Card Charge	07/17/2019	121130	C-6-2	210100 · Conoco	X	420240 · Fuel	-28.80
Bill	07/19/2019	065813	VOID: C-6.	202100 · Accounts Payable	X	420240 · Fuel	0.00
Credit Card Charge	07/19/2019	065813	C-6	210100 · Conoco	X	420240 · Fuel	-46.46
Credit Card Charge	07/20/2019	210714	E-6.	210100 · Conoco	X	420240 · Fuel	-23.81
TW Enterprises, Inc.							
Bill	07/08/2019	41308	CW generator maintenance.	202100 · Accounts Payable		420423 · Building & Site	-524.71
Bill	07/08/2019	41307	SD generator maintenance.	202100 · Accounts Payable		420423 · Building & Site	-551.10
Bill Pmt -Check	07/18/2019	7802656		101000 · General Fund		202100 · Accounts Payable	-1,075.81
Unemployment Insurance Division							
Bill	07/17/2019	2nd quarter	UI account #206 2145	202100 · Accounts Payable		420010 · Payroll Employer Taxes	-236.08
Bill Pmt -Check	07/18/2019	7802657	UI account #206 2145	101000 · General Fund		202100 · Accounts Payable	-236.08
United States Treasury							
Liability Check	07/01/2019	ACH	81-2360037	101000 · General Fund		-SPLIT-	-1,697.26
Verizon							
Bill Pmt -Check	07/18/2019	7802658	May/June.	101000 · General Fund		202100 · Accounts Payable	-242.11
Bill	07/23/2019	9834742827	July/August.	202100 · Accounts Payable		420342 · Phones	-244.59
Wex Bank							
Check	07/01/2019	7802616	0203-00-109722-9	101000 · General Fund		210100 · Conoco	-457.77
Whalen Tire Bozeman							
Bill Pmt -Check	07/18/2019	7802659	Left rear outer flat.	101000 · General Fund		202100 · Accounts Payable	-375.00

