

Printed Name

Hyalite Rural Fire District

Board Meeting Synopsis Approval Form

The written synopsis of the <u>December 7, 2021</u> Board of Trustees Regular Board Meeting was appropriate the property of the pro	
Justin Miller Printed Name	
Val	
Secretary Signature	
Ken Beideman	

HYALITE RURAL FIRE DISTRICT BOARD OF TRUSTEES REGULAR PUBLIC MEETING SYNOPSIS

DATE: DECEMBER 7, 2021 TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, Montana

In compliance with <u>MCA 2017 2-3-212</u> and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at <u>www.hyalitefire.org/board-meeting-minutes/</u> or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:

Pete Geddes Justin Miller Jason Jarrett Ken Beideman Walt Zidack

STAFF IN ATTENDANCE:

Brian Nickolay, Fire Chief Chris Dahlhauser, Assistant Fire Chief Sheryl Wyman, Administrative Assistant

PUBLIC IN ATTENDANCE:

Michael Buffington, Volunteer Firefighter

0:00:15 | CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT

Chair Geddes called the meeting to order and asked for any public comment on non-agenda items. None given.

HYALITE CONSENT AGENDA

Chair Geddes asks if there are any requests to pull anything from the Consent Agendas. None given.

Motion: Chair Geddes asks for a motion to approve the consent agenda. Trustee Zidack moves to approve the consent agenda.

Trustee Miller seconded the motion.

Vote: Jarrett-Yea; Zidack-Yes; Beideman-Yes; Miller-Yes; Geddes-Yes. Unanimous approval. [See October 19, 2021 Board Packet for Consent Agenda items Approved] **REGULAR AGENDA** 0:00:50 Agenda Item 1 - Discussion and Decision - Proposed Increase of Capital Contribution from 2 to 5%. Trustee Zidack gives background and discusses Attachment A in regards to revenues and expenditures. The revenue includes operating taxes, interest on our monies with the county and our entitlement share from the State. Items not included are taxes for the bond payment, donations and grants and on behalf payment for FURS. Trustee goes over the final numbers. (See Attachment A). What that says is we are in an environment where our tax revenues are growing at a faster rate than our expenditures. We are in a position where we can increase our contribution to capital reserves. We should be able to meet the contribution of 5% and if that is not possible, we can delay some of the capital expenditures. Chair Geddes asks for board discussion. Trustee Jarrett asks questions. Trustee Zidack makes comments and suggests this exercise shows we don't want to allocate too many of those funds to the new station project and that using bonds for the funding would be a better move. Chief Nickolay discusses possible improvements to the Cottonwood Station and the capital improvement plan and the adjustments that can be made. 0:13:05 More board discussion is held regarding allocating monies to a new station project. Chief Nickolay doesn't feel there will be any large increases in the operating budget. Chair Geddes asks for any further board discussion. None given. Motion: Trustee Zidack moves that the Hyalite Rural Fire District resolves to

Motion: Trustee Zidack moves that the Hyalite Rural Fire District resolves to pursue the financial planning strategy including a 5% annual increase in capital reserves contributions with the understanding we maintain flexibility.

Chair Geddes asks for public comment on the motion. None given.

Trustee Miller seconded the motion.

Vote: Jarrett-Yes; Zidack-Yes; Beideman-Yes; Miller-Yes; Geddes-Yes. Unanimous approval.

[See Attachment A-Tax Revenue Chart; Attachment B-Capital Improvement Plan]

0:15:55 | Agenda Item 2 - Pre-Design Discussion of New Rae Fire Station

Chief Nickolay gives an update on his activity and meetings he has participated in with the City of Bozeman. Discussion was held regarding long term planning of city growth and our district's growth. Chief Nickolay met with the City Fire Chief and Operations Chief and summarizes the discussions held in the meeting.

Chief Nickolay will be meeting with a former volunteer firefighter who during his time volunteering was an architecture student at MSU. He now works for a firm who is opening up an office in Bozeman. It may be possible for him to work with us on the Rae Station project.

Board discussion held. Trustee Jarrett asks about the Covered Wagon Trailer Court. Discussion is held regarding other areas of the city and our district. Trustee asks about possible discussions on a joint facility with the city. Chief Nickolay states discussions were held but didn't feel this would be a plausible option.

