

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES REGULAR PUBLIC MEETING**

DATE: SEPTEMBER 15, 2020

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

If you are unable to attend the meeting in person, please join the meeting via telephone by calling:

(800) 884-9450

Conference Passcode: 655 453

CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT

Reminder to the public that meetings are being recorded.

PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA

HYALITE CONSENT AGENDA

1. Approval of Financial Report
2. Approval of Warrants
3. Approval of August 18, 2020 Meeting Synopsis
[Consent Agenda Attached]

REGULAR AGENDA

1. Discussion and Decision – Reappropriation of SCBAs
2. Discussion and Update – Ambulance Transport
3. Fire Chief's Report
4. Trustees' Activities
5. Announcements

ADJOURNMENT

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, and the Cottonwood Fire Station, and is posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

Regular Agenda Item 3

Fire Chief's Report

Hyalite Rural Fire District

Fire Chief's Report

September 2020

Prepared by: Fire Chief Jason Revisky

1. The Hyalite Fire Department has responded to 364 calls in 2020 (as of 9/01/2020).
2. Our current roster is at 43 members (effective 9/01/2020).
3. We currently have 8 resident firefighters living at the Sourdough Fire Station.
4. We had re-instated staffing at the Cottonwood Fire Station but due to COVID-19 concerns staffing has again been suspended at the Cottonwood Fire Station.
5. We still have 3 resident renters at the Rae house.
6. We have experienced no firefighter injuries or significant mechanical breakdowns in the last month.
7. The Fall Recruit Academy began September 9, 2020.
8. Solar Project is set to start in mid-October.
9. Station signage is progressing. The lettering is being prepared and should be ready for installation soon.
10. Pancake Breakfast is currently scheduled for October 3, 2020.

Consent Agenda



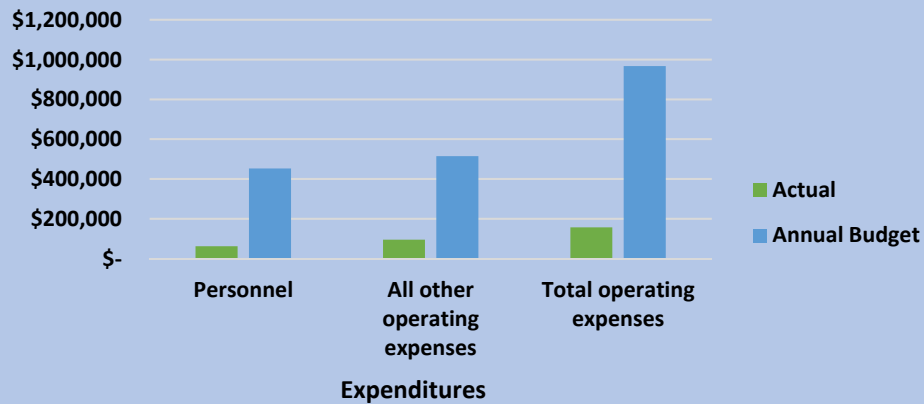
Dashboard for August 2020

At a glance...

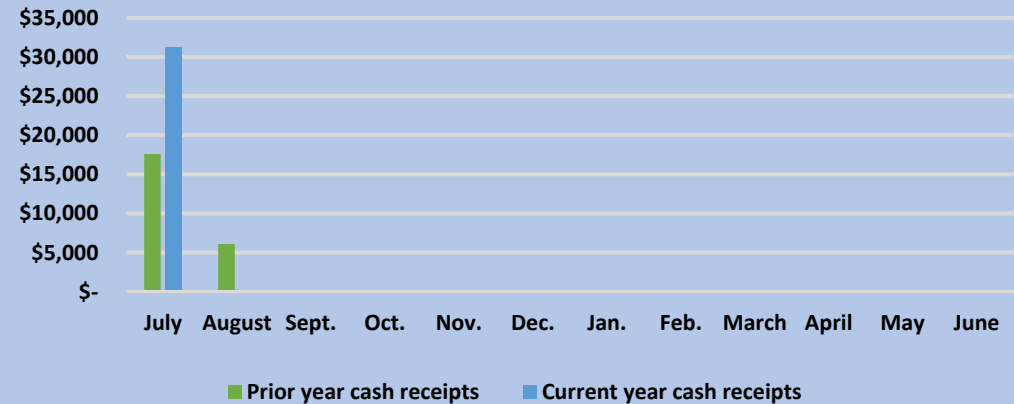
	Current month	Prior year		Calendar YTD
General Fund Cash Balance	\$ 348,942	\$ 975,591	Number of Calls	106
Taxes Receivable	\$ 46,556	\$ 36,498	Number of Volunteers	43
Short-term payables	\$ -	\$ -	Number of Training Sessions	9
			Number of Training Hours	642

The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000. See the graph, which shows the timing of cash receipts below.

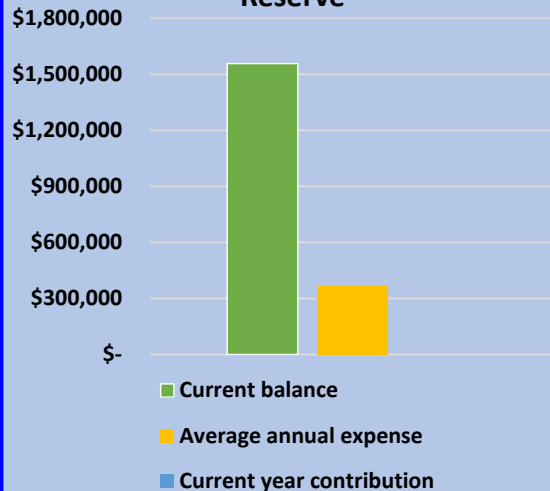
Budgetary Comparisons - for year to date



