

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES REGULAR PUBLIC MEETING**

DATE: TUESDAY, AUGUST 16, 2022

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT

Reminder to the public that meetings are being recorded.

PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA

HYALITE CONSENT AGENDA

1. Approval of Financial Report-June and July, 2022
2. Approval of Warrants-June and July, 2022
3. Approval of June 28, 2022 Meeting Synopsis
[Consent Agenda for June 28, 2022 Attached]

REGULAR AGENDA

1. Discussion and Decision – Final Budget
2. Discussion and Decision – Request for Max Mills Resolution
3. Discussion and Decision – Capital Reserve Distribution
4. Fire Chief's Report
5. Trustees' Activities
6. Announcements
 - a. Next Board Meeting –

ADJOURNMENT

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, and the Cottonwood Fire Station, and is posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

CONSENT AGENDA

JUNE FINANCIALS



Dashboard for June 2022

At a glance...

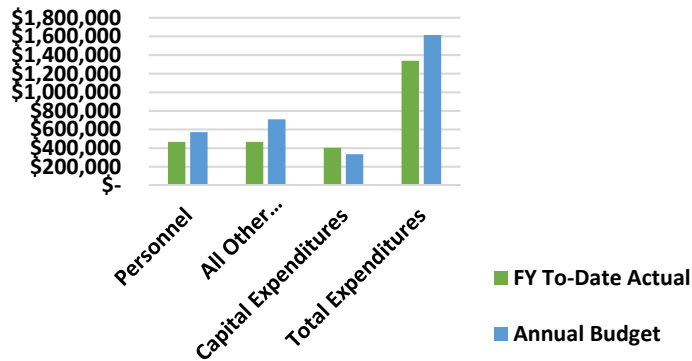
General Fund Cash Balance*
Taxes Receivable*
Accounts Payable

Current month*	Prior year
\$ 1,637,289	\$ 1,914,428
\$ 39,679	\$ 66,065
\$ 26,885	\$ 21,014

Calendar YTD
Number of Calls 295
Number of Volunteers 44
Number of Training Sessions 88
Number of Training Hours 2,419

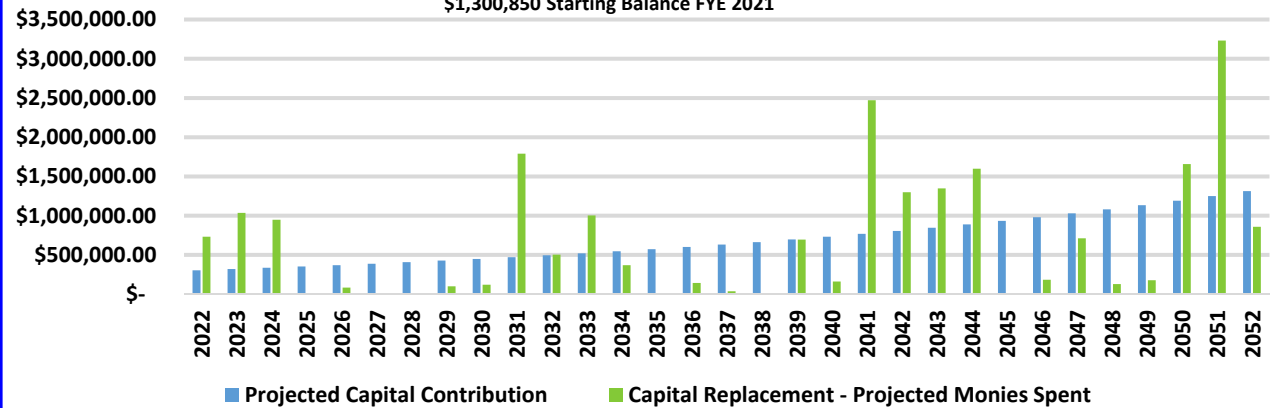
NOTE: The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000.

Budgetary Comparisons - for year to date

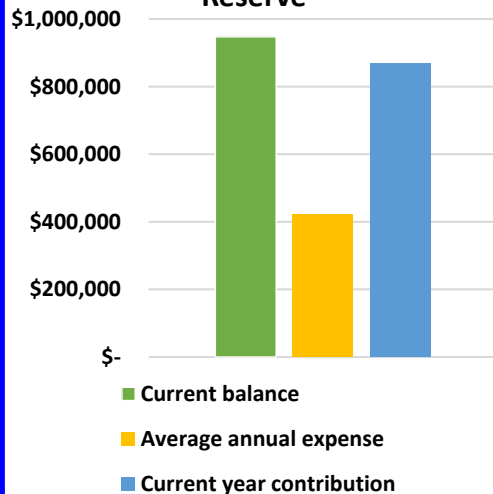


Capital Replacement Schedule

\$1,300,850 Starting Balance FYE 2021



Apparatus and Equipment Reserve



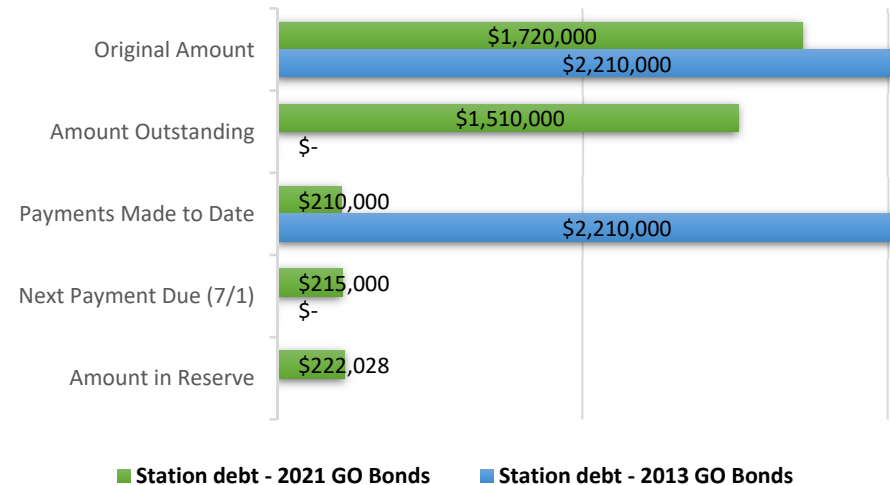
Capital Improvement Reserve



Building Repair/Replacement Reserve



Station Debt



Hyalite Rural Fire District

Statement of Financial Position

As of June 30, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	\$3,276,813.25
Accounts Receivable	\$4,879.62
Other Current Assets	\$212,551.21
Total Current Assets	\$3,494,244.08
Fixed Assets	
180000 Capital Assets	
181000 Land	361,201.00
182000 Buildings & Improvements	4,115,009.72
186000 Machinery & Equipment	3,466,387.41
186100 Accumulated Depreciation	(3,603,894.66)
Total 180000 Capital Assets	4,338,703.47
Total Fixed Assets	\$4,338,703.47
TOTAL ASSETS	\$7,832,947.55
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$26,885.21
Credit Cards	\$3,574.95
Other Current Liabilities	\$36,532.65
Total Current Liabilities	
Long-Term Liabilities	\$1,806,313.02
Total Liabilities	\$1,873,305.83
Equity	
241000 Unrestricted Fund Balance	1,090,316.76
241001 General fixed asset acct group	4,338,703.47
241002 General LT debt account group	(1,655,724.02)
241100 Reserved Fund Balance	
241101 Restricted for Debt Service	222,028.00
241102 Reserved for Capital Reserve	0.00
241103 Capital improvements	313,422.62
241104 Capital replacement	0.00
241105 Apparatus replacement	946,759.41
241106 Building repair/replacement	157,314.60
Total 241104 Capital replacement	1,104,074.01
Total 241102 Reserved for Capital Reserve	1,417,496.63
Total 241100 Reserved Fund Balance	1,639,524.63
241200 Assigned to vol firefighters	8,077.80
Net Revenue	538,743.08
Total Equity	\$5,959,641.72

Hyalite Rural Fire District

Statement of Financial Position

As of June 30, 2022

	TOTAL
TOTAL LIABILITIES AND EQUITY	\$7,832,947.55

Hyalite Rural Fire District

Budget vs. Actuals: FY_2021_2022 - FY22 P&L

July 2021 - June 2022 (\$100%)

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
310000 Taxes	1,734,666.69	1,690,572.00	44,094.69	102.61 %
315000 On-behalf payment from State	0.01	91,269.00	(91,268.99)	0.00 %
316000 Entitlement Share	40,295.00	38,838.00	1,457.00	103.75 %
320000 Firefighter fundraising event	408.61	2,500.00	(2,091.39)	16.34 %
360000 Miscellaneous Revenues	27,758.78	4,000.00	23,758.78	693.97 %
365000 Contributions and Donations	56,473.67	500.00	55,973.67	11,294.73 %
370000 Investment Earnings	11,952.01	30,000.00	(18,047.99)	39.84 %
380000 Proceeds From Sale of Equipment	1,650.00		1,650.00	
Total Revenue	\$1,873,204.77	\$1,857,679.00	\$15,525.77	100.84 %
GROSS PROFIT	\$1,873,204.77	\$1,857,679.00	\$15,525.77	100.84 %
Expenditures				
420000 Public Safety Expenses	34,729.35	40,000.00	(5,270.65)	86.82 %
420100 Personnel Services	466,238.01	572,152.00	(105,913.99)	81.49 %
420200 Supplies	39,894.04	32,000.00	7,894.04	124.67 %
420220 Meals/Incentives	5,010.84	14,000.00	(8,989.16)	35.79 %
420240 Fuel	37,499.40	36,000.00	1,499.40	104.17 %
420310 Election Costs		7,000.00	(7,000.00)	
420320 Professional Subscription/Dues	17,166.85	3,000.00	14,166.85	572.23 %
420330 Community Outreach/Education	6,391.16	10,000.00	(3,608.84)	63.91 %
420340 Utility Services	50,029.08	52,000.00	(1,970.92)	96.21 %
420350 Professional Services	38,065.00	40,000.00	(1,935.00)	95.16 %
420390 Firefighter Physicals	21,538.00	14,000.00	7,538.00	153.84 %
420400 Training/Travel - Trustees	325.52	3,000.00	(2,674.48)	10.85 %
420420 Facilities	27,558.07	25,000.00	2,558.07	110.23 %
420500 Insurance	55,595.94	70,000.00	(14,404.06)	79.42 %
420930 Safety Equipment	75,145.80	70,000.00	5,145.80	107.35 %
420940 Apparatus	58,198.27	70,000.00	(11,801.73)	83.14 %
420970 Capital outlay	366,589.47	334,000.00	32,589.47	109.76 %
490100 Debt Service		222,028.00	(222,028.00)	
669100 Other Charges	0.00	500.00	(500.00)	0.00 %
900000 Capital improvement Funds	36,965.38		36,965.38	
Total Expenditures	\$1,336,940.18	\$1,614,680.00	\$ (277,739.82)	82.80 %
NET OPERATING REVENUE	\$536,264.59	\$242,999.00	\$293,265.59	220.69 %
Other Revenue				
331500 State Grants	2,478.49		2,478.49	
Total Other Revenue	\$2,478.49	\$0.00	\$2,478.49	0.00%
NET OTHER REVENUE	\$2,478.49	\$0.00	\$2,478.49	0.00%
NET REVENUE	\$538,743.08	\$242,999.00	\$295,744.08	221.71 %

Hyalite Rural Fire District

Transaction List by Vendor

June 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Advanced Wastewater Specialists						
06/16/2022	Bill	19102	Yes	Hubdoc - 299943129 - INV19102	202100 Accounts Payable	1,645.00
Air Controls Bozeman						
06/07/2022	Bill Payment (Check)	7804100	Yes		101000 Cash/Investments:General Fund	-272.50
Amazon Capital Services						
06/09/2022	Bill	1LHW-FYGV-6WDV	Yes	Hubdoc - 295420510 - INV1LHW-FYGV-6WDV	202100 Accounts Payable	211.44
06/23/2022	Bill Payment (Check)	7804132	Yes		101000 Cash/Investments:General Fund	-211.44
Anderson ZurMuehlen						
06/07/2022	Bill Payment (Check)	7804101	Yes	142167.700	101000 Cash/Investments:General Fund	-5,950.00
06/30/2022	Bill	429322/142167.700	Yes	Hubdoc - 299943137 - INV429322/142167.700	202100 Accounts Payable	1,890.00
Batteries Plus						
06/07/2022	Bill Payment (Check)	7804102	Yes		101000 Cash/Investments:General Fund	-145.00
Best Rate Diesel Repair Inc.						
06/30/2022	Bill	6.30.22	Yes	Hubdoc - 299943163 - INV6.30.22	202100 Accounts Payable	11,581.12
Big Sky Fire Equipment						
06/07/2022	Bill Payment (Check)	7804103	Yes		101000 Cash/Investments:General Fund	-1,955.15
06/29/2022	Bill	0502193	Yes	Hubdoc - 299943139 - INV0502193	202100 Accounts Payable	213.48
Big Sky Publishing						
06/07/2022	Bill Payment (Check)	7804104	Yes		101000 Cash/Investments:General Fund	-22.00
06/30/2022	Bill	062227299	Yes	Hubdoc - 299943148 - INV062227299	202100 Accounts Payable	22.00
BlueCross BlueShield of Montana						
06/10/2022	Bill	X6A680/6.10.22	Yes	Hubdoc - 295420527 - INVX6A680/6.10.22	202100 Accounts Payable	2,809.09
06/23/2022	Bill Payment (Check)	7804130	Yes		101000 Cash/Investments:General Fund	-2,809.09
Bound Tree Medical						
06/07/2022	Bill Payment (Check)	7804105	Yes		101000 Cash/Investments:General Fund	-444.47
Bozeman Arborcare						
06/01/2022	Bill	86825	Yes	Hubdoc - 290790608 - INV86825	202100 Accounts Payable	950.00
06/07/2022	Bill Payment (Check)	7804106	Yes		101000 Cash/Investments:General Fund	-950.00
Bozeman Chronicle						
06/19/2022	Bill	BDC-1592084	Yes	Hubdoc - 295420524 - INVBDC-1592084	202100 Accounts Payable	62.45
06/23/2022	Bill Payment (Check)	7804133	Yes	347411	101000 Cash/Investments:General Fund	-62.45
Cenex Zip Trip						
06/10/2022	Expenditure		Yes	gas for C-6-1	210570 Costco Citi Card - Nickolay 7029	48.45
Century Link						
06/01/2022	Bill	406-602-4041/6.1.22	Yes	Hubdoc - 295420511 - INV406-602-4041/6.1.22	202100 Accounts Payable	132.25
06/10/2022	Bill	406-587-4149/6.1.22	Yes	Hubdoc - 295420513 - INV406-587-4149/6.1.22	202100 Accounts Payable	42.80
06/23/2022	Bill Payment (Check)	7804126	Yes		101000 Cash/Investments:General Fund	-175.05
Charter Communications						
06/09/2022	Bill	0672244060922	Yes	Hubdoc - 295420531 - INV0672244060922	202100 Accounts Payable	273.22
06/23/2022	Bill Payment (Check)	7804127	Yes	8313200110672244	101000 Cash/Investments:General Fund	-273.22
Citi Card						
06/16/2022	Bill	3990/6.16.22	Yes	Hubdoc - 295420558 - INV3990/6.16.22	202100 Accounts Payable	11,028.66
06/23/2022	Bill Payment (Check)	7804134	Yes		101000 Cash/Investments:General Fund	-11,028.66
Connect Telephone and Computer Group						
06/01/2022	Bill	116724	Yes	Hubdoc - 290790613 - INV116724	202100 Accounts Payable	60.00
06/07/2022	Bill Payment (Check)	7804107	Yes		101000 Cash/Investments:General Fund	-60.00
Costco Wholesale						
06/15/2022	Expenditure		Yes	WOD food	210580 Costco Citi Card - Prato 2005	113.67

Hyalite Rural Fire District

Transaction List by Vendor

June 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
06/15/2022	Expenditure		Yes	OPS supplies	210580 Costco Citi Card - Prato 2005	323.82
Crumbl Cookie						
06/22/2022	Credit Card Expenditure		Yes		210595 Costco Citi Card - Wyman 9122	40.00
Custom Logo						
06/28/2022	Bill	21122	Yes	Hubdoc - 299943142 - INV21122	202100 Accounts Payable	1,076.30
Delta Dental						
06/07/2022	Bill Payment (Check)	7804108	Yes		101000 Cash/Investments:General Fund	-150.96
DirectTV						
06/13/2022	Bill	029404001X220613	Yes	Hubdoc - 295420514 - INV029404001X220613	202100 Accounts Payable	175.99
06/23/2022	Bill Payment (Check)	7804131	Yes	029404001	101000 Cash/Investments:General Fund	-175.99
Duluth Trading Co						
06/09/2022	Expenditure		Yes	pants	210580 Costco Citi Card - Prato 2005	156.45
ESO Solutions, Inc.						
06/02/2022	Bill	ESO-82126	Yes	Hubdoc - 290790603 - INVESO-82126	202100 Accounts Payable	2,383.00
06/07/2022	Bill Payment (Check)	7804109	Yes		101000 Cash/Investments:General Fund	-2,383.00
Farstad Oil						
06/23/2022	Bill Payment (Check)	7804124	Yes	184000	101000 Cash/Investments:General Fund	-5,549.49
Firehouse Subs						
06/09/2022	Expenditure		Yes	recruits	210585 Costco Citi Card - Malone 5334	171.48
FURS						
06/10/2022	Check		Yes		101000 Cash/Investments:General Fund	-7,733.71
General Distributing Co.						
06/07/2022	Bill Payment (Check)	7804110	Yes	56625	101000 Cash/Investments:General Fund	-88.66
06/30/2022	Bill	56625/6.30.22	Yes	Hubdoc - 299943158 - INV56625/6.30.22	202100 Accounts Payable	183.98
Google						
06/03/2022	Expenditure		Yes	GSuite	210570 Costco Citi Card - Nickolay 7029	119.99
Industrial Comm & Elec of Bozeman						
06/02/2022	Bill	33395	Yes	Hubdoc - 290790621 - INV33395	202100 Accounts Payable	124.50
06/07/2022	Bill Payment (Check)	7804111	Yes		101000 Cash/Investments:General Fund	-124.50
Kelley Connect						
06/16/2022	Bill	IN1070016	Yes	Hubdoc - 299943145 - INVIN1070016	202100 Accounts Payable	90.78
Kenyon Noble						
06/08/2022	Bill	789918-000/6.8.22	Yes	Hubdoc - 299943156 - INV789918-000/6.8.22	202100 Accounts Payable	56.28
Michael Buffington						
06/23/2022	Bill Payment (Check)	7804129	Yes		101000 Cash/Investments:General Fund	-78.21
06/30/2022	Bill	6.4.22	Yes	Hubdoc - 295420517 - INV6.4.22	202100 Accounts Payable	78.21
Migi Mart						
06/12/2022	Credit Card Expenditure		Yes	B6	210100 Conoco	74.28
Montana Dept. of Revenue						
06/10/2022	Check		Yes	6442692-002-WTH	101000 Cash/Investments:General Fund	-1,501.00
Montana Firemen's Association						
06/10/2022	Check	7804156	Yes		101000 Cash/Investments:General Fund	-308.60
Montana Inflatables, LLC						
06/07/2022	Bill Payment (Check)	7804112	Yes		101000 Cash/Investments:General Fund	-559.00
06/29/2022	Bill	1317	Yes	Hubdoc - 290790626 - INV1317	202100 Accounts Payable	559.00

