

HYALITE RURAL FIRE DISTRICT BOARD OF TRUSTEES PUBLIC MEETING

DATE: JANUARY 21, 2020 TIME: 7:00 p.m.
LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT

Reminder to the public that meetings are being recorded.

PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA

HYALITE CONSENT AGENDA

1. Approval of Financial Report
 2. Approval of Warrants
 3. Approval of November 19, 2019 Meeting Synopsis
- [Consent Agenda Attached]*

REGULAR AGENDA

1. Discussion and Decision – 2020 Business Insurance Renewal
Supporting Documents Attached
2. Discussion and Decision – May 5, 2020 Trustee Election
3. Discussion and Decision – Hyalite/Rae W/S grant of easement-abandonment of easement
Supporting Documents Attached
4. Discussion and Decision – Station Signage
5. Discussion and Decision – Website Maintenance
6. Fire Chief’s Report
7. Trustees’ Activities
8. Announcements

ADJOURNMENT

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, and the Cottonwood Fire Station, and is posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

Regular Agenda Item 1

2020 Business Insurance Policy

PROTECT
YOUR **CREW,**
YOUR **ASSETS,**
YOUR **FUTURE.**

HYALITE RURAL FIRE DISTRICT

PRESENTED BY: PAYNEWEST INSURANCE INC
P.O. BOX 6127
HELENA, MT 59604
406.442.5360

DATE: 12/04/2019

This proposal is valid for 90 days.



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RISK MANAGEMENT SERVICES

VFIS is more than just a company that you can use to transfer risk. As a valuable service to your organization, VFIS provides Risk Control, Education and Training Services. Our Risk Control team is staffed by active emergency service personnel with more than 200 years of combined emergency service experience.

Employment Practices

It's important to keep up with the latest on employment law liability issues. Through our VFIS HR Help portal, we work to keep our clients up to date and provide timely resources that educate and inspire good employment practices. Through VFISHRHelp.com we provide:

- Web-based EPL training that tracks employees' progress and completion
- Tools to evaluate your current HR policies
- Articles highlighting relevant workplace issues
- Checklists to discover areas of exposure
- Lawsuit and court decision summaries
- Free model HR policies and forms for download

Communiqués/Safety Bulletins/Checklists

VFIS has over 100 technical reference bulletins covering fire and EMS operations, vehicle operations, employment practices and ESO administration.

On-site Risk Assessments

VFIS can provide on-site risk control assessments in evaluating the effectiveness of existing procedures for controlling potential loss exposures. These assessments, where requested, will be provided by a Certified Safety Professional with experience in fire and emergency medical services.

Self-Assessment Tools

VFIS provides a web-based self-assessment guide (Mutual Aid by VFIS) which highlights known loss producing exposures and directs users to resources available to assist their organization in addressing them.

Newsletters

VFIS provides quarterly newsletters covering emerging topics of concern to emergency service leaders and personnel.

PROPOSAL

GENERAL INFORMATION

This Proposal reflects the renewal of policies listed below:

Policy Number	Effective Date	Expiration Date
VFIS-CM-1058397-10	01/01/2019	01/01/2020
VFIS-TR-2063608-10	01/01/2019	01/01/2020

First Named Insured: HYALITE RURAL FIRE DISTRICT

Mailing Address: 4541 SOUTH 3RD AVENUE
BOZEMAN, MT 59715

Other Named Insured(s):

- RAE FIRE SERVICE AREA
- SOURDOUGH RURAL FIRE DISTRICT
- SOURDOUGH FIREFIGHTERS ASSOCIATION
- RAE VOLUNTEER FIRE COMPANY

PROPERTY

Schedule of Locations

<u>Premises</u>	<u>Item</u>	<u>Address</u>	<u>Occupancy</u>
1	1	5400 GOOCH HILL RD BOZEMAN, MT 59718	FIRE STATION
2	1	10200 COTTONWOOD RD BOZEMAN, MT 59718	FIRE STATION
2	2	10200 COTTONWOOD RD BOZEMAN, MT 59718	TRAINING BUILDING
3	1	4541 S 3RD AVE BOZEMAN, MT 59715	FIRE STATION
3	2	4541 S 3RD AVE BOZEMAN, MT 59715	STORAGE
4	1	5370 GOOCH HILL RD BOZEMAN, MT 59718	DWELLING

Schedule of Limits & Deductibles

Property Deductible: \$2,500

Blanket Contents Limit: \$542,890 * below indicates Contents included in Blanket Limit

<u>Premises/ Item</u>	<u>Building Limit</u>	<u>Building Valuation</u>	<u>Contents Limit</u>	<u>Contents Valuation</u>	<u>Earthquake Deductible</u>	<u>Flood Deductible</u>
1 / 1	\$523,002	GRC	\$59,212 *	RC	5%	\$1,000
2 / 1	\$1,373,666	GRC	\$147,780 *	RC	5%	\$1,000
2 / 2	\$121,098	GRC	\$7,401 *	RC	5%	\$1,000
3 / 1	\$3,112,198	GRC	\$304,164 *	RC	5%	\$1,000
3 / 2	\$228,114	GRC	\$24,333 *	RC	5%	\$1,000
4 / 1	\$304,164	RC	Not Covered	N/A	5%	\$1,000

Valuation Basis

VFIS insures property on a **guaranteed replacement cost (GRC)**, **replacement cost (RC)**, **actual cash value (ACV)** or **functional replacement cost (FRC)** basis. The Schedule of Limits shows how your property was quoted.

Descriptions

Guaranteed replacement cost pays to replace your property, without deduction for depreciation, even if the replacement cost is greater than the limit on the policy. Here's an example:

	<u>With GRC</u>	<u>Without GRC</u>
Policy limit:	\$100,000	\$100,000
Actual cost to replace:	\$125,000	\$125,000
Policy pays:	\$125,000	\$100,000
You would have to pay:	\$0	\$25,000

Replacement cost pays to replace your property, without deduction for depreciation, but is subject to the limit on the policy.

Actual cash value pays the cost to replace your property, subject to depreciation and subject to the limit on the policy.

Functional replacement cost pays to replace your property with similar property intended to perform the same function, when replacement with identical property is impossible or unnecessary; it's subject to the limit you select.

PORTABLE EQUIPMENT

Blanket Portable Equipment Coverage

<u>Covered For</u>	<u>Limit</u>	<u>Deductible</u>
All causes of physical loss unless excluded	Guaranteed Replacement Cost	\$500

If Portable Equipment coverage is provided on a blanket basis, coverage is provided for all portable firefighting, ambulance and rescue related equipment owned or furnished for your regular use. Note that boats over 100 horsepower are not covered under blanket; they must be scheduled.

AUTO

<u>Coverage</u>	<u>Symbols</u>	<u>Limits</u>
Bodily Injury / Property Damage Combined Single Limit	1	\$1,000,000
"No Fault" or Statutory Personal Injury Protection		Not Included
Medical Payments	7	\$1,000
Uninsured Motorists	2	\$500,000
Underinsured Motorists Insurance	2	\$500,000
Hired & Borrowed Vehicles		Included
Commandeered Vehicles		Included
Volunteers/Employees as Insureds Under Non-Owned Autos		Included (Excess)
Temporary Substitute Vehicles		Included
Fellow Member Liability		Included
Incidental Garage Liability		Included
Physical Damage Comprehensive	7,8	see Schedule of Vehicles
Physical Damage Collision	7,8	see Schedule of Vehicles

Schedule of Vehicles

Vehicle No.	Year	Make & Model	VIN	PE	ACV	Agreed Value	Comp. Ded.	Coll. Ded.
1	1996	INTERNATIONAL RESCUE HEAVY	1HTSEAR1TH351361	RTH		\$150,000	\$1,000	\$5,000
2	1998	GMC FIRST RESPONDER	1GTHK33J1WF003577	FR		\$25,000	\$1,000	\$5,000
3	1985	PIERCE PUMPER TANKER	1M2H145CXFM001163	PT		\$250,000	\$1,000	\$5,000
4	2002	INTERNATIONAL PUMPER	1HTXGAET63J052589	PR		\$495,000	\$1,000	\$5,000
5	2003	INTERNATIONAL PUMPER	1HTXGAET43J052588	PR		\$495,000	\$1,000	\$5,000
6	1996	CHEVROLET FIRST RESPONDER	3GNFK16R7TG150033	FR		\$25,000	\$1,000	\$5,000
7	2012	INTERNATIONAL PUMPER TANKER	1HTGRSJT7CJ423569	PT		\$495,000	\$1,000	\$5,000
8	2000	FORD FIRST RESPONDER	1FDXF47F7YEA28435	FR		\$40,000	\$1,000	\$5,000
9	2011	CHEVROLET FIRST RESPONDER	1GNWK5EGXBR211042	FR		\$46,910	\$1,000	\$5,000
10	2013	INTERNATIONAL PUMPER TANKER	1HTGSSJT8DJ300319	PT		\$329,000	\$1,000	\$5,000
11	2006	TOYOTA FIRST RESPONDER	5TBDT44146S502687	FR		\$25,000	\$1,000	\$5,000
12	1989	GMC SERVICE	1GTGK34NXKE536296	OTH	X	N/A	\$1,000	\$2,000
13	2016	KENWORTH PUMPER TANKER	2NKHLJ9X1GM490959	PT		\$254,000	\$1,000	\$5,000
14	1999	FORD FIRST RESPONDER	1FMRU1864XLB83532	FR		\$20,000	\$1,000	\$5,000
15	2018	DODGE RAM COMMAND VEHICLE	3C6UR5CJ8JG336170	FR		\$42,585	\$1,000	\$5,000
16	2019	PIERCE PUMPER TANKER	4P1BAAFF8KA020136	PT		\$595,043	\$1,000	\$5,000

Schedule of Vehicles – Insured's Identifiers

Only vehicles with an insured's identifier are shown below.

Vehicle No.	Year	Make & Model	VIN	Insured's Identifier (How YOU refer to this vehicle)
1	1996	INTERNATIONAL RESCUE HEAVY	1HTSEAAR1TH351361	S6
2	1998	GMC FIRST RESPONDER	1GTHK33J1WF003577	U6
3	1985	PIERCE PUMPER TANKER	1M2H145CXFM001163	WT6-2
4	2002	INTERNATIONAL PUMPER	1HTXGAET63J052589	E6-3
5	2003	INTERNATIONAL PUMPER	1HTXGAET43J052588	E6-2
6	1996	CHEVROLET FIRST RESPONDER	3GNFK16R7TG150033	U6-1
7	2012	INTERNATIONAL PUMPER TANKER	1HTGRSJT7CJ423569	E6
8	2000	FORD FIRST RESPONDER	1FDXF47F7YEA28435	QRU6
9	2011	CHEVROLET FIRST RESPONDER	1GNWK5EGXBR211042	C6
10	2013	INTERNATIONAL PUMPER TANKER	1HTGSSJT8DJ300319	WT6
11	2006	TOYOTA FIRST RESPONDER	5TBDT44146S502687	C6-1
12	1989	GMC SERVICE	1GTGK34NXKE536296	PLOW
13	2016	KENWORTH PUMPER TANKER	2NKHLJ9X1GM490959	WT6-1
14	1999	FORD FIRST RESPONDER	1FMRU1864XLB83532	C6-2 OLD
15	2018	DODGE RAM COMMAND VEHICLE	3C6UR5CJ8JG336170	C6-2 NEW
16	2019	PIERCE PUMPER TANKER	4P1BAAFF8KA020136	R6

GENERAL LIABILITY / PROFESSIONAL HEALTH CARE LIABILITY

This coverage contains the following four sections:

- **Coverage A. Bodily Injury and Property Damage Liability** protects you when claims are made against you because of injury to others or damage to their property, unless caused by an auto.
- **Coverage B. Personal and Advertising Injury Liability** protects you when claims are made against you because of offenses such as false arrest, wrongful eviction or slander.
- **Coverage C. Professional Health Care Liability** protects you when claims are made against you as a result of your handling of patients, or providing, or failing to provide, medical services.
- **Coverage D. Medical Expense** protects you when claims are made against you as a result of injuries suffered by the public (not your volunteers or employees) because of your premises or operations. These expenses are payable even if the injury occurred through no fault of your own.