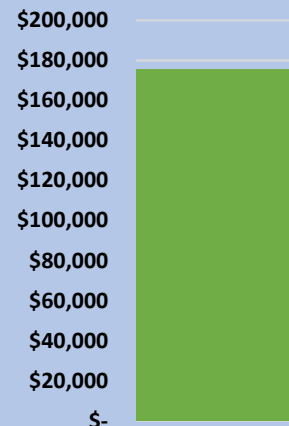
Timing of Cash Receipts



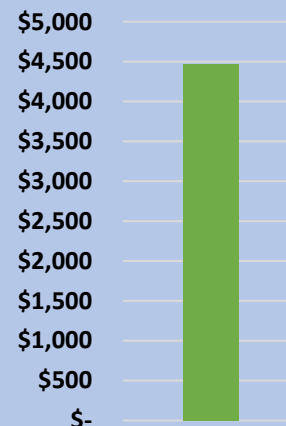
Apparatus and Equipment Reserve



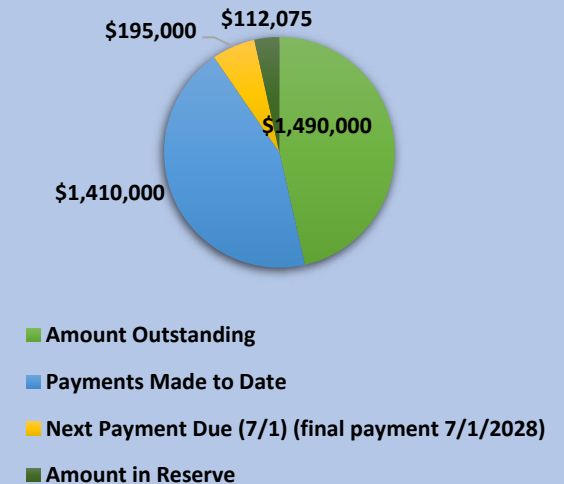
Capital Improvement Reserve



Building Repair/Replacement Reserve



Station Debt



Hyalite Rural Fire District

STATEMENT OF FINANCIAL POSITION

As of August 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	\$2,198,149.58
Accounts Receivable	\$43,478.43
Other Current Assets	\$165,660.49
Total Current Assets	\$2,407,288.50
Fixed Assets	
180000 Capital Assets	
181000 Land	361,201.00
182000 Buildings & Improvements	3,991,598.68
186000 Machinery & Equipment	2,742,548.14
186100 Accumulated Depreciation	(2,861,210.38)
Total 180000 Capital Assets	4,234,137.44
Total Fixed Assets	\$4,234,137.44
TOTAL ASSETS	\$6,641,425.94
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$355,669.75
Credit Cards	\$0.00
Other Current Liabilities	\$219,308.70
Total Current Liabilities	\$574,978.45
Long-Term Liabilities	\$1,724,761.57
Total Liabilities	\$2,299,740.02
Equity	
241000 Unrestricted Fund Balance	192,247.23
241001 General fixed asset acct group	4,234,137.44
241002 General LT debt account group	(1,822,271.47)
241100 Reserved Fund Balance	
241101 Restricted for Debt Service	112,075.35
241102 Reserved for Capital Reserve	0.00
241103 Capital improvements	175,388.00
241104 Capital replacement	0.00
241105 Apparatus replacement	1,557,270.52
241106 Building repair/replacement	4,473.32
Total 241104 Capital replacement	1,561,743.84
Total 241102 Reserved for Capital Reserve	1,737,131.84
Total 241100 Reserved Fund Balance	1,849,207.19
241200 Assigned to vol firefighters	6,599.36
Net Revenue	(118,233.83)
Total Equity	\$4,341,685.92

This financial statement has not been subjected to an audit, review or compilation engagement, and no assurance is provided on it.

Hyalite Rural Fire District
STATEMENT OF FINANCIAL POSITION
As of August 31, 2020

	TOTAL
TOTAL LIABILITIES AND EQUITY	\$6,641,425.94

Hyalite Rural Fire District

BUDGET VS. ACTUALS: FY_2020_2021 - FY21 P&L

July - August, 2020 **(16.67%)**

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
310000 Taxes	36,556.49	1,519,758.00	(1,483,201.51)	2.41 %
315000 On-behalf payment from State		86,000.00	(86,000.00)	
316000 Entitlement Share		36,000.00	(36,000.00)	
320000 Firefighter fundraising event		2,500.00	(2,500.00)	
360000 Miscellaneous Revenues	1,230.78	4,000.00	(2,769.22)	30.77 %
365000 Contributions and Donations	300.00	500.00	(200.00)	60.00 %
370000 Investment Earnings		30,000.00	(30,000.00)	
Total Revenue	\$38,087.27	\$1,678,758.00	\$ (1,640,670.73)	2.27 %
GROSS PROFIT	\$38,087.27	\$1,678,758.00	\$ (1,640,670.73)	2.27 %
Expenditures				
420000 Public Safety Expenses	1,477.95	40,000.00	(38,522.05)	3.69 %
420100 Personnel Services	61,719.74	452,500.00	(390,780.26)	13.64 %
420200 Supplies	9,280.29	32,000.00	(22,719.71)	29.00 %
420220 Meals/Incentives	1,534.33	14,000.00	(12,465.67)	10.96 %
420240 Fuel	3,377.99	36,000.00	(32,622.01)	9.38 %
420310 Election Costs		7,000.00	(7,000.00)	
420320 Professional Subscription/Dues	924.14	4,000.00	(3,075.86)	23.10 %
420330 Community Outreach/Education	936.13	10,000.00	(9,063.87)	9.36 %
420340 Utility Services	6,156.07	52,000.00	(45,843.93)	11.84 %
420350 Professional Services	6,350.00	40,000.00	(33,650.00)	15.88 %
420390 Firefighter Physicals	1,076.00	15,000.00	(13,924.00)	7.17 %
420400 Training/Travel - Trustees		3,000.00	(3,000.00)	
420420 Facilities	22,142.05	25,000.00	(2,857.95)	88.57 %
420500 Insurance	22,943.90	70,000.00	(47,056.10)	32.78 %
420930 Safety Equipment	9,382.31	70,000.00	(60,617.69)	13.40 %
420940 Apparatus	1,793.10	70,000.00	(68,206.90)	2.56 %
420960 Special Projects	16.98		16.98	
420970 Capital outlay	7,210.12	26,000.00	(18,789.88)	27.73 %
490100 Debt Services		246,575.00	(246,575.00)	
669100 Other Charges		500.00	(500.00)	
Total Expenditures	\$156,321.10	\$1,213,575.00	\$ (1,057,253.90)	12.88 %
NET OPERATING REVENUE	\$ (118,233.83)	\$465,183.00	\$ (583,416.83)	(25.42 %)
NET REVENUE	\$ (118,233.83)	\$465,183.00	\$ (583,416.83)	(25.42 %)

