

**HYALITE RURAL FIRE DISTRICT  
BOARD OF TRUSTEES REGULAR PUBLIC MEETING**

DATE: TUESDAY, SEPTEMBER 13, 2022

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3<sup>rd</sup> Rd., Bozeman, MT

**CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT**

Reminder to the public that meetings are being recorded.

**PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA**

**HYALITE CONSENT AGENDA**

1. Approval of Financial Report
2. Approval of Warrants
3. Approval of August 16, 2022 Meeting Synopsis  
*[Consent Agenda for August 16, 2022 Attached]*

**REGULAR AGENDA**

1. Discussion and Decision – Capital Purchase – Mobile Radios
2. Discussion and Decision – Approval of Trustee Beideman to attend MT Fire Trustees Association Conference
3. Fire Chief's Report
4. Trustees' Activities
5. Announcements
  - a. Next Board Meeting –

**ADJOURNMENT**

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, and the Cottonwood Fire Station, and is posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

# **CONSENT AGENDA**



# Dashboard for August 2022

## At a glance...

General Fund Cash Balance\*  
Taxes Receivable\*  
Accounts Payable

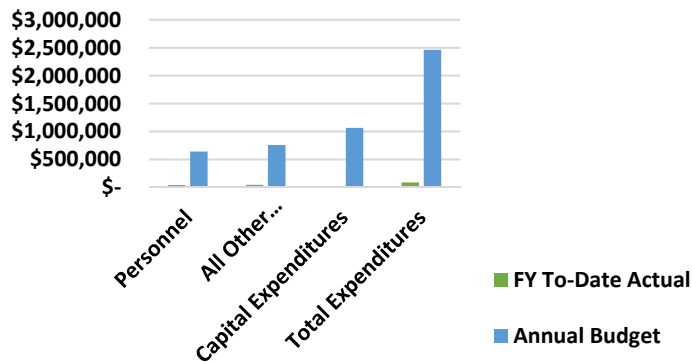
Current month*	Prior year
\$ 885,634	\$ 597,615
\$ 19,367	\$ 19,875
\$ 29	\$ 4,989

Number of Calls  
Number of Volunteers  
Number of Training Sessions  
Number of Training Hours

Calendar YTD
353
44
85
2,280

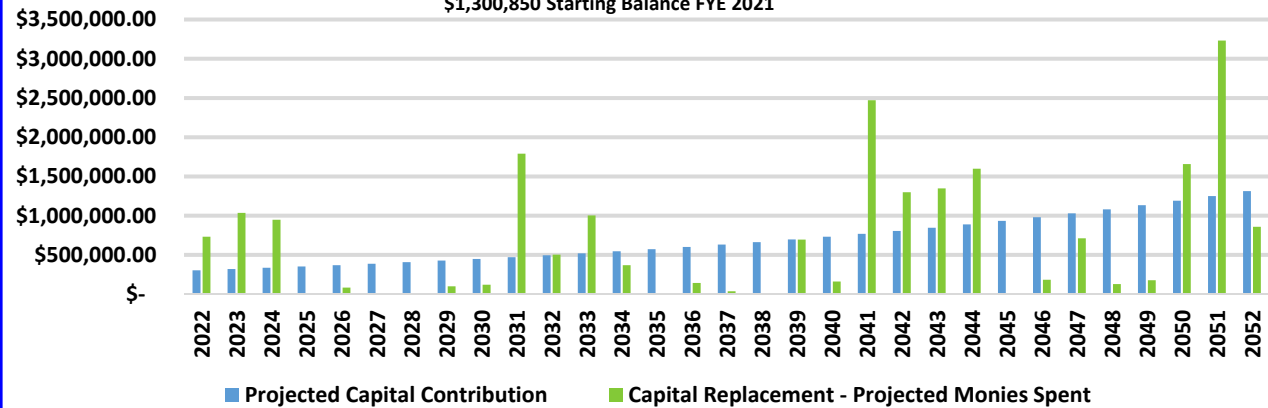
**NOTE:** The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000.