<u>Coverages</u>	<u>Limits</u>
Each Occurrence or Medical Incident.....	\$1,000,000
Personal and Advertising Injury (each offense)	\$1,000,000
Fire Damage Legal Liability (any one fire).....	\$1,000,000
Medical Expense (any one person).....	\$5,000
General Aggregate (the total payable in any policy term).....	\$10,000,000
Products / Completed Operations Aggregate (the total payable in any policy term).....	\$10,000,000

Optional Coverages *(apply only if checked)*

- ☒ **Employer's (Stop Gap) Liability**
- Provides General Liability and Auto Liability coverage to you (the insured organization) if a volunteer or employee alleges they were injured on the job and are entitled to sue the organization and seek damages beyond the benefits available under the applicable Workers' Compensation statute.
 - Needed when the insured's Workers' Compensation policy provided for your volunteers and/or employees does not contain Part Two – Employer's Liability.
- ☐ **Owned Watercraft Liability** (boats exceeding 100 horsepower)

MANAGEMENT LIABILITY

Limits

Each Offense or Wrongful Act.....	\$1,000,000
Aggregate (the total payable in any policy term).....	\$10,000,000
Defense Expense for Injunctive Relief	\$50,000

☒ "Claims made" basis

- This means that coverage is provided only for claims that are reported during the policy period, regardless of when the incident giving rise to a claim occurred. VFIS covers claims arising from incidents that occurred prior to the initial policy period as long as you had no reason to suspect that a claim might be presented as a result of the incident.
- If you are aware of any such incidents, be sure to report them to your agent immediately.

A signed and dated application is required before coverage can be bound.

☐ "Occurrence" basis

- This means that coverage is provided only for claims arising out of incidents that occur during the policy period, regardless of when the claim is eventually reported.
- You should not purchase occurrence coverage unless:
 - You are currently insured on an occurrence basis, or
 - You are currently insured on a claims made basis and you have decided to purchase a supplemental extended reporting period from your current carrier.

Cyber Liability and Privacy Crisis Management Expense

- **Cyber Liability** protects you when claims are made against you for monetary damages arising out of an electronic information security event.
- **Privacy Crisis Management Expense** reimburses for expenses you incur as a result of a privacy crisis management event first discovered during the policy period. This first party coverage is intended to provide professional expertise in the identification and mitigation of a privacy breach while satisfying all Federal and State statutory requirements.
- **Cyber Extortion Expense** reimburses for expenses you incur as a result of a cyber extortion threat first made against you during the policy period.

Cyber Liability

Each Event Limit:	\$1,000,000	Each Electronic Information Security Event
Retroactive Date:	None	

Privacy Crisis Management Expense

Each Event Limit:	\$50,000	Each Privacy Event
Retroactive Date:	None	
Deductible:	\$0	Each Privacy Event

Cyber Extortion Expense

Each Event Limit:	\$20,000	Each Cyber Extortion Threat
Deductible:	\$0	Each Cyber Extortion Threat

Privacy Crisis Management Expense and Cyber Extortion Expense

Aggregate Limit:	\$50,000	Aggregate
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EXCESS LIABILITY

Excess Liability coverage protects you with the following:

1. It provides excess coverage over your primary liability insurance stated on a schedule of underlying insurance.
2. It will automatically take the place of primary liability policies whose aggregate limits have been exhausted.

	<u>Limits</u>
Each Occurrence.....	\$5,000,000
Annual Aggregate	\$10,000,000
Self-Insured Retention	None

Excess over the following underlying coverages:

- ☒ Auto
- ☒ General Liability and Professional Liability
- ☒ Management Liability

Liquor Liability	Follows form with underlying coverages.
Pollution Liability	Follows form with underlying coverages.
Management Liability	Follows form with underlying coverages.
Employer's Liability	Follows form with underlying coverages.
Unlimited Defense Costs	The cost to defend you against covered claims is the responsibility of the company and will not erode your liability limits.
Expanded Aggregate Limit	The aggregate limit shown in the schedule applies separately to each location.
Unmanned Aircraft (Drones)	Coverage is included for unmanned aircraft that is owned, operated, rented or loaned to you. \$1,000,000 each occurrence/aggregate sublimit applies.

PROPOSAL NOTES

Auto

Note: The Medical Payments limit of \$1,000 applies to the following vehicle(s):

Vehicle Number(s)

All Covered Autos

Note: The Uninsured Motorist Coverage Limit is provided on a non-stacked basis.

PREMIUM SUMMARY

HYALITE RURAL FIRE DISTRICT (MT) C46513

Premium

Property.....	\$9,179
Crime	Not Quoted
Portable Equipment	\$2,353
Auto	\$9,622
General Liability	\$2,664
Management Liability.....	\$1,441
Excess Liability	\$3,530
Total Estimated Annual Premium	\$28,789

PLUS MORE VALUE!

Risk Management Included

- Employment practices
- Manage your risk – resources, check lists
- Risk Management Consultants
- On-site assessments/self-assessments

Education, Training & Consulting Included

- Classroom seminars, training, resources – vfis.com
- Distance learning – VFIS University
- Consulting Available

Volunteer Firemen's Insurance Services, Inc.®

VFIS®, VFIS® with design and Volunteer Firemen's Insurance Services, Inc.® are all
registered service marks of the same PA Corporation.

VFIS ORDER FORM

HYALITE RURAL FIRE DISTRICT (MT) C46513

Coverage	Effective/ Expiration Dates	Accept <i>Initial to accept coverage</i>	Decline <i>Initial to decline coverage</i>	Premium Quoted
Property				
Crime				
Portable Equipment				
Auto				
General Liability				
Management Liability				
Excess Liability				
Total				

Payment Plans

Installment Option: (no installment fee)

- ☐ Ten Pay (\$10,000 P&C account minimum and 25% down payment)
- ☐ Semi-Annual (\$2,500 P&C account minimum)
- ☐ Quarterly (\$3,500 P&C account minimum)

Signature of Insurance Representative

Date

Agency Name/Address

Producer/Service Rep.

Before you return this form, you must:

1. Provide the INSURED'S Federal ID#: 81-2360037
2. Identify all mortgagees, loss payees and (for Auto only) additional insureds/lessors (provide address).
3. Choose \$1,000,000 underlying limits when there is Excess Liability.

This is not a binder, nor should it be used as one. This form is solely for the purpose of ordering property and casualty insurance coverages for which VFIS has provided a valid quote.

Signature of Insured

Date

Comments/Notes:

Internal Use Only:	C46513 MT	Qt Eff Dt: 01/01/2020	Doc ID: 177a91801d174adeb669caa8bbde5501
	Property: 93202210000000	Crime: 0	PE: 93202210000000 Auto:83202210000000
	GL: 93202210000000	ML: 93202210000000	Excess: 93202210000000

CLAIMS-MADE MANAGEMENT LIABILITY SUPPLEMENTAL APPLICATION

This application is only required when Claims Made Management Liability coverage is new.

1. Legal name of applicant: HYALITE RURAL FIRE DISTRICT
2. Address: 4541 SOUTH 3RD AVENUE, BOZEMAN, MT 59715
3. Desired effective date of coverage: _____
4. Limits of liability requested (cannot be greater than the General Liability limit):
 - ☐ \$300,000 each offense or wrongful act / \$1,000,000 aggregate
 - ☐ \$500,000 / \$1,000,000
 - ☐ \$1,000,000 / \$2,000,000
 - ☐ \$1,000,000 / \$3,000,000
 - ☒ \$1,000,000 / \$10,000,000 (aggregate limit does not apply to each named insured with this option)
5. Does the applicant have knowledge of any incidents which would cause a reasonable person to believe that a claim or suit might result? ☐ Yes ☐ No
If yes, please give complete details, including date: _____
6. Name of person designated to receive any and all notices from the company or agent concerning this insurance: _____

COVERAGE CANNOT BECOME EFFECTIVE PRIOR TO THE DATE THIS SIGNED APPLICATION IS APPROVED BY THE COMPANY.

THE APPLICANT ACCEPTS NOTICE THAT ANY POLICY WHICH MAY BE ISSUED AND ANY RENEWALS THEREOF WILL APPLY ON A "CLAIMS MADE" BASIS.

The applicant agrees that in the event they become aware of any fact which would serve to alter any answer previously given to one or more of the foregoing questions, they will so advise the agent. The applicant further agrees that based on such revised information, the agent may revise or withdraw any quotation previously given.

The undersigned, being authorized by and acting on behalf of the applicant, declares that to the best of his / her knowledge and after having made proper inquiry, the responses to the foregoing are true and that no facts have been suppressed or any material facts misstated. The applicant further agrees that this application shall be the basis of any policy issued. The application is valid for 90 days from the date it is signed.

Agent's Signature: _____ Applicant's Signature: _____
Address: _____ Title: _____
City / State / Zip: _____ Date: _____

Regular Agenda Item 3

Hyalite/Rae

**W/S Grant of easement-
abandonment of easement**

After recording return to:

McLean, Younkin & Willett, PLLC
2066 Stadium Drive, Suite 101
Bozeman, MT 59715

GRANT OF RECLAIMED WATER PIPELINE EASEMENT AND ABANDONMENT OF EXISTING EASEMENT

HYALITE RURAL FIRE DISTRICT with address of 4541 South 3rd Avenue, Bozeman, Montana 59715, the "Grantor", whether one or more, in consideration of payment of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, which includes but is not limited to the granting herein for the use set forth reduces the costs of reclaimed water disposal having a long term value to the Grantor and Grantee's financial contribution made directly during this process, receipt of which is hereby acknowledged, grants to **RAE SUBDIVISION COUNTY WATER AND SEWER DISTRICT NO. 313**, of 10 Rae Water Lane, Bozeman, Montana 59718, the "Grantee", its successors and assigns, a non-exclusive perpetual easement to lay, construct and maintain reclaimed water pipeline with the usual services, valves, connections, accessories and appurtenances for the purpose of transmitting reclaimed water in, through, under, and across a seventeen foot (17') wide strip of land situated in Gallatin County, Montana, to be situated on the following described real properties ("Property"):

Tract 3 of Certificate of Survey No. 1074 and Parcel 7 of Certificate of Survey No. 422, located in the Northwest One-Quarter of Section 16, Township 2 South, Range 5 East, P.M.M., Gallatin County, Montana.

The reclaimed water pipeline easement is more particularly depicted and legally described on **Exhibit A**, attached hereto and by this reference made a part hereof. This easement is for the use and benefit of all lands owned by Grantee and or as are within Grantee's service area, as the same exists both now and in the future.

This grant includes the right of the Grantee, its successors, permittees, licensees, and assigns and its and their agents, employees and designees, to enter at all times upon the above described land by using existing roads or trails or otherwise by a route causing the least damage and inconvenience to the Grantor in order to survey and establish the route and location of the reclaimed water pipeline(s) easement and to:

Construct, operate, patrol, repair, substitute, remove, enlarge, replace and maintain the pipeline(s), services, connections, accessories and appurtenances;

Trim, remove, destroy, or otherwise control any trees and brush inside or outside the boundaries of the easement which may, in the opinion of the Grantee, interfere or threaten to interfere with or be hazardous to the construction, operation and maintenance of the pipeline(s);

Grade the land subject to this easement and extend the cuts and fills of this grading into and on the land adjacent to that which is subject to this easement to the extent Grantee may find reasonably necessary; and

Support the pipeline(s) across ravines and water courses, if any, with structures which Grantee deems necessary.

THE GRANTEE AGREES:

1. That, in connection with the construction, operating, patrolling, repairing, substituting, removing, enlarging, replacing, and maintaining of said pipeline(s), it will repair or replace, at its sole expense, or pay to Grantor the reasonable value of any damages to growing crops, existing fences, ditches and other appurtenances of said land that may be disturbed by its operation.
2. That, during operations involving excavation, it will remove the topsoil from the trenched area to a depth of one foot, or to the full depth of the topsoil, whichever is less, and stockpile said topsoil for replacement over the trench. It will remove from the site any large rocks or surplus excavating material or any debris that may have been exposed by the excavation and remains after backfilling is completed and will leave the finished surface in substantially the same condition as existed prior to the beginning of the operations including re-seeding and cleaning of debris; provided however, the surface of backfilled areas may be mounded sufficiently to prevent the formation of depressions after final settlement has taken place. All such costs shall be the sole cost of Grantee.
3. That initial construction of the pipeline shall be completed within a reasonable time after the date of this Agreement unless delayed by issues out of Grantee's control. All construction design, engineering, implementation and oversight shall be at the direction and sole discretion of the Grantee and at Grantee's sole cost. Grantee hereby agrees to indemnify and hold Grantor harmless from any claims arising out of and in connection to construction, repair and maintenance of the pipeline.
4. The Grantee may temporarily leave excavated materials and temporarily store materials and equipment on the Property during construction, repair or maintenance of the pipeline in such a manner and times as to cause the least disturbance as possible to Grantor's use of property.