1:08 PM

08/14/19

Hyalite Rural Fire District

Missing Checks

July 2019

Type	Date	Num	Name	Memo	Split	Amount
Paycheck	07/10/2019	7802613	Jason Revisky		-SPLIT-	-5,457.17
Liability Check	07/01/2019	7802614	Montana Firemen's Association		220030 · MT Firemens' Association ...	-207.35
Bill Pmt -Check	07/01/2019	7802615	Owenhouse-Ace Hardware		202100 · Accounts Payable	-826.30
Check	07/01/2019	7802616	Wex Bank	0203-00-109722-9	210100 · Conoco	-457.77
Bill Pmt -Check	07/01/2019	7802617	Citi Card		202100 · Accounts Payable	-1,904.65
Bill Pmt -Check	07/01/2019	7802618	ADVANCED WASTEWATER SPECIALISTS	Trouble shot problem with slow drains.	202100 · Accounts Payable	-227.46
Bill Pmt -Check	07/01/2019	7802619	Bozeman Chronicle	347411	202100 · Accounts Payable	-26.00
Bill Pmt -Check	07/01/2019	7802620	Collin Rose [vendor]	Qdoba meal for Rose and Killeen.	202100 · Accounts Payable	-23.68
Bill Pmt -Check	07/01/2019	7802621	Custom Logo		202100 · Accounts Payable	-766.98
Bill Pmt -Check	07/01/2019	7802622	Grass Monkeys Lawn Care	Mow, trim, weedeat, and fertilize.	202100 · Accounts Payable	-910.00
Bill Pmt -Check	07/01/2019	7802623	Ian Elliott [vendor]	Food for Elliott, D. Johnson, Buffington, and Marsh.	202100 · Accounts Payable	-18.06
Bill Pmt -Check	07/01/2019	7802624	Industrial Comm & Elec of Bozeman		202100 · Accounts Payable	-6,405.50
Bill Pmt -Check	07/01/2019	7802625	J&H INC	13753	202100 · Accounts Payable	-123.45
Bill Pmt -Check	07/01/2019	7802626	Montana Occupational Health		202100 · Accounts Payable	-998.00
Bill Pmt -Check	07/01/2019	7802627	Municipal Emergency Services	3 leather boots.	202100 · Accounts Payable	-898.57
Bill Pmt -Check	07/01/2019	7802628	RAE Water		202100 · Accounts Payable	-124.99
Bill Pmt -Check	07/01/2019	7802629	Ressler	56595	202100 · Accounts Payable	-219.85
Bill Pmt -Check	07/01/2019	7802630	Sign Solutions	Sign for wildland BBQ.	202100 · Accounts Payable	-55.61
Bill Pmt -Check	07/18/2019	7802631	Allegra	Check printing.	202100 · Accounts Payable	-124.95
Bill Pmt -Check	07/18/2019	7802632	BALCO	2 pants.	202100 · Accounts Payable	-118.00
Bill Pmt -Check	07/18/2019	7802633	BlueCross BlueShield of Montana	August health insurance.	202100 · Accounts Payable	-4,712.70
Bill Pmt -Check	07/18/2019	7802634	Century Link		202100 · Accounts Payable	-161.70
Bill Pmt -Check	07/18/2019	7802635	Charter Communications	8313200110672244	202100 · Accounts Payable	-270.27
Bill Pmt -Check	07/18/2019	7802636	Costco Wholesale	Membership renewal or September 2019.	202100 · Accounts Payable	-120.00
Bill Pmt -Check	07/18/2019	7802637	DirectTV	029404001	202100 · Accounts Payable	-160.98
Bill Pmt -Check	07/18/2019	7802638	Gallatin County Treasurer		202100 · Accounts Payable	-14.34
Bill Pmt -Check	07/18/2019	7802639	General Distributing Co.	56625	202100 · Accounts Payable	-63.00
Bill Pmt -Check	07/18/2019	7802640	JA Gear	Repair turnouts.	202100 · Accounts Payable	-180.00
Liability Check	07/01/2019	7802641	Delta Dental		-SPLIT-	-175.28
*** Missing numbers here ***			This check was provided to the County to reorder checks.			
Bill Pmt -Check	07/18/2019	7802643	Metta Sairs	Station night. Sairs, Lympus, MJ, Buff	202100 · Accounts Payable	-35.59
Bill Pmt -Check	07/18/2019	7802644	MICHAEL HILBERT		202100 · Accounts Payable	-170.15
Bill Pmt -Check	07/18/2019	7802645	Montana Occupational Health		202100 · Accounts Payable	-604.00
Bill Pmt -Check	07/18/2019	7802646	Municipal Emergency Services	SCBA maintenance.	202100 · Accounts Payable	-490.66
Bill Pmt -Check	07/18/2019	7802647	NAPA Auto Parts	12342	202100 · Accounts Payable	-242.70
Bill Pmt -Check	07/18/2019	7802648	Northwestern Energy		202100 · Accounts Payable	-1,192.13
Bill Pmt -Check	07/18/2019	7802649	Outside Media Group, LLC		202100 · Accounts Payable	-825.00
Bill Pmt -Check	07/18/2019	7802650	People Facts	Addons.	202100 · Accounts Payable	-16.67
Bill Pmt -Check	07/18/2019	7802651	Republic Services		202100 · Accounts Payable	-172.92
Bill Pmt -Check	07/18/2019	7802652	Sammy Saunders	Wildfire awareness BBQ.	202100 · Accounts Payable	-1,105.74
Bill Pmt -Check	07/18/2019	7802653	Story Distributing	184000	202100 · Accounts Payable	-2,392.65
Bill Pmt -Check	07/18/2019	7802654	The UPS Store	Shipping for PPE repair.	202100 · Accounts Payable	-18.60
Bill Pmt -Check	07/18/2019	7802655	Town and Country		202100 · Accounts Payable	-680.25
Bill Pmt -Check	07/18/2019	7802656	TW Enterprises, Inc.		202100 · Accounts Payable	-1,075.81
Bill Pmt -Check	07/18/2019	7802657	Unemployment Insurance Division	UI account #206 2145	202100 · Accounts Payable	-236.08
Bill Pmt -Check	07/18/2019	7802658	Verizon	May/June.	202100 · Accounts Payable	-242.11
Bill Pmt -Check	07/18/2019	7802659	Whalen Tire Bozeman	Left rear outer flat.	202100 · Accounts Payable	-375.00