Hyalite Rural Fire District

TRANSACTION LIST BY VENDOR

August 2020

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Air Controls Bozeman						
08/14/2020	Bill	1679	Yes	Hubdoc - 134292109 - INV1679	202100 Accounts Payable	522.00
08/26/2020	Bill Payment (Check)	7803217	Yes		101000 Cash/Investments:General Fund	-522.00
Anderson ZurMuehlen						
08/25/2020	Bill	396844/142167.700	Yes	Hubdoc - 135303225 - INV396844/142167.700	202100 Accounts Payable	5,050.00
08/26/2020	Bill Payment (Check)	7803226	Yes	142167.700	101000 Cash/Investments:General Fund	-5,050.00
Best Rate Diesel Repair Inc.						
08/13/2020	Bill Payment (Check)	7803195	Yes		101000 Cash/Investments:General Fund	-537.44
Big Sky Fire Equipment						
08/31/2020	Bill	0500154/155/213	Yes	Hubdoc - 137491658 - INV0500154/155/213	202100 Accounts Payable	354,500.16
BlueCross BlueShield of Montana						
08/01/2020	Bill	X6A680/8.1.20	Yes	Hubdoc - 128155979 - INVX6A680/8.1.20	202100 Accounts Payable	4,115.39
08/26/2020	Bill Payment (Check)	7803218	Yes		101000 Cash/Investments:General Fund	-4,115.39
Bound Tree Medical						
08/13/2020	Bill Payment (Check)	7803196	Yes		101000 Cash/Investments:General Fund	-621.10
Bozeman Chronicle						
08/10/2020	Credit Card Expenditure		Yes	12 month subscription	210550 Costco Citi Card-Revisky 3990	202.80
08/14/2020	Bill	24548	Yes	Hubdoc - 137491651 - INV24548	202100 Accounts Payable	22.00
Brian Nickolay.						
08/26/2020	Bill Payment (Check)	7803227	Yes		101000 Cash/Investments:General Fund	-130.61
Buffalo Bump						
08/10/2020	Credit Card Expenditure		Yes	food at command training	210570 Costco Citi Card-Nickolay 7029	141.85
Cenex Zip Trip #59						
08/02/2020	Credit Card Expenditure		Yes	DEF R-6 - missing receipt	210580 Costco Citi Card - Prato 2005	7.30
CentralSquare Technologies LLC						
08/10/2020	Bill	287723	Yes	Hubdoc - 134292106 - INV287723	202100 Accounts Payable	360.00
08/26/2020	Bill Payment (Check)	7803219	Yes		101000 Cash/Investments:General Fund	-360.00
Century Link						
08/01/2020	Bill	4066024041528B/8.1.20	Yes	Hubdoc - 132809125 - INV4066024041528B/8.1.20	202100 Accounts Payable	132.91
08/04/2020	Bill	4065876270585B/8.4.20	Yes	Hubdoc - 134292105 - INV4065876270585B/8.4.20	202100 Accounts Payable	43.11
08/10/2020	Bill	4065874149951B/8.10	Yes	Hubdoc - 134292110 - INV4065874149951B/8.10	202100 Accounts Payable	38.77
08/13/2020	Bill Payment (Check)	7803197	Yes		101000 Cash/Investments:General Fund	-132.91
08/26/2020	Bill Payment (Check)	7803220	Yes		101000 Cash/Investments:General Fund	-81.88
Charter Communications						
08/13/2020	Bill Payment (Check)	7803198	Yes	8313200110672244	101000 Cash/Investments:General Fund	-281.80
Chris Eaton.						
08/05/2020	Bill	8.5.20	Yes	Hubdoc - 135318640 - INV8.5.20	202100 Accounts Payable	144.00
08/26/2020	Bill Payment (Check)	7803228	Yes		101000 Cash/Investments:General Fund	-144.00
Citi Card						
08/18/2020	Bill	3990/8.18.20	Yes	Hubdoc - 135303237 - INV3990/8.18.20	202100 Accounts Payable	4,575.21
08/26/2020	Bill Payment (Check)	7803229	Yes		101000 Cash/Investments:General Fund	-4,575.21
Connect Telephone and Computer Group						
08/30/2020	Bill	104998	Yes	Hubdoc - 137491657 - INV104998	202100 Accounts Payable	771.71
Delta Dental						
08/01/2020	Bill	17272-51213/7.25.20	Yes	Hubdoc - 126027400 - INV17272-51213/7.25.20	202100 Accounts Payable	175.28
DirectTV						
08/13/2020	Bill	37684172719	Yes	Hubdoc - 134292102 - INV37684172719	202100 Accounts Payable	167.99
08/26/2020	Bill Payment (Check)	7803221	Yes	029404001	101000 Cash/Investments:General Fund	-167.99