THE GRANTOR(S) AGREE:

1. At no time will Grantor build, construct, erect or maintain any permanent structure within the boundaries of said easement without the prior written consent of Grantee; provided however, the Grantor may install paving, landscaping, property line fencing or screening over the easement.
2. At no time will Grantor modify the finished grade of the land over the pipeline by removal of existing soil or by placement of fill material within the boundaries of said easement without the prior written consent of the Grantee.
3. The Grantor warrants that it is lawfully seized and possessed of the Property, that it has a lawful right to grant the easement set forth herein it.
5. The Grantee may peaceably hold and enjoy the rights and privileges herein granted without any interruption by the Grantor. The terms, covenants and provisions of this easement and agreement shall extend to and be binding upon the heirs, executors, administrators, personal representatives, successors and assigns of the parties hereto.

ABANDONMENT OF EXISTING EASEMENT:

The parties agree that as consideration and in exchange for the granting of the easement herein, the Rae County Water and Sewer District (Grantee above) abandons and releases the easement for the existing pipeline recognized in Quit Claim Deed recorded in the office of Gallatin County Montana Clerk and Recorder as Doc. No. 2505535, previous and subsequent recording and described as:

An easement six (6) feet in width for the purpose of planning an eight inch (8") pipe from east to west across the north side of the property.

Further to the extent any water or sewer line used, controlled or abandoned by Rae County Water and Sewer District may be located on the property described in this document, those are abandoned and released as well. Grantee and Grantor agree that Grantee shall cap or terminate the physical line in the ground to prevent future use. Grantee hereby agrees to indemnify and hold Grantor harmless from any claims arising out of and in connection the existing pipeline remaining the ground.

GRANTOR AND GRANTEE MUTUALLY AGREE TO THE FOLLOWING:

A. Entire Agreement; Merger of Previous Understanding. This Agreement embodies and constitutes the entire understanding between the parties hereto with respect to the transaction contemplated herein, and all prior or contemporaneous negotiations, communications, conversations, understandings and agreements had between the parties hereto, oral or written, are merged in this Agreement.

B. Effect of Waivers and Consents. No waiver of default by any party or parties hereto shall be implied from any omission by a party or parties to take any action on account of such default if such default persists or is repeated, and no express waiver shall affect any default other than the default specified in the express waiver, and then only for the time and to the extent therein stated. One or more waivers of any covenant, term or condition of this Agreement by a party or parties shall not be construed to be a waiver of any subsequent breach of the same covenant, term or condition. The consent or approval by any party or parties shall not be deemed to waive or render unnecessary the consent to or approval of said party or parties of any subsequent or similar acts by a party or parties.

C. Modification. This Agreement may not be amended, modified or changed except by a written instrument signed by Grantor or its successors or assigns and by Grantee or its permitted assigns.

D. Construction. The language in all parts of this Agreement shall be in all cases construed simply according to its fair meaning and not strictly for or against any of the parties hereto. Headings at the beginning of sections and subsections of this Agreement are solely for the convenience of the parties and are not a part of this Agreement. When required by the context, the words "Grantor" and "Grantee" shall include the respective successors and permitted assigns, if any, of them.

E. Governing Law and Jurisdiction. This Agreement shall be governed by and constructed in accordance with the laws of Montana. All lawsuits filed to interpret or enforce the terms and conditions of this Agreement must be filed in the 18th Judicial District, Gallatin County, Montana.

F. Authorized Signor. The undersigned, if signing on behalf of a corporate entity, hereby represents that they have been duly authorized by appropriate actions of the members or shareholders and the Board of Directors for each respective entity, and all such agreements and instruments executed pursuant thereto will be valid and enforceable against each party in accordance with the terms hereof.

G. Counterparts. This Agreement may be executed in one or more counterparts, which taken together shall constitute the same document.

H. Severance. Should any portion of this Agreement be declared invalid and unenforceable then such portion shall be deemed to be severed from this Agreement and shall not affect the remainder of this Agreement.

I. Attorney Fees. In the event it becomes necessary for a party to enforce any of the provisions of this Agreement through legal action, it is understood and agreed that the prevailing party shall recover said party's reasonable attorney's fee, together with all costs and expenses pertaining thereto.

J. Recordation. The parties hereto agree that upon mutual execution, this Agreement shall be recorded in the records of the Clerk and Recorder of Gallatin County, Montana.

DATED this ____ day of _____, 2020.

GRANTOR:

HYALITE RURAL FIRE DISTRICT

By: _____
_____, its _____

GRANTEE:

**RAE SUBDIVISION COUNTY WATER
AND SEWER DISTRICT NO. 313**

By: _____
_____ its _____

State of Montana)
 :SS
County of Gallatin)

This instrument was acknowledged before me on the ____ day of _____, 2020, by _____, as _____ of Hyalite Rural Fire District.

(Seal)

NOTARY PUBLIC for the State of Montana

State of Montana)
 :SS
County of Gallatin)

This instrument was acknowledged before me on the ____ day of _____, 2020, by _____ as _____ of Rae Subdivision County Water and Sewer District No. 313.

(Seal)

NOTARY PUBLIC for the State of Montana

Regular Agenda Item 6

Fire Chief's Report

Hyalite Rural Fire District

Fire Chief's Report

January 2020

Prepared by: Fire Chief Jason Revisky

1. The Hyalite Fire Department has responded to 536 calls in 2019.
2. Our current roster is at 44 members (effective 12/31/2019).
3. We currently have 8 resident firefighters living at the Sourdough Fire Station.
4. We still are staffing the Cottonwood Fire Station with our sleeper program Sunday – Thursday nights with a crew of 5 each night.
5. We still have 3 resident renters at the Rae house.
6. We continue to perform regular training every Wednesday night at 7pm.
7. We continue to perform our twice a month command training. Command trainings are the second and last Monday of each month at 7pm at Sourdough station.
8. We have experienced no firefighter injuries or significant mechanical breakdowns in the last month.
9. Apparatus update.

Consent Agenda

NOVEMBER FINANCIAL REPORTS



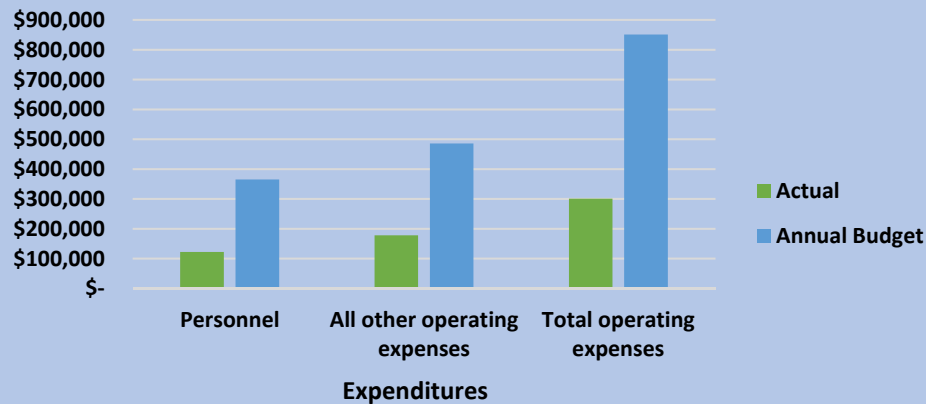
Dashboard for November 2019

At a glance...

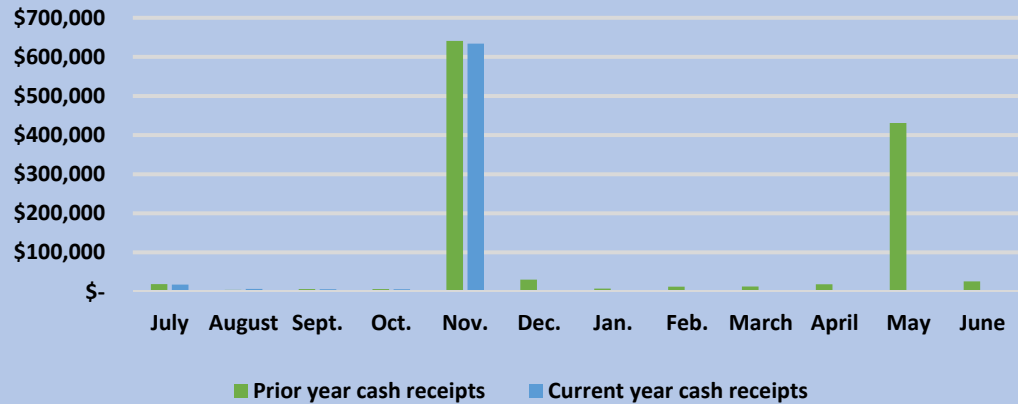
	Current month	Prior year		Calendar YTD
General Fund Cash Balance	\$ 1,490,240	\$ 872,233	Number of Calls	479
Taxes Receivable	\$ 851,401	\$ 580,093	Number of Volunteers	47
Short-term payables	\$ -	\$ 22,151	Number of Training Sessions	63
			Number of Training Hours	4,387

The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000. See the graph, which shows the timing of cash receipts below.

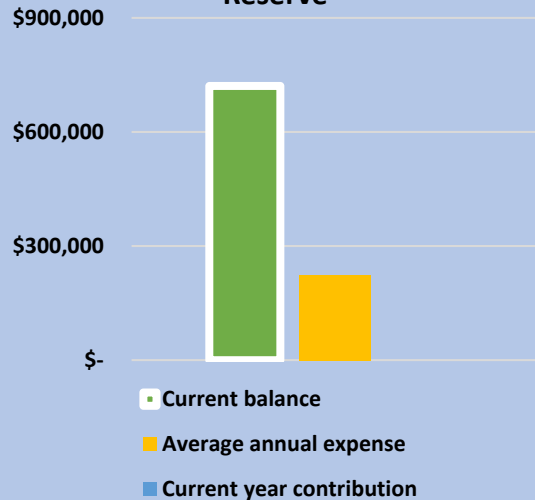
Budgetary Comparisons - for year to date



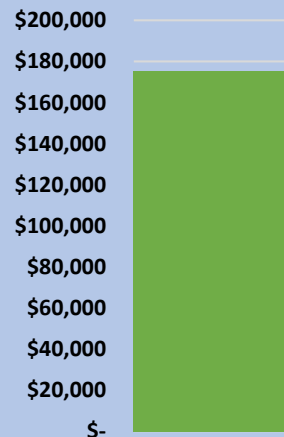
Timing of Cash Receipts



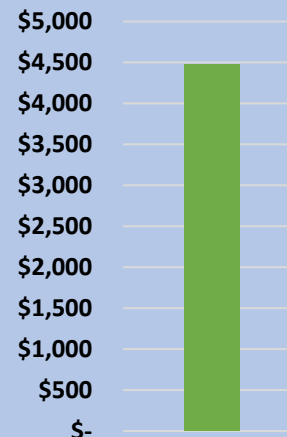
Apparatus and Equipment Reserve



Capital Improvement Reserve



Building Repair/Replacement Reserve



Station Debt



Hyalite Rural Fire District

STATEMENT OF FINANCIAL POSITION

As of November 30, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	\$2,502,794.03
Accounts Receivable	\$4,590.57
Other Current Assets	\$951,707.47
Total Current Assets	\$3,459,092.07
Fixed Assets	
180000 Capital Assets	
181000 Land	361,201.00
182000 Buildings & Improvements	3,977,062.68
186000 Machinery & Equipment	2,519,397.98
186100 Accumulated Depreciation	-2,689,107.97
Total 180000 Capital Assets	4,168,553.69
Total Fixed Assets	\$4,168,553.69
TOTAL ASSETS	\$7,627,645.76
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$10,190.98
Credit Cards	\$873.26
Other Current Liabilities	\$180,000.00
Total Current Liabilities	\$191,064.24
Long-Term Liabilities	\$1,924,747.17
Total Liabilities	\$2,115,811.41
Equity	
241000 Unrestricted Fund Balance	1,092,613.14
241001 General fixed asset acct group	4,168,553.69
241002 General LT debt account group	-2,004,615.07
241100 Reserved Fund Balance	
241101 Restricted for Debt Service	112,075.35
241102 Reserved for Capital Reserve	0.00
241103 Capital improvements	175,388.00
241104 Capital replacement	0.00
241105 Apparatus replacement	720,617.19
241106 Building repair/replacement	4,473.32
Total 241104 Capital replacement	725,090.51
Total 241102 Reserved for Capital Reserve	900,478.51
Total 241100 Reserved Fund Balance	1,012,553.86
241200 Assigned to vol firefighters	6,599.36
Net Revenue	1,236,129.37
Total Equity	\$5,511,834.35
TOTAL LIABILITIES AND EQUITY	\$7,627,645.76