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES ANNUAL PUBLIC MEETING
SYNOPSIS**

DATE: JUNE 18, 2019 TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at www.hyalitefire.org/board-meeting-minutes/ or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:

Pete Geddes
Walt Zidack
Nick Shrauger
Justin Miller
Jason Jarrett

STAFF IN ATTENDANCE:

Jason Revisky, Fire Chief
Brian Nickolay, Assistant Fire Chief
Lonna Braverman, Administrative Assistant

PUBLIC IN ATTENDANCE:

Bob Ogren
Jack Harper
Alan Harper

0:00:00	CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT Chair Geddes called the meeting to order and reminded the public that the meeting was being recorded.
0:00:20	PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA None.
	HYALITE CONSENT AGENDA Chair Geddes asked if there were any requests to remove items from the Consent Agenda. There were no such requests. He asked for motion to approve the Consent Agenda. Motion: Trustee Zidack made motion to approve consent agenda as presented. Second: Trustee Jarrett seconded the motion. Vote: Approved [See June 16, 2019 Board Packet for Consent Agenda items approved.]

	REGULAR AGENDA
0:00:44	<p>Discussion and Decision – Governance Policy</p> <p>Chair Geddes indicated the current Governance Policy is close to a decade old. The Policy Review Subcommittee they met on June 10. They had received input from Steve White on the Gallatin County’s policy.</p> <p>The subcommittee wanted to make the policy more Board-oriented rather than being operations-oriented. They eliminated the Executive Limitations section, kept the process, and shortened and tightened it, in general. They provided the updated policy to the Board for review and consideration.</p> <p>Chair Geddes called for Board discussion. There was minor discussion and comment.</p> <p>Chair Geddes will send a clean version to the Board members, and they can provide any suggested changes, then approve at next Board meeting.</p> <p>Chair Geddes asked for public comment. There was none.</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Include topic on next meeting agenda. <p><i>[See Attachment A for the revised Governance Policy presented by the Policy Review Subcommittee]</i></p>
0:02:43	<p>Discussion and Decision — Updated Signage for HRFD Buildings</p> <p>Have not received input from all vendors, so nothing to consider.</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Include topic on next meeting agenda.
0:04:03	<p>Discussion and Decision — Sound System in Conference Room</p> <p>Trustee Shrauger presented information on 3 separate sound systems – 2 wired and 1 wireless.</p> <p>Chair Geddes called for Board discussion. Trustee Shrauger suggested the mid-price option. Trustee Miller suggested using a “snake” if we use a wired system to help control all the cords. Trustee Zidack would like to try the inexpensive wireless option.</p> <p>Chair Geddes asked for public comment on the sound system. There was none.</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Chief Revisky will meet with Gino at Music Villa, ask him to come to the station and make a recommendation, then test out a system. <p><i>[See Attachment B for 3 proposed sound systems.]</i></p>
0:19:42	<p>Discussion — Reader Board Signs</p> <p>No further information.</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Include topic on next meeting agenda.