Door Tech Incorporated

Hyalite Rural Fire District

TRANSACTION LIST BY VENDOR

August 2020

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/17/2020	Bill	1614	Yes	Hubdoc - 135303226 - INV1614	202100 Accounts Payable	190.00
08/26/2020	Bill Payment (Check)	7803230	Yes		101000 Cash/Investments:General Fund	-190.00
Ensemble Care for Heroes (ECMS)						
08/13/2020	Bill Payment (Check)	7803199	Yes		101000 Cash/Investments:General Fund	-508.76
Fire Suppression Systems						
08/13/2020	Bill Payment (Check)	7803200	Yes	HYA004	101000 Cash/Investments:General Fund	-415.00
Fred's Appliance						
08/13/2020	Credit Card Expenditure		Yes	top load washer - Sourdough station	210560 Costco Citi Card-Eaton 2172	699.98
FURS						
08/10/2020	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-5,196.12
General Distributing Co.						
08/13/2020	Bill Payment (Check)	7803201	Yes	56625	101000 Cash/Investments:General Fund	-66.34
08/31/2020	Bill	911157	Yes	Hubdoc - 137504102 - INV911157	202100 Accounts Payable	66.34
Grass Monkey Lawn Care						
08/04/2020	Bill	60	Yes	Hubdoc - 132809130 - INV60	202100 Accounts Payable	605.00
08/13/2020	Bill Payment (Check)	7803202	Yes		101000 Cash/Investments:General Fund	-605.00
Heiman Fire Equipment						
08/13/2020	Bill	0890981-IN	Yes	Hubdoc - 135303228 - INV0890981-IN	202100 Accounts Payable	5,037.60
08/26/2020	Bill Payment (Check)	7803231	Yes		101000 Cash/Investments:General Fund	-5,037.60
Hometown Heating and Cooling Inc						
08/06/2020	Bill	7050	Yes	Hubdoc - 132809126 - INV7050	202100 Accounts Payable	7,210.12
08/13/2020	Bill Payment (Check)	7803203	Yes		101000 Cash/Investments:General Fund	-7,210.12
J&H INC						
08/24/2020	Bill	590902	Yes	Hubdoc - 137491656 - INV590902	202100 Accounts Payable	803.00
JA Gear						
08/10/2020	Bill	394471	Yes	Hubdoc - 133025351 - INV394471	202100 Accounts Payable	225.00
08/13/2020	Bill Payment (Check)	7803204	Yes		101000 Cash/Investments:General Fund	-225.00
L.N. Curtis and Sons						
08/13/2020	Bill Payment (Check)	7803205	Yes		101000 Cash/Investments:General Fund	-549.27
Loaf N Jug						
08/02/2020	Credit Card Expenditure		Yes	water & ice for FF2 training	210570 Costco Citi Card-Nickolay 7029	8.97
Montana Dept. of Revenue						
08/10/2020	Check	FIB e-Pay	Yes	6442692-002-WTH	101000 Cash/Investments:General Fund	-938.00
Montana Firemen's Association						
08/10/2020	Check	7803194	Yes		101000 Cash/Investments:General Fund	-207.35
Montana Occupational Health						
08/10/2020	Bill	11372	Yes	Hubdoc - 134292107 - INV11372	202100 Accounts Payable	496.00
08/17/2020	Bill	11403	Yes	Hubdoc - 135303227 - INV11403	202100 Accounts Payable	115.00
08/20/2020	Bill	11425	Yes	Hubdoc - 137491648 - INV11425	202100 Accounts Payable	75.00
08/26/2020	Bill Payment (Check)	7803222	Yes		101000 Cash/Investments:General Fund	-496.00
08/26/2020	Bill Payment (Check)	7803232	Yes		101000 Cash/Investments:General Fund	-115.00
08/26/2020	Bill	11450	Yes	Hubdoc - 137504096 - INV11450	202100 Accounts Payable	75.00
Montana State Fund						
08/17/2020	Vendor Credit	12968912	Yes	Hubdoc - 134292104 - INV12968912	202100 Accounts Payable	-457.25
Montana State University						
08/03/2020	Bill	161-98	Yes	Hubdoc - 134292103 - INV161-98	202100 Accounts Payable	95.00
08/26/2020	Bill Payment (Check)	7803223	Yes		101000 Cash/Investments:General Fund	-95.00
Municipal Emergency Services						
08/13/2020	Bill Payment (Check)	7803206	Yes		101000 Cash/Investments:General Fund	-6,015.00

Hyalite Rural Fire District

TRANSACTION LIST BY VENDOR

August 2020

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Murdochs						
08/12/2020	Credit Card Expenditure		Yes	hitch pins	210580 Costco Citi Card - Prato 2005	19.96
NAPA Auto Parts						
08/13/2020	Bill Payment (Check)	7803207	Yes	12342	101000 Cash/Investments:General Fund	-179.18
08/31/2020	Bill	170428/176005/176095	Yes	Hubdoc - 137504106 - INV170428/176005/176095	202100 Accounts Payable	195.17
National Fire Fighter Corp						
08/03/2020	Credit Card Expenditure		Yes	wildfire PPE	210570 Costco Citi Card-Nickolay 7029	468.00
Northwestern Energy						
08/11/2020	Bill	1196979-7/8.11.20	Yes	Hubdoc - 133025357 - INV1196979-7/8.11.20	202100 Accounts Payable	259.42
08/11/2020	Bill	3091809-8/8.11.20	Yes	Hubdoc - 133025356 - INV3091809-8/8.11.20	202100 Accounts Payable	550.36
08/11/2020	Bill	3252724-4/8.11.20	Yes	Hubdoc - 133025358 - INV3252724-4/8.11.20	202100 Accounts Payable	69.92
08/11/2020	Bill	0180737-9/8.11.20	Yes	Hubdoc - 133025352 - INV0180737-9/8.11.20	202100 Accounts Payable	152.79
08/12/2020	Bill	0180089-5/8.12.20	Yes	Hubdoc - 134292114 - INV0180089-5/8.12.20	202100 Accounts Payable	51.02
08/13/2020	Bill Payment (Check)	7803208	Yes		101000 Cash/Investments:General Fund	-1,032.49
08/26/2020	Bill Payment (Check)	7803224	Yes		101000 Cash/Investments:General Fund	-51.02
Owenhouse-Ace Hardware						
08/27/2020	Bill	191619/8.27.20	Yes	Hubdoc - 137491665 - INV191619/8.27.20	202100 Accounts Payable	343.12
People Facts						
08/01/2020	Bill	2020071014	Yes	Hubdoc - 132809121 - INV2020071014	202100 Accounts Payable	16.67
08/13/2020	Bill Payment (Check)	7803209	Yes		101000 Cash/Investments:General Fund	-16.67
PERS						
08/10/2020	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-593.79
Pickle Barrel						
08/02/2020	Credit Card Expenditure		Yes	lunch for FF2 training	210570 Costco Citi Card-Nickolay 7029	151.05
RAE Water						
08/25/2020	Bill	FIRE-00	Yes	Hubdoc - 114476985 - INVFIRE-00	202100 Accounts Payable	88.25
08/25/2020	Bill	GH 5370-00	Yes		202100 Accounts Payable	44.54
Republic Services						
08/13/2020	Bill Payment (Check)	7803210	Yes		101000 Cash/Investments:General Fund	-240.23
08/31/2020	Bill	0886-001604730	Yes	Hubdoc - 137491655 - INV0886-001604730	202100 Accounts Payable	134.16
08/31/2020	Bill	0886-001605588	Yes	Hubdoc - 137491654 - INV0886-001605588	202100 Accounts Payable	284.54
Ressler						
08/08/2020	Credit Card Expenditure		Yes	NSP oil change, MPI, tire rotation - Chev Suburban	210560 Costco Citi Card-Eaton 2172	69.95
08/13/2020	Bill Payment (Check)	7803211	Yes	56595	101000 Cash/Investments:General Fund	-48.06
08/18/2020	Bill	1056998	Yes	Hubdoc - 134292113 - INV1056998	202100 Accounts Payable	110.30
08/26/2020	Bill Payment (Check)	7803225	Yes	56595	101000 Cash/Investments:General Fund	-110.30
Rocky Mountain Electric						
08/10/2020	Bill	20-1146	Yes	Hubdoc - 132809134 - INV20-1146	202100 Accounts Payable	975.00
08/13/2020	Bill Payment (Check)	7803212	Yes		101000 Cash/Investments:General Fund	-975.00
Rosas Pizza						
08/12/2020	Credit Card Expenditure		Yes	training	210560 Costco Citi Card-Eaton 2172	175.00
Sensit Technologies LLC						
08/04/2020	Credit Card Expenditure		Yes	operation supplies - missing receipt	210560 Costco Citi Card-Eaton 2172	300.20
Staples						
08/03/2020	Credit Card Expenditure		Yes	vinyl ltr & numbers, almmn ltr	210570 Costco Citi Card-Nickolay 7029	57.96
Story Distributing						
08/13/2020	Bill Payment (Check)	7803213	Yes	184000	101000 Cash/Investments:General Fund	-1,214.60
08/31/2020	Bill	151975/8.31.20	Yes	Hubdoc - 137504104 - INV151975/8.31.20	202100 Accounts Payable	1,838.68
The Garage Soup Shack and Grill						
08/16/2020	Credit Card Expenditure		Yes	training food	210570 Costco Citi Card-Nickolay 7029	58.65