Hyalite Rural Fire District

BUDGET VS. ACTUALS: FY_2019_2020 - FY20 P&L

July - November, 2019 (41.67%)

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
310000 Taxes	1,489,215.84	1,477,629.00	11,586.84	100.78 %
316000 Entitlement Share	37,861.86	36,000.00	1,861.86	105.17 %
320000 Firefighter fundraising event	1,046.00	2,500.00	(1,454.00)	41.84 %
360000 Miscellaneous Revenues	7,563.68	4,000.00	3,563.68	189.09 %
365000 Contributions and Donations	968.30	500.00	468.30	193.66 %
370000 Investment Earnings		20,000.00	(20,000.00)	
Total Revenue	\$1,536,655.68	\$1,540,629.00	\$ (3,973.32)	99.74 %
GROSS PROFIT	\$1,536,655.68	\$1,540,629.00	\$ (3,973.32)	99.74 %
Expenditures				
420000 Public Safety Expenses	10,470.96	40,000.00	(29,529.04)	26.18 %
420100 Personnel Services	122,427.49	365,000.00	(242,572.51)	33.54 %
420200 Supplies	17,094.86	22,000.00	(4,905.14)	77.70 %
420220 Meals/Incentives	4,361.26	11,000.00	(6,638.74)	39.65 %
420240 Fuel	10,339.60	36,000.00	(25,660.40)	28.72 %
420310 Election Costs		7,000.00	(7,000.00)	
420320 Professional Subscription/Dues	2,401.21	4,000.00	(1,598.79)	60.03 %
420330 Community Outreach/Education	3,375.84	10,000.00	(6,624.16)	33.76 %
420340 Utility Services	15,398.97	52,000.00	(36,601.03)	29.61 %
420350 Professional Services	16,098.75	40,000.00	(23,901.25)	40.25 %
420390 Firefighter Physicals	724.00	15,000.00	(14,276.00)	4.83 %
420400 Training/Travel - Trustees		3,000.00	(3,000.00)	
420420 Facilities	6,982.26	35,000.00	(28,017.74)	19.95 %
420500 Insurance	23,236.77	70,000.00	(46,763.23)	33.20 %
420930 Safety Equipment	18,931.96	70,000.00	(51,068.04)	27.05 %
420940 Apparatus	23,168.04	70,000.00	(46,831.96)	33.10 %
420970 Capital outlay	25,500.00		25,500.00	
490100 Debt Services		241,975.00	(241,975.00)	
669100 Other Charges	14.34	500.00	(485.66)	2.87 %
Total Expenditures	\$300,526.31	\$1,092,475.00	\$ (791,948.69)	27.51 %
NET OPERATING REVENUE	\$1,236,129.37	\$448,154.00	\$787,975.37	275.83 %
NET REVENUE	\$1,236,129.37	\$448,154.00	\$787,975.37	275.83 %

Hyalite Rural Fire District

TRANSACTION LIST BY VENDOR

November 2019

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Alex Phillips						
11/11/2019	Bill	11725441-00	Yes	Hubdoc - 98253501 - INV11725441-00	202100 Accounts Payable	48.66
11/21/2019	Bill Payment (Check)	7802832	Yes		101000 Cash/Investments:General Fund	-48.66
Alex Richard						
11/26/2019	Bill		Yes	Hubdoc - 99615160	202100 Accounts Payable	63.36
Amazon						
11/15/2019	Credit Card Expenditure		Yes		210550 Costco Citi Card-Revisky 3990	551.80
Anderson ZurMuehlen						
11/26/2019	Bill	382583	Yes	Hubdoc - 99615148 - INV382583	202100 Accounts Payable	1,300.00
B and L Quality Repair LLC						
11/21/2019	Bill	291121005	Yes	Hubdoc - 99615159 - INV291121005	202100 Accounts Payable	1,030.00
Best Rate Diesel Repair Inc.						
11/05/2019	Bill	150215	Yes	Hubdoc - 98253510 - INV150215	202100 Accounts Payable	500.00
11/21/2019	Bill Payment (Check)	7802833	Yes		101000 Cash/Investments:General Fund	-500.00
Big Sky Fire Equipment						
11/04/2019	Bill	0390062	Yes	Hubdoc - 98253511 - INV0390062	202100 Accounts Payable	982.84
11/21/2019	Bill Payment (Check)	7802834	Yes		101000 Cash/Investments:General Fund	-982.84
Black Smoke LLC						
11/21/2019	Bill Payment (Check)	7802835	Yes		101000 Cash/Investments:General Fund	-139.85
BlueCross BlueShield of Montana						
11/01/2019	Bill	X6A680/11.1.19	Yes	Hubdoc - 94482278 - INVX6A680/11.1.19	202100 Accounts Payable	4,712.70
11/21/2019	Bill Payment (Check)	7802856	Yes		101000 Cash/Investments:General Fund	-
11/21/2019	Bill Payment (Check)		Yes			4,712.70 0.00
Bozeman Chronicle						
11/30/2019	Bill	366786/11	Yes	Hubdoc - 101425460 - INV366786/11	202100 Accounts Payable	5.61
Byte Technologies LLC						
11/11/2019	Credit Card Expenditure		Yes		210570 Costco Citi Card- Nickolay 7029	29.95
Century Link						
11/01/2019	Bill	4066024041528B/11	Yes	Hubdoc - 98253512 - INV4066024041528B/11	202100 Accounts Payable	122.57
11/04/2019	Bill	4065876270585B/11	Yes	Hubdoc - 98253516 - INV4065876270585B/11	202100 Accounts Payable	42.92
11/10/2019	Bill	4065874149951B/11	Yes	Hubdoc - 98404657 - INV4065874149951B/11	202100 Accounts Payable	38.64
11/21/2019	Bill Payment (Check)	7802836	Yes		101000 Cash/Investments:General Fund	-204.13
Charter Communications						
11/09/2019	Bill	0672244110919	Yes	Hubdoc - 98253498 - INV0672244110919	202100 Accounts Payable	281.78
11/21/2019	Bill Payment (Check)	7802837	Yes	8313200110672244	101000 Cash/Investments:General Fund	-281.78

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Citi Card						
11/18/2019	Bill		Yes	Hubdoc - 98253522	202100 Accounts Payable	6,466.12
11/21/2019	Bill Payment (Check)	7802838	Yes		101000	-
					Cash/Investments:General Fund	6,466.12
Conterra						
11/12/2019	Credit Card Expenditure		Yes	Safety Equip, medical kits	210570 Costco Citi Card- Nickolay 7029	986.50
Costco Wholesale						
11/11/2019	Credit Card Expenditure		Yes		210550 Costco Citi Card-Revisky 3990	189.99
11/12/2019	Credit Card Expenditure		Yes		210550 Costco Citi Card-Revisky 3990	152.84
Custom Logo						
11/21/2019	Bill Payment (Check)	7802839	Yes		101000	-
					Cash/Investments:General Fund	2,068.50
Delta Dental						
11/21/2019	Bill Payment (Check)	7802840	Yes		101000	-175.28
					Cash/Investments:General Fund	
DirectTV						
11/13/2019	Bill	36892679179	Yes	Hubdoc - 98253497 - INV36892679179	202100 Accounts Payable	160.98
11/21/2019	Bill Payment (Check)	7802841	Yes	029404001	101000	-160.98
					Cash/Investments:General Fund	
EZ Body Shop						
11/15/2019	Credit Card Expenditure		Yes	Waiting for receipt	210580 Costco Citi Card - Prato 2005	950.00
Firehouse Subs						
11/01/2019	Credit Card Expenditure		Yes	Recruit training	210560 Costco Citi Card-Eaton 2172	169.98
11/08/2019	Credit Card Expenditure		Yes	Recruit training	210560 Costco Citi Card-Eaton 2172	169.98
FURS						
11/08/2019	Check	ERIC	Yes		101000	-
					Cash/Investments:General Fund	5,196.13
General Distributing Co.						
11/21/2019	Bill Payment (Check)	7802842	Yes	56625	101000	-65.10
					Cash/Investments:General Fund	
11/30/2019	Bill	00821404	Yes	Hubdoc - 101425452 - INV00821404	202100 Accounts Payable	63.00
Google						
11/02/2019	Credit Card Expenditure		Yes		210550 Costco Citi Card-Revisky 3990	120.00
11/30/2019	Credit Card Expenditure		Yes		210550 Costco Citi Card-Revisky 3990	120.00
Grass Monkeys Lawn Care						
11/10/2019	Bill	437790	Yes	Hubdoc - 98253504 - INV437790	202100 Accounts Payable	220.00
11/21/2019	Bill Payment (Check)	7802843	Yes		101000	-220.00
					Cash/Investments:General Fund	
Harbor Freight						
11/11/2019	Credit Card Expenditure		Yes	star bits	210580 Costco Citi Card - Prato 2005	8.99
House of Clean						
11/18/2019	Bill	245906	Yes	Hubdoc - 99615163 - INV245906	202100 Accounts Payable	49.27

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Industrial Comm & Elec of Bozeman						
11/18/2019	Bill	31957	Yes	Hubdoc - 99615169 - INV31957	202100 Accounts Payable	1,813.00
J&H INC						
11/22/2019	Bill	572466	Yes	Hubdoc - 99615152 - INV572466	202100 Accounts Payable	126.26
JEGS						
11/05/2019	Credit Card Expenditure		Yes	fuel pump	210580 Costco Citi Card - Prato 2005	75.98
Kenyon Noble						
11/21/2019	Bill Payment (Check)	7802844	Yes		101000 Cash/Investments:General Fund	-594.84
Logan Landfill						
11/11/2019	Credit Card Expenditure		Yes		210580 Costco Citi Card - Prato 2005	32.00
Mama Macs Bakery						
11/16/2019	Credit Card Expenditure		Yes	recruit training	210560 Costco Citi Card-Eaton 2172	200.00
11/23/2019	Credit Card Expenditure		Yes	recruit training	210560 Costco Citi Card-Eaton 2172	152.00
Montana Dept. of Revenue						
11/08/2019	Check	FIB ePay	Yes	6442692-002-WTH	101000 Cash/Investments:General Fund	-861.00
Montana Firemen's Association						
11/08/2019	Check	7802831	Yes		101000 Cash/Investments:General Fund	-207.35
Montana Occupational Health						
11/14/2019	Bill	10342	Yes	Hubdoc - 99615149 - INV10342	202100 Accounts Payable	100.00
Montana State University						
11/21/2019	Bill Payment (Check)	7802845	Yes		101000 Cash/Investments:General Fund	-380.00
Municipal Emergency Services						
11/12/2019	Bill	1396985	Yes	Hubdoc - 98253499 - INV1396985	202100 Accounts Payable	328.00
11/15/2019	Bill	1398329	Yes	Hubdoc - 99615157 - INV1398329	202100 Accounts Payable	4,500.00
11/18/2019	Bill	IN1398594	Yes	Hubdoc - 99615158 - INVIN1398594	202100 Accounts Payable	780.00
11/21/2019	Bill Payment (Check)	7802846	Yes		101000 Cash/Investments:General Fund	- 1,058.00
Murdochs						
11/11/2019	Credit Card Expenditure		Yes	gas can, 300pc e clip	210580 Costco Citi Card - Prato 2005	30.98
NAPA Auto Parts						
11/21/2019	Bill Payment (Check)	7802847	Yes	12342	101000 Cash/Investments:General Fund	-191.95
11/30/2019	Bill	12342/11.30	Yes	Hubdoc - 101425461 - INV12342/11.30	202100 Accounts Payable	329.75
Nathan Barnes						
11/12/2019	Bill		Yes	Hubdoc - 98253494	202100 Accounts Payable	36.65
11/21/2019	Bill Payment (Check)	7802848	Yes		101000 Cash/Investments:General Fund	-36.65
Northwestern Energy						
11/08/2019	Bill	0180737-9/11.8.19	Yes	Hubdoc - 98253491 - INV0180737-9/11.8.19	202100 Accounts Payable	258.83
11/08/2019	Bill	3252724-4/11.8.19	Yes	Hubdoc - 98253492 - INV3252724-4/11.8.19	202100 Accounts Payable	139.42
11/08/2019	Bill	3091809-8/11.8.19	Yes	Hubdoc - 98253507 - INV3091809-8/11.8.19	202100 Accounts Payable	1,255.64