## Budgetary Comparisons - for year to date

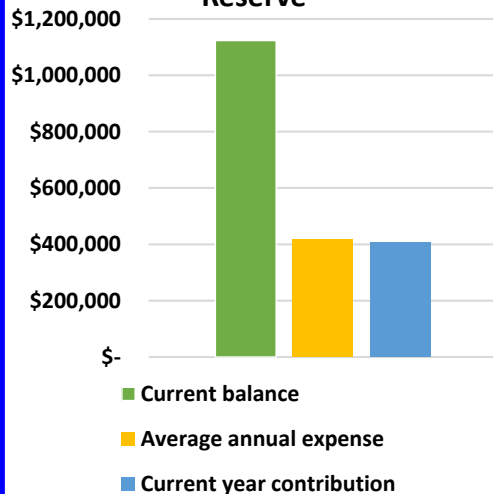


## Capital Replacement Schedule

\$1,300,850 Starting Balance FYE 2021



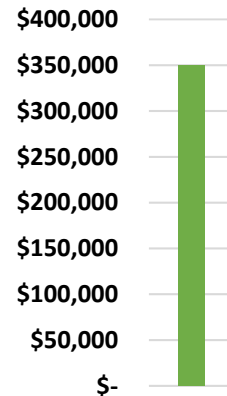
## Apparatus and Equipment Reserve



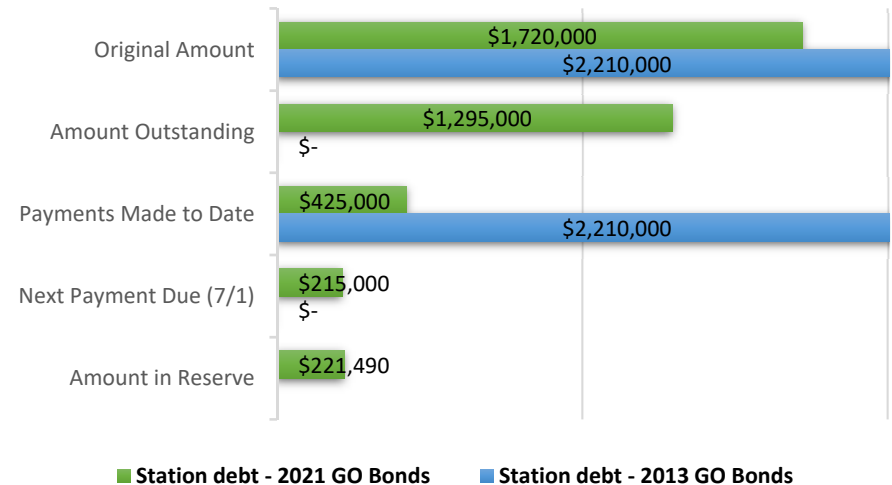
## Capital Improvement Reserve



## Building Repair/Replacement Reserve



## Station Debt



# Hyalite Rural Fire District

Budget vs. Actuals: FY\_2022\_2023 - FY23 P&L

July - August, 2022 **(16.67%)**

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
310000 Taxes	20,228.29	2,033,812.00	(2,013,583.71)	0.99 %
315000 On-behalf payment from State		127,000.00	(127,000.00)	
316000 Entitlement Share		38,838.00	(38,838.00)	
320000 Firefighter fundraising event		2,500.00	(2,500.00)	
360000 Miscellaneous Revenues	3,378.42	4,000.00	(621.58)	84.46 %
365000 Contributions and Donations		500.00	(500.00)	
370000 Investment Earnings	2,528.69	30,000.00	(27,471.31)	8.43 %
<b>Total Revenue</b>	<b>\$26,135.40</b>	<b>\$2,236,650.00</b>	<b>\$ (2,210,514.60)</b>	<b>1.17 %</b>
GROSS PROFIT	<b>\$26,135.40</b>	<b>\$2,236,650.00</b>	<b>\$ (2,210,514.60)</b>	<b>1.17 %</b>
Expenditures				
420000 Public Safety Expenses	1,127.46	40,000.00	(38,872.54)	2.82 %
420100 Personnel Services	42,354.55	639,000.00	(596,645.45)	6.63 %
420200 Supplies	4,133.20	32,000.00	(27,866.80)	12.92 %
420220 Meals/Incentives	742.23	14,000.00	(13,257.77)	5.30 %
420240 Fuel	2,823.82	45,000.00	(42,176.18)	6.28 %
420310 Election Costs		7,000.00	(7,000.00)	
420320 Professional Subscription/Dues	3,617.06	15,000.00	(11,382.94)	24.11 %
420330 Community Outreach/Education	1,143.03	6,000.00	(4,856.97)	19.05 %
420340 Utility Services	6,411.24	57,000.00	(50,588.76)	11.25 %
420350 Professional Services	4,300.00	42,400.00	(38,100.00)	10.14 %
420390 Firefighter Physicals	300.00	25,000.00	(24,700.00)	1.20 %
420400 Training/Travel - Trustees		3,000.00	(3,000.00)	
420420 Facilities	4,349.79	25,000.00	(20,650.21)	17.40 %
420500 Insurance	8,016.05	75,000.00	(66,983.95)	10.69 %
420930 Safety Equipment	3,431.56	80,000.00	(76,568.44)	4.29 %
420940 Apparatus	4,138.00	70,000.00	(65,862.00)	5.91 %
420960 Special Projects	487.84		487.84	
420970 Capital outlay		1,064,249.00	(1,064,249.00)	
490100 Debt Service		221,490.00	(221,490.00)	
669100 Other Charges	251.03	500.00	(248.97)	50.21 %
<b>Total Expenditures</b>	<b>\$87,626.86</b>	<b>\$2,461,639.00</b>	<b>\$ (2,374,012.14)</b>	<b>3.56 %</b>
NET OPERATING REVENUE	<b>\$ (61,491.46)</b>	<b>\$ (224,989.00)</b>	<b>\$163,497.54</b>	<b>27.33 %</b>
Other Expenditures				
Void				
<b>Total Other Expenditures</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
NET OTHER REVENUE	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
NET REVENUE	<b>\$ (61,491.46)</b>	<b>\$ (224,989.00)</b>	<b>\$163,497.54</b>	<b>27.33 %</b>