Hyalite Rural Fire District

Transaction List by Vendor

June 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Montana is Calling						
06/08/2022	Expenditure		Yes	BBQ Signs	210580 Costco Citi Card - Prato 2005	70.00
Montana Occupational Health						
06/07/2022	Bill Payment (Check)	7804113	Yes		101000 Cash/Investments:General Fund	-200.00
06/23/2022	Bill Payment (Check)	7804122	Yes		101000 Cash/Investments:General Fund	-511.00
06/23/2022	Bill	14724	Yes	Hubdoc - 299943125 - INV14724	202100 Accounts Payable	100.00
Montana State University						
06/07/2022	Bill Payment (Check)	7804114	Yes		101000 Cash/Investments:General Fund	-95.00
Moosejaw						
06/08/2022	Credit Card Expenditure		Yes	supplies	210590 Costco Citi Card - Dahlhauser 4822	975.23
NAPA Auto Parts						
06/09/2022	Bill Payment (Check)	7804121	Yes		101000 Cash/Investments:General Fund	-430.73
Northwestern Energy						
06/09/2022	Bill	3252724-4/6.9.22	Yes	Hubdoc - 295420506 - INV3252724-4/6.9.22	202100 Accounts Payable	140.81
06/09/2022	Bill	0180737-9/6.9.22	Yes	Hubdoc - 295420521 - INV0180737-9/6.9.22	202100 Accounts Payable	202.77
06/10/2022	Bill	0180089-5/6.10.22	Yes	Hubdoc - 295420516 - INV0180089-5/6.10.22	202100 Accounts Payable	89.90
06/13/2022	Bill	3091809-8/6.13.22	Yes	Hubdoc - 295420522 - INV3091809-8/6.13.22	202100 Accounts Payable	1,032.85
06/16/2022	Bill	1196979-7/6.16.22	Yes	Hubdoc - 295420518 - INV1196979-7/6.16.22	202100 Accounts Payable	485.51
06/23/2022	Bill Payment (Check)	7804128	Yes		101000 Cash/Investments:General Fund	-1,951.84
Owenhouse-Ace Hardware						
06/07/2022	Bill Payment (Check)	7804115	Yes		101000 Cash/Investments:General Fund	-622.02
06/27/2022	Bill	191619/6.27.22	Yes	Hubdoc - 299943162 - INV191619/6.27.22	202100 Accounts Payable	233.76
Papa Johns						
06/08/2022	Expenditure		Yes		210585 Costco Citi Card - Malone 5334	207.31
People Facts						
06/01/2022	Bill	2022050849	Yes	Hubdoc - 290790605 - INV2022050849	202100 Accounts Payable	16.67
06/07/2022	Bill Payment (Check)	7804116	Yes		101000 Cash/Investments:General Fund	-16.67
PERS						
06/10/2022	Check		Yes		101000 Cash/Investments:General Fund	-279.81
Positive Promotions						
06/01/2022	Credit Card Expenditure		Yes		210595 Costco Citi Card - Wyman 9122	667.68
Powersports						
06/02/2022	Expenditure		Yes	Polaris side by side	210570 Costco Citi Card - Nickolay 7029	673.52
RAE Water						
06/07/2022	Bill Payment (Check)	7804117	Yes		101000 Cash/Investments:General Fund	-132.79
06/24/2022	Bill	GH 5370-00/FIRE-00	Yes	Hubdoc - 299943135 - INVGH 5370-00/FIRE-00	202100 Accounts Payable	132.79
RAM Mount						
06/03/2022	Expenditure		Yes	Tablet mount	210580 Costco Citi Card - Prato 2005	62.01
Republic Services						
06/07/2022	Bill Payment (Check)	7804118	Yes		101000 Cash/Investments:General Fund	-308.56
06/30/2022	Bill	0886-001792881	Yes	Hubdoc - 299943138 - INV0886-001792881	202100 Accounts Payable	135.92
06/30/2022	Bill	0886-001793831	Yes	Hubdoc - 299943141 - INV0886-001793831	202100 Accounts Payable	181.23
Rescue Tech 1						
06/01/2022	Credit Card Expenditure		Yes	Litter Attendant Sling	210590 Costco Citi Card - Dahlhauser 4822	1,237.17
Rosauers						
06/10/2022	Expenditure		Yes	Cat Camp liquids	210580 Costco Citi Card - Prato 2005	19.56
06/10/2022	Expenditure		Yes	Station water	210580 Costco Citi Card - Prato 2005	19.95
Roundup Conoco						

Hyalite Rural Fire District

Transaction List by Vendor

June 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
06/10/2022	Credit Card Expenditure		Yes	B6	210100 Conoco	109.07
Smartsign						
06/17/2022	Bill	HHS-52180	Yes	Hubdoc - 295420507 - INVHHS-52180	202100 Accounts Payable	68.46
06/23/2022	Bill Payment (Check)	7804125	Yes		101000 Cash/Investments:General Fund	-68.46
Town and Country						
06/01/2022	Expenditure		Yes	food	210580 Costco Citi Card - Prato 2005	77.76
06/22/2022	Bill	5863770/6.1.22	Yes	Hubdoc - 295420536 - INV5863770/6.1.22	202100 Accounts Payable	475.91
06/23/2022	Bill Payment (Check)	7804123	Yes		101000 Cash/Investments:General Fund	-475.91
Town Pump						
06/03/2022	Credit Card Expenditure		Yes	C-6-4	210100 Conoco	47.63
06/05/2022	Credit Card Expenditure		Yes	C-6-2	210100 Conoco	83.25
06/06/2022	Credit Card Expenditure		Yes	C6-3	210100 Conoco	40.97
06/06/2022	Credit Card Expenditure		Yes	C-6-1	210100 Conoco	90.11
06/10/2022	Credit Card Expenditure		Yes	C6	210100 Conoco	125.98
06/10/2022	Credit Card Expenditure		Yes	E6	210100 Conoco	75.70
06/12/2022	Credit Card Expenditure		Yes	C6-3	210100 Conoco	29.69
06/12/2022	Credit Card Expenditure		Yes	B6	210100 Conoco	97.18
06/14/2022	Credit Card Expenditure		Yes	WT6-2	210100 Conoco	80.58
06/15/2022	Credit Card Expenditure		Yes	C6-3	210100 Conoco	31.56
06/15/2022	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	20.56
06/17/2022	Credit Card Expenditure		Yes	C-6-4	210100 Conoco	30.19
06/17/2022	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	32.30
06/18/2022	Credit Card Expenditure		Yes	C-6-4	210100 Conoco	43.66
06/18/2022	Credit Card Expenditure		Yes	E6	210100 Conoco	98.14
06/18/2022	Credit Card Expenditure		Yes	E6-3	210100 Conoco	115.34
06/18/2022	Credit Card Expenditure		Yes	C6-3	210100 Conoco	31.22
06/19/2022	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	19.95
06/20/2022	Credit Card Expenditure		Yes	C-6-2	210100 Conoco	107.35
TW Enterprises, Inc.						
06/24/2022	Bill	58324	Yes	Hubdoc - 299943136 - INV58324	202100 Accounts Payable	1,048.80
United States Treasury						
06/10/2022	Check		Yes	81-2360037	101000 Cash/Investments:General Fund	-3,881.72
Verizon						
06/07/2022	Bill Payment (Check)	7804119	Yes		101000 Cash/Investments:General Fund	-626.40
06/23/2022	Bill	9909565260	Yes	Hubdoc - 299943171 - INV9909565260	202100 Accounts Payable	636.40
Wex Bank						
06/23/2022	Bill	81764642	Yes	Hubdoc - 299943169 - INV81764642	202100 Accounts Payable	1,716.78
Word Press						
06/13/2022	Expenditure		Yes	Annual subscription	210570 Costco Citi Card - Nickolay 7029	99.00
Yellowstone Pavement Solutions						
06/07/2022	Bill Payment (Check)	7804120	Yes		101000 Cash/Investments:General Fund	-2,276.00

Hyalite Rural Fire District

Check Detail

June 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000	Cash/Investments					
101000	General Fund					
06/07/2022	Bill Payment (Check)	7804100	Air Controls Bozeman			-272.50
06/07/2022	Bill Payment (Check)	7804101	Anderson ZurMuehlen	142167.700		-5,950.00
06/07/2022	Bill Payment (Check)	7804102	Batteries Plus			-145.00
06/07/2022	Bill Payment (Check)	7804103	Big Sky Fire Equipment			-1,955.15
06/07/2022	Bill Payment (Check)	7804104	Big Sky Publishing			-22.00
06/07/2022	Bill Payment (Check)	7804105	Bound Tree Medical			-444.47
06/07/2022	Bill Payment (Check)	7804106	Bozeman Arborcare			-950.00
06/07/2022	Bill Payment (Check)	7804107	Connect Telephone and Computer Group			-60.00
06/07/2022	Bill Payment (Check)	7804108	Delta Dental			-150.96
06/07/2022	Bill Payment (Check)	7804109	ESO Solutions, Inc.			-2,383.00
06/07/2022	Bill Payment (Check)	7804110	General Distributing Co.	56625		-88.66
06/07/2022	Bill Payment (Check)	7804111	Industrial Comm & Elec of Bozeman			-124.50
06/07/2022	Bill Payment (Check)	7804112	Montana Inflatables, LLC			-559.00
06/07/2022	Bill Payment (Check)	7804113	Montana Occupational Health			-200.00
06/07/2022	Bill Payment (Check)	7804114	Montana State University			-95.00
06/07/2022	Bill Payment (Check)	7804115	Owenhouse-Ace Hardware			-622.02
06/07/2022	Bill Payment (Check)	7804116	People Facts			-16.67
06/07/2022	Bill Payment (Check)	7804117	RAE Water			-132.79
06/07/2022	Bill Payment (Check)	7804118	Republic Services			-308.56
06/07/2022	Bill Payment (Check)	7804119	Verizon			-626.40
06/07/2022	Bill Payment (Check)	7804120	Yellowstone Pavement Solutions			-2,276.00
06/09/2022	Bill Payment (Check)	7804121	NAPA Auto Parts			-430.73
06/10/2022	Check		Montana Dept. of Revenue	6442692-002-WTH MT - Withholding		-1,501.00 -1,501.00
06/10/2022	Check		United States Treasury	81-2360037 Federal Withholding Medicare Company Medicare Employee		-3,881.72 -2,958.00 -461.86 -461.86
06/10/2022	Check		FURS	FURS-Employee FURS-Employer		-7,733.71 -3,302.10 -4,431.61
06/10/2022	Check	7804156	Montana Firemen's Association	Montana Firemen's Association		-308.60 -308.60
06/10/2022	Check		PERS			-279.81

Hyalite Rural Fire District

Check Detail

June 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
				PERS-Employee		-131.81
				PERS-Employer		-148.00
06/23/2022	Bill Payment (Check)	7804122	Montana Occupational Health			-511.00
06/23/2022	Bill Payment (Check)	7804123	Town and Country			-475.91
06/23/2022	Bill Payment (Check)	7804124	Farstad Oil	184000		-5,549.49
06/23/2022	Bill Payment (Check)	7804125	Smartsign			-68.46
06/23/2022	Bill Payment (Check)	7804126	Century Link			-175.05
06/23/2022	Bill Payment (Check)	7804127	Charter Communications	8313200110672244		-273.22
06/23/2022	Bill Payment (Check)	7804128	Northwestern Energy			-1,951.84
06/23/2022	Bill Payment (Check)	7804129	Michael Buffington			-78.21
06/23/2022	Bill Payment (Check)	7804130	BlueCross BlueShield of Montana			-2,809.09
06/23/2022	Bill Payment (Check)	7804131	DirectTV	029404001		-175.99
06/23/2022	Bill Payment (Check)	7804132	Amazon Capital Services			-211.44
06/23/2022	Bill Payment (Check)	7804133	Bozeman Chronicle	347411		-62.45
06/23/2022	Bill Payment (Check)	7804134	Citi Card			-11,028.66

CONSENT AGENDA

JULY FINANCIALS

JUNE 28, 2022

MEETING SYNOPSIS



Dashboard for July 2022

At a glance...

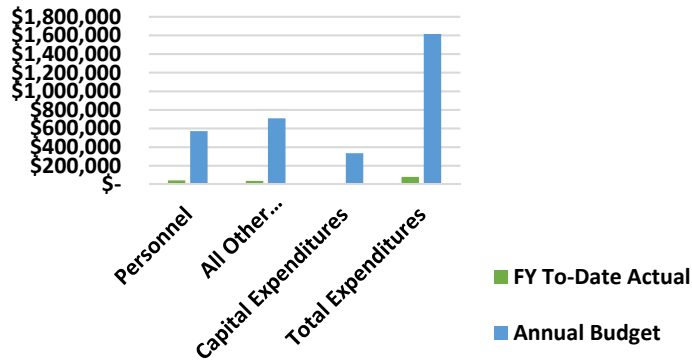
General Fund Cash Balance*
Taxes Receivable*
Accounts Payable

Current month*	Prior year
\$ 1,346,189	\$ 1,533,081
\$ 39,679	\$ 31,254
\$ 12,157	\$ 12,419

Calendar YTD
Number of Calls 287
Number of Volunteers 42
Number of Training Sessions 77
Number of Training Hours 1,984

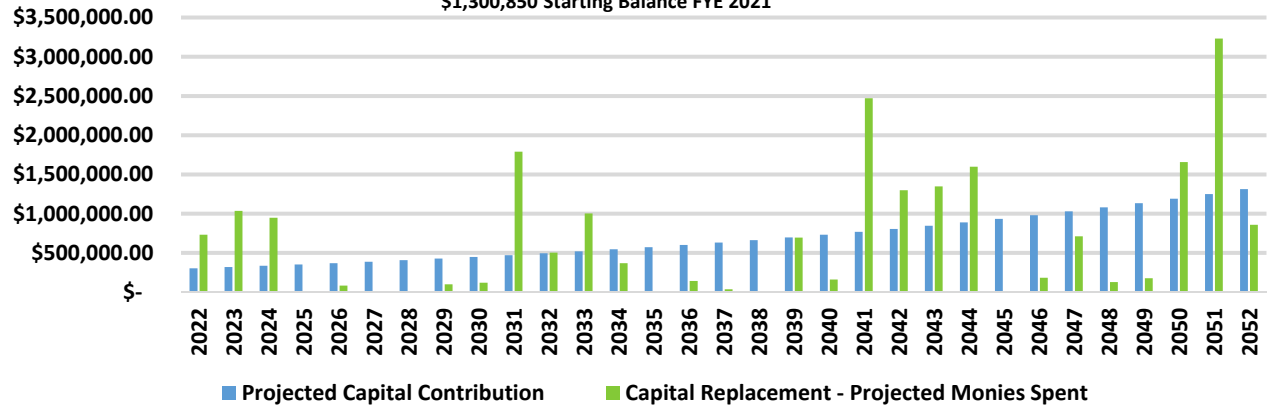
NOTE: The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000.