Chair Geddes asks for public comment on the topic. None given.

0:29:36 | Agenda Item 3 - Discussion and Decision - Ambulance Transport Billing Rates

Chief Nickolay discusses the background of Steve White's spreadsheet and the changes that have been made to better reflect the costs. Assistant Fire Chief Dahlhauser has done a great deal of work on the chart and provides information to the board.

Alpha and Bravo calls are on a steady increase. The expenses haven't changed substantially. The revenue is projected at 60% collections. Pintler Billing usually obtains a 70-80% range of collection rates. The rate for a BLS call is \$450. Across the state the charge is around \$750. For the first year the balance would be approximately \$11,000 loss. This includes a \$25,370.10 amount into capital reserves to replace all the items to run a transport. Over the course of ten years the capital replacement will be sufficient to replace these items. This will also take out the replacement costs from the capital reserves set aside through the tax revenue (See Attachment D).

Rates will be different between district residents and out of district resident. The rate will be set at \$450 for residents in the district and \$750 for non-district residents.

Chair Geddes asks the Assistant Chief to describe the Alpha and Bravo calls. Assistant Chief states Alpha and Bravo calls are the less severe and we are able to provide BLS transport services for those type of calls.

Chief Nickolay explains even the \$750 charge for non-district residents is still under the charge an individual would receive from AMR.

Trustee Zidack reminds everyone our capital replacement plan currently does include replacement so this would be offsetting something that is already in the plan.

Board discussion is held regarding the ambulance service to our district. The charge will be set at \$450 for an in-district resident and a \$750 cost for an out of district resident. Trustee Jarrett asks about the service AMR is currently providing. Chief Nickolay provides information. Assistant Chief Dahlhauser has provided seven transports the last couple of months to help AMR.

Chief Geddes asks for any public discussion. Volunteer Firefighter Buffington provides comment that he feels it is important we charge as little as possible to the taxpayers.

Chair Geddes asks for any further public comment. None given.

Chair Geddes asks for any further board discussion. None given.

Motion: Trustee Zidack moves to approve the billing structure as presented.

Chair Geddes asks for public comment on the motion. None given.

Trustee Miller seconded the motion.

Vote: Jarrett-Yes; Zidack-Yes; Beideman-Yes; Miller-Yes; Geddes-Yes. Unanimous approval.

[See Attachment C-Ambulance Revenue Projection Chart]

0:47:13 | Fire Chief's Report

Chief Nickolay discusses items in his fire chief's report. He provided the past three years of calls to the report. Roster is unchanged. Residence program is full along with a wait list. The day staffing has been working well. The Fall recruit academy should be done by mid-January.

The new ambulance should be delivered by next Wednesday. The ambulance should be in service within 30 to 60 days. Wednesday night trainings are being split for EMS training.

Discussion is held regarding the Gallatin County ambulance contract.

Chair Geddes asks for any public comment on the fire chief's report. None given.

[See Attachment D - Fire Chief's Report]

0:53:00

Trustees' Activities

None

0:53:07	Announcements
	 Night with Santa tomorrow, Wednesday, December 8, 2021 from 6-8 at the
	Sourdough Station.
	 Next board meeting set for January 25, 2022 at the Sourdough Station.
0:57:38	ADJOURNMENT

FY Year	Budget Revenue Submitted to County (Does Not Include Bond Revenue)	Budget Expenditures Submitted to County (Does Not Include Bond Payment)	Net Revenue
2017	902,500	758,000	144,500
2018	1,136,500	794,000	342,500
2019	1,007,491	830,500	176,991
2020	1,040,500	852,000	188,500
2021	1,339,183	855,000	484,183
2022	1,537,382	967,383	569,999
Compound Annual Growth Rate (CAGR) on			11.24%
Compound A	Annual Growth Rate (CAGR) on	expenditures:	5.00%
Compound A	Annual Growth Rate (CAGR) on	difference:	31.58%
CAGR = (EV/BV)^1/n - 1 x 100			
where:			
EV = Ending Value			
BV = Beginni	ing Value		
n = Number	of periods		