# Hyalite Rural Fire District

## Statement of Financial Position

As of August 31, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	\$2,930,141.34
Accounts Receivable	\$5,785.09
Other Current Assets	\$188,526.06
<b>Total Current Assets</b>	<b>\$3,124,452.49</b>
Fixed Assets	
180000 Capital Assets	
181000 Land	361,201.00
182000 Buildings & Improvements	4,115,009.72
186000 Machinery & Equipment	3,466,387.41
186100 Accumulated Depreciation	(3,654,778.54)
<b>Total 180000 Capital Assets</b>	<b>4,287,819.59</b>
<b>Total Fixed Assets</b>	<b>\$4,287,819.59</b>
<b>TOTAL ASSETS</b>	<b>\$7,412,272.08</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	\$29.00
Other Current Liabilities	\$ (2,809.09)
<b>Total Current Liabilities</b>	<b>\$ (2,780.09)</b>
Long-Term Liabilities	\$1,594,072.47
<b>Total Liabilities</b>	<b>\$1,591,292.38</b>
Equity	
241000 Unrestricted Fund Balance	985,549.55
241001 General fixed asset acct group	4,287,819.59
241002 General LT debt account group	(1,443,483.47)
241100 Reserved Fund Balance	
241101 Restricted for Debt Service	221,490.00
241102 Reserved for Capital Reserve	0.00
241103 Capital improvements	350,000.00
241104 Capital replacement	0.00
241105 Apparatus replacement	1,123,017.69
241106 Building repair/replacement	350,000.00
<b>Total 241104 Capital replacement</b>	<b>1,473,017.69</b>
<b>Total 241102 Reserved for Capital Reserve</b>	<b>1,823,017.69</b>
<b>Total 241100 Reserved Fund Balance</b>	<b>2,044,507.69</b>
241200 Assigned to vol firefighters	8,077.80
Net Revenue	(61,491.46)
<b>Total Equity</b>	<b>\$5,820,979.70</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$7,412,272.08</b>