0:20:24	<p>Discussion — Trustee/Public Interaction at June 26 BBQ Event</p> <p>Justin Miller will be at BBQ at 6:30pm. Pete Geddes will be out of town.</p> <p>Chair Geddes stated he would like to see more formal interaction with public. Useful information would be copies of the financial dashboard. DNRC and Forest Service will bring handouts on wildfire education. Trustee Shrauger suggested the information table be near the new truck on display.</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Get name tags for each Trustee. • Make printed copies of financial dashboard. • Set up info table near truck.
0:26:35	<p>Fire Chief's Report</p> <p>Chief Revisky highlighted:</p> <ul style="list-style-type: none"> • Recruit training will be wrapped up at end of June, with all recruits completing the training. • New R-6 truck has been returned from Pierce after being repaired, and all equipment has been installed. • HRFD was recently involved in 3 structure fires. Crews did excellent work, response times were very low, and mutual aid worked well. • Lonna Braverman is leaving HRFD, we are looking for a replacement. She is committed to make a good transition with new person. Applications taken until 6/28. <p>Chair Geddes asked that any Trustee who would like to be on the search committee should contact Jason. The Board discussed whether the position should continue at current part-time hours, or move to full time. Lonna indicated it could be a full-time position, since there are tasks -- such as grant application and website improvement - - that are not getting done. Trustees Shrauger and Zidack would like to continue with this as a part-time position, then could look at outsourcing some tasks as needed. Trustee Jarrett also proposed the Board could consider 2 part time positions down the road. Trustee Shrauger volunteered to be on the search committee.</p> <p>Trustee Zidack asked if we had gotten any additional warranty from Pierce on new R-6. Chief Revisky indicated Pierce gave us an additional year on the bumper-to-bumper warranty.</p> <p>Trustee Jarrett asked about possibility of adding bedrooms at Rae House. There was discussion.</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Add increase of bedrooms at Rae House topic on next meeting agenda. <p><i>[See Attachment C for Fire Chief's Report.]</i></p>
0:40:10	<p>Trustees' Activities</p> <p>Trustee Zidack will follow up on bond refinancing from previous meeting.</p>

0:40:40	<p>Announcements</p> <p>Trustee Zidack mentioned the meeting this fall of the Trustees Association. He will send info to all Trustees.</p> <p>Next Trustee meeting will be held in August. Final date will depend on due date for final budget request.</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Lonna will find out when final budget is due, then Board can set meeting date depending on that. (July meeting will not be held.)
0:43:54	ADJOURNMENT

Attachment A

Governance Policy Presented by Policy Review Subcommittee



Hyalite Rural Fire District

Governance Policy

DOCUMENT INFORMATION

Document Type:	Governance
Document Number:	2016-951

VERSION CONTROL

Version	Approved By	Approved Date	Summary of Changes
1.0	Board of Trustees	July, 2016	<ul style="list-style-type: none"> Original, document number unknown.
2.0			<ul style="list-style-type: none"> Document number assigned. Standard formatting applied.
3.0		June 10, 2019	<ul style="list-style-type: none"> Policy subcommittee revisions

MISSION STATEMENT

The Board of Trustees of the Hyalite Rural Fire District (HRFD) exists to exercise financial oversight and provide policy leadership of the district and to create a culture of trust and accountability among taxpayers and the staff and volunteers who provide emergency and fire services. ~~provide high quality and high value Fire, Rescue, Emergency Medical Services, and general assistance to our customers while nurturing a dedicated, honest, compassionate, and self-disciplined Team of Responders.~~

- ~~• Be Nice~~
- ~~• Work Hard~~
- ~~• Never sacrifice the safety of those that we serve or our Team.~~

GOALS

Continue efforts to engage the public leading to better understanding of and support for the HRFD.

Align community expectations with the HRFD budget.

Continue to plan for and support the district's capital replacement funds.

Remain aware and well informed of growth patterns in the district.

Maintain positive and productive relationships with other emergency service providers/agencies within our community.

~~(1) Residents of HRFD enjoy peace of mind regarding delivery of emergency and community services, which:~~

- ~~• Is timely~~

- ~~Is consistent~~
- ~~Is professional and competent~~
- ~~Is cost effective~~
- ~~Meets community expectations~~
- ~~Provides comfort~~
- ~~Does not compromise the safety of our members~~
- Develops positive relationships with partners and residents

~~(2) Residents of HRFD have all available resources to make informed decisions in a natural or man-made disaster or emergency. They have access to:~~

- ~~Information that is timely and accurate.~~
- ~~Training to deal with the consequences of an emergency.~~

EXECUTIVE LIMITATIONS

~~The HRFD Fire Chief shall not cause or allow any practice, activity, decision, or organizational circumstance which is either immoral, imprudent, or in violation of commonly accepted business and professional ethics.~~