Fiscal Year	Co	Capital ontribution 5%		Total Cost with vage - unadjusted	Inflation Indexed 3%	R	eplacement Cost	Starting Balance \$1,300,850.35		Description
2022	\$	303,622.02	\$	732,050.00	1.00	\$	732,050.00	\$	568,800.35	C-6-2, WT-6-2, AMB 6-1, U-6, 2 1/2" hose, 5" 100' hose, Portable Generators, E-6-3 Extrication Equip, Rescue Chainsaws, Rotary Saws
2023	\$	318,803.12	\$	1,004,699.00	1.03	\$1,034,839.97 \$		(147,236.50)	C-6-4, E-6-2, 19 Mobile Radios, E-6-2 Extrication Equip,	
2024	\$	334,743.28	\$	893,500.00	1.06	\$	947,914.15	\$	(760,407.37)	C-6, E-6-3, AMB 6, TICs, Air Quality Monitors,
2025	\$	351,480.44	\$	-	1.09	\$	-	\$	(408,926.93)	
2026	\$	369,054.46	\$	72,950.00	1.13	\$	82,105.87	\$	(121,978.34)	SCBA Compressor, SCBA Fill Station, E-6 Extrication Equipment,
2027	\$	387,507.19	\$	-	1.16	\$	-	\$	265,528.85	
2028	\$	406,882.55	\$	-	1.19	\$	-	\$	672,411.40	
2029	\$	427,226.67	\$	80,000.00	1.23	\$	98,389.91	\$	1,001,248.16	TICs, Air Quality Monitors, AEDs,
2030	\$	448,588.01	\$	94,450.00	1.27	\$	119,646.43	\$	1,330,189.73	, , , , , , , , , , , , , , , , , , , ,
2031	\$	471,017.41	\$	1,371,050.00	1.30	\$	1,788,909.27	\$	12,297.86	SCBAs, Portable Radios, Mobile Radios, Base Station Radios, Ventilation Fans, Lifepak Monitors
2032	\$	494,568.28	\$	373,550.00	1.34	\$	502,019.96	\$	4,846.18	C-6-1, C-6-2, AMB 6-1, 2 1/2" hose, 5" 100' hose, E-6-3 Extrication Equip,
2033	\$	519,296.69	\$	724,450.00	1.38	\$	1,002,808.23	\$	(478,665.36)	C-6-4, E-6, E-6-2 Extrication Equip,
2034	\$	545,261.53	\$	258,500.00	1.43	\$	368,559.19	\$	(301,963.02)	AMB 6, U-6, TICs, Air Quality Monitors,
2035	\$	572,524.60	\$	-	1.47	\$	-	\$	270,561.58	
2036	\$	601,150.83	\$	94,450.00	1.51	\$	142,864.10	\$	728,848.31	C-6, E-6 Extrication Equipment,
2037	\$	631,208.37	\$	23,500.00	1.56	\$	36,612.23	\$	1,323,444.45	Portable Generators, Rescue Chainsaws, Rotary Saws,
2038	\$	662,768.79	\$	-	1.60	\$	-	\$	1,986,213.24	
2039	\$	695,907.23	\$	420,000.00	1.65	\$	694,196.01	\$	1,987,924.47	WT-6, TICs, Air Quality Monitors, AEDs,
2040	\$	730,702.59	\$	94,450.00	1.70	\$	160,794.80	\$	2,557,832.26	C-6-3, E-6-1 Extrication Equipment,
2041	\$	767,237.72	\$	1,409,050.00	1.75	\$	2,470,777.70	\$	854,292.28	SCBAS, SCBA COMPLESSOL, SCBA FIN Station, Portable Naulos, Iviobile
2042	\$	805,599.61	\$	718,870.00	1.81	_	1,298,359.18	\$	361,532.70	Red-ir, C-Ro-2, Statio-1, Parlie to-1, 2+1/2-nuse, 5 + 1000 https://doi.org/10.1000/1000-1000-1000-1000-1000-1000-1
2043	\$	845,879.59	\$	724,450.00	1.86		1,347,690.40	\$	(140,278.11)	C-6-4, E-6-2, E-6-2 Extrication Equip,
2044	\$	888,173.57	\$	834,000.00	1.92	_	1,598,030.24	\$		E-6-3, AMB 6, TICs, Air Quality Monitors,
2045	\$	932,582.25	\$	-	1.97	\$	-	\$	82,447.46	
2046	\$	979,211.36	\$	89,450.00	2.03	\$	181,833.43	\$	879,825.39	U-6, E-6 Extrication Equipment,
2047	\$	1,028,171.93	\$	340,000.00	2.09	\$	711,884.50	\$	1,196,112.82	WT-6-2
2047	\$	1,028,171.93	\$	59,500.00	2.16	۶ \$	128,317.18	\$	2,147,376.16	
2048	\$	1,133,559.55	\$	80,000.00	2.22	\$,	\$	3,103,232.59	TICs, Air Quality Monitors, AEDS,
-	<u> </u>		\$			÷		-	<u> </u>	
2050	\$	1,190,237.53	-	724,450.00	2.29		1,657,489.20	\$	2,635,980.92	C-6-3, E-6-1, E-6-1 Extrication Equipment, SCBAS, PORTABLE RAUIOS, WIODIIE RAUIOS, BASE STATION RAUIOS,
2051	\$	1,249,749.40	\$	1,371,050.00	2.36	<u> </u>	3,230,969.14	\$	654,761.18	V-9-til-t-9-2, ANN B 6-1, 2 1/2 ritose, 5 100 nose, Portable
2052	\$	1,312,236.87	\$	353,050.00	2.43	\$	856,945.02	\$	1,110,053.04	Congretors F. 6.2 Extrination Fauin Possus Chainsaus Potary Cause