# Hyalite Rural Fire District

## Statement of Financial Position

As of August 31, 2022

# Hyalite Rural Fire District

## Transaction List by Vendor

August 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Amazon Capital Services						
08/03/2022	Bill Payment (Check)	7804178	Yes		101000 Cash/Investments:General Fund	-103.34
08/07/2022	Bill	1QH1-7CV1-VT9C	Yes	Hubdoc - 313269088 - INV1QH1-7CV1-VT9C	202100 Accounts Payable	24.99
08/17/2022	Bill Payment (Check)	7804202	Yes		101000 Cash/Investments:General Fund	-24.99
American Medical Response, Inc.						
08/17/2022	Bill Payment (Check)	7804203	Yes		101000 Cash/Investments:General Fund	-560.74
Anderson ZurMuehlen						
08/03/2022	Bill Payment (Check)	7804179	Yes	142167.700	101000 Cash/Investments:General Fund	-2,150.00
08/30/2022	Bill	432355/142167.700	Yes	Hubdoc - 317347685 - INV432355/142167.700	202100 Accounts Payable	2,150.00
08/31/2022	Bill Payment (Check)	7804215	Yes	142167.700	101000 Cash/Investments:General Fund	-2,150.00
Asurion Tech Repair & Solutions						
08/12/2022	Credit Card Expenditure		Yes	phone	210580 Costco Citi Card - Prato 2005	20.00
Best Rate Diesel Repair Inc.						
08/11/2022	Bill	20837	Yes	Hubdoc - 317347694 - INV20837	202100 Accounts Payable	600.85
08/31/2022	Bill Payment (Check)	7804216	Yes		101000 Cash/Investments:General Fund	-600.85
BlueCross BlueShield of Montana						
08/12/2022	Bill	X6A680/9.1.22	Yes	Hubdoc - 313269097 - INVX6A680/9.1.22	202100 Accounts Payable	2,809.09
08/17/2022	Bill Payment (Check)	7804204	Yes		101000 Cash/Investments:General Fund	-2,809.09
CentralSquare Technologies LLC						
08/19/2022	Bill	361535	Yes	Hubdoc - 317347688 - INV361535	202100 Accounts Payable	793.80
08/31/2022	Bill Payment (Check)	7804217	Yes		101000 Cash/Investments:General Fund	-793.80
Century Link						
08/01/2022	Bill	406-602-4041/8.1.22	Yes	Hubdoc - 313269090 - INV406-602-4041/8.1.22	202100 Accounts Payable	134.38
08/03/2022	Bill Payment (Check)	7804180	Yes		101000 Cash/Investments:General Fund	-47.93
08/10/2022	Bill	406-587-4149/8.10.22	Yes	Hubdoc - 317347691 - INV406-587-4149/8.10.22	202100 Accounts Payable	63.93
08/17/2022	Bill Payment (Check)	7804205	Yes		101000 Cash/Investments:General Fund	-134.38
08/31/2022	Bill Payment (Check)	7804218	Yes		101000 Cash/Investments:General Fund	-63.93
Citi Card						
08/16/2022	Bill	3990/8.16.22	Yes	Hubdoc - 317347743 - INV3990/8.16.22	202100 Accounts Payable	2,625.14
08/31/2022	Bill Payment (Check)	7804219	Yes		101000 Cash/Investments:General Fund	-2,625.14
Connect Telephone and Computer Group						
08/01/2022	Bill	117821	Yes	Hubdoc - 308774256 - INV117821	202100 Accounts Payable	60.00
08/03/2022	Bill Payment (Check)	7804181	Yes		101000 Cash/Investments:General Fund	-60.00
Consolidated Electric						
08/03/2022	Bill Payment (Check)	7804182	Yes	Voided	101000 Cash/Investments:General Fund	0.00
Costco Wholesale						
08/03/2022	Credit Card Expenditure		Yes	training 8/3/22	210585 Costco Citi Card - Malone 5334	142.78
08/10/2022	Credit Card Expenditure		Yes	training 8/11	210585 Costco Citi Card - Malone 5334	137.40
Custom Logo						
08/03/2022	Bill Payment (Check)	7804183	Yes		101000 Cash/Investments:General Fund	-530.40
Delta Dental						
08/01/2022	Bill	17272-51213/7.25.22	Yes	Hubdoc - 299943143 - INV17272-51213/7.25.22	202100 Accounts Payable	150.96
08/03/2022	Bill Payment (Check)	7804184	Yes		101000 Cash/Investments:General Fund	-150.96
DirectTV						
08/03/2022	Bill Payment (Check)	7804185	Yes	029404001	101000 Cash/Investments:General Fund	-175.99
08/13/2022	Bill	029404001X220813	Yes	Hubdoc - 317347693 - INV029404001X220813	202100 Accounts Payable	182.24
08/31/2022	Bill Payment (Check)	7804220	Yes	029404001	101000 Cash/Investments:General Fund	-182.24
Document Destroyers						
08/03/2022	Bill Payment (Check)	7804186	Yes		101000 Cash/Investments:General Fund	-62.50