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
11/08/2019	Bill	1196979-7/11.8.19	Yes	Hubdoc - 98253508 - INV1196979-7/11.8.19	202100 Accounts Payable	675.89
11/11/2019	Bill	0180089-5/11.11.19	Yes	Hubdoc - 98253506 - INV0180089-5/11.11.19	202100 Accounts Payable	113.09
11/21/2019	Bill Payment (Check)	7802849	Yes		101000 Cash/Investments:General Fund	- 2,442.87
Owenhouse-Ace Hardware						
11/04/2019	Bill	494398/2	Yes		202100 Accounts Payable	196.62
11/06/2019	Bill	494545/2	Yes		202100 Accounts Payable	22.94
11/07/2019	Bill	494655/2	Yes		202100 Accounts Payable	49.92
11/08/2019	Bill	494735/2	Yes		202100 Accounts Payable	56.97
11/15/2019	Bill	495213/2	Yes		202100 Accounts Payable	80.66
11/17/2019	Bill	495319/2	Yes		202100 Accounts Payable	133.92
11/17/2019	Bill	495324/2	Yes		202100 Accounts Payable	39.96
11/20/2019	Bill	495556/2	Yes		202100 Accounts Payable	9.90
11/21/2019	Bill	495624/2	Yes		202100 Accounts Payable	21.38
11/23/2019	Bill	495759/2	Yes		202100 Accounts Payable	3.99
11/23/2019	Bill	495765/2	Yes		202100 Accounts Payable	17.75
11/26/2019	Bill	495938/2	Yes		202100 Accounts Payable	35.97
11/27/2019	Bill	496019/2	Yes		202100 Accounts Payable	11.78
11/27/2019	Vendor Credit	K10510	Yes		202100 Accounts Payable	-10.77
Paulies Deli						
11/06/2019	Credit Card Expenditure		Yes		210570 Costco Citi Card- Nickolay 7029	50.60
People Facts						
11/01/2019	Bill	2019101099	Yes	Hubdoc - 98253505 - INV2019101099	202100 Accounts Payable	459.67
11/21/2019	Bill Payment (Check)	7802850	Yes		101000 Cash/Investments:General Fund	-459.67
PERS						
11/08/2019	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-493.29
Radioshack of Bozeman						
11/23/2019	Credit Card Expenditure		Yes	22 gauge wire	210580 Costco Citi Card - Prato 2005	2.90
RAE Water						
11/22/2019	Bill	GH 5370-00	Yes	5370 Gooch Hill Rd.	202100 Accounts Payable	44.54
11/22/2019	Bill	FIRE-00	Yes	5400 Gooch Hill Rd.	202100 Accounts Payable	84.25
Republic Services						
11/28/2019	Bill	0886-001526457	Yes	4541 S 3rd Rd. November pick-up service.	202100 Accounts Payable	72.76
Ressler						
11/25/2019	Bill	2023435	Yes	Hubdoc - 101425458 - INV2023435	202100 Accounts Payable	69.95
Robert Warner						
11/10/2019	Bill		Yes	Hubdoc - 98253503	202100 Accounts Payable	41.80
11/21/2019	Bill Payment (Check)	7802851	Yes		101000 Cash/Investments:General Fund	-41.80
RW & JW Enterprises						
11/13/2019	Bill	1145	Yes	Hubdoc - 98253515 - INV1145	202100 Accounts Payable	1,657.88
11/20/2019	Bill	WO 1247	Yes	Hubdoc - 99615167 - INVWO 1247	202100 Accounts Payable	1,146.69
11/21/2019	Bill Payment (Check)	7802852	Yes		101000 Cash/Investments:General Fund	- 1,657.88
Sammy Saunders						
11/12/2019	Bill	110	Yes	Hubdoc - 98253518 - INV110	202100 Accounts Payable	884.27
11/21/2019	Bill Payment (Check)	7802853	Yes		101000 Cash/Investments:General Fund	-884.27

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
SCS Unlimited, Inc.						
11/04/2019	Credit Card Expenditure		Yes	engine decals	210580 Costco Citi Card - Prato 2005	75.00
Sidewinders						
11/06/2019	Credit Card Expenditure		Yes	Food for folks that helped with fire safety class at Anderson School	210570 Costco Citi Card- Nickolay 7029	30.99
11/08/2019	Credit Card Expenditure		Yes		210550 Costco Citi Card-Revisky 3990	72.37
11/13/2019	Credit Card Expenditure		Yes	Food for folks that helped with fire safety class at Faith Early Learning Preschool	210570 Costco Citi Card- Nickolay 7029	35.00
Sign Solutions						
11/13/2019	Bill	SS 57364	Yes	Hubdoc - 99615156 - INVSS 57364	202100 Accounts Payable	42.91
Staples						
11/04/2019	Credit Card Expenditure		Yes	Station supplies	210570 Costco Citi Card- Nickolay 7029	133.19
11/22/2019	Credit Card Expenditure		Yes	avery tag-pak ship (repair tags)	210560 Costco Citi Card-Eaton 2172	9.79
Story Distributing						
11/21/2019	Bill Payment (Check)	7802854	Yes	184000	101000 Cash/Investments:General Fund	- 1,966.00
Tangaro & Company CPAs						
11/25/2019	Bill	1595	Yes	Hubdoc - 99615143 - INV1595	202100 Accounts Payable	1,650.00
Thriftway						
11/13/2019	Credit Card Expenditure		Yes	C-6-2	210100 Conoco	63.00
11/29/2019	Credit Card Expenditure		Yes		210550 Costco Citi Card-Revisky 3990	25.96
11/30/2019	Credit Card Expenditure		Yes	small engines	210560 Costco Citi Card-Eaton 2172	26.81
Town and Country						
11/01/2019	Bill		Yes	Hubdoc - 98253521	202100 Accounts Payable	753.10
11/21/2019	Bill Payment (Check)	7802855	Yes		101000 Cash/Investments:General Fund	-753.10
Town Pump						
11/02/2019	Credit Card Expenditure		Yes	R-6	210100 Conoco	42.86
11/04/2019	Credit Card Expenditure		Yes		210580 Costco Citi Card - Prato 2005	11.23
11/04/2019	Credit Card Expenditure		Yes	T-6-1	210100 Conoco	9.52
11/05/2019	Credit Card Expenditure		Yes	E-6	210100 Conoco	18.89
11/10/2019	Credit Card Expenditure		Yes	E-6	210100 Conoco	24.48
11/10/2019	Credit Card Expenditure		Yes	QRU-6	210100 Conoco	15.01
11/12/2019	Credit Card Expenditure		Yes	E-6-3	210100 Conoco	28.99
11/13/2019	Credit Card Expenditure		Yes	E-6	210100 Conoco	22.21
11/16/2019	Credit Card Expenditure		Yes	C-6	210100 Conoco	40.98
11/18/2019	Credit Card Expenditure		Yes	C-6-1	210100 Conoco	31.50
11/19/2019	Credit Card Expenditure		Yes	E-6	210100 Conoco	15.83
11/20/2019	Credit Card Expenditure		Yes	R-6	210100 Conoco	27.54
11/20/2019	Credit Card		Yes	plow truck	210560 Costco Citi Card-Eaton	34.50

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
	Expenditure				2172	
11/24/2019	Credit Card Expenditure		Yes	E-6	210100 Conoco	28.97
11/24/2019	Credit Card Expenditure		Yes	C-6-1	210100 Conoco	18.20
11/26/2019	Credit Card Expenditure		Yes	R-6	210100 Conoco	12.24
11/26/2019	Credit Card Expenditure		Yes	C-6	210100 Conoco	47.30
11/26/2019	Credit Card Expenditure		Yes		210580 Costco Citi Card - Prato 2005	14.99
United States Treasury						
11/08/2019	Check	FIB ePay	Yes	81-2360037	101000 Cash/Investments:General Fund	- 1,844.40
Verizon						
11/23/2019	Bill	9842832716	Yes	Hubdoc - 99773882 - INV9842832716	202100 Accounts Payable	244.89
Void						
11/27/2019	Check	7802895	Yes		101000 Cash/Investments:General Fund	0.00
W.S. Darley & Co.						
11/12/2019	Credit Card Expenditure		Yes	turtle tiles	210580 Costco Citi Card - Prato 2005	179.95
Wal-Mart						
11/13/2019	Credit Card Expenditure		Yes		210550 Costco Citi Card-Revisky 3990	601.66
11/19/2019	Credit Card Expenditure		Yes	gingerbread house decorating kits	210550 Costco Citi Card-Revisky 3990	179.60
Wex Bank						
11/23/2019	Bill	62453647	Yes	Hubdoc - 99615172 - INV62453647	202100 Accounts Payable	492.36
Whalen Tire Bozeman						
11/18/2019	Bill	317252	Yes	Hubdoc - 99814640 - INV317252	202100 Accounts Payable	80.00

Hyalite Rural Fire District

CHECK DETAIL

November 2019

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000 Cash/Investments						
101000 General Fund						
11/08/2019	Check	7802831	Montana Firemen's Association			-207.35
				Montana Firemen's Association		-207.35
				MT - Withholding		-861.00
				Federal Withholding		-1,232.00
				Medicare Company		-306.20
				Medicare Employee		-306.20
				Medicare Employee Addl Tax		0.00
				FURS-Employee		-2,218.62
				FURS-Employer		-2,977.51
				PERS-Employee		-235.18
				PERS-Employer		-258.11
11/21/2019	Bill Payment (Check)	7802835	Black Smoke LLC			-139.85
11/21/2019	Bill Payment (Check)	7802839	Custom Logo			-2,068.50
11/21/2019	Bill Payment (Check)	7802843	Grass Monkeys Lawn Care			-220.00
11/21/2019	Bill Payment (Check)	7802851	Robert Warner			-41.80
11/21/2019	Bill Payment (Check)	7802855	Town and Country			-753.10
11/21/2019	Bill Payment (Check)	7802856	BlueCross BlueShield of Montana			-4,712.70
11/27/2019	Check	7802895	Void			0.00

DECEMBER FINANCIAL REPORTS



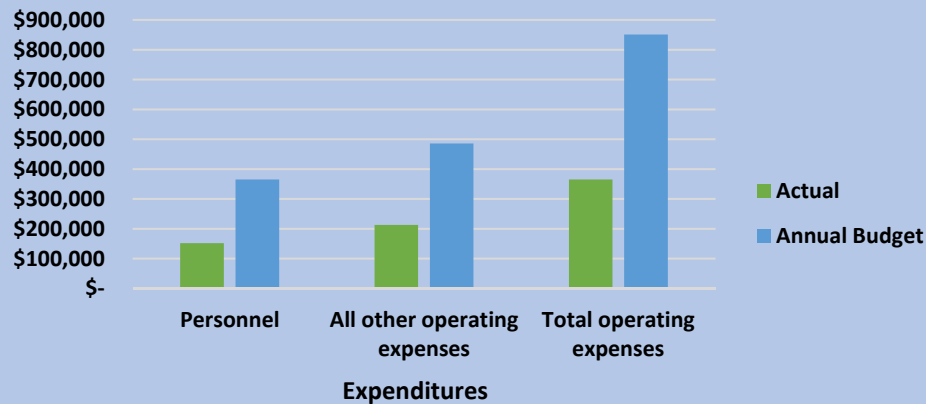
Dashboard for December 2019

At a glance...