Table 1

HRFD Ambulance Projections					
EXPENSES	\$\$ Per Call	50	100	150	< # Calls / Year
Supplies	\$25.00	\$1,250.00	\$2,500.00	\$3,750.00	
Reporting Software (Annual)		\$750.00	\$750.00	\$750.00	
Cost of Fuel (average 3 mile transport)	\$3.50	\$525.00	\$1,050.00	\$1,575.00	
Capital Replacement (Annual)		\$25,370.10	\$25,370.10	\$25,370.10	
Annual Maintenance (1500.00)		\$1,500.00	\$1,500.00	\$1,500.00	
Uniform/PPE					
Total Costs		\$29,395.10	\$31,170.10	\$32,945.10	
REVENUE					
% of Calls are District Residents	60.0%				
Billing / Call (District Residents)	\$450.00	\$13,500.00	\$27,000.00	\$40,500.00	
Billing / Call (Non-District Residents)	\$750.00	\$15,000.00	\$30,000.00	\$45,000.00	
Total Revenue (Billed)		\$28,500.00	\$57,000.00	\$85,500.00	
BILLING REVENUE					
Delinquency (%)	30.0%	-\$8,550.00	-\$17,100.00	-\$25,650.00	
Patient Bills Paid (Non-delinquency)		\$19,950.00	\$39,900.00	\$59,850.00	
Billing Charges (8% of Paid)	8%	-\$1,596.00	-\$3,192.00	-\$4,788.00	
Less Total Costs (From Expense Section)		-\$29,395.10	-\$31,170.10	-\$32,945.10	
TOTAL NET REVENUE		-\$11,041.10	\$5,537.90	\$22,116.90	
CAPITOL REPLACEMENT COST					
Ambulance (10 years) 3% increase per year		\$145,143.00			
Cot (10 years) 3% increase per year		\$54,263.00			
Life Pack (10 years) 3% increase per year		\$45,693.00			
Stair Chair (10 years) 3% increase per year		\$6,720.00			
Scoop stretcher (10 years) 3% increase per year		\$1,882.00			
Total Replacement Cost in 10 years		\$253,701.00			
Annual Capitol Replacement Cost			\$25,370.10		