Budgetary Comparisons - for year to date

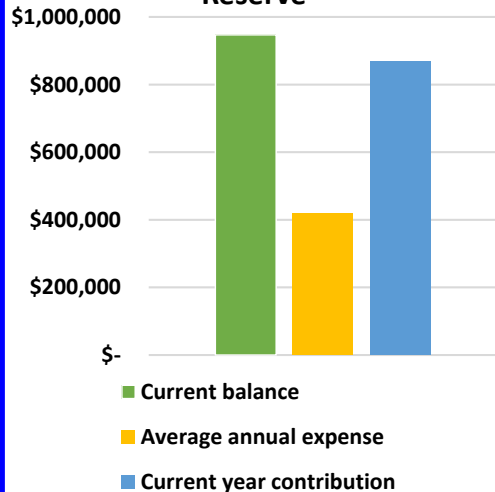


Capital Replacement Schedule

\$1,300,850 Starting Balance FYE 2021



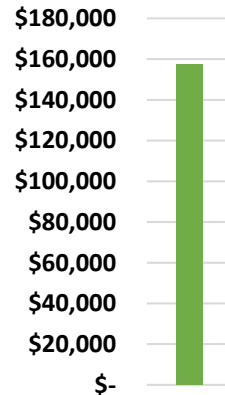
Apparatus and Equipment Reserve



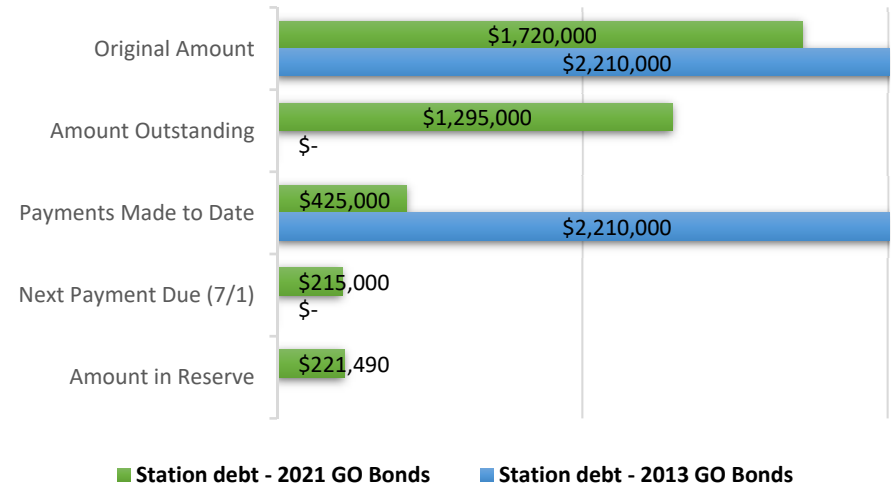
Capital Improvement Reserve



Building Repair/Replacement Reserve



Station Debt



Hyalite Rural Fire District

Statement of Financial Position

As of July 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	\$2,985,175.87
Accounts Receivable	\$4,854.26
Other Current Assets	\$208,837.29
Total Current Assets	\$3,198,867.42
Fixed Assets	
180000 Capital Assets	
181000 Land	361,201.00
182000 Buildings & Improvements	4,115,009.72
186000 Machinery & Equipment	3,466,387.41
186100 Accumulated Depreciation	(3,629,336.60)
Total 180000 Capital Assets	4,313,261.53
Total Fixed Assets	\$4,313,261.53
TOTAL ASSETS	\$7,512,128.95
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$12,157.32
Other Current Liabilities	\$51,615.13
Total Current Liabilities	\$63,772.45
Long-Term Liabilities	\$1,592,597.74
Total Liabilities	\$1,656,370.19
Equity	
241000 Unrestricted Fund Balance	1,629,059.84
241001 General fixed asset acct group	4,313,261.53
241002 General LT debt account group	(1,657,008.74)
241100 Reserved Fund Balance	
241101 Restricted for Debt Service	222,028.00
241102 Reserved for Capital Reserve	0.00
241103 Capital improvements	313,422.62
241104 Capital replacement	0.00
241105 Apparatus replacement	946,759.41
241106 Building repair/replacement	157,314.60
Total 241104 Capital replacement	1,104,074.01
Total 241102 Reserved for Capital Reserve	1,417,496.63
Total 241100 Reserved Fund Balance	1,639,524.63
241200 Assigned to vol firefighters	8,077.80
Net Revenue	(77,156.30)
Total Equity	\$5,855,758.76
TOTAL LIABILITIES AND EQUITY	\$7,512,128.95

Hyalite Rural Fire District

Statement of Financial Position

As of July 31, 2022

Hyalite Rural Fire District

Budget vs. Actuals: FY_2022_2023 - FY23 P&L

July 2022 (8.33%)

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
310000 Taxes		1,690,572.00	(1,690,572.00)	
315000 On-behalf payment from State		91,269.00	(91,269.00)	
316000 Entitlement Share		38,838.00	(38,838.00)	
320000 Firefighter fundraising event		2,500.00	(2,500.00)	
360000 Miscellaneous Revenues	2,044.64	4,000.00	(1,955.36)	51.12 %
365000 Contributions and Donations		500.00	(500.00)	
370000 Investment Earnings		30,000.00	(30,000.00)	
Total Revenue	\$2,044.64	\$1,857,679.00	\$ (1,855,634.36)	0.11 %
GROSS PROFIT	\$2,044.64	\$1,857,679.00	\$ (1,855,634.36)	0.11 %
Expenditures				
420000 Public Safety Expenses	159.84	40,000.00	(39,840.16)	0.40 %
420100 Personnel Services	42,726.49	572,152.00	(529,425.51)	7.47 %
420200 Supplies	2,258.96	32,000.00	(29,741.04)	7.06 %
420220 Meals/Incentives	315.90	14,000.00	(13,684.10)	2.26 %
420240 Fuel	932.83	36,000.00	(35,067.17)	2.59 %
420310 Election Costs		7,000.00	(7,000.00)	
420320 Professional Subscription/Dues	2,554.19	3,000.00	(445.81)	85.14 %
420330 Community Outreach/Education	422.02	10,000.00	(9,577.98)	4.22 %
420340 Utility Services	3,227.93	52,000.00	(48,772.07)	6.21 %
420350 Professional Services	2,150.00	40,000.00	(37,850.00)	5.38 %
420390 Firefighter Physicals	100.00	14,000.00	(13,900.00)	0.71 %
420400 Training/Travel - Trustees		3,000.00	(3,000.00)	
420420 Facilities	3,234.02	25,000.00	(21,765.98)	12.94 %
420500 Insurance	8,016.05	70,000.00	(61,983.95)	11.45 %
420930 Safety Equipment	2,943.97	70,000.00	(67,056.03)	4.21 %
420940 Apparatus	2,880.21	70,000.00	(67,119.79)	4.11 %
420970 Capital outlay		334,000.00	(334,000.00)	
490100 Debt Service	7,027.50	222,028.00	(215,000.50)	3.17 %
669100 Other Charges	251.03	500.00	(248.97)	50.21 %
Total Expenditures	\$79,200.94	\$1,614,680.00	\$ (1,535,479.06)	4.91 %
NET OPERATING REVENUE	\$ (77,156.30)	\$242,999.00	\$ (320,155.30)	(31.75 %)
Other Expenditures				
Void				
Total Other Expenditures	\$0.00	\$0.00	\$0.00	0.00%
NET OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
NET REVENUE	\$ (77,156.30)	\$242,999.00	\$ (320,155.30)	(31.75 %)

Hyalite Rural Fire District

Transaction List by Vendor

July 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
4 Corners Welding						
07/14/2022	Credit Card Expenditure		Yes	install mounts for front bumper	210580 Costco Citi Card - Prato 2005	462.00
Advanced Wastewater Specialists						
07/07/2022	Bill Payment (Check)	7804135	Yes		101000 Cash/Investments:General Fund	-1,645.00
Amazon						
07/03/2022	Credit Card Expenditure		Yes	MR	210590 Costco Citi Card - Dahlhauser 4822	31.98
Amazon Capital Services						
07/09/2022	Bill	1R3W-G1K7-3YVM	Yes	Hubdoc - 304300271 - INV1R3W-G1K7-3YVM	202100 Accounts Payable	157.80
07/20/2022	Bill Payment (Check)	7804160	Yes		101000 Cash/Investments:General Fund	-157.80
07/24/2022	Bill	1WWY-J7L1-7FJM	Yes	Hubdoc - 308774270 - INV1WWY-J7L1-7FJM	202100 Accounts Payable	66.45
07/26/2022	Bill	16MJ-X9C7-1GHC	Yes	Hubdoc - 308774267 - INV16MJ-X9C7-1GHC	202100 Accounts Payable	36.89
Anderson ZurMuehlen						
07/07/2022	Bill Payment (Check)	7804136	Yes	142167.700	101000 Cash/Investments:General Fund	-1,890.00
07/29/2022	Bill	430815/142167.700	Yes	Hubdoc - 308774246 - INV430815/142167.700	202100 Accounts Payable	2,150.00
B and L Quality Repair LLC						
07/07/2022	Credit Card Expenditure		Yes	A/C repair	210580 Costco Citi Card - Prato 2005	1,895.20
07/13/2022	Credit Card Expenditure		Yes		210585 Costco Citi Card - Malone 5334	305.00
Best Rate Diesel Repair Inc.						
07/07/2022	Bill Payment (Check)	7804137	Yes		101000 Cash/Investments:General Fund	-11,581.12
Big Sky Fire Equipment						
07/07/2022	Bill Payment (Check)	7804138	Yes		101000 Cash/Investments:General Fund	-213.48
Big Sky Publishing						
07/07/2022	Bill Payment (Check)	7804139	Yes		101000 Cash/Investments:General Fund	-22.00
BlueCross BlueShield of Montana						
07/12/2022	Bill	X6A680/8.1.22	Yes	Hubdoc - 304300280 - INVX6A680/8.1.22	202100 Accounts Payable	2,809.09
07/20/2022	Bill Payment (Check)	7804161	Yes		101000 Cash/Investments:General Fund	-2,809.09
Bound Tree Medical						
07/01/2022	Bill	201291/7.1.22	Yes	Hubdoc - 299943157 - INV201291/7.1.22	202100 Accounts Payable	413.44
07/07/2022	Bill Payment (Check)	7804140	Yes		101000 Cash/Investments:General Fund	-413.44
Bozeman Chronicle						
07/19/2022	Bill	BDC-1592084	Yes	Hubdoc - 304300283 - INVBDC-1592084	202100 Accounts Payable	237.95
07/20/2022	Bill Payment (Check)	7804162	Yes	347411	101000 Cash/Investments:General Fund	-237.95
Bozeman Handyman LLC						
07/07/2022	Bill Payment (Check)	7804141	Yes		101000 Cash/Investments:General Fund	-595.00
CentralSquare Technologies LLC						
07/19/2022	Bill	359100	Yes	Hubdoc - 304300260 - INV359100	202100 Accounts Payable	1,134.00
07/20/2022	Bill Payment (Check)	7804163	Yes		101000 Cash/Investments:General Fund	-1,134.00
Century Link						
07/01/2022	Bill	406-602-4041/7.1.22	Yes	Hubdoc - 304300268 - INV406-602-4041/7.1.22	202100 Accounts Payable	133.44
07/10/2022	Bill	406-587-4149951B/7.10	Yes	Hubdoc - 308774258 - INV406-587-4149951B/7.10	202100 Accounts Payable	47.93
07/20/2022	Bill Payment (Check)	7804164	Yes		101000 Cash/Investments:General Fund	-133.44
Citi Card						
07/18/2022	Bill	3990/7.18.22	Yes	Hubdoc - 304300316 - INV3990/7.18.22	202100 Accounts Payable	9,663.82
07/20/2022	Bill Payment (Check)	7804165	Yes		101000 Cash/Investments:General Fund	-9,663.82
City of Bozeman						
07/13/2022	Credit Card Expenditure		Yes	Beall Park Rec Center facility reservation	210570 Costco Citi Card - Nickolay 7029	263.00
Connect Telephone and Computer Group						
07/01/2022	Bill	117269	Yes	Hubdoc - 299943132 - INV117269	202100 Accounts Payable	60.00
07/07/2022	Bill Payment (Check)	7804142	Yes		101000 Cash/Investments:General Fund	-60.00

Hyalite Rural Fire District

Transaction List by Vendor

July 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Consolidated Electric						
07/21/2022	Bill	FV-00208	Yes	Hubdoc - 308774259 - INV FV-00208	202100 Accounts Payable	179.96
Costco Wholesale						
07/02/2022	Credit Card Expenditure		Yes	Wildland BBQ	210585 Costco Citi Card - Malone 5334	70.08
07/13/2022	Credit Card Expenditure		Yes	membership	210580 Costco Citi Card - Prato 2005	60.00
07/13/2022	Credit Card Expenditure		Yes	cottonwood station supplies	210590 Costco Citi Card - Dahlhauser 4822	41.98
07/13/2022	Credit Card Expenditure		Yes	sourdough station supplies	210590 Costco Citi Card - Dahlhauser 4822	78.97
07/13/2022	Credit Card Expenditure		Yes	training dinner	210590 Costco Citi Card - Dahlhauser 4822	130.34
07/13/2022	Credit Card Expenditure		Yes	cottonwood station supplies	210590 Costco Citi Card - Dahlhauser 4822	92.95
Custom Logo						
07/07/2022	Bill Payment (Check)	7804143	Yes		101000 Cash/Investments:General Fund	-1,076.30
07/20/2022	Bill Payment (Check)	7804166	Yes		101000 Cash/Investments:General Fund	-256.00
07/20/2022	Bill	21181	Yes	Hubdoc - 308774265 - INV21181	202100 Accounts Payable	530.40
Delta Dental						
07/01/2022	Bill	17272-51213/6.25.2022	Yes	Hubdoc - 290790625 - INV17272-51213/6.25.2022	202100 Accounts Payable	150.96
07/07/2022	Bill Payment (Check)	7804144	Yes		101000 Cash/Investments:General Fund	-150.96
DirectTV						
07/22/2022	Bill	029404001X220713	Yes	Hubdoc - 308774262 - INV029404001X220713	202100 Accounts Payable	175.99
Document Destroyers						
07/11/2022	Bill	7866	Yes	Hubdoc - 308774247 - INV7866	202100 Accounts Payable	62.50
Dollar Tree						
07/13/2022	Credit Card Expenditure		Yes	frames for recruit certificate	210570 Costco Citi Card - Nickolay 7029	11.25
Door Tech						
07/20/2022	Bill Payment (Check)	7804167	Yes		101000 Cash/Investments:General Fund	-394.50
General Distributing Co.						
07/07/2022	Bill Payment (Check)	7804145	Yes	56625	101000 Cash/Investments:General Fund	-183.98
07/31/2022	Bill	56625/7.31.22	Yes	Hubdoc - 308774268 - INV56625/7.31.22	202100 Accounts Payable	88.66
Google						
07/01/2022	Credit Card Expenditure		Yes	Google Workspace	210570 Costco Citi Card - Nickolay 7029	120.01
Grass Monkey Lawn Care						
07/07/2022	Bill	396	Yes	Hubdoc - 304300273 - INV396	202100 Accounts Payable	1,318.00
07/20/2022	Bill Payment (Check)	7804168	Yes		101000 Cash/Investments:General Fund	-1,318.00
Jimmy Johns						
07/15/2022	Credit Card Expenditure		Yes	SAR call	210580 Costco Citi Card - Prato 2005	52.90
Kelley Connect						
07/07/2022	Bill Payment (Check)	7804146	Yes		101000 Cash/Investments:General Fund	-90.78
07/18/2022	Bill	IN1091213	Yes	Hubdoc - 308774266 - INV IN1091213	202100 Accounts Payable	140.56
Kenetrek Boots						
07/13/2022	Credit Card Expenditure		Yes		210580 Costco Citi Card - Prato 2005	250.00
Kenyon Noble						
07/06/2022	Credit Card Expenditure		Yes		210590 Costco Citi Card - Dahlhauser 4822	37.50
07/07/2022	Bill Payment (Check)	7804147	Yes		101000 Cash/Investments:General Fund	-56.28
07/25/2022	Bill	789918-000/7.25.22	Yes	Hubdoc - 308774272 - INV789918-000/7.25.22	202100 Accounts Payable	242.99
Logan Landfill						
07/02/2022	Credit Card Expenditure		Yes		210585 Costco Citi Card - Malone 5334	5.00
Montana Fire Trustees Association						
07/07/2022	Bill	7.7.22	Yes	Hubdoc - 304300263 - INV7.7.22	202100 Accounts Payable	500.00
07/20/2022	Bill Payment (Check)	7804169	Yes		101000 Cash/Investments:General Fund	-500.00
Montana Firemen's Association						
07/08/2022	Check	7804157	Yes		101000 Cash/Investments:General Fund	-318.68