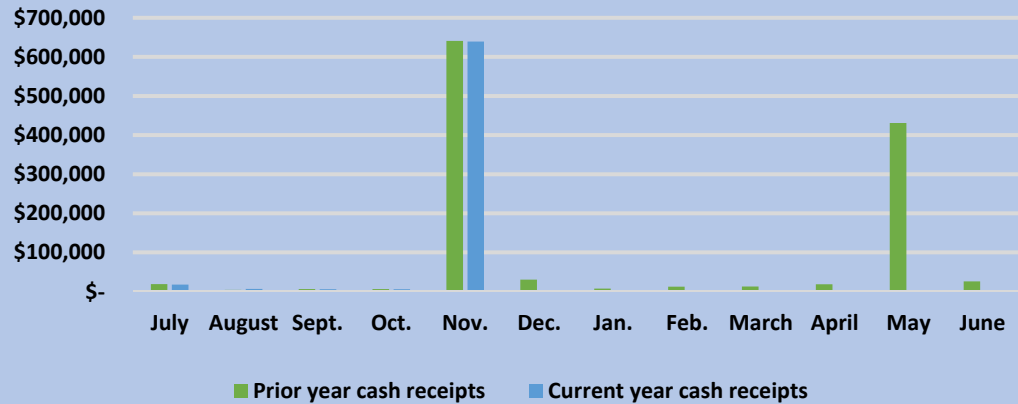
	Current month	Prior year		Calendar YTD
General Fund Cash Balance	\$ 1,438,685	\$ 878,684	Number of Calls	518
Taxes Receivable	\$ 851,401	\$ 549,713	Number of Volunteers	44
Short-term payables	\$ 4,942	\$ 19,332	Number of Training Sessions	63
			Number of Training Hours	4,387

The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000. See the graph, which shows the timing of cash receipts below.

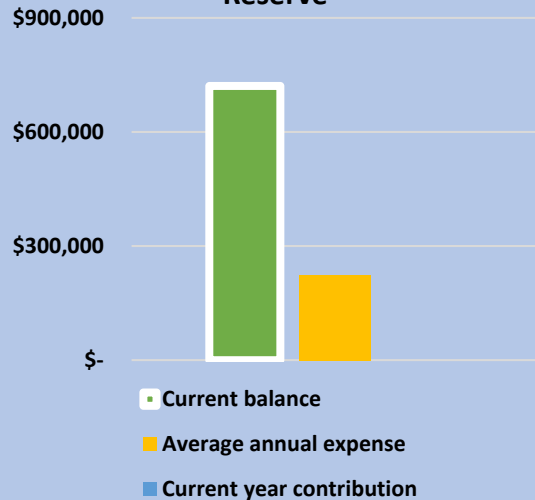
Budgetary Comparisons - for year to date



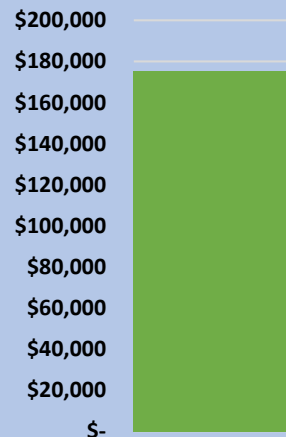
Timing of Cash Receipts



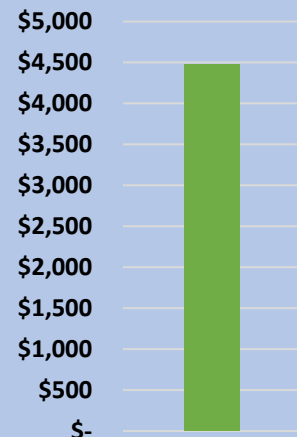
Apparatus and Equipment Reserve



Capital Improvement Reserve



Building Repair/Replacement Reserve



Station Debt



Hyalite Rural Fire District

STATEMENT OF FINANCIAL POSITION

As of December 31, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	\$2,451,238.52
Accounts Receivable	\$5,494.00
Other Current Assets	\$951,668.19
Total Current Assets	\$3,408,400.71
Fixed Assets	
180000 Capital Assets	
181000 Land	361,201.00
182000 Buildings & Improvements	3,977,062.68
186000 Machinery & Equipment	2,519,397.98
186100 Accumulated Depreciation	-2,706,393.97
Total 180000 Capital Assets	4,151,267.69
Total Fixed Assets	\$4,151,267.69
TOTAL ASSETS	\$7,559,668.40
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$26,853.69
Credit Cards	\$0.00
Other Current Liabilities	\$180,000.00
Total Current Liabilities	\$206,853.69
Long-Term Liabilities	\$1,924,747.17
Total Liabilities	\$2,131,600.86
Equity	
241000 Unrestricted Fund Balance	1,092,613.14
241001 General fixed asset acct group	4,151,267.69
241002 General LT debt account group	-2,004,615.07
241100 Reserved Fund Balance	
241101 Restricted for Debt Service	112,075.35
241102 Reserved for Capital Reserve	0.00
241103 Capital improvements	175,388.00
241104 Capital replacement	0.00
241105 Apparatus replacement	720,617.19
241106 Building repair/replacement	4,473.32
Total 241104 Capital replacement	725,090.51
Total 241102 Reserved for Capital Reserve	900,478.51
Total 241100 Reserved Fund Balance	1,012,553.86
241200 Assigned to vol firefighters	6,599.36
Net Revenue	1,169,648.56
Total Equity	\$5,428,067.54
TOTAL LIABILITIES AND EQUITY	\$7,559,668.40

Hyalite Rural Fire District

BUDGET VS. ACTUALS: FY_2019_2020 - FY20 P&L

July - December, 2019 (50%)

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
310000 Taxes	1,489,215.84	1,477,629.00	11,586.84	100.78 %
316000 Entitlement Share	37,861.86	36,000.00	1,861.86	105.17 %
320000 Firefighter fundraising event	1,046.00	2,500.00	(1,454.00)	41.84 %
360000 Miscellaneous Revenues	8,744.47	4,000.00	4,744.47	218.61 %
365000 Contributions and Donations	1,148.30	500.00	648.30	229.66 %
370000 Investment Earnings		20,000.00	(20,000.00)	
Total Revenue	\$1,538,016.47	\$1,540,629.00	\$ (2,612.53)	99.83 %
GROSS PROFIT	\$1,538,016.47	\$1,540,629.00	\$ (2,612.53)	99.83 %
Expenditures				
420000 Public Safety Expenses	11,226.33	40,000.00	(28,773.67)	28.07 %
420100 Personnel Services	151,862.48	365,000.00	(213,137.52)	41.61 %
420200 Supplies	33,929.94	22,000.00	11,929.94	154.23 %
420220 Meals/Incentives	5,261.51	11,000.00	(5,738.49)	47.83 %
420240 Fuel	14,044.59	36,000.00	(21,955.41)	39.01 %
420310 Election Costs		7,000.00	(7,000.00)	
420320 Professional Subscription/Dues	2,624.88	4,000.00	(1,375.12)	65.62 %
420330 Community Outreach/Education	3,978.62	10,000.00	(6,021.38)	39.79 %
420340 Utility Services	19,056.25	52,000.00	(32,943.75)	36.65 %
420350 Professional Services	18,456.25	40,000.00	(21,543.75)	46.14 %
420390 Firefighter Physicals	724.00	15,000.00	(14,276.00)	4.83 %
420400 Training/Travel - Trustees		3,000.00	(3,000.00)	
420420 Facilities	9,564.48	35,000.00	(25,435.52)	27.33 %
420500 Insurance	23,236.77	70,000.00	(46,763.23)	33.20 %
420930 Safety Equipment	19,738.74	70,000.00	(50,261.26)	28.20 %
420940 Apparatus	29,135.53	70,000.00	(40,864.47)	41.62 %
420970 Capital outlay	25,500.00		25,500.00	
490100 Debt Services		241,975.00	(241,975.00)	
669100 Other Charges	27.54	500.00	(472.46)	5.51 %
Total Expenditures	\$368,367.91	\$1,092,475.00	\$ (724,107.09)	33.72 %
NET OPERATING REVENUE	\$1,169,648.56	\$448,154.00	\$721,494.56	260.99 %
NET REVENUE	\$1,169,648.56	\$448,154.00	\$721,494.56	260.99 %

Hyalite Rural Fire District

CHECK DETAIL

December 2019

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000 Cash/Investments						
101000 General Fund						
12/03/2019	Bill Payment (Check)	7802857	Republic Services			-72.76
12/03/2019	Bill Payment (Check)	7802858	Alex Richard			-63.36
12/03/2019	Bill Payment (Check)	7802859	Anderson ZurMuehlen	142167.700		-1,300.00
12/03/2019	Bill Payment (Check)	7802860	B and L Quality Repair LLC			-1,030.00
12/03/2019	Bill Payment (Check)	7802861	Big Sky Fire Equipment			-325.34
12/03/2019	Bill Payment (Check)	7802862	Delta Dental			-175.28
12/03/2019	Bill Payment (Check)	7802863	House of Clean			-49.27
12/03/2019	Bill Payment (Check)	7802864	Industrial Comm & Elec of Bozeman			-1,813.00
12/03/2019	Bill Payment (Check)	7802865	J&H INC	13753		-126.26
12/03/2019	Bill Payment (Check)	7802866	Montana Occupational Health			-100.00
12/03/2019	Bill Payment (Check)	7802867	Municipal Emergency Services			-5,280.00
12/03/2019	Bill Payment (Check)	7802868	Owenhouse-Ace Hardware			-746.30
12/03/2019	Bill Payment (Check)	7802869	People Facts			-41.67
12/03/2019	Bill Payment (Check)	7802870	RAE Water			-128.79
12/03/2019	Bill Payment (Check)	7802871	RW & JW Enterprises			-1,146.69
12/03/2019	Bill Payment (Check)	7802872	Sign Solutions			-42.91
12/03/2019	Bill Payment (Check)	7802873	Tangaro & Company CPAs			-1,650.00
12/03/2019	Bill Payment (Check)	7802874	Verizon			-244.89
12/03/2019	Bill Payment (Check)	7802875	Wex Bank	0203-00-109722-9		-492.36
12/03/2019	Bill Payment (Check)	7802876	Whalen Tire Bozeman			-80.00
12/04/2019	Check		Costco Wholesale			0.00
12/10/2019	Check		Montana Firemen's Association	Montana Firemen's Association		-207.35
12/10/2019	Check	ERIC	FURS	FURS-Employee		-5,196.13
				FURS-Employee		-2,218.62
				FURS-Employer		-2,977.51
12/10/2019	Check	ERIC	PERS	PERS-Employee		-476.55
				PERS-Employee		-227.20
				PERS-Employer		-249.35

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
12/10/2019	Check	FIB e-Pay	Montana Dept. of Revenue	6442692-002-WTH MT - Withholding		-855.00 -855.00
12/10/2019	Check	FIB e-Pay	United States Treasury	81-2360037 Federal Withholding Medicare Company Medicare Employee Medicare Employee Addl Tax		-1,832.44 -1,223.00 -304.72 -304.72 0.00
12/17/2019	Bill Payment (Check)	7802877	Bozeman Chronicle	347411		-5.61
12/17/2019	Bill Payment (Check)	7802878	Century Link			-165.49
12/17/2019	Bill Payment (Check)	7802879	Charter Communications	8313200110672244		-281.78
12/17/2019	Bill Payment (Check)	7802880	Gallatin County Treasurer			-13.20
12/17/2019	Bill Payment (Check)	7802881	General Distributing Co.	56625		-63.00
12/17/2019	Bill Payment (Check)	7802882	Industrial Comm & Elec of Bozeman			-63.73
12/17/2019	Bill Payment (Check)	7802883	Interwest Tire Factory			-2,418.72
12/17/2019	Bill Payment (Check)	7802884	Kamp Implement Co.			-2,110.98
12/17/2019	Bill Payment (Check)	7802885	Ken Houck Photo			-200.00
12/17/2019	Bill Payment (Check)	7802886	Montana Department of Local Government Services			-800.00
12/17/2019	Bill Payment (Check)	7802887	NAPA Auto Parts	12342		-329.75
12/17/2019	Bill Payment (Check)	7802888	Nathan Barnes			-67.04
12/17/2019	Bill Payment (Check)	7802889	Northwestern Energy			-2,435.36
12/17/2019	Bill Payment (Check)	7802890	Ressler	56595		-69.95
12/17/2019	Bill Payment (Check)	7802891	Sammy Saunders			-324.32
12/17/2019	Bill Payment (Check)	7802892	Sheryl Wyman.			-18.97
12/17/2019	Bill Payment (Check)	7802893	Town and Country			-462.70
12/17/2019	Bill Payment (Check)	7802894	Van Dyken Driling, Inc.			-2,582.22