- ~~(1) Dealings with staff, members, and residents shall not be inhumane, unfair, or undignified.~~
- ~~(2) Budgeting and operations for any fiscal period or the remaining part of any fiscal period shall not deviate materially from Board GOAL priorities, risk fiscal jeopardy, or fail to show a generally acceptable level of foresight.~~
- ~~(3) Information and advice to the Board will have no significant gaps in timeliness, completeness, or accuracy.~~
- ~~(4) Assets (both physical and human) may not be unprotected, inadequately maintained, or unnecessarily risked.~~
- ~~(5) The Fire Chief shall not cause or allow ongoing operations that are unduly unsafe or in violation of state or federal regulations.~~
- ~~(6) The Fire Chief shall not fail to assure continuity of operations.~~
- ~~(7) The Fire Chief shall not allow himself/herself or any staff member or volunteer to be scheduled routinely for excessive hours of work.~~
- ~~(8) The Fire Chief shall not fail to provide an organizational structure which results in exemplary customer service and assists staff to reach their potential.~~
- ~~(9) The Fire Chief shall not fail to build and maintain a professional network for himself/herself and seek opportunities for the same for staff and members of the department.~~
- ~~(10) The Fire Chief shall not fail to inform the Board what is needed to provide for adequate facilities and amenities for service area firefighters.~~
- ~~(11) The Fire Chief shall not fail to inform the Board what is needed to provide for reimbursement and benefits to maintain staff.~~
- ~~(12) The Fire Chief shall not provide affirmative comments regarding subdivisions in the Sourdough Fire District which are not in compliance with our governance policy.~~
- ~~(13) The Fire Chief shall not fail to be engaged in the broader policy debate regarding issues relevant to Sourdough Fire District.~~

BOARD PROCESS

The HRFD Board ~~will~~ approaches its task with a style that emphasizes outward vision rather than internal preoccupation, encouragement of diversity in viewpoints, strategic leadership more than administrative detail, clear distinction of Board and staff roles, collective rather than individual decisions, ~~future rather than past or present~~, and proactivity rather than reactivity.

More specifically, the Board will:

Operate in all ways mindful of its public trusteeship obligation to the residents of the HRFD.
~~Enforce upon itself and its members whatever discipline is needed to govern with excellence. Discipline will apply to matters such as providing inspiration, direction, and control to management through establishment of broad organizational values (GOALS) and perspectives, rather than micromanagement.~~

- ~~(1) Use the strengths of individual members to enhance the ability of the Board as a body to make wise decisions.~~
- ~~(2) At each October meeting and as requested by a Trustee, monitor and discuss the Board's own process and performance, including its relationship with appointed staff. Ensure the continuity of its governance capability through education and training.~~
- ~~(3) Read packet material prior to each meeting.~~
- ~~(4) Be accountable to the residents of the district for competent, conscientious, and effective accomplishment of its obligations as a body. It will allow no individual member of the Board to usurp this role or hinder this commitment.~~
- ~~(5) Board members who vote in the minority are free to express their dissent, but must respect the majority decision and not undermine future Board action.~~

Board members will treat each other, staff, members, and the public with courtesy, dignity, and fairness.

- ~~(6) The Board chair will assure that meeting discussion content will include only those issues which, according to Board policy, belong to the Board to decide, not the Fire Chief.~~
- ~~(7) Deliberation will be timely, fair, orderly, and thorough, but also efficient, limited to time, and kept to the point.~~

Robert's Rules of Order Newly Revised are observed. The Board shall strictly adhere to provisions of the Open Meeting Act and any other State law applicable to fire district boards.

- ~~(8) The HRFD Board of Trustees will at all times adhere to its Bylaws.~~

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BOARD — STAFF RELATIONSHIP

The Board of Trustees represents the districts tax payers. The fire chief is the CEO responsible for the department's operations. The Board balances the needs of the department with the expectations and desires of district residents.

The Board's job is ~~generally~~ confined to establishing ~~the broadest~~ policies and monitoring to assure that those policies are being accomplished. ~~Implementation of those policies and development of means to accomplish Board goals is delegated to the purview of the Fire Chief.~~

All Board authority delegated to staff is delegated through the Fire Chief. Accountability of the staff is the responsibility of the Fire Chief.

The Board shall not undermine the authority of the Fire Chief through private conversations with staff and/or members.

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No individual Board member has authority over the Fire Chief. In personnel dealings with the Fire Chief, the Board speaks with one voice.