Hyalite Rural Fire District

Transaction List by Vendor

July 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Montana Occupational Health						
07/05/2022	Bill	14772	Yes	Hubdoc - 304300256 - INV14772	202100 Accounts Payable	100.00
07/07/2022	Bill Payment (Check)	7804148	Yes		101000 Cash/Investments:General Fund	-100.00
07/20/2022	Bill Payment (Check)	7804170	Yes		101000 Cash/Investments:General Fund	-100.00
Montana State Fund						
07/01/2022	Bill	20042890	Yes	Hubdoc - 304300272 - INV20042890	202100 Accounts Payable	4,302.13
07/20/2022	Bill Payment (Check)	7804171	Yes	03-134600-0	101000 Cash/Investments:General Fund	-4,302.13
Montana State University						
07/12/2022	Bill	161-118	Yes	Hubdoc - 304300254 - INV161-118	202100 Accounts Payable	95.00
07/20/2022	Bill Payment (Check)	7804172	Yes		101000 Cash/Investments:General Fund	-95.00
07/22/2022	Bill	161-119	Yes	Hubdoc - 308774243 - INV161-119	202100 Accounts Payable	190.00
Motorola Solutions Inc						
07/13/2022	Expenditure		Yes		210580 Costco Citi Card - Prato 2005	54.24
NAPA Auto Parts						
07/20/2022	Bill Payment (Check)	7804173	Yes	12342	101000 Cash/Investments:General Fund	-598.68
Northwestern Energy						
07/11/2022	Bill	0180737-9/7.11.22	Yes	Hubdoc - 304300279 - INV0180737-9/7.11.22	202100 Accounts Payable	142.88
07/11/2022	Bill	3252724-4/7.11.22	Yes	Hubdoc - 304300274 - INV3252724-4/7.11.22	202100 Accounts Payable	90.07
07/12/2022	Bill	0180089-5/7.12.22	Yes	Hubdoc - 304300281 - INV0180089-5/7.12.22	202100 Accounts Payable	48.72
07/12/2022	Bill	3091809-8/7.12.22	Yes	Hubdoc - 304300275 - INV3091809-8/7.12.22	202100 Accounts Payable	388.61
07/13/2022	Bill	1196979-7/7.13.22	Yes	Hubdoc - 304300278 - INV1196979-7/7.13.22	202100 Accounts Payable	756.24
07/20/2022	Bill Payment (Check)	7804174	Yes		101000 Cash/Investments:General Fund	-1,426.52
Owenhouse-Ace Hardware						
07/05/2022	Expenditure		Yes	wildland deployment equipment	210590 Costco Citi Card - Dahlhauser 4822	124.95
07/07/2022	Bill Payment (Check)	7804149	Yes		101000 Cash/Investments:General Fund	-233.76
07/27/2022	Bill	191619/7.27.22	Yes	Hubdoc - 308774283 - INV191619/7.27.22	202100 Accounts Payable	563.97
People Facts						
07/01/2022	Bill	2022060842	Yes	Hubdoc - 299943118 - INV2022060842	202100 Accounts Payable	16.67
07/07/2022	Bill Payment (Check)	7804150	Yes		101000 Cash/Investments:General Fund	-16.67
RAE Water						
07/07/2022	Bill Payment (Check)	7804151	Yes		101000 Cash/Investments:General Fund	-132.79
07/26/2022	Bill	GH 5370-00/FIRE-00	Yes	Hubdoc - 308774245 - INVGH 5370-00/FIRE-00	202100 Accounts Payable	128.79
REI						
07/03/2022	Credit Card Expenditure		Yes	wildland dept equipment	210590 Costco Citi Card - Dahlhauser 4822	13.90
Republic Services						
07/07/2022	Bill Payment (Check)	7804152	Yes		101000 Cash/Investments:General Fund	-317.15
07/28/2022	Bill	0886-001802313	Yes	Hubdoc - 308774252 - INV0886-001802313	202100 Accounts Payable	181.72
07/28/2022	Bill	0886-001801374	Yes	Hubdoc - 308774254 - INV0886-001801374	202100 Accounts Payable	136.28
Ressler						
07/27/2022	Bill	2112169	Yes	Hubdoc - 308774264 - INV2112169	202100 Accounts Payable	83.82
Safelite AutoGlass						
07/07/2022	Credit Card Expenditure		Yes	E6-1 crack fixed	210580 Costco Citi Card - Prato 2005	79.95
SP Rescue Gear						
07/13/2022	Credit Card Expenditure		Yes	MR	210590 Costco Citi Card - Dahlhauser 4822	2,058.00
Staples						
07/06/2022	Credit Card Expenditure		Yes	supplies	210580 Costco Citi Card - Prato 2005	42.06
07/06/2022	Credit Card Expenditure		Yes	supplies	210580 Costco Citi Card - Prato 2005	57.99
Summit Fire & Security						
07/18/2022	Bill	510101774	Yes	Hubdoc - 304300270 - INV510101774	202100 Accounts Payable	174.00
07/18/2022	Bill	510101772	Yes	Hubdoc - 304300269 - INV510101772	202100 Accounts Payable	162.00
07/18/2022	Bill	510101773	Yes	Hubdoc - 304300262 - INV510101773	202100 Accounts Payable	205.00

Hyalite Rural Fire District

Transaction List by Vendor

July 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
07/20/2022	Bill Payment (Check)	7804175	Yes		101000 Cash/Investments:General Fund	-541.00
07/22/2022	Bill	510101801	Yes	Hubdoc - 308774248 - INV510101801	202100 Accounts Payable	320.00
07/22/2022	Bill	510101800	Yes	Hubdoc - 308774251 - INV510101800	202100 Accounts Payable	320.00
07/26/2022	Bill	510101812	Yes	Hubdoc - 308774257 - INV510101812	202100 Accounts Payable	770.00
Target						
07/05/2022	Credit Card Expenditure		Yes		210590 Costco Citi Card - Dahlhauser 4822	68.88
Town and Country						
07/13/2022	Credit Card Expenditure		Yes		210590 Costco Citi Card - Dahlhauser 4822	12.92
07/20/2022	Bill Payment (Check)	7804176	Yes		101000 Cash/Investments:General Fund	-305.11
TW Enterprises, Inc.						
07/07/2022	Bill Payment (Check)	7804153	Yes		101000 Cash/Investments:General Fund	-1,048.80
07/20/2022	Bill Payment (Check)	7804177	Yes		101000 Cash/Investments:General Fund	-596.72
Unemployment Insurance Division						
07/22/2022	Bill Payment (Check)	7804159	Yes		101000 Cash/Investments:General Fund	-245.47
USPS						
07/11/2022	Credit Card Expenditure		Yes		210595 Costco Citi Card - Wyman 9122	17.90
Verizon						
07/07/2022	Bill Payment (Check)	7804154	Yes		101000 Cash/Investments:General Fund	-636.40
07/23/2022	Bill	9911886060	Yes	Hubdoc - 308774293 - INV9911886060	202100 Accounts Payable	929.76
Void						
07/08/2022	Check	7804158	Yes		101000 Cash/Investments:General Fund	0.00
Wal-Mart						
07/07/2022	Credit Card Expenditure		Yes		210595 Costco Citi Card - Wyman 9122	327.60
Wex Bank						
07/07/2022	Bill Payment (Check)	7804155	Yes	0203-00-109722-9	101000 Cash/Investments:General Fund	-1,716.78
07/23/2022	Bill	82508049	Yes	Hubdoc - 308774291 - INV82508049	202100 Accounts Payable	1,861.54

Hyalite Rural Fire District

Check Detail

July 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000	Cash/Investments					
101000	General Fund					
07/07/2022	Bill Payment (Check)	7804135	Advanced Wastewater Specialists			-1,645.00
07/07/2022	Bill Payment (Check)	7804136	Anderson ZurMuehlen	142167.700		-1,890.00
07/07/2022	Bill Payment (Check)	7804137	Best Rate Diesel Repair Inc.			-11,581.12
07/07/2022	Bill Payment (Check)	7804138	Big Sky Fire Equipment			-213.48
07/07/2022	Bill Payment (Check)	7804139	Big Sky Publishing			-22.00
07/07/2022	Bill Payment (Check)	7804140	Bound Tree Medical			-413.44
07/07/2022	Bill Payment (Check)	7804141	Bozeman Handyman LLC			-595.00
07/07/2022	Bill Payment (Check)	7804142	Connect Telephone and Computer Group			-60.00
07/07/2022	Bill Payment (Check)	7804143	Custom Logo			-1,076.30
07/07/2022	Bill Payment (Check)	7804144	Delta Dental			-150.96
07/07/2022	Bill Payment (Check)	7804145	General Distributing Co.	56625		-183.98
07/07/2022	Bill Payment (Check)	7804146	Kelley Connect			-90.78
07/07/2022	Bill Payment (Check)	7804147	Kenyon Noble			-56.28
07/07/2022	Bill Payment (Check)	7804148	Montana Occupational Health			-100.00
07/07/2022	Bill Payment (Check)	7804149	Owenhouse-Ace Hardware			-233.76
07/07/2022	Bill Payment (Check)	7804150	People Facts			-16.67
07/07/2022	Bill Payment (Check)	7804151	RAE Water			-132.79
07/07/2022	Bill Payment (Check)	7804152	Republic Services			-317.15
07/07/2022	Bill Payment (Check)	7804153	TW Enterprises, Inc.			-1,048.80
07/07/2022	Bill Payment (Check)	7804154	Verizon			-636.40
07/07/2022	Bill Payment (Check)	7804155	Wex Bank	0203-00-109722-9		-1,716.78
07/08/2022	Check	7804157	Montana Firemen's Association	Montana Firemen's Association		-318.68
07/08/2022	Check	7804158	Void			0.00
07/20/2022	Bill Payment (Check)	7804160	Amazon Capital Services			-157.80
07/20/2022	Bill Payment (Check)	7804161	BlueCross BlueShield of Montana			-2,809.09
07/20/2022	Bill Payment (Check)	7804162	Bozeman Chronicle	347411		-237.95
07/20/2022	Bill Payment (Check)	7804163	CentralSquare Technologies LLC			-1,134.00
07/20/2022	Bill Payment (Check)	7804164	Century Link			-133.44
07/20/2022	Bill Payment (Check)	7804165	Citi Card			-9,663.82
07/20/2022	Bill Payment (Check)	7804166	Custom Logo			-256.00

Hyalite Rural Fire District

Check Detail

July 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/20/2022	Bill Payment (Check)	7804167	Door Tech			-394.50
07/20/2022	Bill Payment (Check)	7804168	Grass Monkey Lawn Care			-1,318.00
07/20/2022	Bill Payment (Check)	7804169	Montana Fire Trustees Association			-500.00
07/20/2022	Bill Payment (Check)	7804170	Montana Occupational Health			-100.00
07/20/2022	Bill Payment (Check)	7804171	Montana State Fund	03-134600-0		-4,302.13
07/20/2022	Bill Payment (Check)	7804172	Montana State University			-95.00
07/20/2022	Bill Payment (Check)	7804173	NAPA Auto Parts	12342		-598.68
07/20/2022	Bill Payment (Check)	7804174	Northwestern Energy			-1,426.52
07/20/2022	Bill Payment (Check)	7804175	Summit Fire & Security			-541.00
07/20/2022	Bill Payment (Check)	7804176	Town and Country			-305.11
07/20/2022	Bill Payment (Check)	7804177	TW Enterprises, Inc.			-596.72
07/22/2022	Bill Payment (Check)	7804159	Unemployment Insurance Division			-245.47

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES ANNUAL PUBLIC MEETING
SYNOPSIS**

DATE: JUNE 28, 2022

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, Montana

In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at www.hyalitefire.org/board-meeting-minutes/ or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:

Justin Miller
Jason Jarrett
Walt Zidack
Ken Beideman

STAFF IN ATTENDANCE:

Brian Nickolay, Fire Chief
Chris Dahlhauser, Assistant Fire Chief
Mac Malone, Training Captain
Sheryl Wyman, Administrative Assistant

PUBLIC IN ATTENDANCE:

Collin Rose, Volunteer Firefighter

0:00:02	CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT Vice-Chair Miller called the meeting to order and reminded the public the meeting is being recorded. asked for any public comment on non-agenda items. None given. HYALITE CONSENT AGENDA Vice-Chair Miller asks if there are any requests to pull anything from the Consent Agendas. None given. Motion: Vice-Chair Miller asks for a motion to approve the consent agenda. Trustee Zidack so moved. Trustee Beideman seconded the motion.
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	<p>Vote: Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes; Unanimous approval.</p> <p><i>[See May 17, 2022 Board Packet for Consent Agenda items Approved]</i></p>
	REGULAR AGENDA
0:00:38	<p>Agenda Item 1 – Swearing in of Firefighters</p> <p>Chief Nickolay announces the recruit academy and will be swearing in two volunteer firefighters. A third volunteer has completed the academy but could not be present for the swearing-in.</p> <p>Introductions are made by the volunteer firefighters. Kylie Venterosa and Ben Porter are sworn in by Chief Nickolay. Comments are made by the trustees. Chief Nickolay states the academy is 175 hours of training to reach this point. Thanks are given to Training Captain Mac Malone.</p>
0:03:34	<p>Agenda Item 2 – Discussion and Decision – Approval of Revised Board Policies</p> <p>Trustee Jarrett approved the drafts for the Invoice Processing Policy and the Travel Expense Policy.</p> <p>Motion: Vice-Chair Miller asks for a motion to approve both new policies. Trustee Jarrett so moved.</p> <p>Trustee Beideman seconded the motion.</p> <p>Vote: Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes; Unanimous approval.</p> <p><i>[See Attachment A–HRFD Bylaws; Attachment A1-Invoicing Processing Policy; Attachment A2-Travel Expense Policy]</i></p>
0:05:01	<p>Agenda Item 3 – Discussion and Decision – Approval of Contract with Sourcewell Cooperative (Pierce Manufacturing)</p> <p>Chief Nickolay discusses the contract with Pierce Manufacturing for the replacement of E-6-2 and E-6-3. Approval was given at the last board meeting to use Sourcewell’s Purchasing Agreement so still in alignment with the competitive bidding and RFP process. Chief Nickolay is looking for a motion to go ahead and sign the actual agreement to move the process forward. The agreement states they are at a 24 month build process. Our first payment will be due three months prior to completion. This would be about March 2024 to make the first payment in the amount of \$728,428. June 2024 when the trucks are finished, we will take the final payment when we pick up the trucks.</p> <p>Chief Nickolay goes over the cost savings he utilized. By driving the trucks back, ourselves, we save \$10,000.</p> <p>Vice Chair Miller asks for board discussion. Trustee Zidack questions how Sourcewell makes their money. Chief Nickolay will need to make approvals for specifications for</p>

	<p>the trucks as well as the final inspection. Chief Nickolay discusses the engines to be ordered and specifications.</p> <p>Vice Chair Miller asks for more board discussion. Trustee Jarrett asks about the contract with Sourcewell.</p> <p>Motion: Trustee Zidack moves to approve the Pierce contract as presented.</p> <p>Trustee Jarrett seconded the motion.</p> <p>Vote: Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes-Yes; Unanimous approval.</p> <p><i>[See Attachment B – Pierce Manufacturing Contract]</i></p>
0:15:47	<p>Agenda Item 4 – Discussion and Decision – Approval of FY 2023 DNRC Contracts</p> <p>Chief Nickolay discusses the local government firefighting source with DNRC. There are three parts to the contract. The general agreement now offers backfill when people go out on a wildfire. The DNRC is now offering paying an employee that is covering the spots when people are gone. The personnel billing rate form includes the four paid positions. The rates include the benefits package. The Option 3 form lists the apparatus that might be used in a deployment and their rates. Chief Nickolay goes over the rates of the different apparatus that can be used.</p> <p>If a volunteer goes out on a deployment they are compensated through the State as an emergency hire. Trustee Jarrett asks about the thought of a volunteer being paid through the State vs. our district. Chief Nickolay feels it is better to keep them as emergency hires through the State. One of the benefits is the volunteer would get paid sooner. Trustee Jarrett feels it would be better for the volunteers to be employees of the district rather than through the State.</p> <p>Vice Chair Miller asks for more board discussion. None given.</p> <p>Motion: Vice Chair Miller asks for a motion to approve the 2023 DNRC contract. Trustee Jarrett so moves.</p> <p>Trustee Zidack seconded the motion.</p> <p>Vote: Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes, Unanimous approval.</p> <p><i>[See Attachment C – DNRC Contracts]</i></p>
0:25:12	<p>Agenda Item 5 – Discussion and Decision – Purchase of a Hybrid Wildland Fire Engine with DNRC</p> <p>Chief Nickolay explains the proposal to go into an agreement with the DNRC to enter their hybrid fire engine program. We would purchase the cabin chassis for the truck and the DNRC provides the back fire unit for the truck. This allows us to</p>

	<p>have an engine that would typically cost \$150,000 to \$200,000 and get it for roughly \$70,000. This would provide us another wildland fire truck and bolster our capabilities. This would add a second truck to help fight wildland fires.</p> <p>Chief Nickolay describes the specifications of the truck. He also gives details on the responsibilities of our district and DNRC regarding maintenance.</p> <p>Trustees asks questions of the Chief. The current challenge is finding a chassis at this time. Chief Nickolay is asking for pre-approval so that if a chassis is found he can move quickly to purchase the chassis.</p> <p>Vice Chair Miller asks for more board discussion. Trustee Jarrett makes comments. Discussion is held regarding the Critical Mission Task Force. Trustee Zidack asks how staffing is taken care of in the district. Chief Nickolay discusses the experience the volunteers received last year going on deployments and bringing back that knowledge and experience back to the station.</p> <p>Discussion is held on what kind of chassis Chief Nickolay is looking to purchase</p> <p>Motion: Trustee Jarrett makes a motion to authorize the fire chief to spend not to exceed \$80,000 to purchase a chassis for the purpose of this proposal.</p> <p>Trustee Zidack seconded the motion.</p> <p>Vote: Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes, Unanimous approval.</p> <p><i>[See Attachment D – Proposal for a New Hybrid Engine]</i></p>
0:49:19	<p>Agenda Item 6 – Discussion and Decision – Review of Staff Salaries</p> <p>This is an item Chair Geddes asked to be looked at every year to review. This is just information to show comparisons with the three local paid departments. The figures are for Fiscal Year 2022, and the wages will be increasing for FY2023. The wages are on the lower end but competitive.</p> <p>No decision needs to be made. The salary amount has already been implemented in the budget.</p> <p>Vice Chair Miller asks for board discussion. None given.</p> <p><i>[See Attachment E – Wage Comparison Chart]</i></p>
0:52:50	<p>Agenda Item 7 - Fire Chief's Report</p> <p>Chief Nickolay discusses his report. Calls are down this year from last year but up from the previous couple of years.</p> <p>There have been changes in the residents due to the fact some have left for summer wildland fire jobs. Others have filled those spots.</p>

	<p>We had five Hyalite Firefighter's participate in a S-215 wildland urban interface class June 4th and 5th. The class was taught by members of the Montana DNRC and Gallatin County leadership.</p> <p>We have three firefighters attending the Montana DNRC County Assist Team (CAT) camp training on June 10th - 12th. The training gives our firefighters experience in wildland fire and working with an incident management team. Chief Nickolay was one of the instructors of the CAT camp.</p> <p>Hyalite Fire leadership met with the US Forest Service on June 6th as part of our annual operating plan with the Forest Service. Discussions were held on expectations and job duties for responding to wildland fire on Forest Service land.</p> <p>Assistant Chief Dahlhauser is still working with Medicare/Medicaid on finalizing details for billing. Assistant Chief Dahlhauser states the application is currently processing since the 18th of June.</p> <p>Trustee Zidack asks about item number 10 and the schedule for any controlled burning. The Forest Service is still on a national stand down on any burning. If any burning is done by the Forest Service we are invited to participate.</p> <p><i>[See Attachment F – Fire Chief's Report with Attachments]</i></p>
1:02:47	<p>Trustees' Activities</p> <p>None</p>
1:02:51	<p>Announcements</p> <ul style="list-style-type: none"> • Wildland BBQ scheduled for June 29, 2022 from 4-7 at the Cottonwood Station. • Next board meeting set for July 19, 2022 at Sourdough Station.
1:04:19	<p>ADJOURNMENT</p>




Hyalite Rural Fire District

Document Approval Form

Document Name:	Invoice Processing Policy
Document Type:	Board Policy
Document Number:	2016-001
Version Number:	V3.0
Date Approved:	June 28, 2022

- ☐ Approved by motion of the Hyalite Rural Fire District Board of Trustees, as reflected in the Board Meeting minutes of June 28, 2022.