Hyalite Rural Fire District

TRANSACTION LIST BY VENDOR

August 2020

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
The UPS Store						
08/13/2020	Bill Payment (Check)	7803214	Yes		101000 Cash/Investments:General Fund	-24.76
Thriftway						
08/02/2020	Credit Card Expenditure		Yes	C-6	210100 Conoco	5.52
Town and Country						
08/01/2020	Bill	5820666/8.1.20	Yes	Hubdoc - 132809145 - INV5820666/8.1.20	202100 Accounts Payable	341.72
08/13/2020	Bill Payment (Check)	7803215	Yes		101000 Cash/Investments:General Fund	-341.72
08/16/2020	Bill	133	Yes	Hubdoc - 137504097 - INV133	202100 Accounts Payable	27.02
United States Treasury						
08/10/2020	Check	FIB e-Pay	Yes	81-2360037	101000 Cash/Investments:General Fund	-2,019.04
USPS						
08/13/2020	Credit Card Expenditure		Yes	to Public Employees' Retirement Division	210550 Costco Citi Card-Revisky 3990	7.75
Verizon						
08/23/2020	Bill	9861427349	Yes	Hubdoc - 137491664 - INV9861427349	202100 Accounts Payable	1,093.70
Wex Bank						
08/23/2020	Bill	67117089	Yes	Hubdoc - 135303232 - INV67117089	202100 Accounts Payable	104.01
08/26/2020	Bill Payment (Check)	7803233	Yes	0203-00-109722-9	101000 Cash/Investments:General Fund	-104.01
Yellowstone Pavement Solutions						
08/11/2020	Bill	162	Yes	Hubdoc - 133025359 - INV162	202100 Accounts Payable	4,577.63
08/13/2020	Bill Payment (Check)	7803216	Yes		101000 Cash/Investments:General Fund	-4,577.63

Hyalite Rural Fire District

CHECK DETAIL

August 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000	Cash/Investments					
101000	General Fund					
08/10/2020	Check	7803194	Montana Firemen's Association	Montana Firemen's Association		-207.35
						-207.35
08/10/2020	Check	FIB e-Pay	United States Treasury	81-2360037		-2,019.04
				Federal Withholding		-1,367.00
				Medicare Company		-326.02
				Medicare Employee		-326.02
				Medicare Employee Addl Tax		0.00
08/10/2020	Check	FIB e-Pay	Montana Dept. of Revenue	6442692-002-WTH		-938.00
				MT - Withholding		-938.00
08/10/2020	Check	ERIC	FURS	FURS-Employee		-5,196.12
				FURS-Employer		-2,218.62
						-2,977.51
08/10/2020	Check	ERIC	PERS	PERS-Employee		-593.79
				PERS-Employer		-281.40
						-312.39
08/13/2020	Bill Payment (Check)	7803195	Best Rate Diesel Repair Inc.			-537.44
08/13/2020	Bill Payment (Check)	7803196	Bound Tree Medical			-621.10
08/13/2020	Bill Payment (Check)	7803197	Century Link			-132.91
08/13/2020	Bill Payment (Check)	7803198	Charter Communications	8313200110672244		-281.80
08/13/2020	Bill Payment (Check)	7803199	Ensemble Care for Heroes (ECMS)			-508.76
08/13/2020	Bill Payment (Check)	7803200	Fire Suppression Systems	HYA004		-415.00
08/13/2020	Bill Payment (Check)	7803201	General Distributing Co.	56625		-66.34
08/13/2020	Bill Payment (Check)	7803202	Grass Monkey Lawn Care			-605.00
08/13/2020	Bill Payment (Check)	7803203	Hometown Heating and Cooling Inc			-7,210.12
08/13/2020	Bill Payment (Check)	7803204	JA Gear			-225.00
08/13/2020	Bill Payment (Check)	7803205	L.N. Curtis and Sons			-549.27
08/13/2020	Bill Payment (Check)	7803206	Municipal Emergency Services			-6,015.00
08/13/2020	Bill Payment (Check)	7803207	NAPA Auto Parts	12342		-179.18
08/13/2020	Bill Payment (Check)	7803208	Northwestern Energy			-1,032.49
08/13/2020	Bill Payment (Check)	7803209	People Facts			-16.67
08/13/2020	Bill Payment (Check)	7803210	Republic Services			-240.23
08/13/2020	Bill Payment (Check)	7803211	Ressler	56595		-48.06
08/13/2020	Bill Payment (Check)	7803212	Rocky Mountain Electric			-975.00
08/13/2020	Bill Payment (Check)	7803213	Story Distributing	184000		-1,214.60
08/13/2020	Bill Payment (Check)	7803214	The UPS Store			-24.76