Hyalite Rural Fire District

Fire Chief's Report

December 2021

Prepared by: Fire Chief Brian Nickolay

- 1. The Hyalite Fire Department has responded to 572 calls in 2021 (as of 12/01/2021).
 - Call volume on December 1st 2020 531
 - Call volume on December 1st 2019 497
 - o Call volume on December 1st 2018 461
- 2. Our current roster is at 51 members (effective 12/01/2021).
- 3. We currently have 8 resident firefighters living at the Sourdough Fire Station.
 - Sourdough resident firefighters continue to fill weekend shifts Friday 7pm Monday
 7am
- 4. We currently have 4 resident firefighters living at the Cottonwood Fire Station.
 - Cottonwood resident firefighters continue to fill weekday night shifts Monday –
 Thursday 7pm 7am.
- 5. We currently have 4 resident renters at the Rae house.
 - Rae renters continue to be offered incentive in discounted rent for responding to 30% of the call volume per month.
- 6. Non-resident firefighters continue to cover six hour shifts at the Sourdough Fire Station on Monday Friday 7am 7pm. This staffing level allows us to keep a crew on duty at the fire station 24 hours a day, 7 days a week.
- 7. We continue our regular training every Wednesday night and command training twice a month.
- 8. The ambulance contract for Gallatin County is still in draft form. We are waiting for the county to release the latest draft to review. This contract will establish standards for private ambulance providers such as AMR. This will not have an impact on our ambulance transport plan.
- 9. We assisted the Central Valley Fire District with a residential out building structure fire on November 23rd. We were able to provide one command, one engine and one water tender.

- 10. Our fall firefighter recruit academy is continuing their training. We estimate the fall academy to finish in mid January.
- 11. We are continuing to work with an acoustics company to address the sound issues in the Sourdough Station conference room. Coordination continues to install acoustic panels to the ceiling in the conference room.
- 14. The new Command 6-1 is now in service. The new Command 6-2 is in for radio and emergency light installation at Industrial Communications this week. Both trucks will be in service at the end of the week.
- 15. Data collecting for a new Rae Fire Station is nearly complete. We plan to have a report to provide to the board of trustees in January.
- 16. Staff is continuing to work on our ambulance transport plan.
 - Our new ambulance has been completed at the Demers factory in Canada. The unit is now in transport to the Abgar facility in Kalispell. We are waiting to hear for a final delivery date. The new ambulance will then go in for radio installation and decals.
 - Staff is working on finishing up the needed information for Pintler billing services.
 - Staff is working with our medical control at Bozeman Health Deaconess Hospital to line out our transport plan
 - We are in the process of training our firefighter/EMTs for ambulance transport functions.
 - All needed equipment has been purchased. We are awaiting delivery of our stair chairs which should be here in January.
- 17. We have experienced no firefighter injuries in the last month.
- 18. All Hyalite Fire apparatus are in service. We have experienced no major mechanical issues in the last month.

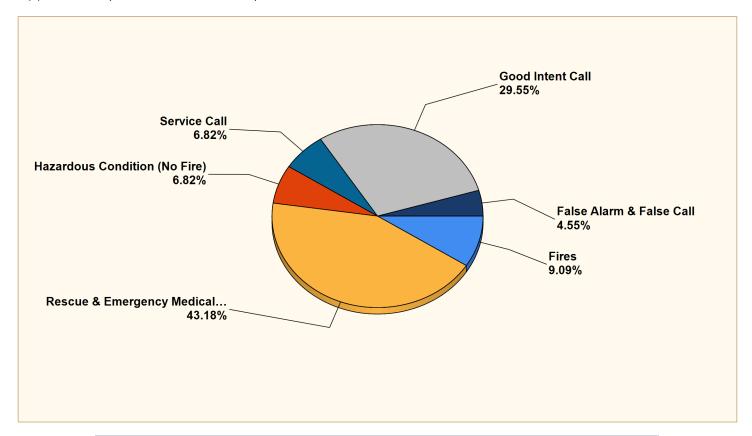
Bozeman, MT

This report was generated on 11/10/2021 10:18:10 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2021 | End Date: 10/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	9.09%
Rescue & Emergency Medical Service	19	43.18%
Hazardous Condition (No Fire)	3	6.82%
Service Call	3	6.82%
Good Intent Call	13	29.55%
False Alarm & False Call	2	4.55%
TOTAL	44	100%