 Vice Chair Signature _____
~~Eugene M. Geddes, III~~ Justin Miller
 Printed Name

OR

- ☐ Approved by the Hyalite Rural Fire District Fire Chief.

 Fire Chief Signature

 Printed Name



Hyalite Rural Fire District

Invoice Processing Policy

DOCUMENT INFORMATION

Document Type:	Board Policy
Document Number:	2016-001

VERSION CONTROL

Version	Approved By	Approved Date	Summary of Changes
1.0	Board of Trustees	July, 2016	<ul style="list-style-type: none"> Original.
2.0	Board of Trustees	January 22, 2019	<ul style="list-style-type: none"> Added policy statement. Updated procedure to reflect separate Bookkeeper and Administrative Assistant roles. Standard formatting applied. Wordsmithing for definition and clarity, by Board subcommittee 12/21/2018.
3.0	Board of Trustees	June 28, 2022	<ul style="list-style-type: none"> Updated reference from Quickbooks to a more generic term. Added language for other forms of payment if needed.

POLICY

This policy establishes a uniform procedure for receiving, recording, and remitting payments for all goods and services used in Hyalite Rural Fire District (HRFD) operations. The purpose of this policy is to:

- Establish and maintain accountability and transparency during the payment process through the use of appropriate checks, balances, documentation, and record keeping.
- Make accurate payments of invoices and expenses in a timely manner.

All Hyalite Rural Fire District (HRFD) invoices are processed in the following manner:

1. All invoices are presented to the HRFD Administrative Assistant for payment.
 - a. The HRFD employee or volunteer responsible for the purchase must label invoices, with his/her name(s) and the purpose of the purchase to allow for proper coding of the invoice.
 - b. If reimbursement is requested, it must be stated on the invoice.
2. The Administrative Assistant prepares the invoice for approval by the Fire Chief or Assistant Fire Chief as follows:

- a. Review the invoice for completeness of information and gather additional information, if needed.
 - b. Stamp the invoice with date of service and assign the proper account coding.
 - c. Complete a Missing Invoice Form for any known missing invoices.
 - d. Place coded invoice into the appropriate folder for approval by the Fire Chief or Assistant Fire Chief.
3. After approved invoices are returned, the Administrative Assistant prepares the semi-monthly packet of approved invoices for submission to the Bookkeeper as follows:
 - a. Ensures that all items to be submitted have been approved by the Fire Chief or Assistant Fire Chief.
 - b. Reconciles periodic statements for payment by:
 - i. Reconciles statement with approved invoices.
 - ii. Fills out a Missing Invoice Form for any missing invoice, and continues working with appropriate employee or volunteer to obtain a copy of the missing invoice.
 - iii. Attaches approved invoices and Missing Receipt Forms to the statement.
 - c. Clearly marks items to be paid and items to be entered into the accounting system but paid at a later date.
4. The Bookkeeper processes semi-monthly the invoices and receipts for payment as follows:
 - a. Enters the approved invoices into the accounting system.
 - b. Creates and prints warrants (checks) or other means (ACH) for payment.
 - c. Returns the packet of printed warrants and the entered invoices to the Administrative Assistant. The Bookkeeper typically returns the packet within two days.
5. Once the packet with warrants is returned, the Administrative Assistant processes warrants for mailing or delivery as follows
 - a. Notifies the HRFD Treasurer that warrants are awaiting signature. In the event that the HRFD Treasurer is unavailable, he or she will ask another Board Member to sign in his absence.
 - b. Mail checks via USPS. (Arrange alternate delivery, if needed, such as priority mail to meet payment deadline or hand delivery to an employee, volunteer member, or Trustee.)
6. Administrative Assistant files the packet as follows:
 - a. Copies of processed payments, along with the appropriate warrant stub, are placed in the HRFD files.
 - b. All approved invoices that have been entered into the accounting system, but not yet paid, are filed for later processing. (These will be reconciled with a future statement.)



Hyalite Rural Fire District

Document Approval Form

Document Name:	Travel Expense Policy
Document Type:	Board Policy
Document Number:	2017-063
Version Number:	V4.0
Date Approved:	June 28, 2022

☒ Approved by motion of the Hyalite Rural Fire District Board of Trustees, as reflected in the Board Meeting minutes of June 28, 2022.

Vice Chair Signature 

Eugene M. Geddes, III Justin Miller
Printed Name

OR

☐ Approved by the Hyalite Rural Fire District Fire Chief.

Fire Chief Signature

Printed Name



Hyalite Rural Fire District

Travel Expense Policy

DOCUMENT INFORMATION

Document Type:	Board Policy
Document Number:	2017-063

VERSION CONTROL

Version	Approved By	Approved Date	Summary of Changes
1.0	Board of Trustees	August 8, 2017	<ul style="list-style-type: none">• Original (original Document Number=2017-63)
2.0		Not approved	<ul style="list-style-type: none">• Changed Meals and Incidentals per diem reimbursement amount from 120% to 100% of the GSA rates per motion at June 19, 2018 Board meeting.• Changes to reflect applicability to Staff, Volunteers, and Trustees.• Standard formatting applied.
3.0	Board of Trustees	March 19, 2019	<ul style="list-style-type: none">• Re drafting for clarity.• Renamed to "Travel Expense Policy" from "Travel and Meal Reimbursement Policy".
4.0	Board of Trustees	June 28, 2022	<ul style="list-style-type: none">• Added approval for Board of Trustees travel at a publicly noticed board meeting of the Board of Trustees.

PURPOSE

The purpose of this policy is to provide guidance and accountability for travel and meal reimbursement for approved business travel related to the operations and governance of the Hyalite Rural Fire District (HRFD). This policy applies to Trustees, Staff, and Volunteers. This policy does not apply to food and meals provided to staff and volunteers in the course of regular training activities and fire operations.

The expectation is that expenses incurred during approved travel will be made in the interest of efficiency and with parsimony to district taxpayers. Those contemplating authorized business travel may find the [GSA website](#) a useful resource for trip planning.

Trustees exercise control over business-related travel expenses through the annual budgeting process and by prior approval and post trip reporting at regular board meetings.

POLICY

- Upcoming business-related travel for staff and trustees will be presented during regular board meetings; staff travel noted in the Chief's Report and trustee travel noted under Trustee Activities.
- The Chief or Assistant Chief must pre-approve travel for volunteers and notify the District Administrative Assistant of the approved travel.
- Trustee travel is authorized by:
 - Annual budget process for known or specific travel
 - Can be pre-approved through a vote of the board of trustees at a publicly noticed board meeting. Or
 - In the case of emergent board business or unforeseen circumstances be authorized by the individual board member with a vote to approve or disapprove at the next noticed board meeting.
- Reimbursement requests for approved business travel and meals will be submitted in a standard format prepared by the District Administrative Assistant. At a minimum, the format prepared will include a statement of the purpose for travel. This document will be retained per District policy.
- HRFD credit cards, rather than personal cards or cash, will be used whenever possible.
- In order to receive reimbursement, itemized receipts for all reimbursable expense must be presented to the District Administrative Assistant.
- Vehicle mileage reimbursement for personal vehicles will be at 100% of the current Federal rate.
- When possible, airline tickets should be purchased 21 days in advance of departure.
- Lodging should be selected to facilitate efficient execution of district business.
- Meals will be reimbursed and gratuity may be made up to 15% of the total meal cost.
- The HRFD will not reimburse the purchase of alcohol.



PERFORM. LIKE NO OTHER.

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between Pierce Manufacturing Inc., a Wisconsin corporation ("Pierce"), and Hyalite Rural Fire District, a District ("Customer") is effective as of the date specified in Section 3 hereof.

1. Definitions.

- a. **"Product"** means the fire apparatus and any associated equipment manufactured or furnished for the Customer by Pierce pursuant to the Specifications.
- b. **"Specifications"** means the general specifications, technical specifications, training, and testing requirements for the Product contained in the Pierce Proposal for the Product prepared in response to the Customer's request for proposal.
- c. **"Pierce Proposal"** means the proposal provided by Pierce attached as Exhibit C prepared in response to the Customer's request for proposal.
- d. **"Delivery"** means the date Pierce is prepared to make physical possession of the Product available to the Customer.
- e. **"Acceptance"** The Customer shall have fifteen (15) calendar days of Delivery to inspect the Product for substantial conformance with the material Specifications; unless Pierce receives a Notice of Defect within fifteen (15) calendar days of Delivery, the Product will be deemed to be in conformance with the Specifications and accepted by the Customer.

2. Purpose. This Agreement sets forth the terms and conditions of Pierce's sale of the Product to the Customer.

3. Term of Agreement. This Agreement will become effective on the date it is signed and approved by Pierce's authorized representative pursuant to Section 22 hereof ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

4. Purchase and Payment. The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price of \$1,550,998.00 ("Purchase Price"). Prices are in U.S. funds.

5. Future Changes. Various state or federal regulatory agencies (e.g. NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. In addition, any future drive train upgrades (engine, transmission, axles, etc.), or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. To the extent practicable, Pierce will document and itemize any such price increases for the Customer.

6. Agreement Changes. The Customer may request that Pierce incorporate a change to the Products or the Specifications for the Products by delivering a change order to Pierce; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit Pierce to evaluate the feasibility of such change ("Change Order"). Within [seven (7) business days] of receipt of a Change Order, Pierce will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery resulting from such Change Order. Pierce shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only effective when counter-signed by Pierce's authorized representative.

7. Cancellation/Termination. In the event this Agreement is cancelled or terminated by a party before completion, Pierce may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by Pierce; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Pierce endeavors to mitigate any such costs through the sale of such Product to another purchaser; however Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by Pierce upon sale of the Product to another purchaser, plus any costs incurred by Pierce to conduct any such sale.

8. Delivery, Inspection and Acceptance. (a) Delivery. Delivery of the Product is scheduled to be within 24 to 28 months of the Effective Date of this Agreement, F.O.B. Factory in Appleton, Wisconsin. Risk of loss shall pass to Customer upon Delivery. (b) Inspection and Acceptance. Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the

material Specifications to furnish Pierce with written notice sufficient to permit Pierce to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by Pierce within thirty (30) days from the Notice of Defect. In the event Pierce does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and Accepted by Customer.

9. Notice. Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

Pierce Manufacturing, Inc.
Director of Order Management
2600 American Drive
Appleton WI 54912
Fax (920) 832-3080

Customer
Hyalite Rural Fire District
4541 S 3rd Rd
Bozeman, MT 59715
Phone: 406-586-3770

10. Standard Warranty. Any applicable Pierce warranties are attached hereto as Exhibit B and made a part hereof. Any additional warranties must be expressly approved in writing by Pierce's authorized representative.

a. Disclaimer. OTHER THAN AS EXPRESSLY SET FORTH IN THIS AGREEMENT, NEITHER PIERCE, ITS PARENT COMPANY, AFFILIATES, SUBSIDIARIES, LICENSORS OR SUPPLIERS, THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES, MAKE ANY EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE PRODUCTS PROVIDED HEREUNDER OR OTHERWISE REGARDING THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED OR STATUTORY. WITHOUT LIMITING THE FOREGOING, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, THE IMPLIED WARRANTY AGAINST INFRINGEMENT, AND THE IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.

b. Exclusions of Incidental and Consequential Damages. In no event shall Pierce be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from Pierce's own negligence, or otherwise.

11. Insurance. Pierce maintains the following limits of insurance with a carrier(s) rated A- or better by A.M. Best:

Commercial General Liability Insurance:

Products/Completed Operations Aggregate: \$1,000,000
Each Occurrence: \$1,000,000

Umbrella/Excess Liability Insurance:

Aggregate: \$25,000,000
Each Occurrence: \$25,000,000

The Customer may request: (x) Pierce to provide the Customer with a copy of a current Certificate of Insurance with the coverages listed above; (y) to be included as an additional insured for Commercial General Liability (subject to the terms and conditions of the applicable Pierce insurance policy); and (z) all policies to provide a 30 day notice of cancellation to the named insured

12. Indemnity. The Customer shall indemnify, defend and hold harmless Pierce, its officers, employees, dealers, agents or subcontractors, from any and all claims, costs, judgments, liability, loss, damage, attorneys' fees or expenses of any kind or nature whatsoever (including, but without limitation, personal injury and death) to all property and persons caused by, resulting from, arising out of or occurring in connection with the Customer's purchase, installation or use of goods sold or supplied by Pierce which are not caused by the sole negligence of Pierce.

13. Force Majeure. Pierce shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond Pierce's control which make Pierce's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation

regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

14. Default. The occurrence of one or more of the following shall constitute a default under this Agreement: (a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; (b) Pierce fails to perform any of its obligations under this Agreement; (c) either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement is false in any material respect; (e) the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or (f) the Customer is in default or has breached any other contract or agreement with Pierce.

15. Manufacturer's Statement of Origin. It is agreed that the manufacturer's statement of origin ("MSO") for the Product covered by this Agreement shall remain in the possession of Pierce until the entire Purchase Price has been paid. If more than one Product is covered by this Agreement, then the MSO for each individual Product shall remain in the possession of Pierce until the Purchase Price for that Product has been paid in full. In case of any default in payment, Pierce may take full possession of the Product, and any payments that have been made shall be applied as payment for the use of the Product up to the date of taking possession.

16. Independent Contractors. The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venturer of or with the other.

17. Assignment. Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.

18. Governing Law; Jurisdiction. Without regard to any conflict of laws provisions, this Agreement is to be governed by and under the laws of the state of Wisconsin.

19. Facsimile Signatures. The delivery of signatures to this Agreement by facsimile transmission shall be binding as original signatures.

20. Entire Agreement. This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by Pierce's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by Pierce's authorized representative.

21. Conflict. In the event of a conflict between the Customer Specifications and the Pierce Proposal, the Pierce Proposal shall control. In the event there is a conflict between the Pierce Proposal and this Agreement, the Pierce Proposal shall control.

22. Signatures. This Agreement is not effective unless and until it is approved, signed and dated by Pierce Manufacturing, Inc.'s authorized representative.

Accepted and agreed to:

PIERCE MANUFACTURING, INC.

Name: _____

Title: _____

Date: _____

Signature: _____

CUSTOMER: Hyalite Rural Fire District

Name: Justin Miller

Title: Vice Chair

Date: 6/28/2022

Signature: 

EXHIBIT A

PURCHASE DETAIL FORM

Pierce Manufacturing, Inc.
 Director of Order Management
 2600 American Drive
 Appleton WI 54912
 Fax (920) 832-3080

Date: 6/28/2022

Customer Name: Hyalite Rural Fire District

Quantity	Description	Price
Two (2)	Pierce Enforcer PUC Pumpers AS868	\$1,598,914.00
Less	Chassis progress payment discount	(21,852.00)
Less	Payment upon completion at factory discount	(16,064.00)
Less	Customer drive-out discount	(10,000.00)
	Total	\$1,550,998.00

Warranty Period: Standard per proposal AS868 submitted May 10, 2022.

Training Requirements: Standard per proposal AS868 submitted May 10, 2022.

Other Matters: A performance bond will be provided within thirty (30) days of contract execution.

This contract is available for inter-local and other municipal corporations to utilize with the option of adding or deleting any Pierce available options, including chassis models. Any addition or deletion may affect the unit price.

Payment Terms: The chassis progress payment in the amount of \$728,428.00 will be due three (3) months prior to the ready from pick up date from the factory, an invoice will be provided thirty (30) days before the due date. If payment isn't made when due \$21,852.00 will be added to the final invoice. Final payment including any changes made during the manufacturing process is due upon completion of the unit at the factory and prior to the unit leaving the factory for delivery.

[NOTE: If deferred payment arrangements are required, the Customer must make such financial arrangements through a financial institution acceptable to Pierce.] All taxes, excises and levies that Pierce may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Product sold by Pierce to the Customer shall be for the account of the Customer and shall be added to the Purchase Price. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the prices on all unshipped Product will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge of 1.5 percent per month or such lesser amount permitted by law. Pierce will not be required to accept payment other than as set forth in this Agreement. However, to avoid a late charge assessment in the event of a dispute caused by a substantial nonconformance with material Specifications (other than freight), the Customer may withhold up to five percent (5%) of the Purchase Price until such time that Pierce substantially remedies the nonconformance with material Specifications, but no longer than sixty (60) days after Delivery. If the disputed amount is the freight charge, the Customer may withhold only the amount of the freight charge until the dispute is settled, but no longer than sixty (60) days after Delivery. Pierce shall have and retain a purchase money security interest in all goods and products now or hereafter sold to the Customer by Pierce or any of its affiliated companies to secure payment of the Purchase Price for all such goods and products. In the event of nonpayment by the Customer of any debt, obligation or liability now or hereafter incurred or owing by the Customer to Pierce, Pierce shall have and may exercise all rights and remedies of a secured party under Article 9 of the Uniform Commercial Code (UCC) as adopted by the state of Wisconsin.