Hyalite Rural Fire District

CHECK DETAIL

August 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
08/13/2020	Bill Payment (Check)	7803215	Town and Country			-341.72
08/13/2020	Bill Payment (Check)	7803216	Yellowstone Pavement Solutions			-4,577.63
08/26/2020	Bill Payment (Check)	7803217	Air Controls Bozeman			-522.00
08/26/2020	Bill Payment (Check)	7803218	BlueCross BlueShield of Montana			-4,115.39
08/26/2020	Bill Payment (Check)	7803219	CentralSquare Technologies LLC			-360.00
08/26/2020	Bill Payment (Check)	7803220	Century Link			-81.88
08/26/2020	Bill Payment (Check)	7803221	DirectTV	029404001		-167.99
08/26/2020	Bill Payment (Check)	7803222	Montana Occupational Health			-496.00
08/26/2020	Bill Payment (Check)	7803223	Montana State University			-95.00
08/26/2020	Bill Payment (Check)	7803224	Northwestern Energy			-51.02
08/26/2020	Bill Payment (Check)	7803225	Ressler	56595		-110.30
08/26/2020	Bill Payment (Check)	7803226	Anderson ZurMuehlen	142167.700		-5,050.00
08/26/2020	Bill Payment (Check)	7803227	Brian Nickolay.			-130.61
08/26/2020	Bill Payment (Check)	7803228	Chris Eaton.			-144.00
08/26/2020	Bill Payment (Check)	7803229	Citi Card			-4,575.21
08/26/2020	Bill Payment (Check)	7803230	Door Tech Incorporated			-190.00
08/26/2020	Bill Payment (Check)	7803231	Heiman Fire Equipment			-5,037.60
08/26/2020	Bill Payment (Check)	7803232	Montana Occupational Health			-115.00
08/26/2020	Bill Payment (Check)	7803233	Wex Bank	0203-00-109722-9		-104.01

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES REGULAR PUBLIC MEETING
SYNOPSIS**

DATE: AUGUST 18, 2020

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at www.hyalitefire.org/board-meeting-minutes/ or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:

Pete Geddes
Justin Miller
Walt Zidack
Nick Shrauger
Jason Jarrett

STAFF IN ATTENDANCE:

Jason Revisky, Fire Chief
Sheryl Wyman, Administrative Assistant

PUBLIC IN ATTENDANCE:

Pat Wilson
Bob Ogren
Steve White
Chuck Wyman
Michael Buffington, Volunteer Firefighter

0:00:06	CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT Chair Geddes called the meeting to order and reminded the public that the meeting was being recorded.
0:0:25	HYALITE CONSENT AGENDA Chair Geddes asked if there were any requests to remove items from the Consent Agenda. Motion: Trustee Miller made the motion to approve consent agenda as presented. Trustee Zidack seconded the motion. Vote: Jarrett-Yea; Zidack-Yea; Shrauger-Yes; Miller-Yea; Geddes-Yes. Unanimous approval. <i>[See July 21, 2020 Board Packet for Consent Agenda items approved.]</i>
0:02:03	Chair Geddes asked if there were any public comment on items not on the agenda. None requested.

	REGULAR AGENDA
0:02:17	<p>Discussion and Decision – Request for Maximum Mills</p> <p>Trustee Zidack discusses the budget and the request for max mills.</p> <p>Chair Geddes asks for board discussion.</p> <p>Trustees Jarrett and Zidack makes comments. Trustee Shrauger asks questions and Trustee Zidack and Chief Revisky answers questions. Chair Geddes points out the Dashboard document in the board packet and makes comments.</p> <p>Chair Geddes asks for public comment. Chuck Wyman gives comments and urges the board to vote for max mills.</p> <p>Chair Geddes asks for more board discussion – None given.</p> <p>Motion: Trustee Jarrett made a motion to levy maximum mills. Second: Trustee Zidack seconded the motion.</p> <p>Vote: Jarrett-Yes; Zidack-Yes; Shrauger-Yes; Miller-Yes; Geddes-Yes- Unanimous approval.</p> <p><i>[See Attachment A for Resolution]</i></p>
0:12:33	<p>Discussion and Decision – Allocation of Funds to Capital Reserve Accounts</p> <p>Trustee Zidack explains the role of the capital reserve accounts. Trustee Zidack suggests moving \$400,000 to the capital reserve fund for apparatus and equipment; \$75,000 into the capital building repair/replacement reserve account; and \$25,000 into the capital improvement reserve account. Chair Geddes provides a summary of the request.</p> <p>Chair Geddes asks for board discussion. Trustee Shrauger asks questions. Chief Revisky provides background and thoughts for future building improvements to the Cottonwood Station.</p> <p>Chair Geddes asks for more board discussion. Trustee Zidack provides information on past improvements. Chair Geddes asks for more board discussion – None given.</p> <p>Chair Geddes asks for public comment – None given.</p> <p>Motion: Trustee Zidack made a motion to place \$400,000 of the unallocated unrestricted fund balance into the apparatus replacement reserve account; \$75,000 into the building repair and replacement reserve account and; \$25,000 into the capital improvement account for a total of \$500,000. Second: Trustee Jarrett</p> <p>Chair Geddes asks for any public comment – None given.</p> <p>Vote: Jarrett-Yes; Zidack-Aye; Shrauger-Yes; Miller-Yes; Geddes-Yes-Unanimous approval.</p>

<p>0:19:00</p>	<p>Discussion and Decision – Final Budget</p> <p>Trustee Zidack explains the changes that have been made to the budget. Trustee Zidack explains the revenue HRFD will receive through the mill levy.</p> <p>Chair Geddes asks for board discussion – None given.</p> <p>Chair Geddes asks for public comment.</p> <p>Steve White makes comments and asks questions. Trustee Zidack answers questions. Chair Geddes provides background. Trustee Zidack commends staff for working so well within the budget.</p> <p>Chair Geddes asks for more board discussion – None given.</p> <p>Chair Geddes asks for more public comment – None given.</p> <p>Motion: Trustee Zidack made a motion to approve the final budget as presented. Second: Trustee Miller</p> <p>Chair Geddes asks for any public comment – None given.</p> <p>Vote: Jarrett-Aye; Zidack-Aye; Shrauger-Yes; Miller-Yes; Geddes-Yes-Unanimous approval.</p> <p>Chief Revisky makes comments about Treasurer Zidack and the great job he does with the budget.</p> <p><i>[See Attachment B for Budget Documents]</i></p>
<p>0:32:11</p>	<p>Discussion – Ambulance Transport</p> <p>Chief Revisky provides background and gives an update with the meeting of the subcommittee members, Pat Wilson and Steve White. The subcommittee went through very conservative numbers and the outcome calculated to making a profit.</p> <p>Steve White makes comments about the proposal. He appreciated the fact that his concerns were addressed. He suggests that the service not be free. The fee of \$500 was looked at as a possibility. Chief Revisky adds to the comments. Pat Wilson follows and makes comments and suggestions of items that concerned him. He suggests the public needs to be involved and possibly other fire departments. He would like to see documents that were initially passed out to the board.</p> <p>Chair Geddes asks for board discussion. Trustee Jarrett makes comments. He states time is of the essence. Chair Geddes suggests we keep making progress and have information for the public at a special meeting.</p> <p>Chair Geddes asks for more discussion. Trustee Zidack suggests putting a separate tab for the ambulance proposal on the website. Volunteer Firefighter Buffington states this is possible and can be done.</p> <p>Chair Geddes asks for more board discussion. Trustee Shrauger asks that an e-mail received be read into the record. He also suggests we need a business plan to best serve the</p>