The Board shall make an annual evaluation of the Fire Chief during the month of January. The evaluation of the Fire Chief shall be based solely on performance in making progress towards accomplishing departmental goals as established by the chief. ~~GOALS established by the Board and on adherence to the Board's EXECUTIVE LIMITATIONS.~~

Attachment B

Sound System Proposals

HRFD SOUND SYSTEM ADDITION PROPOSALS

3-Jun-19

Compiled by Nick Shrauger and Alan Harper

The following three proposals were obtained as part of the research to complete the sound system at the Sourdough Station.

Currently at the station are two ceiling speakers connected to an existing amplifier. At the May 2019 meeting a test of the system was made to see if the existing equipment (amplifier and speakers) together with a borrowed mixer and one microphone.

This test provided satisfactory sound for all people in attendance. Public members indicated the sound was improved, and the board voted to investigate a permanent solution. The added sound level did not compromise the meeting recording.

Jerico Studios and Music Villa are local vendors, and the third proposal B & H is internet.

The proposal is based on having a minum of 8 microphone positions ie 5 board, 2 staff, and 1 public at podium. Each mic has a stand and an on/off switch

JERICO STUDIOS, BOZEMAN

Item	Units	Description	Cost	Total	
Mixer	1	Rolls RM82 8 Chan	\$225	\$ 225.00	Local supplier; wired, best quality mics, \$184 Cost per channel (8 mics) , most expensive cost for optional wireless mic.
Rack	1	SKB 4u Rack case	\$ 174.99	\$ 174.99	
Desk stand	8	OSP	\$ 12.89	\$ 103.12	
Microphone	8	Shure SM58 w Switch	\$ 104.00	\$ 832.00	
Cables. Mic	8	XLR, 25 foot	\$ 16.99	\$ 135.92	
Option	1	wireless mic	\$ 599.99		
TOTAL				\$ 1,471.03	

MUSIC VILLA, BOZEMAN

Mixer	2	Dennon 312X (12 Ch)	\$ 180.00	\$360	Local Supplier, wired, good quality mics, spare channels additional channel for staff, wired mics, and spares \$89 per channel (9 mics); has 3 additional channels for spares, least cost for optional wireless mic adaptor plug
Rack	NA				
Desk stand	8	DS 7200B Adjustable	\$ 15.00	120	
Microphone	8	ProFormance w/sw	\$ 40.00	320	
Cables. Mic	20	in house XLR		0	
Option	1	NUX Wireless plug	\$ 240.00		
TOTAL				\$800	

B & H INTERNET

Mixer	1	Pyle Pro VHF Wireless	\$ 277.99	\$ 277.99	Wireless system; 1 yr warrenty, mixed reviews, no way to test without purchase.
Rack					
Desk stand					
Microphone	8	Goose neck, included			
Cables. Mic					
Option					
TOTAL				\$ 277.99	

Cable connection(s?) between HRFD amplifier, and mixer is not specified.

Attachment C

Fire Chief's Report

Hyalite Rural Fire District

Fire Chief's Report

June 2019

Prepared by: Fire Chief Jason Revisky

1. The Hyalite Fire Department has responded to 239 calls in 2019 (through 6/17/2019).
2. Our current roster is at 45 members (effective 6/17/2019).
3. We currently have 8 resident firefighters living at the Sourdough Fire Station.
4. We still are staffing the Cottonwood Fire Station with our sleeper program Sunday – Thursday nights with a crew of 5 each night.
5. We still have 3 resident renters at the Rae house.
6. We continue to perform regular training every Wednesday night at 7pm.
7. We continue to perform our twice a month command training. Command trainings are the second and last Monday of each month at 7pm at Sourdough station.
8. The Spring 2019 firefighter recruit academy continues with 6 recruits – on schedule to complete end of June, 2019
9. We have experienced no firefighter injuries or significant mechanical breakdowns in the last month.
10. The Wildfire Awareness BBQ is June 26 at Cottonwood Station, 4-8pm
11. All of our apparatus are in service at this time, except for:
 - New Rescue 6 – is back at Sourdough station after repairs, completing final setup.
12. Recruiting effort underway for Administrative Assistant replacement – applications due by June 28.

Consent Agenda End