Detailed Breakdown by Incide	ent Type	Attachment D
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	6.82%
142 - Brush or brush-and-grass mixture fire	1	2.27%
321 - EMS call, excluding vehicle accident with injury	14	31.82%
322 - Motor vehicle accident with injuries	2	4.55%
324 - Motor vehicle accident with no injuries.	3	6.82%
400 - Hazardous condition, other	1	2.27%
412 - Gas leak (natural gas or LPG)	1	2.27%
424 - Carbon monoxide incident	1	2.27%
510 - Person in distress, other	1	2.27%
542 - Animal rescue	1	2.27%
551 - Assist police or other governmental agency	1	2.27%
611 - Dispatched & cancelled en route	10	22.73%
631 - Authorized controlled burning	3	6.82%
745 - Alarm system activation, no fire - unintentional	2	4.55%
TOTAL INCIDENTS:	44	100%

Page # 2 of 2

Bozeman, MT

This report was generated on 11/10/2021 10:16:30 AM



Incident Count per User-Defined Fields for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021

ANSWERS	# INCIDENTS				
USER-DEFINED FIELD: For EMS calls was this an Alpha, Bravo, Charlie, Delta or Echo call type?					
Alpha	4				
Bravo	3				
Charlie	3				
Delta	4				
MVA	4				

USER-DEFINED FIELD: For EMS calls what was the outcome of the patients?				
MVA with at least one patient transport by AMR	2			
Refusal	2			
Transported by AMR	13			
Transported by HFD	1			

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



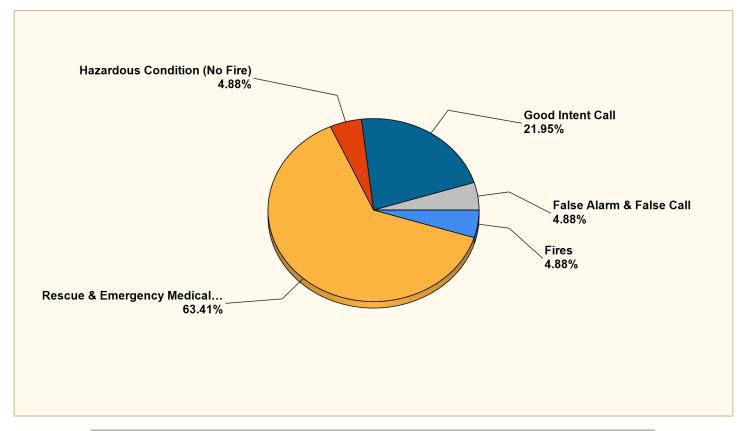
Bozeman, MT

This report was generated on 12/6/2021 11:25:59 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2021 | End Date: 11/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	4.88%
Rescue & Emergency Medical Service	26	63.41%
Hazardous Condition (No Fire)	2	4.88%
Good Intent Call	9	21.95%
False Alarm & False Call	2	4.88%
TOTAL	41	100%

Page # 1 of 2

Detailed Breakdown by Incid	ent Type Attachment D		
INCIDENT TYPE	# INCIDENTS	% of TOTAL	
111 - Building fire	1	2.44%	
151 - Outside rubbish, trash or waste fire	1	2.44%	
321 - EMS call, excluding vehicle accident with injury	15	36.59%	
322 - Motor vehicle accident with injuries	4	9.76%	
324 - Motor vehicle accident with no injuries.	7	17.07%	
412 - Gas leak (natural gas or LPG)	1	2.44%	
444 - Power line down	1	2.44%	
611 - Dispatched & cancelled en route	8	19.51%	
622 - No incident found on arrival at dispatch address	1	2.44%	
740 - Unintentional transmission of alarm, other	2	4.88%	
TOTAL INCIDENTS:	41	100%	



Bozeman, MT

This report was generated on 12/6/2021 11:24:52 AM



Incident Count per User-Defined Fields for Date Range

Start Date: 11/01/2021 | End Date: 11/30/2021

ANSWERS # INCIDENTS					
USER-DEFINED FIELD: For EMS calls was this an Alpha, Bravo, Charlie, Delta or Echo call type?					
Alpha	6				
Bravo	1				
Charlie	1				
Delta	6				
MVA	10				

USER-DEFINED FIELD: For EMS calls what was the outcome of the patients?	
MVA with at least one patient transport by AMR	1
Refusal	9
Transported by AMR	11
Transported by HFD	3