0:56:10	<p>public. Trustee Shrauger suggests that we don't have the authority to transport. Chief Revisky responds and agrees that a business plan needs to be prepared. He explains that estimates will be part of the business plan. Chief Revisky explains that we are the only authority that has the obligation to provide any emergency medical services to the fire district. Chief Revisky provides further background on emergency medical services for the district.</p> <p>Chair Geddes makes comments.</p> <p>Steve White makes further comments.</p> <p>Chair Geddes asks for more public comment. Chuck Wyman makes comments.</p> <p>Chair Geddes asks for more public comment. None given. Chair Geddes asks for more board discussion. Trustee Shrauger requests the letter from Don Murdock be read into the record. Chair Geddes reads the e-mail from Don Murdock.</p> <p>Chair Geddes asks for more board discussion. Trustee Zidack suggests having actionable items. Chief Revisky makes comments. Chair Geddes makes comments and is hopeful the board can have public meetings towards the end of September or early October. Trustee Zidack asks for the statute that authorizes the district to perform those tasks.</p> <p>Chuck Wyman makes further comments regarding other fire districts that offer transports within the State.</p> <p>Action Item: Chief Revisky will start preparing the business plan and call numbers for the board as well as the Montana statute which obligates and authorizes HRFD to provide medical services to the district.</p> <p><i>[See Attachment C for Murdock E-Mail]</i></p>
1:07:29	<p>Discussion - Fire Chief's Report</p> <p>Chair Geddes asked for questions on the Chief's report- none given.</p> <p>Trustee Jarrett asks about staffing model with MSU and COVID. Chief Revisky states because of Catapalooza being cancelled, our main recruiting tool for the Fall is gone but we are receiving a number of referrals of potential recruits from other agencies.</p> <p>Chair Geddes asks for board discussion on Chief's Report - None given.</p> <p><i>[See Attachment D for Fire Chief's Report]</i></p>
1:09:15	<p>Trustees' Activities</p> <p>None</p>
1:09:22	<p>Announcements</p> <ul style="list-style-type: none"> • Next meeting will be held September 15, 2020.
1:09:47	<p>ADJOURNMENT</p>

**Board of Trustees for the Hyalite Rural Fire District
Resolution No. 2020-02**

**Resolution of the Board of Trustees to the Gallatin County Board of
Commissioners Providing the Estimated Annual Fiscal Year 2021 Budget for
the Hyalite Rural Fire District and Authorizing the Maximum Mill Levy and
Additional Mills to Include Debt Service as Authorized by the Voters.**

This resolution was introduced and moved by Jason Jarrett, Trustee,
seconded by Walt Zidack, Treasurer. The Resolution was
adopted by a vote of 5-0.

WHEREAS, pursuant to MCA 7-33-2105, the Hyalite Rural Fire District Board of Trustees have the authority to provide adequate and standard firefighting and emergency response apparatus, equipment, personnel, housing, and facilities, including real property, for the protection of the fire district; and

WHEREAS, MCA 7-33-2105 requires the Board of Trustees to prepare annual budgets and request special levies for the budgets of Fire Districts; and

WHEREAS, on August 14, 2020, the Hyalite Rural Fire District posted and published notice of the meeting and a copy of the agenda in which the budget for Fiscal Year 2021 was to be considered, and

WHEREAS, on August 18, 2020, a meeting of the Board of Trustees of Hyalite Rural Fire District was held to consider the Estimated Fiscal Year 2021 budget, and

WHEREAS, a quorum of the Board was present; and

WHEREAS, the Board of Trustees allowed the public to comment on the Estimated Fiscal Year 2021 budget in the form of written comment and oral testimony; and

WHEREAS, the Board of Trustees seeks to receive the same amount of tax money in Fiscal Year 2021 as in Fiscal Year 2020, plus the money on newly taxable property, inclusive of the inflationary adjustment authorized by state law, and the Fiscal Year 2021 revenue should be over and above all cash carryovers from Fiscal Year 2020; and

WHEREAS, in determining whether to levy the full maximum mills, the Board of Trustees considered that there has been no significant decrease in calls for service during the last fiscal year, fire calls and mutual aid calls have increased and therefore an additional appreciation in the total number of calls is anticipated in Fiscal Year 2021; and

WHEREAS, the Board of Trustees also considered the number of critical apparatus, equipment and structures owned by the District are in need of repair or replacement; and

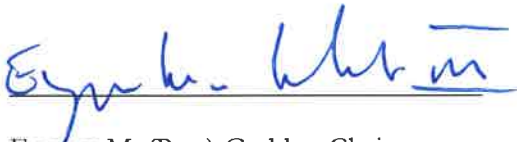
WHEREAS, the Board of Trustees has determined that the maximum number of mills allowed by state law is necessary to adequately fund the ongoing public health, safety and welfare duties and activities of the District in order to meet their statutory obligations; and

WHEREAS, the Hyalite Fire District has assumed the debt from the Sourdough Fire District bond in the amount of two million, nine hundred thousand dollars (\$2,900,000) requiring the payment of principal and interest in Fiscal Year 2021.

NOW THEREFORE, IT IS HEREBY RESOLVED:

1. The Estimated Fiscal Year 2021 budget has been established and is hereby presented as described in Exhibit "A".
2. The Board of Trustees request the Gallatin County Commission levy the maximum number of mills allowed by current state statute, based on updated certified taxable values from the State of Montana, Department of Revenue.
3. The Gallatin County Commissioners include the cost of debt service of \$246,575 as an additional tax as authorized by the voters.
4. A copy of this Resolution and attached exhibits shall be forwarded to the Gallatin County Finance Director.
5. If needed, the Finance Director is authorized to balance our preliminary budget calculations by either increasing or reducing our future year Capital reserve to meet expected revenue.