THIS PURCHASE DETAIL FORM IS EXPRESSLY SUBJECT TO THE PURCHASE AGREEMENT TERMS AND CONDITIONS DATED AS OF 6/28, 2022 BETWEEN PIERCE MANUFACTURING INC. AND HYALITE RURAL FIRE DISTRICT WHICH TERMS AND CONDITIONS ARE HEREBY INCORPORATED IN, AND MADE PART OF, THIS PURCHASE DETAIL FORM AS THOUGH EACH PROVISION WERE SEPARATELY SET FORTH HEREIN, EXCEPT TO THE EXTENT OTHERWISE STATED OR SUPPLEMENTED BY PIERCE MANUFACTURING INC. HEREIN.

EXHIBIT B
WARRANTY

STANDARD PER PROPOSAL AS868 SUBMITTED MAY 10, 2022.

EXHIBIT C
PIERCE PROPOSAL

STANDARD PER PROPOSAL AS868 SUBMITTED MAY 10, 2022.

COOPERATIVE FIRE SUPPORT AGREEMENT
between
HYALITE RURAL FIRE DISTRICT
and the
STATE OF MONTANA
DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION
_____ LAND OFFICE- _____ UNIT

Fire Department Address: 4541 S. 3rd Rd.

Fire Department City, State, Zip: Bozeman, Montana 59715

Fire Department Phone Number: (406) 586-3770

Fire Department Email: admin@hyalitefire.org

FDID #:

DNRC Agreement Number:

Effective Dates: July 1, 2022 through June 30, 2023

Required Attachments:

- Cooperative Fire Support Agreement-Personnel Billing Rate Form
- Department Travel Policy (if no policy exists, travel policy will default to the State of Montana Travel Policy)
- Option 3- Unoperated Incident Rental Agreement
- Chiefs Certification for Local Government Fire Forces- "Chiefs Cert" Form

This Cooperative Agreement is made and entered into by and between Hyalite Rural Fire District, hereinafter referred to as the COOPERATOR and the Montana Department of Natural Resources & Conservation, Forestry Division, hereinafter referred to as the DEPARTMENT, and effective the first day of July, 2022. This agreement is in effect until the last day of June, 2023. This Agreement may be terminated by either party at any time upon thirty (30) days written notice to the other party.

The COOPERATOR agrees that it will adhere to the fire business management practices and standard operating procedures contained in the current year version of Chapter 50, Northern Rockies Supplement to the Standards for Interagency Business Management (SIIBM); the NRCG Mobilization of Local Government Firefighting Resources guidelines; and be ordered through the national dispatch system. If the COOPERATOR accepts an assignment, it will perform the duties as detailed in the resource order at the time of dispatch.

The COOPERATOR will invoice the DEPARTMENT and be reimbursed in accordance with policies contained in Chapter 50, NR Supplement of the SIIBM and/or the NRCG Mobilization of Local Government Firefighting Resources. Reimbursement may include:

- Normal payroll, including overtime and backfill costs for permanent employees, at the personnel's actual rates, as listed on the Billing Rate form, from their salary schedules under which they operate normally. Backfill reimbursement will only be considered for those essential operations positions critical to maintaining minimum staffing/response requirements at the COOPERATOR's home jurisdiction.

- Unoperated equipment rental costs, including fuel, oil and operating supplies used, while assigned to a fire as established on the current year Incident Rental Agreement (IRA) for the COOPERATOR and the apparatus mobilized.
- Other direct costs associated with the resource order, i.e. travel, per diem, lodging, damage claims, and miscellaneous expenses, when those expenses are eligible for reimbursement. The COOPERATOR agrees to provide a copy of the applicable travel policy to the DEPARTMENT as part of this agreement. If no written policy exists, the DEPARTMENT and State of Montana Travel Policies will apply.

The COOPERATOR agrees to utilize the Option 3 Incident Invoice form and shall submit all required supporting documentation necessary to detail invoiced expenses associated with the mobilization. **All invoices should be submitted to the DEPARTMENT within 30 days, and certainly no later than 60 days after demobilization from the incident of those same resources. Billing packages received after 60 days will be rejected unless prior arrangements have been made with the DEPARTMENT.**

All personnel under employment of the COOPERATOR are covered under Workers Compensation Insurance as provided by (Montana State Fund, Montana Municipal Interlocal Authority or Other). Policy#: 03-134600-0.

This agreement does not apply to the normal, day-to-day operations of either the COOPERATOR or the DEPARTMENT, but only when the COOPERATOR enters pay status, as that term is employed in the Chapter 50, NR Supplement of the SIIBM and/or the NRCG Mobilization of Local Government Firefighting Resources.

This agreement does not affect the terms of the DEPARTMENT and the _____ County Cooperative Fire Management Agreement or other Initial Attack Agreements currently in place.

In witness whereof, the parties hereto have executed this Cooperative Fire Support Agreement as of the last date written below.

Signatures:

DNRC Authorized Representative

Date

Name and Title



LGFF Authorized Representative

6/28/2022

Date

Justin Miller, Vice Chairman of the Board of Trustees, Hyalite Rural Fire District

Name and Title

Option 3 - LGFF Cooperative Agreement Personnel Billing Rate Form

LGFF Agency: Hyalite Rural Fire District

Billing Rate Effective Dates: July 1, 2022 - June 30, 2023

The following normal and overtime billing rates (including benefits) will be in effect for the the LGFF rostered personnel listed below when salaried or union fire departments or other municipal city or county government departments or divisions elect to provide their normal payroll and contract their services to the MT DNRC under Option 3, in Chapter 50 of the Northern Rockies Coordinating Group (NRCCG) Supplements of the Standards for Interagency Incident Business Management (SIIBM), Section 01.5-3 LGFF Possible Hiring Methods.

This form will be attached to the current LGFF Cooperative Agreement and signed by an authorized LGFF representative and a representative from the DNRC Fire Authorized Signers List (resides with DNRC Forestry Division Office Incident Business Specialist).

Rostered Personnel	Normal Billing Rate (+ Benefits)	OT Billing Rate (+ Benefits)
Brian Nickolay	\$69.23	\$98.08
Christopher Dahlhauser	\$57.09	\$80.21
Malcolm Malone	\$46.52	\$65.64
Colin Prato	\$46.69	\$65.81

Signatures indicating acceptance of the billing rates listed above:

Signature of DNRC Authorized Representative:

Signature of LGFF Authorized Representative:

Signers Name and Title:

Signers Name and Title:

Date:

Date:


**MONTANA DNRC LOCAL GOVERNMENT FIRE FORCES
INCIDENT RENTAL AGREEMENT
UNOPERATED – OPTION 3**

1. Montana DNRC Land or Unit Office a. Name and Address: Montana DNRC Land or Unit Office Bozeman Unit 2273 Boot Hill Court #110 Bozeman, MT 59715		2. AGREEMENT NUMBER (Must appear on all documents relating to this agreement): 3. EFFECTIVE DATES OF AGREEMENT: a. Beginning <u>July 1, 2022</u> b. Ending <u>June 30, 2023</u> c. Specific incident only: Incident Name: _____ Incident Number: _____																																																																			
b. Phone Number: 406-586-5243 c. FAX Number: 406-587-9726		5. POINT OF HIRE (Location when hired if different than Block 4):		6. ORDERING DISPATCH CENTER MT-Billings																																																																	
4. Local Government Fire Force a. Name and Address: Hyalite Rural Fire District 4541 S. 3 rd Road Bozeman, MT 59715		7. THE FOLLOWING EQUIPMENT IS BEING PROVIDED: <input type="checkbox"/> FULLY OPERATED <input checked="" type="checkbox"/> UNOPERATED																																																																			
d. EMAIL Address: admin@hyalitefire.org e. Telephone Number (day): 406-586-3770 Telephone Number (night): 406-586-3770 Cell Phone Number: 406-451-4726 FDID Number: 06056		8. LGFF Authorized Commissary: XXX Yes <input type="checkbox"/> No																																																																			
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14. SPECIAL PROVISIONS, GENERAL CLAUSES AND GUIDING DOCUMENT:

- The current year version of Chapter 50, Northern Rockies Supplement to the Standards for Interagency Business Management (SIIBM) is the guiding document for this agreement: <http://dnrc.mt.gov/divisions/forestry/fire-and-aviation/fire-business/forms-and-information>. The specifications, rules and guidelines of Chapter 50 are incorporated herein by reference in addition to the LGFF General Clauses to the IRA that are attached hereto and incorporated herein by reference. In the event of a disagreement between the LGFF General Clauses attached and Ch 50, Ch 50 for the year of the agreement will preside and supersede the attached general clauses (i.e. 2020 Ch 50 & 2020 Agreement.)
- This agreement **is valid** outside the Northern Rockies Geographic Area.
- Year-to-year agreements (single year) are the preferred agreement method but a Land or Unit office may decide to initiate a multi-year agreement for up to a three (3) year period. If a multi-year agreement is in place, the agreement is bound by the version and rates of Chapter 50 for the year the agreement was initiated for the duration of the agreement or until the agreement is cancelled or amended. Multi-year agreements may be amended to reflect current year Chapter 50 rates but must be signed by the Land or Unit office representative (or designee) that initiated the agreement. Rate changes must also be initialed.
- All equipment under this agreement must be owned and titled by the LGFF or County listed in box 4 above. No leased vehicles are allowed unless the lease was initiated to fulfill the department's normal duties as established under the Montana Codes Annotated.
- ORIGINALS of all forms (Emergency Firefighter Time Reports (OF-288), Crew Time Reports (SF-261), Emergency Equipment Use Invoices (OF-286), Emergency Equipment Shift Tickets (OF-297) or Combined Shift Ticket (DNRC297) shall be given to the resource at time of release from the incident. Only COPIES of the documentation shall remain with the incident Finance Section.

15. FIRE CHIEF OR AUTHORIZED AGENT'S SIGNATURE	16. DATE	19. LAND OFFICE REPRESENTATIVE SIGNATURE	20. DATE
			6/28/2022
17. PRINT NAME AND TITLE	18. DATE	21. a. PRINT NAME AND TITLE Justin Miller Fire Chief	
		b. Phone Number: c. FAX:	

Local Government Fire Forces (LGFF) GENERAL CLAUSES TO Montana DNRC Incident Rental Agreement

Since the equipment needs of the Government and availability of Local Government Fire Force's (LGFF) equipment during an emergency cannot be determined in advance, it is mutually agreed that, upon request of the Government, the LGFF shall furnish the equipment listed herein to the extent the LGFF is willing and able at the time of order. The following personnel are authorized to place orders against this agreement, Dispatchers, Buying Team Members, Finance Section Chiefs, Procurement Unit Leaders, Contracting Officers and Purchasing Agents. At the time of dispatch, a resource order number will be assigned. The LGFF shall furnish the assigned resource order number upon arrival and check in at the incident. The Incident Commander or responsible Government Representative is authorized to administer the technical aspects of this agreement. Equipment furnished under this agreement may be operated and subjected to extreme environmental and/or strenuous operating conditions which could include but is not limited to unimproved roads, steep, rocky, hilly terrain, dust, heat, and smoky conditions. As a result, by entering into this agreement, the LGFF agrees that what is considered wear and tear under this agreement is in excess of what the equipment is subjected to under normal operations and is reflected in the rates paid for the equipment. When such equipment is furnished to the Government, the following clauses shall apply:

CLAUSE 1. Condition of Equipment: All equipment furnished under this agreement shall be in acceptable condition. The Government reserves the right to reject equipment that is not in safe and operable condition. The Government may allow the LGFF to correct deficiencies within 24 hours. No payment for travel to an Incident or point of inspection, or return to the point of hire, will be made for equipment that does not pass inspection. No payment will be made for time that the equipment was not available.

CLAUSE 2. Time Under Hire: The time under hire shall start at the time the equipment begins traveling to the incident after being

ordered by the Government, and end at the estimated time of arrival back to the point of hire after being released, except as provided in Clause 7 of these General Clauses.

CLAUSE 3. Operating Supplies: LGFF equipment will be reimbursed for fuel used to and from an incident and while assigned to a fire. Costs will be reimbursed with proper documentation (e.g. detailed receipt). Repairs and normal maintenance will be the LGFF's responsibility. All operating supplies including fuel & oil are to be furnished by the government to the LGFF (dry).

CLAUSE 4. Repairs: Repairs to equipment shall be made and paid for by the LGFF. The Government may, at its option, elect to make such repairs when necessary to keep the equipment operating. The cost of such repairs will be determined by the Government and deducted from payment to the LGFF.

CLAUSE 5. Timekeeping: Time will be verified and approved by the Government Agent responsible for ordering and/or directing use of each piece of equipment. Time will be recorded to the nearest quarter hour worked for daily/hourly rate, or whole mile for mileage.

CLAUSE 6. Payments:

A. Rates of Payments - Rates for equipment hired with LGFF furnished operator(s) shall include all operator(s) expenses. Payment will be at rates specified and, except as provided in Clause 7, shall be in accordance with the following:

1. **Work Rates:** (hourly/daily/mileage/shift basis) shall apply when equipment is under hire as ordered by the Government and on shift, including relocation of equipment under its own power.

FY 2023

ON-SHIFT: Includes time worked, time that equipment is held or directed to be in a state of readiness, and compensable travel (equipment traveling under its own power) that has a specific start and ending time.

2. **Special Rates:** (column 12) shall apply when specified.

3. **Hourly Rate:** Equipment paid at an hourly rate will be paid for time worked. Equipment is to be paid during meal breaks. Equipment in transport status (via heavy transport, not being driven) will be paid at 50% of the regular rate.

4. **Daily Rate:** (column 11) - Payment will be made on basis of calendar days (0001 – 2400). For fractional days at the beginning and ending of time under hire, payment will be based on 50% of the Daily Rate for periods less than 8 hours. Equipment hired under the Daily Rate may be staffed with or without operator. First or last day pro-rating is not applicable to automobiles, ie pickup/sedans.

(a) **Shift Basis (Portion of calendar day)**

1) **Single Shift** - (SS) is staffed with one operator or one crew

2) **Double Shift** - (DS) is staffed with two operators or two crews (one per shift. There will be no compensation for a double shift unless a separate operator(s) and or crew(s) is/are ordered in writing by the host incident for the second shift. Normal hourly rates apply for time worked.

5. **Severity Rates:** Severity rates for LGFF equipment will be paid at 100% of the established hourly rate for all time under hire.

B. Method of Payment. Lump-sum payment will normally be processed at the end of the emergency assignment. However, partial payment may be authorized as approved by the incident agency. Payment for each calendar day will be made for actual units ordered and performed under Work or Daily, shift basis and/or Special rates.

CLAUSE 7. Exceptions

A. Daily Rate: No further payment under Clause 6 will accrue during any period that equipment under hire is not in a safe or operable condition or when LGFF furnished operator(s) is not available for the assigned shift or portions of the assigned shift. Payment will be based on the hours the equipment was operational during the assigned shift, as documented on the shift ticket versus the designated shift shown on the Incident Action Plan. If the equipment was not operational for the full shift, the deduction from the daily rate is calculated by converting the length of shift from the IAP to determine the hourly rate and pay the LGFF for the total hours worked before equipment became nonoperational.

B. If the LGFF withdraws equipment and/or operator(s) prior to being released by the Government, no further payment under Clause 6 shall accrue and the LGFF shall bear all costs of returning equipment and/or operator(s) to the point of hire.

C. After inspection and acceptance for use, equipment and/or furnished operator(s) that cannot be replaced or equipment that cannot be repaired at the site of work by the LGFF or by the Government in accordance with Clause 4, within 24 hours, may be considered as being withdrawn by the LGFF in accordance with Paragraph B above, except that the Government will bear all costs of returning equipment and/or operator(s) to the point of hire as promptly as emergency conditions will allow.

D. No payment will accrue under Clause 6 when the LGFF is off shift in compliance with the mandatory "Work/Rest" and "Length of Commitment" provisions. As an option to rotating personnel, or taking a mandatory day off, without pay, the LGFF may be released from the incident.

CLAUSE 8. Subsistence: When host agency subsistence incident camps are available, meals and bedding for LGFF's operator(s) will be furnished without charge. The host incident agency will furnish meals and lodging without cost if hotel/restaurant subsistence is the approved camp for incident personnel. LGFFs may be paid per diem & lodging expenses to and from incidents by the agency responsible for payment. **Exception:** Travel expenses and travel time for crew swaps that occur within the tour of duty to meet LGFF department staffing needs are done so at the cost of such departments.

CLAUSE 9. Loss, Damage, or Destruction:

A. For equipment furnished under this MTDNRC IRA **without** operator, the Government will assume liability for any loss, damage or destruction of such equipment, except that no reimbursement will be made for loss, damage or destruction due to (1) ordinary wear or tear, (2) mechanical failure, or (3) the fault or negligence of the LGFF or the LGFF's agents or employees or Government employee owned and operated equipment.

B. For equipment furnished under this MTDNRC IRA **with** operator, the Government shall not be liable for any loss, damage or destruction of such equipment, except for loss, damage or destruction resulting from the negligence, or wrongful act(s) of Government employee(s) while acting within the scope of their employment. The operator is responsible for operating the equipment within its operating limits and responsible for safety of the equipment.