Hyalite Rural Fire District

TRANSACTION LIST BY VENDOR

December 2019

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Albertsons						
12/03/2019	Credit Card Expenditure		Yes	candy for Night with Santa	210570 Costco Citi Card- Nickolay 7029	28.92
Alex Richard						
12/03/2019	Bill Payment (Check)	7802858	Yes		101000 Cash/Investments:General Fund	-63.36
Anderson ZurMuehlen						
12/03/2019	Bill Payment (Check)	7802859	Yes	142167.700	101000 Cash/Investments:General Fund	-1,300.00
12/30/2019	Bill	383617/142167.700	Yes	Hubdoc - 102659310 - INV383617/142167.700	202100 Accounts Payable	1,300.00
B and L Quality Repair LLC						
12/03/2019	Bill Payment (Check)	7802860	Yes		101000 Cash/Investments:General Fund	-1,030.00
Big Sky Fire Equipment						
12/03/2019	Bill Payment (Check)	7802861	Yes		101000 Cash/Investments:General Fund	-325.34
12/13/2019	Bill	0390157	Yes	Hubdoc - 102848686 - INV0390157	202100 Accounts Payable	646.78
BlueCross BlueShield of Montana						
12/01/2019	Bill	X6A680/12.2019	Yes	Hubdoc - 98253496 - INVX6A680/12.2019	202100 Accounts Payable	4,712.70
Bozeman Chronicle						
12/17/2019	Bill Payment (Check)	7802877	Yes	347411	101000 Cash/Investments:General Fund	-5.61
Century Link						
12/01/2019	Bill	4066024041528B/12	Yes	Hubdoc - 101425455 - INV4066024041528B/12	202100 Accounts Payable	122.57
12/04/2019	Bill	4065876270585B/12	Yes	Hubdoc - 101425440 - INV4065876270585B/12	202100 Accounts Payable	42.92
12/10/2019	Bill	4065874149951B/12	Yes	Hubdoc - 102659309 - INV4065874149951B/12	202100 Accounts Payable	38.64
12/17/2019	Bill Payment (Check)	7802878	Yes		101000 Cash/Investments:General Fund	-165.49
Charter Communications						
12/09/2019	Bill	0672244120919	Yes	Hubdoc - 101425454 - INV0672244120919	202100 Accounts Payable	281.78
12/17/2019	Bill Payment (Check)	7802879	Yes	8313200110672244	101000 Cash/Investments:General Fund	-281.78
Citi Card						
12/17/2019	Bill		Yes	Hubdoc - 98253522	200000 Short-Term Payables	4,553.94
Costco Wholesale						
12/04/2019	Check		Yes		101000 Cash/Investments:General Fund	0.00
Delta Dental						
12/01/2019	Bill	172272- 51213/12.2019	Yes	Hubdoc - 98253502 - INV172272-51213/12.2019	202100 Accounts Payable	175.28
12/03/2019	Bill Payment (Check)	7802862	Yes		101000 Cash/Investments:General Fund	-175.28
DirectTV						
12/13/2019	Bill	36988034859	Yes	Hubdoc - 102659318 - INV36988034859	202100 Accounts Payable	160.98
Forestry Suppliers						
12/02/2019	Credit Card Expenditure		Yes	4 True North Spyder wildland web gear, 4 New Generation forest fire protection shelter	210570 Costco Citi Card- Nickolay 7029	2,257.73

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
FURS						
12/10/2019	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-5,196.13
Gallatin County Clerk and Recorder						
12/23/2019	Bill		Yes	Hubdoc - 102659304	202100 Accounts Payable	182.00
Gallatin County Treasurer						
12/04/2019	Bill	RG24449	Yes	Hubdoc - 101425449 - INVRG24449	202100 Accounts Payable	6.60
12/17/2019	Bill	RG10225	Yes	Hubdoc - 101425447 - INVRG10225	202100 Accounts Payable	6.60
12/17/2019	Bill Payment (Check)	7802880	Yes		101000 Cash/Investments:General Fund	-13.20
General Distributing Co.						
12/17/2019	Bill Payment (Check)	7802881	Yes	56625	101000 Cash/Investments:General Fund	-63.00
House of Clean						
12/03/2019	Bill Payment (Check)	7802863	Yes		101000 Cash/Investments:General Fund	-49.27
12/24/2019	Bill	247982	Yes	Hubdoc - 102659321 - INV247982	202100 Accounts Payable	97.85
Industrial Comm & Elec of Bozeman						
12/03/2019	Bill Payment (Check)	7802864	Yes		101000 Cash/Investments:General Fund	-1,813.00
12/10/2019	Bill	31982	Yes	Hubdoc - 101425457 - INV31982	202100 Accounts Payable	63.73
12/17/2019	Bill Payment (Check)	7802882	Yes		101000 Cash/Investments:General Fund	-63.73
Interwest Tire Factory						
12/04/2019	Bill	1-285646	Yes	Hubdoc - 101425431 - INV1-285646	202100 Accounts Payable	2,418.72
12/17/2019	Bill Payment (Check)	7802883	Yes		101000 Cash/Investments:General Fund	-2,418.72
J&H INC						
12/03/2019	Bill Payment (Check)	7802865	Yes	13753	101000 Cash/Investments:General Fund	-126.26
12/23/2019	Bill	574533	Yes	Hubdoc - 102659302 - INV574533	202100 Accounts Payable	82.59
Kamp Implement Co.						
12/02/2019	Bill	HYAL01/12.2	Yes	Hubdoc - 101425464 - INVHYAL01/12.2	202100 Accounts Payable	2,110.98
12/17/2019	Bill Payment (Check)	7802884	Yes		101000 Cash/Investments:General Fund	-2,110.98
Ken Houck Photo						
12/09/2019	Bill		Yes	Hubdoc - 101425436	202100 Accounts Payable	200.00
12/17/2019	Bill Payment (Check)	7802885	Yes		101000 Cash/Investments:General Fund	-200.00
Kenyon Noble						
12/16/2019	Credit Card Expenditure		Yes	8.641-024.0 standard trigger gun	210580 Costco Citi Card - Prato 2005	39.99
L.N. Curtis and Sons						
12/19/2019	Bill	INV345748	Yes	Hubdoc - 102659306 - INVINV345748	202100 Accounts Payable	13,365.00
Mama Macs Bakery						
12/07/2019	Credit Card Expenditure		Yes	recruit training	210560 Costco Citi Card-Eaton 2172	164.00
12/14/2019	Credit Card Expenditure		Yes		210560 Costco Citi Card-Eaton 2172	152.00
Montana Department of Local Government Services						
12/10/2019	Bill		Yes	Hubdoc - 101425428	202100 Accounts Payable	800.00
12/17/2019	Bill Payment	7802886	Yes		101000	-800.00

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
	(Check)				Cash/Investments:General Fund	
Montana Dept. of Revenue 12/10/2019	Check	FIB e-Pay	Yes	6442692-002-WTH	101000 Cash/Investments:General Fund	-855.00
Montana Firemen's Association 12/10/2019	Check		Yes		101000 Cash/Investments:General Fund	-207.35
Montana Occupational Health 12/03/2019	Bill Payment (Check)	7802866	Yes		101000 Cash/Investments:General Fund	-100.00
Municipal Emergency Services 12/03/2019	Bill Payment (Check)	7802867	Yes		101000 Cash/Investments:General Fund	-5,280.00
12/23/2019	Bill	IN1410103	Yes	Hubdoc - 102659308 - INVIN1410103	202100 Accounts Payable	160.00
Murdochs 12/13/2019	Credit Card Expenditure		Yes	fuel nozzle hook diesel	210560 Costco Citi Card-Eaton 2172	5.29
NAPA Auto Parts 12/17/2019	Bill Payment (Check)	7802887	Yes	12342	101000 Cash/Investments:General Fund	-329.75
Nathan Barnes 12/10/2019	Bill		Yes	Hubdoc - 101425438	202100 Accounts Payable	67.04
12/17/2019	Bill Payment (Check)	7802888	Yes		101000 Cash/Investments:General Fund	-67.04
Northwestern Energy 12/09/2019	Bill	3252724-4/12.9	Yes	Hubdoc - 101425443 - INV3252724-4/12.9	202100 Accounts Payable	158.89
12/09/2019	Bill	1196979-7/12.9	Yes	Hubdoc - 101425445 - INV1196979-7/12.9	202100 Accounts Payable	644.13
12/09/2019	Bill	0180737-9/12.9	Yes	Hubdoc - 101425446 - INV0180737-9/12.9	202100 Accounts Payable	268.07
12/09/2019	Bill	3091809-8/12.9	Yes	Hubdoc - 101425453 - INV3091809-8/12.9	202100 Accounts Payable	1,209.90
12/10/2019	Bill	0180089-5/12.10	Yes	Hubdoc - 101425451 - INV0180089-5/12.10	202100 Accounts Payable	154.37
12/17/2019	Bill Payment (Check)	7802889	Yes		101000 Cash/Investments:General Fund	-2,435.36
Owenhouse-Ace Hardware 12/03/2019	Bill Payment (Check)	7802868	Yes		101000 Cash/Investments:General Fund	-746.30
12/04/2019	Bill	496370/2	Yes		200000 Short-Term Payables	49.95
12/11/2019	Bill	496845/2	Yes		200000 Short-Term Payables	34.98
12/13/2019	Bill	497073/2	Yes		200000 Short-Term Payables	12.76
12/17/2019	Bill	497232/2	Yes		200000 Short-Term Payables	59.85
12/18/2019	Bill	40659/1	Yes		200000 Short-Term Payables	88.00
12/20/2019	Bill	497509/2	Yes		200000 Short-Term Payables	9.57
People Facts 12/01/2019	Bill	2019111095	Yes	Hubdoc - 99615154 - INV2019111095	202100 Accounts Payable	41.67
12/03/2019	Bill Payment (Check)	7802869	Yes		101000 Cash/Investments:General Fund	-41.67
PERS 12/10/2019	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-476.55
RAE Water 12/03/2019	Bill Payment (Check)	7802870	Yes		101000 Cash/Investments:General Fund	-128.79
12/23/2019	Bill	FIRE-00	Yes	5400 Gooch Hill Rd.	200000 Short-Term Payables	88.25
12/23/2019	Bill	GH 5370-00	Yes	5370 Gooch Hill Rd.	200000 Short-Term Payables	44.54

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Republic Services						
12/03/2019	Bill Payment (Check)	7802857	Yes		101000 Cash/Investments:General Fund	-72.76
12/28/2019	Bill	0886-001535217	Yes	Hubdoc - 102659316 - INV0886-001535217	202100 Accounts Payable	72.76
12/28/2019	Bill	0886-001535868	Yes	Hubdoc - 102659315 - INV0886-001535868	202100 Accounts Payable	29.65
Ressler						
12/17/2019	Bill Payment (Check)	7802890	Yes	56595	101000 Cash/Investments:General Fund	-69.95
12/17/2019	Bill	2027572	Yes	Hubdoc - 102659323 - INV2027572	202100 Accounts Payable	79.95
Rosas Pizza						
12/04/2019	Credit Card Expenditure		Yes	food for before Night with Santa	210570 Costco Citi Card- Nickolay 7029	230.00
Rosauers						
12/04/2019	Credit Card Expenditure		Yes	Night with Santa	210560 Costco Citi Card-Eaton 2172	212.62
12/06/2019	Credit Card Expenditure		Yes	Christmas party	210560 Costco Citi Card-Eaton 2172	117.61
Rosie Barndt, CPA, PC						
12/22/2019	Bill	277	Yes	Hubdoc - 102659311 - INV277	202100 Accounts Payable	257.50
RW & JW Enterprises						
12/03/2019	Bill Payment (Check)	7802871	Yes		101000 Cash/Investments:General Fund	-1,146.69
12/16/2019	Bill	1203	Yes	Hubdoc - 102659322 - INV1203	202100 Accounts Payable	1,231.16
Sammy Saunders						
12/05/2019	Bill	125	Yes	Hubdoc - 101425450 - INV125	202100 Accounts Payable	324.32
12/17/2019	Bill Payment (Check)	7802891	Yes		101000 Cash/Investments:General Fund	-324.32
Sheryl Wyman.						
12/03/2019	Bill		Yes	Hubdoc - 101425426	202100 Accounts Payable	18.97
12/17/2019	Bill Payment (Check)	7802892	Yes		101000 Cash/Investments:General Fund	-18.97
Sign Solutions						
12/03/2019	Bill Payment (Check)	7802872	Yes		101000 Cash/Investments:General Fund	-42.91
SimsUshare						
12/10/2019	Credit Card Expenditure		Yes	SimsUshare platinum renewal	210570 Costco Citi Card- Nickolay 7029	74.95
Staples						
12/04/2019	Credit Card Expenditure		Yes	heavy duty 20x20x2	210580 Costco Citi Card - Prato 2005	20.57
Tangaro & Company CPAs						
12/03/2019	Bill Payment (Check)	7802873	Yes		101000 Cash/Investments:General Fund	-1,650.00
The Candy Jar						
12/03/2019	Credit Card Expenditure		Yes	candy for Night with Santa	210570 Costco Citi Card- Nickolay 7029	53.76
Thriftway						
12/12/2019	Credit Card Expenditure		Yes	C-6	210100 Conoco	48.55
ToolDiscounter						
12/10/2019	Credit Card Expenditure		Yes	Bosch HDS 200 scan tool and code reader for heavy truck	210580 Costco Citi Card - Prato 2005	429.95