Dated this 18th day of August, 2020.



Eugene M. (Pete) Geddes, Chairman



Justin Miller, Vice-Chairman



Nick Shrauger, Secretary



Jason Jarrett, Trustee



Walt Zidack, Treasurer

**GALLATIN COUNTY
SPECIAL DISTRICT & LIBRARY BUDGET FORM
FY 2020-2021**

FUND NUMBER 7720

DISTRICT NAME Hyalite Rural Fire District

ANNUAL EXPENDITURE REQUESTED BUDGET

DESCRIPTION	FY 19-20 CURRENT BUDGET	FY 19-20 ESTIMATED YEAR END	FY 2020-2021 REQUEST	COMMENT
Salaries & Wages	365,000	445,764	452,500	Includes State on-behalf payment of 86,000
Employer Contributions				
<u>subtotal</u>	365,000	445,764	452,500	
Office / Operating Supplies	117,000	99,630	127,000	
Oil & Gas	36,000	24,416	36,000	
Utilities	52,000	42,489	52,000	
Repair & Maintenance	105,000	75,117	95,000	
Travel	3,000	0	3,000	
Training	51,000	31,116	54,000	
Professional Services	121,500	89,943	121,500	
Contract/Donations				
Debt Payment – Principal	180,000	180,000	190,000	
Debt Payment – Interest	61,975	61,975	56,575	
<u>Subtotal</u>	727,475	604,686	735,075	
<u>USE OF FIRE IMPACT FEES</u>				
<u>Subtotal</u>				
Capital Outlay (spend this yr.)		52,114	26,000	
Capital Reserve (future yr.)	445,654	900,478	2,091,632	
<u>Subtotal</u>	445,654	952,592	2,117,632	
TOTAL	1,538,129	2,003,042	3,305,207	

BOARD APPROVAL:

We hereby submit for your review and approval our Fiscal Year 2020-2021 budget request.

Jim McWhorter 406-539-9042
Chairman Phone

[Signature] 909-838-8592
Trustee Phone

[Signature] 580-1439
Trustee Phone

[Signature] 406-539-4358
Trustee Phone

[Signature] 406-539-3360
Trustee Phone

Trustee Phone

**GALLATIN COUNTY
SPECIAL DISTRICT & LIBRARY BUDGET FORM
FY 2020-2021**

FUND NUMBER 7720

DISTRICT NAME Hyalite Rural Fire District

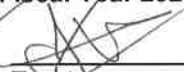
ANNUAL REVENUE ESTIMATES

DESCRIPTION	FY 19-20 CURRENT BUDGET	FY 19-20 ESTIMATED YEAR END	FY 2020-2021 REQUEST	COMMENT
Interest	20,000	40,084	30,000	
Fire Insurance Comp				
2 % Motor Vehicle Tax				
Contributions/Donations	500	42,932	500	Solar grant in FY2020
Fire Impact Fees				
Contracts				
Penalty & Interest on Taxes				
Miscellaneous Revenue	4,000	39,047	4,000	Includes used equip sales and other misc.
Loan or Bond Revenue				
Other income	36,000	37,862	36,000	State entitlement
On-behalf payment from State (FURS)		86,044	86,000	Budget neutral accounting included in personnel services
<u>Subtotal</u>	60,500	245,969	156,500	
Per Unit Fee \$/unit				
Real Property Taxes	1,235,654	1,235,695	1,273,183	
Personal Property Taxes				
Mill Levy	241,975	241,975	246,575	
<u>Subtotal</u>	1,477,629	1,477,670	1,519,758	
TOTAL	1,538,129	1,723,639	1,676,258	

BOARD APPROVAL:

We hereby submit for your review and approval our Fiscal Year 2020-2021 budget request.

 406-539-9042
Chairman Phone

 909-838-8592
Trustee Phone

 580-1938
Trustee Phone

 406-539-4358
Trustee Phone

 406-539-3360
Trustee Phone

Trustee Phone



Hyalite Admin <bookkeeper@hyalitefire.org>

Aug 18 Board Mtng - input

1 message

Murdock <donmarmurdock@montana.net>

Tue, Aug 18, 2020 at 12:34 PM

To: Hyalite Rural Fire Dist <admin@hyalitefire.org>

Cc: Nick Shrauger <mtnick@gmail.com>, DMurdock <donmarmurdock@montana.net>

Hyalite Board: Following are some of my thoughts on the proposal to add ambulance service. 1. Do we want to join the apparently on-going "turf war" between several other organizations already providing that service? Does NOT make sense to me. 2. What negative issues under current procedure have happened (loss of life, no response to request, medical condition became worse because of a slow response, etc.) and how many times. 3. Funding. a. IF a decision to move ahead and do a detailed expense/income comparison is made, EVERY property owner in the district must have access to that analysis before voting on it. IT will be very expensive, I believe. b. Not only will the one-time costs be large: new vehicle(s) and equipment, staffing/training, possible expansion of current station to house addl vehicle(s), etc. but the additional recurring expenses will also be much larger than current operations. SUMMARY: We went through several years of "NO" votes before the much needed new station was approved...and there are probably a few residents who still wish it had not been built. There must be a Very Compelling reason to add this service as well as a thorough analysis of the expenses/incomes. Am looking forward to those arguments. Don H. Murdock (91 Trails End Rd)

Hyalite Rural Fire District

Fire Chief's Report

August 2020

Prepared by: Fire Chief Jason Revisky

1. The Hyalite Fire Department has responded to 317 calls in 2020 (as of 8/01/2020).
2. Our current roster is at 43 members (effective 8/01/2020).
3. We currently have 8 resident firefighters living at the Sourdough Fire Station.
4. We had re-instated staffing at the Cottonwood Fire Station but due to COVID-19 concerns staffing has again been suspended at the Cottonwood Fire Station.
5. We still have 3 resident renters at the Rae house.
6. We have experienced no firefighter injuries or significant mechanical breakdowns in the last month.
7. Resealing and Re-striping of the Sourdough Station parking lot has occurred.
8. We have taken delivery of new SCBA's purchased using Capital Replacement Funds.
9. Air conditioning has been installed at the Cottonwood Station.

Consent Agenda End