CLAUSE 10. LGFF's Responsibility for Property and Personal Damages: Except as provided in Clause 9, the LGFF will be responsible for all damages to property and to persons, including third parties, which occur as a result of LGFF or LGFF's agents or employee fault or negligence. The term "third parties" is construed to include employees of the Government.

CLAUSE 11. Deductions: Unless specifically stated elsewhere in this agreement the cost of any supplies, materials, or services, including commissary, provided for the LGFF by the Government may be deducted from the payment to the LGFF.

CLAUSE 12. Personal Protective Clothing and Equipment: The Government considers operators as fireline personnel who will use and wear specified articles of personal protective equipment.

A. The following mandatory items will be issued by the Government, when not required to be furnished by the LGFF, to operators performing within the scope of this agreement:

1. Clothing: (a) Flame resistant pants and shirts; (b) Gloves (Either Nomex or chrome tanned leather); (c) Hard hat; (d) Goggles or safety glasses.
2. Equipment: (a) Fire shelter; (b) Headlamp; (c) Individual First-Aid Kit;
3. Other items may be issued by the Government.

B. Operators shall wear the items of clothing issued and maintain the issued equipment in a usable and readily available condition. Upon completion of the assignment, all issued items of clothing or equipment shall be returned to the Government. Deductions will be made for all Government furnished protective clothing and equipment not returned by the LGFF.

CLAUSE 13. Commercial Motor Vehicles: All commercial motor vehicles must meet all DOT requirements. The regulations can be found at the following website: www.fmcsa.dot.gov.

CLAUSE 14. Claim Settlement Authority: For the purpose of settling claims, the host incident agency as well as the Montana DNRC has the authority to settle claims under this agreement.

CLAUSE 15. Changes: Changes to Montana DNRC Incident Rental Agreement (MTDNRC IRA's), may only be made by the original signing DNRC official. If the original signing official is not available and adjustments are deemed appropriate, a new MTDNRC IRA shall be executed at the incident and shall be applicable **only** for the duration of that incident. The agreement will include name and location of the incident.

CLAUSE 16. Firearm – Weapon Prohibition: The possession of firearms or other dangerous weapons (18 USC 930 (g) (2)) are prohibited at all times while on Government Property and during performance of services, under this agreement. The term dangerous weapon does not include a pocket knife with a blade less than 2 ½ inches in length or a multi-purpose tool such as a Leatherman.

SPECIAL PROVISIONS:

- A. When equipment qualifies as more than one type, it will be paid at the rate ordered as documented on the resource order.
- B. Montana DNRC is the responsible agency for payment of local government fire forces from Montana. Send original payment package to Procurement Office listed in block 1.
- C. Upon demobilization from an Incident, an inspection form or statement of No Damage/No Claims must accompany this form for payment.
- D. This agreement **IS VALID** outside the Northern Rockies Geographic Area. **(Only Fully Operated and Unoperated – Option 3 IRA's are valid outside the Northern Rockies Geographic Area).**
- E. All operating supplies are to be furnished by the government.



Hyalite Fire District
 4541 S. 3rd Road
 Bozeman, MT 59715
 (406) 586 – 3770

Proposal for new purchase of DNRC hybrid type 5 wildland engine

Purpose:

The purpose for the purchase of a new DNRC hybrid wildland engine would be to expand the wildland firefighting capabilities of the Hyalite Fire Department. As the fire district continues to develop and increase in population, the need for proper wildland firefighting equipment is essential. The purchase of the new wildland engine would expand our current capabilities from our one county co-op type 6 engine to two apparatus. This number factors in the replacement of our two urban interface engines up for replacement.

Proposal:

Through the state of Montana DNRC equipment development program, we have the opportunity to purchase a new type 5 wildland fire engine. The new engine would carry 500 gallons of water and have pumping capabilities of 250 gallon per minute. Features of the new engine would include automatic transmission, four-wheel drive, seating for five firefighters, pump and roll capabilities with a front-end mounted turret, 150' hose reel and equipment storage.

The reason the engine is referred to as a hybrid is because it is a cooperative project with the DNRC. The Hyalite Fire District would be responsible for the purchase of the engine cab and chassis. The DNRC will provide the wildland fire module for the back of the engine. The DNRC would maintain ownership of the wildland fire module and the fire district of the cab and chassis. The fire district would be responsible for the purchase of the front turret monitor as this is not supplied by the DNRC. The DNRC will provide the necessary plumbing for the front turret. The fire district would be responsible for the insurance of the engine

The fire district would be responsible for the maintenance of the engine though assistance from the DNRC is available for the maintenance of the water tank, fire pump and plumbing. The DNRC would perform the annual maintenance on the fire equipment as well.

The new engine usage would be up to the discretion of the fire district. We would be able to use the engine on any call type or response we see as needed. The DNRC does not limited the usage of the vehicle in anyway.

Estimated cost:

Cab/chassis	\$60,000.00
Emergency Lighting and Siren	\$3000.00
Decals	\$2000.00
Front Bumper Turret	<u>\$4300.00</u>
Total:	\$69,300.00

The fire district purchasing a similar type 5 engine on our own would cost an estimated \$150,000 - \$200,000. By utilizing the DNRC hybrid option we are saving roughly \$80,000 - \$130,000 to increase our wildland firefighting capabilities. The new engine would be eligible for payment if used during DNRC county assist events. The rate for a hybrid engine would be 67% of the hourly rate for a type 5 wildland engine. The hourly rate is \$80.00 an hour, 67% would come out to \$53.60 an hour.

The new engine will open up opportunities for our firefighters to gain knowledge and experience by providing mutual aid through out the state of Montana for critical mission task force. The new engine will allow for more crew space in the cab incomparable to our county co-op engine which can only comfortably seat two. This will allow us to also deploy crews to other areas for mutual aid and keep a wildland fire apparatus in the fire district.

Agency		Big Sky	Central Valley	Bozeman Fire Dept.	Hyalite-FY22	Projected Hyalite-FY23
Base Salaries						
	Fire Chief	\$153,787.00	\$126,712 - \$120,377	\$122,736 - 134,875	\$115,000.00	\$120,000
	Assistant Fire Chief	\$132,738.00	\$106,283 - \$100,969	\$105,834 - \$119,210	\$82,230.00	\$100,619
	Battalion Chief	\$110,311.00		\$98,278 - \$107,998		
	Training Officer	\$87,000.00	\$76,550 - \$72,723		\$68,000.00	\$82,875
	Maintenance	\$83,193.00	\$78,291			\$82,212
Variables		Base Salary + Medic Cert + Longevity Pay				
Medical Benefits		Pay 100% of Premiums for Health, Dental, and Vision for Employee and Dependants. Premium is age based and # of dependants.	Health-\$22,300 No Dental	City pays \$1,496 towards employee health insurance plan.	100% Health and Dental Included	100 % Health and Dental Included
Other Benefits		Medical Reimbursement Acct	HRA: \$2,800 funded annually for employee w/dependants; \$1,600 funded for employee only	Chief Receives 15% towards housing or 457		
Retirement/Other		457(b) Plan	457 Plan	City pays 14.36% towards employees retirement	FURS Retirement at 14.36%	FURS Retirement at 14.36%
		FURS Retirement				
		AFLAC Plan (Accident, Disability, Cancer)				



Hyalite Rural Fire District

Fire Chief's Report

June 2022

Prepared by: Fire Chief Brian Nickolay

1. The Hyalite Fire Department has responded to 234 calls as of June 1st 2022.
 - Call volume as of June 2021 - 271
 - Call volume as of June 2020 - 198
 - Call volume as of June 2019 - 210
2. Our current roster is at 44 members (effective 6/1/2022).
3. We currently have 8 resident firefighters living at the Sourdough Fire Station.
 - Sourdough resident firefighters continue to fill weekend shifts Friday 7pm – Monday 7am
 - We had two firefighters leave the Sourdough resident program. Reid Hill took a job as a seasonal wildland firefighter in Miles City. Reid will be returning to the department in August. Kale Pickett will soon begin medical school and has stepped down to a reserve captain role.
 - Firefighters Briana Scherrer and John Pemberton took the two open positions.
4. We currently have 4 resident firefighters living at the Cottonwood Fire Station.
 - Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am.
 - Cottonwood resident Nate Leahy has left the Cottonwood residency program for a seasonal wildland firefighter position. Nate will return to the department in October.
 - Firefighter Aaron Constantino took the open position.
5. We currently have 4 resident renters at the Rae house.
 - Rae renters continue to be offered incentive in discounted rent for responding to 30% of the call volume per month.
6. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday – Friday 7am – 7pm. This staffing level allows us to keep a crew on duty at the fire station 24 hours a day, 7 days a week. With some of our firefighters

on summer leave we will have a few weekly shifts that are open. Resident firefighters have been great about filling in where needed.

7. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month.

8. We had five Hyalite Firefighter's participate in a S-215 wildland urban interface class June 4th and 5th. The class was taught by members of the Montana DNRC and Gallatin County leadership.

9. We have three firefighters attending the Montana DNRC County Assist Team (CAT) camp training on June 10th - 12th. The training gives our firefighters experience in wildland fire and working with an incident management team. Chief Nickolay will be attending as an instructor as a member of the CAT team.

10. Hyalite Fire leadership met with the US Forest Service on June 6th as part of our annual operating plan with the Forest Service. Discussions were held on expectations and job duties for responding to wildland fire on Forest Service land.

11. The spring firefighter recruit academy will finish up their training on June 11th. We will then have three new firefighters ready to respond to calls.

12. Staff is continuing to work on our ambulance transport plan.

- We have Ambulance 6 and Ambulance 6-1 in service.
- Staff has been working to resolve some final issues with Medicare and Medicaid to get billing up in place.
- Staff has met with our medical control doctor at Bozeman Health and finalized our transport plan.
- Our firefighter/EMTs are trained for ambulance transport functions. Training will be a continuous effort.
- All needed equipment has been purchased.
- Issues with EPCRs through Emergency Reporting have been resolved.
- We did patient transport in the month of April. See the attached report. We did not collect for these transports due to our billing not being finalized. We will begin to collect for transports going forward.

13. We have experienced no firefighter injuries in the last month.

14. Engine 6-3 was out of service for two days this month with a mechanical issue. The issue with the pump primer has been fixed.

15. All Hyalite Fire apparatus are in service.

Hyalite Fire Department

Bozeman, MT

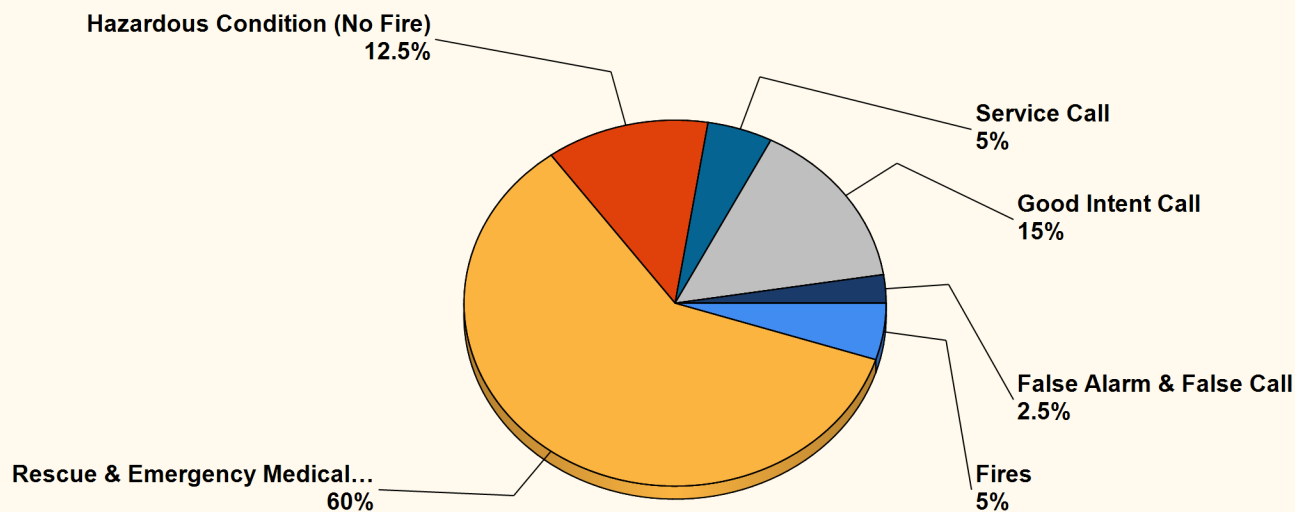
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Attachment



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2022 | End Date: 05/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	5%
Rescue & Emergency Medical Service	24	60%
Hazardous Condition (No Fire)	5	12.5%
Service Call	2	5%
Good Intent Call	6	15%
False Alarm & False Call	1	2.5%
TOTAL	40	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

Attachment F

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	5%
321 - EMS call, excluding vehicle accident with injury	19	47.5%
322 - Motor vehicle accident with injuries	1	2.5%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	2.5%
324 - Motor vehicle accident with no injuries.	3	7.5%
412 - Gas leak (natural gas or LPG)	4	10%
424 - Carbon monoxide incident	1	2.5%
554 - Assist invalid	2	5%
611 - Dispatched & cancelled en route	5	12.5%
651 - Smoke scare, odor of smoke	1	2.5%
745 - Alarm system activation, no fire - unintentional	1	2.5%
TOTAL INCIDENTS:	40	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Hyalite Fire Department

Bozeman, MT

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Patient Transport and Refusal Counts per Incident Type for Date Range (NEMSIS 3 Incidents Only)

Incident Status(s): All Incident Statuses | Start Incident Type: 100 | End Incident Type: 911 | Start Date: 05/01/2022 | End Date: 05/31/2022

INCIDENT TYPE	INCIDENT COUNT	PATIENT COUNT	PATIENT TRANSPORTS	PATIENT REFUSALS
321 - EMS call, excluding vehicle accident with injury				
Total:	8	8	4	3
322 - Motor vehicle accident with injuries				
Total:	1	1	0	0
324 - Motor vehicle accident with no injuries.				
Total:	1	1	0	1
Totals for All Incidents Types:	10	10	4	4

INCIDENT COUNT = Total # of calls that include Patients, PATIENT COUNT = Total # of Patients for that grouping, PATIENT TRANSPORTS = Total # of Patients for that group who were transported by that department, PATIENT REFUSALS = Total # of Patients who refused care (whether or not they were transported).

Regular Agenda Item 1

FINAL BUDGET DOCUMENTS

GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM

FISCAL YEAR
2022-2023

DISTRICT NAME: Hyalite Rural Fire District

FUND NUMBER: 7220

ANNUAL REVENUE ESTIMATES

DESCRIPTION	FY 21-22 CURRENT BUDGET	FY 21-22 ESTIMATED YEAR END	FY 22-23 REQUEST	COMMENTS
INTEREST	30,000.00	5,349.60	30,000.00	
FIRE INSURANCE COMP				
2% MOTOR VEHICLE TAX				
CONTRIBUTIONS/DONATIONS	500.00	42,823.67	500.00	
FIRE IMPACT FEES				
CONTRACTS				
TAXES - PENALTY/INTEREST				
MISCELLANEOUS REVENUE	4,000.00	22,773.06	4,000.00	
LOAN/BOND REVENUE				
OTHER INCOME	130,107.00	148,386.36	165,838.00	ST Entitlement + FURS
COUNTY CONTRIBUTION				
SUBTOTAL	164,607.00	219,332.69	200,338.00	

PER UNIT FEE AT \$___/UNIT				
REAL PROPERTY TAXES	1,468,544.00	1,489,357.34	1,813,458.00	
PERSONAL PROPERTY TAXES				
MILL LEVY	222,028.00	222,028.00	221,490.00	Principal and Interest
SUBTOTAL	1,690,572.00	1,711,385.34	2,034,948.00	

TOTAL REVENUES	1,855,179.00	1,930,718.03	2,235,286.00
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FOR FISCAL YEAR 2022-2023, WE REQUEST:

- ☐ **NUMBER OF MILLS** _____
- ☐ **DOLLAR AMOUNT** _____
- ☒ **MAXIMUM MILLS**

GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM

FISCAL YEAR
2022-2023

DISTRICT NAME: Hyalite Rural Fire District

FUND NUMBER: 7220

ANNUAL EXPENDITURE REQUESTS

DESCRIPTION	FY 21-22 CURRENT BUDGET	FY 21-22 ESTIMATED YEAR END	FY 22-23 REQUEST	COMMENTS
SALARIES/WAGES	572,152.00	558,509.08	639,000.00	
EMPLOYER CONTRIBUTIONS				
SUBTOTAL	572,152.00	558,509.08	639,000.00	

OFFICE/OPERATING SUPPLIES	126,000.00	122,641.70	143,000.00	
OIL/GAS	36,000.00	37,548.79	45,000.00	
UTILITIES	52,000.00	53,231.03	57,000.00	
REPAIR & MAINTENANCE	95,000.00	72,695.29	95,000.00	
TRAVEL	3,000.00	325.52	3,000.00	
TRAINING	54,000.00	43,100.53	54,000.00	
PROFESSIONAL SERVICES	120,500.00	111,847.69	139,900.00	
CONTRACT/DONATIONS				
DEBT PAYMENT - PRINCIPAL	215,000.00	215,000.00	215,000.00	
DEBT PAYMENT - INTEREST	7,028.00	7,028.00	6,490.00	
SUBTOTAL	708,528.00	663,418.55	758,390.00	

USE OF FIRE IMPACT FEES				
SUBTOTAL	0.00	0.00	0.00	

CAPITAL OUTLAY (THIS YEAR)	334,000.00	391,054.85	1,064,249.00	
CAPITAL RESERVE (FUTURE)	1,873,502.00	1,873,502.00	1,823,018.00	
SUBTOTAL	2,207,520.00	2,264,556.85	2,887,267.00	

TOTAL EXPENDITURES	3,488,182.00	3,486,484.48	4,284,657.00	
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BOARD APPROVAL

WE HEREBY SUBMIT OUR FISCAL YEAR 2023 BUDGET REQUEST FOR YOUR REVIEW AND APPROVAL

CHAIRMAN _____ PHONE _____

TRUSTEE _____ PHONE _____

TRUSTEE _____ PHONE _____

TRUSTEE _____ PHONE _____

TRUSTEE _____ PHONE _____

TRUSTEE _____ PHONE _____

**GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM
CAPITAL BUDGETING**

**FISCAL YEAR
2022-2023**

DEFINITION OF CAPITAL OUTLAY: EACH ITEM MUST HAVE A VALUE OF \$5,000 OR MORE AND A LIFE EXPECTANCY OF OVER (2) YEARS. CATEGORIES INCLUDE:

910 - LAND

915 - SOFTWARE

920 - BUILDINGS

930 - IMPROVEMENTS TO LAND, I.E. SIDEWALKS, LAWN SPRINKLING SYSTEMS, ETC.