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Town and Country						
12/01/2019	Bill	5820666/12.1	Yes	Hubdoc - 101425459 - INV5820666/12.1	202100 Accounts Payable	462.70
12/17/2019	Bill Payment (Check)	7802893	Yes		101000 Cash/Investments:General Fund	-462.70
Town Pump						
12/02/2019	Credit Card Expenditure		Yes	R-6	210100 Conoco	21.58
12/02/2019	Credit Card Expenditure		Yes	QRU-6	210100 Conoco	12.68
12/02/2019	Credit Card Expenditure		Yes	E-6	210100 Conoco	21.57
12/04/2019	Credit Card Expenditure		Yes	E-6	210100 Conoco	30.69
12/04/2019	Credit Card Expenditure		Yes	E-6-3	210100 Conoco	38.37
12/05/2019	Credit Card Expenditure		Yes	R-6	210100 Conoco	27.08
12/05/2019	Credit Card Expenditure		Yes	C-6-2	210100 Conoco	52.00
12/06/2019	Credit Card Expenditure		Yes	E-6	210100 Conoco	44.36
12/08/2019	Credit Card Expenditure		Yes	E-6	210100 Conoco	27.67
12/09/2019	Credit Card Expenditure		Yes	R-6	210100 Conoco	14.01
12/11/2019	Credit Card Expenditure		Yes	C-6-2	210100 Conoco	58.90
12/12/2019	Credit Card Expenditure		Yes	U-6	210100 Conoco	17.51
12/12/2019	Credit Card Expenditure		Yes	R-6	210100 Conoco	18.42
12/12/2019	Credit Card Expenditure		Yes	E-6	210100 Conoco	26.51
12/12/2019	Credit Card Expenditure		Yes	QRU 6	210100 Conoco	27.00
12/12/2019	Credit Card Expenditure		Yes	E-6-2	210100 Conoco	20.94
United States Treasury						
12/10/2019	Check	FIB e-Pay	Yes	81-2360037	101000 Cash/Investments:General Fund	-1,832.44
Van Dyken Driling, Inc.						
12/06/2019	Bill	14182	Yes	Hubdoc - 101425439 - INV14182	202100 Accounts Payable	2,582.22
12/17/2019	Bill Payment (Check)	7802894	Yes		101000 Cash/Investments:General Fund	-2,582.22
Verizon						
12/03/2019	Bill Payment (Check)	7802874	Yes		101000 Cash/Investments:General Fund	-244.89
12/23/2019	Bill	9844910604	Yes	Hubdoc - 102659327 - INV9844910604	202100 Accounts Payable	339.83
Wex Bank						
12/03/2019	Bill Payment (Check)	7802875	Yes	0203-00-109722-9	101000 Cash/Investments:General Fund	-492.36
12/23/2019	Bill	62983627	Yes	Hubdoc - 102659328 - INV62983627	202100 Accounts Payable	614.55
Whalen Tire Bozeman						
12/03/2019	Bill Payment (Check)	7802876	Yes		101000 Cash/Investments:General Fund	-80.00

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES ANNUAL PUBLIC MEETING
SYNOPSIS**

DATE: NOVEMBER 19, 2019 TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at www.hyalitefire.org/board-meeting-minutes/ or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:

Pete Geddes
Justin Miller
Nick Shrauger
Jason Jarrett

STAFF IN ATTENDANCE:

Jason Revisky, Fire Chief
Brian Nickolay, Assistant Fire Chief
Sheryl Wyman, Administrative Assistant

PUBLIC IN ATTENDANCE:

Wayne Gipp
Bob Ogren
Pat Wilson

0:00:00	CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT Chair Geddes called the meeting to order and reminded the public that the meeting was being recorded. Chair Geddes asked if there were any public comment on items not on the agenda. None requested.
0:00:47	HYALITE CONSENT AGENDA Chair Geddes asked if there were any requests to remove items from the Consent Agenda. There were no such requests. He asked for motion to approve the Consent Agenda. Motion: Trustee Jarrett made motion to approve consent agenda as presented. Second: Trustee Miller seconded the motion. Vote: Unanimous approval <i>[See October 15, 2019 Board Packet for Consent Agenda items approved.]</i>

	REGULAR AGENDA
0:01:03	<p>Discussion and Decision – FY2019 Audit Presentation (Sydni Tangaro from Tangaro and Company)</p> <p>Sydni Tangaro of Tangaro and Company presented the FY19 audit results. Required communication and findings include:</p> <ul style="list-style-type: none"> • The annual financial report was prepared by Rosie Barndt, CPA, the third party provider of accounting services to HRFD. • Management is responsible for the preparation and presentation of the basic financial statements included in the annual financial report, for governmental activities and major funds of the District. • Tangaro and Company’s responsibility is to express opinions on the basic financial statements that are included in the financial report, based on their audit. • There were no new accounting standards adopted or required to be adopted. • Included in the financial statements are significant estimates, which includes deferred pension liability, based on audited pension schedules provided by MRERA. • During the audit, there were no difficulties encountered – all information was provided as requested. • During the audit, there were no disagreements with management. • No audit adjustments were proposed to journal entries this year. • Independent auditor’s report is issuing an unmodified (clean) opinion for FY2019. <p>New accounting outsourced to AZ and a decision will need to be made if they will be preparing the financial statements.</p>
0:06:05	<p>Chair Geddes called for Board discussion or questions.</p> <p>Trustee Shrauger asked about paying off the bond early and how that might affect the audit. Ms. Tangaro indicated this is done commonly and would be a best practice scenario. Paying off the bond early would have no impact on the 2019 audit.</p> <p>Chair Geddes called for public comment. There was no public comment.</p> <p>The Board accepts the FY2019 audit from Tangaro and Company.</p> <p>[See Board Packet for the draft audit presented.]</p>
0:08:37	<p>Discussion and Decision – Reader Boards</p> <p>Trustee Shrauger gave comment regarding the advantages of having a reader board to communicate with the public.</p> <p>Chair Geddes asked for board discussion.</p> <p>Chair Geddes states that improvement could be made on the website for better communication.</p>

	<p>Trustee Jarrett not convinced the website is the best form of everyday communication. He is also not convinced a reader board is the best solution either.</p> <p>Chair Geddes asked for public comment. Public comment given.</p> <p>Chair Geddes asked for more board discussion. None given.</p> <p>Motion: Trustee Jarrett moved to table topic until after the new year. Second: Trustee Miller seconded the motion. Vote: Unanimous approval</p> <p>Action Items: Topic will be added to next agenda after a working committee has more information to provide.</p>
0:18:50	<p>Discussion and Decision – Updated Signage for HFD Buildings</p> <p>Chief Revisky went over the three bids received for building signage.</p> <p>Chairman Geddes asked for board discussion.</p> <p>Trustee Miller asked about some of the charges on the Signs of Montana bid</p> <p>Trustee Shrauger discussed the differences between the use of Department and District in the signage.</p> <p>Chief Revisky explains why the use of Department but that he has no preference one way or the other.</p> <p>Trustee Jarrett discussed his preference of the use of District rather than Department.</p> <p>Chairman Geddes asked for public discussion. Question asked.</p> <p>Chairman asked for more board discussion.</p> <p>Motion: Chairman Geddes moved to table until after a working group has met to work on the topic. Second: Trustee Miller seconded the motion. Vote: Unanimous approval</p> <p>[See Board Packet for bids provided]</p> <p>Action Items: Topic will be added to special working session meeting to be set in January.</p>

0:30:27	<p>Discussion – Website Maintenance</p> <p>Chairman Geddes states the website is not as good as it could be and asks for ideas to make it better.</p> <p>Chairman Geddes asks for board discussion.</p> <p>Discussion held regarding costs and management of the website.</p> <p>Chairman Geddes asks for public discussion. Comments given and questions asked.</p> <p>Chairman Geddes suggests surveying the public at events to find out how they receive information about the fire department. Once more information is received the board will re-address the website and communications with the public.</p> <p>Chairman Geddes asks for any further board discussion or public comments. None given.</p>
0:37:59	<p>Discussion and Decision – 2019 Fire Chief Performance Evaluation Procedure</p> <p>Administrative Assistant asked if the same process for the 2018 evaluation was to be used for the 2019 evaluation.</p> <p>Chairman Geddes asks for board discussion.</p> <p>Trustee Shrauger discusses the last evaluation and the process was going to be changed somewhat.</p> <p>Chief Revisky states the survey was a good process but that the questions needed to be different.</p> <p>Chairman Geddes asks for public comment. None given.</p> <p>Chairman Geddes asks for more board discussion.</p> <p>Trustees Jarrett and Miller will be on evaluation committee along with Chairman Geddes and Chief Revisky.</p> <p>Action Items:</p> <ul style="list-style-type: none"> • A copy of last year’s questionnaire will be available at the next board meeting along with proposed questions for the new evaluation. • Meeting to be scheduled for evaluation committee.

0:44:03	<p>Fire Chief's Report</p> <p>Chief Revisky highlighted:</p> <ul style="list-style-type: none"> • Chief Revisky discussed that he and Trustee Jarrett sat on a selection committee for the county to select a vendor to replace the radio infrastructure for Gallatin County. A recommendation was made to the County Commissioners. • The Department is demoing air packs based on the capital replacement plan. • Chief Revisky spoke about the addition of the part time maintenance position, Colin Prato, and how well it is working out. Given the amount of apparatus and equipment, maintenance and readiness has been greatly improved. <p>Chairman Geddes asks for public comment. None given.</p> <p>Chairman Geddes asks for more board discussion.</p> <p>Trustee Shrauger asks about information on calls in the Rae area. Chief Revisky advises Assistant Chief Nickolay is working on the reporting of calls from that area to get the statistics.</p> <p><i>[See Attachment A for Fire Chief's Report.]</i></p>
0:51:23	<p>Trustees' Activities</p> <p>None Given</p>
0:51:31	<p>Announcements</p> <ul style="list-style-type: none"> • No board meeting will be held in December. • Working Session set for station signage and department name (Branding) set for January 16, 2020 7:00pm-8:30pm. * • Next board meeting January 21, 2020. <p>Action Items:</p> <ul style="list-style-type: none"> • Survey questions will be prepared for Santa Night <p>Chairman Geddes asks for public comment. Comment was given regarding the sound system and the improvement.</p>
0:57:25	ADJOURNMENT

***Working Session date changed to Monday, January 13, 2020 7:00pm-8:30pm.**

Attachment A

Fire Chief's Report

Hyalite Rural Fire District

Fire Chief's Report

November 2019

Prepared by: Fire Chief Jason Revisky

1. The Hyalite Fire Department has responded to 453 calls in 2019 (through October 2019).
2. Our current roster is at 47 members (effective 10/31/2019).
3. We currently have 8 resident firefighters living at the Sourdough Fire Station.
4. We still are staffing the Cottonwood Fire Station with our sleeper program Sunday – Thursday nights with a crew of 5 each night.
5. We still have 3 resident renters at the Rae house.
6. We continue to perform regular training every Wednesday night at 7pm.
7. We continue to perform our twice a month command training. Command trainings are the second and last Monday of each month at 7pm at Sourdough station.
8. We have experienced no firefighter injuries or significant mechanical breakdowns in the last month.
9. Night with Santa scheduled for December 4th.
10. HRFD Holiday Party scheduled for December 6th.
11. Apparatus update.