940 - EQUIPMENT/MACHINERY

950 - CONSTRUCTION IN PROGRESS

DISTRICT/LIBRARY NAME		Hyalite Rural Fire District	
FUND NUMBER		7220	
REQUESTED ITEM/ PROJECT DESCRIPTION	REPLACING EQUIPMENT? YES/NO	JUSTIFICATION	ESTIMATED TOTAL COST
Command 6 - 940	Yes		60,000.00
Brush 6-1 - 940	No		70,000.00
E-6-2 Extrication Equipment - 940	Yes		35,000.00
Portable Generators - 940	Yes		5,000.00
(5) Mobile Radios - 940	Yes		73,750.00
Training Burn Building - 930	No	Repair/Replace Interior Wall Studs	15,000.00
Rae Station - 930	No	Install Fixed Air Compressor	10,000.00
Cottonwood Station - 930	No	Install Fixed Air Compressor	10,000.00
Cottonwood Station - 930	No	Seal Blacktop and Stripe Parking	5,000.00
Rae House - 930	No	Install split unit A/C	5,000.00
(2) New Engines - 940 (1/2 of Cost)	Yes		775,499.00
TOTAL FY 2023 CAPITAL REQUESTS			1,064,249.00

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Regular Agenda Item 2

Request for Max Mills Resolution

**Board of Trustees for the Hyalite Rural Fire District
Resolution No. 2022-02**

**Resolution of the Board of Trustees to the Gallatin County Board of
Commissioners Providing the Estimated Annual Fiscal Year 2023 Budget for
the Hyalite Rural Fire District and Authorizing the Maximum Mill Levy and
Additional Mills to Include Debt Service as Authorized by the Voters.**

This resolution was introduced and moved by _____, seconded by
_____. The Resolution was adopted by a vote of _____.

WHEREAS, pursuant to MCA 7-33-2105, the Hyalite Rural Fire District Board of Trustees have the authority to provide adequate and standard firefighting and emergency response apparatus, equipment, personnel, housing, and facilities, including real property, for the protection of the fire district; and

WHEREAS, MCA 7-33-2105 requires the Board of Trustees to prepare annual budgets and request special levies for the budgets of Fire Districts; and

WHEREAS, on August 16, 2022, the Hyalite Rural Fire District posted and published notice of the meeting and a copy of the agenda in which the budget for Fiscal Year 2023 was to be considered, and

WHEREAS, on August 16, 2022 a meeting of the Board of Trustees of Hyalite Rural Fire District was held to consider the Estimated Fiscal Year 2023 budget, and

WHEREAS, a quorum of the Board was present; and

WHEREAS, the Board of Trustees allowed the public to comment on the Estimated Fiscal Year 2023 budget in the form of written comment and oral testimony; and

WHEREAS, the Board of Trustees seeks to receive the same amount of tax money in Fiscal Year 2023 as in Fiscal Year 2022, plus the money on newly taxable property, inclusive of the inflationary adjustment authorized by state law, and the Fiscal Year 2023 revenue should be over and above all cash carryovers from Fiscal Year 2022; and

WHEREAS, in determining whether to levy the full maximum mills, the Board of Trustees considered that there has been no significant decrease in calls for service during the last fiscal year, fire calls and mutual aid calls have increased and therefore an additional appreciation in the total number of calls is anticipated in Fiscal Year 2023; and

WHEREAS, the Board of Trustees also considered the number of critical apparatus, equipment and structures owned by the District are in need of repair or replacement; and

WHEREAS, the Board of Trustees has determined that the maximum number of mills allowed by state law is necessary to adequately fund the ongoing public health, safety and welfare duties and activities of the District in order to meet their statutory obligations; and

WHEREAS, the Hyalite Fire District has assumed the debt from the Sourdough Fire District bond in the amount of two million, nine hundred thousand dollars (\$2,900,000) requiring the payment of principal and interest in Fiscal Year 2023.

NOW THEREFORE, IT IS HEREBY RESOLVED:

1. The Estimated Fiscal Year 2023 budget has been established and is hereby presented as described in Exhibit "A".
2. The Board of Trustees request the Gallatin County Commission levy the maximum number of mills allowed by current state statute, based on updated certified taxable values from the State of Montana, Department of Revenue.
3. The Gallatin County Commissioners include the cost of debt service of \$221,490 as an additional tax as authorized by the voters.
4. A copy of this Resolution and attached exhibits shall be forwarded to the Gallatin County Finance Director.
5. If needed, the Finance Director is authorized to balance our preliminary budget calculations by either increasing or reducing our future year Capital reserve to meet expected revenue.

Dated this 16th day of August, 2022.

Eugene M. (Pete) Geddes, Chairman

Justin Miller, Vice-Chairman

Ken Beideman, Secretary

Jason Jarrett, Trustee

Walt Zidack, Treasurer

Regular Agenda Item 4

Fire Chief's Report



Hyalite Rural Fire District

Fire Chief's Report

August 2022

Prepared by: Fire Chief Brian Nickolay

1. The Hyalite Fire Department has responded to 349 calls as of August 1st 2022.
 - Call volume as of July 2021 - 390
 - Call volume as of July 2020 - 317
 - Call volume as of July 2019 - 297
2. Our current roster is at 42 members (effective 8/1/2022).
3. We currently have 6 resident firefighters living at the Sourdough Fire Station.
 - Sourdough resident firefighters continue to fill weekend shifts Friday 7pm – Monday 7am
 - We had two firefighters leave the Sourdough resident program in July. Mike Hilbert had the opportunity to purchase a home in the Four Corners area. Mike is still an active member of the fire department. Tyra Christopherson has taken a nursing position in Salt Lake City, UT after graduating this spring from MSU.
 - We currently have two open positions at the Sourdough Fire Station for residency. We expect the positions to be filled when college students return in August.
4. We currently have 4 resident firefighters living at the Cottonwood Fire Station.
 - Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am.
5. We currently have 4 resident renters at the Rae house.
 - Rae renters continue to be offered incentive in discounted rent for responding to 30% of the call volume per month.
6. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday – Friday 7am – 7pm. This staffing level allows us to keep a crew on duty at the fire station 24 hours a day, 7 days a week. With some of our firefighters on summer leave we will have a few weekly shifts that are open. Resident firefighters have been great about filling in where needed.

7. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month.

8. We had five Hyalite Firefighter's participate in a MSU Fire Services Training School Instructor C class July 20-22. The class was held at the Central Valley Fire District. The class is part of our promotional process for Firefighters to promote to Lieutenants.

9. Fire Chief Nickolay deployed with the MT DNRC to the Black Mountain Fire outside of Missoula. Chief Nickolay filled the role as a task force leader for the incident. The deployment was July 20 - 24. Staffing for Hyalite was not affected.

10. Hyalite Firefighters participated in the Sweet Pea parade on August 6th.

11. We are in full recruitment mode for the fall firefighter academy. We held a recruitment event in the Falcon Hollow subdivision at the end of July. We will be recruiting at MSU's Catapalooza in August. The fall recruit academy will begin in September.

12. Our ambulance transport plan is complete.

- We have Ambulance 6 and Ambulance 6-1 in service.
- Staff has resolved final issues with Medicare and Medicaid to get billing in place.
- Staff has met with our medical control doctor at Bozeman Health and finalized our transport plan.
- Our firefighter/EMTs are trained for ambulance transport functions. Training will be a continuous effort.
- All needed equipment has been purchased.
- Issues with EPCRs through Emergency Reporting have been resolved.
- We have been actively transporting patients with our ambulances in the past month. We should expect to see collections from these transports. A monthly detailed report of transports will be included in further chiefs reports.

13. We have experienced no firefighter injuries in the last month.

14. Support 6 has some chassis motor issues currently. We still have Support 6 in service. Colin is working on a fix with Best Rate Diesel Repair.

15. All Hyalite Fire apparatus are in service.

Hyalite Fire Department

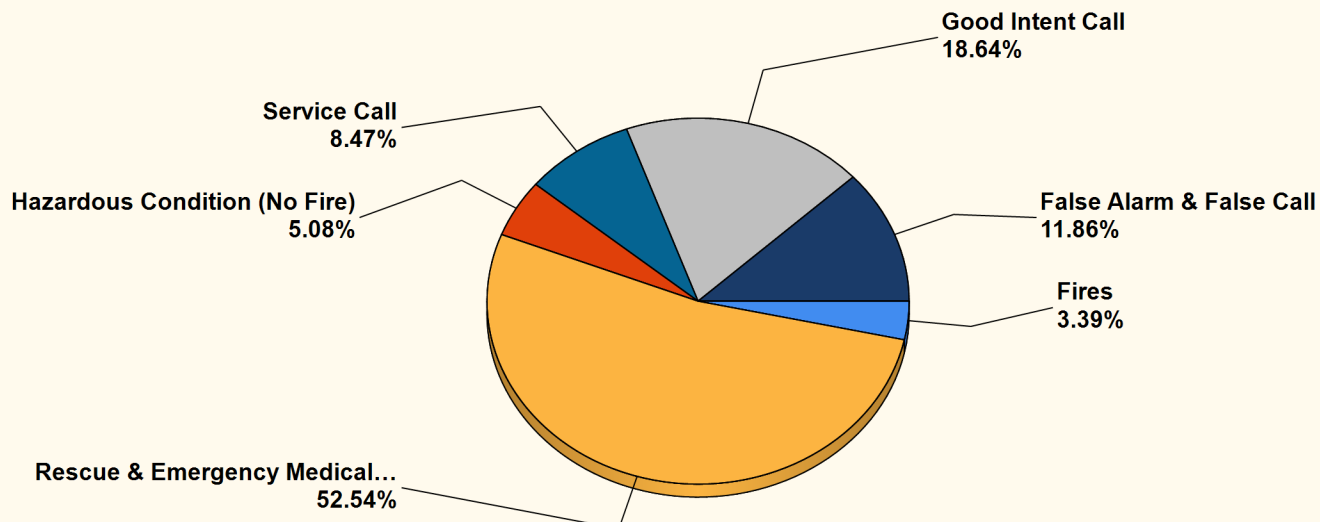
Bozeman, MT

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2022 | End Date: 06/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	3.39%
Rescue & Emergency Medical Service	31	52.54%
Hazardous Condition (No Fire)	3	5.08%
Service Call	5	8.47%
Good Intent Call	11	18.64%
False Alarm & False Call	7	11.86%
TOTAL	59	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
142 - Brush or brush-and-grass mixture fire	1	1.69%
151 - Outside rubbish, trash or waste fire	1	1.69%
311 - Medical assist, assist EMS crew	1	1.69%
321 - EMS call, excluding vehicle accident with injury	23	38.98%
322 - Motor vehicle accident with injuries	2	3.39%
324 - Motor vehicle accident with no injuries.	4	6.78%
341 - Search for person on land	1	1.69%
412 - Gas leak (natural gas or LPG)	3	5.08%
500 - Service Call, other	4	6.78%
554 - Assist invalid	1	1.69%
611 - Dispatched & cancelled en route	10	16.95%
671 - HazMat release investigation w/no HazMat	1	1.69%
733 - Smoke detector activation due to malfunction	2	3.39%
743 - Smoke detector activation, no fire - unintentional	1	1.69%
744 - Detector activation, no fire - unintentional	3	5.08%
745 - Alarm system activation, no fire - unintentional	1	1.69%
TOTAL INCIDENTS:	59	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Hyalite Fire Department

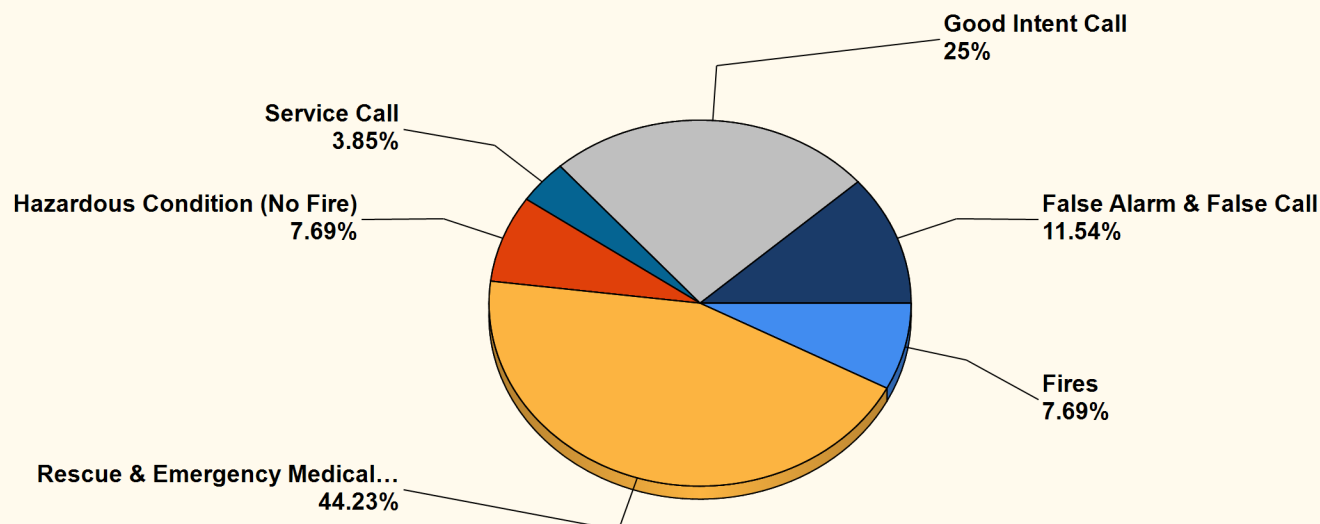
Bozeman, MT

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2022 | End Date: 07/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	7.69%
Rescue & Emergency Medical Service	23	44.23%
Hazardous Condition (No Fire)	4	7.69%
Service Call	2	3.85%
Good Intent Call	13	25%
False Alarm & False Call	6	11.54%
TOTAL	52	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	5.77%
171 - Cultivated grain or crop fire	1	1.92%
321 - EMS call, excluding vehicle accident with injury	21	40.38%
322 - Motor vehicle accident with injuries	1	1.92%
324 - Motor vehicle accident with no injuries.	1	1.92%
412 - Gas leak (natural gas or LPG)	4	7.69%
531 - Smoke or odor removal	1	1.92%
553 - Public service	1	1.92%
611 - Dispatched & cancelled en route	11	21.15%
631 - Authorized controlled burning	1	1.92%
671 - HazMat release investigation w/no HazMat	1	1.92%
700 - False alarm or false call, other	1	1.92%
735 - Alarm system sounded due to malfunction	1	1.92%
736 - CO detector activation due to malfunction	1	1.92%
743 - Smoke detector activation, no fire - unintentional	2	3.85%
745 - Alarm system activation, no fire - unintentional	1	1.92%
TOTAL INCIDENTS:	52	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Hyalite Fire Department

Bozeman, MT

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Patient Transport and Refusal Counts per Incident Type for Date Range (NEMSIS 3 Incidents Only)

Incident Status(s): All Incident Statuses | Start Incident Type: 100 | End Incident Type: 911 | Start Date: 06/01/2022 | End Date: 06/30/2022

INCIDENT TYPE	INCIDENT COUNT	PATIENT COUNT	PATIENT TRANSPORTS	PATIENT REFUSALS
321 - EMS call, excluding vehicle accident with injury				
Total:	4	4	2	0
322 - Motor vehicle accident with injuries				
Total:	1	1	0	1
Totals for All Incidents Types:	5	5	2	1

INCIDENT COUNT = Total # of calls that include Patients, PATIENT COUNT = Total # of Patients for that grouping, PATIENT TRANSPORTS = Total # of Patients for that group who were transported by that department, PATIENT REFUSALS = Total # of Patients who refused care (whether or not they were transported).



Hyalite Fire Department

Bozeman, MT

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Patient Transport and Refusal Counts per Incident Type for Date Range (NEMSIS 3 Incidents Only)

Incident Status(s): All Incident Statuses | Start Incident Type: 100 | End Incident Type: 911 | Start Date: 07/01/2022 | End Date: 07/31/2022

INCIDENT TYPE	INCIDENT COUNT	PATIENT COUNT	PATIENT TRANSPORTS	PATIENT REFUSALS
321 - EMS call, excluding vehicle accident with injury				
Total:	10	10	4	1
322 - Motor vehicle accident with injuries				
Total:	1	2	0	0
Totals for All Incidents Types:	11	12	4	1

INCIDENT COUNT = Total # of calls that include Patients, PATIENT COUNT = Total # of Patients for that grouping, PATIENT TRANSPORTS = Total # of Patients for that group who were transported by that department, PATIENT REFUSALS = Total # of Patients who refused care (whether or not they were transported).