Galls

# Hyalite Rural Fire District

## Transaction List by Vendor

August 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/11/2022	Credit Card Expenditure		Yes	C6-3	210580 Costco Citi Card - Prato 2005	26.99
General Distributing Co.						
08/03/2022	Bill Payment (Check)	7804187	Yes	56625	101000 Cash/Investments:General Fund	-88.66
Google						
08/01/2022	Credit Card Expenditure		Yes	Google workspace	210570 Costco Citi Card - Nickolay 7029	136.27
GRAINGER						
08/02/2022	Credit Card Expenditure		Yes	WT6	210580 Costco Citi Card - Prato 2005	36.24
08/02/2022	Credit Card Expenditure		Yes		210580 Costco Citi Card - Prato 2005	204.79
08/03/2022	Credit Card Expenditure		Yes		210580 Costco Citi Card - Prato 2005	146.05
Grass Monkey Lawn Care						
08/01/2022	Bill	439	Yes	Hubdoc - 308774253 - INV439	202100 Accounts Payable	550.00
08/03/2022	Bill Payment (Check)	7804188	Yes		101000 Cash/Investments:General Fund	-1,035.00
Hughes Fire Equipment, Inc.						
08/05/2022	Bill	580505	Yes	Hubdoc - 313269096 - INV580505	202100 Accounts Payable	207.57
08/17/2022	Bill Payment (Check)	7804206	Yes		101000 Cash/Investments:General Fund	-207.57
Kelley Connect						
08/03/2022	Bill Payment (Check)	7804189	Yes		101000 Cash/Investments:General Fund	-140.56
08/03/2022	Bill	IN1106744	Yes	Hubdoc - 313269089 - INVIN1106744	202100 Accounts Payable	30.00
08/16/2022	Bill	IN1112117	Yes	Hubdoc - 317347689 - INVIN1112117	202100 Accounts Payable	872.19
08/17/2022	Bill Payment (Check)	7804207	Yes		101000 Cash/Investments:General Fund	-30.00
08/31/2022	Bill Payment (Check)	7804221	Yes		101000 Cash/Investments:General Fund	-956.97
Kenyon Noble						
08/03/2022	Bill Payment (Check)	7804190	Yes		101000 Cash/Investments:General Fund	-242.99
L.N. Curtis and Sons						
08/03/2022	Bill Payment (Check)	7804191	Yes		101000 Cash/Investments:General Fund	-2,615.07
Mazevo Coffee						
08/12/2022	Credit Card Expenditure		Yes	Newell food Friday AM	210580 Costco Citi Card - Prato 2005	6.50
Mcafee						
08/13/2022	Credit Card Expenditure		Yes	for laptop & phone	210590 Costco Citi Card - Dahlhauser 4822	129.99
Montana Firemen's Association						
08/10/2022	Check	7804201	Yes		101000 Cash/Investments:General Fund	-340.31
Montana Occupational Health						
08/11/2022	Bill	14952	Yes	Hubdoc - 313269086 - INV14952	202100 Accounts Payable	100.00
08/17/2022	Bill Payment (Check)	7804208	Yes		101000 Cash/Investments:General Fund	-100.00
08/22/2022	Bill	15003	Yes	Hubdoc - 317347686 - INV15003	202100 Accounts Payable	100.00
08/31/2022	Bill Payment (Check)	7804222	Yes		101000 Cash/Investments:General Fund	-100.00
Montana State University						
08/03/2022	Bill Payment (Check)	7804192	Yes		101000 Cash/Investments:General Fund	-190.00
08/05/2022	Bill	161-120	Yes	Hubdoc - 313269087 - INV161-120	202100 Accounts Payable	225.00
08/17/2022	Bill Payment (Check)	7804209	Yes		101000 Cash/Investments:General Fund	-225.00
NAPA Auto Parts						
08/17/2022	Bill Payment (Check)	7804210	Yes	12342	101000 Cash/Investments:General Fund	-591.86
Northwestern Energy						
08/09/2022	Bill	3252724-4/8.9.22	Yes	Hubdoc - 313269095 - INV3252724-4/8.9.22	202100 Accounts Payable	88.90
08/09/2022	Bill	1196979-7/8.9.22	Yes	Hubdoc - 313269094 - INV1196979-7/8.9.22	202100 Accounts Payable	627.61
08/09/2022	Bill	0180737-9/8.9.22	Yes	Hubdoc - 313269093 - INV0180737-9/8.9.22	202100 Accounts Payable	137.32
08/10/2022	Bill	0180089-5/8.10.22	Yes	Hubdoc - 313269101 - INV0180089-5/8.10.22	202100 Accounts Payable	36.05
08/10/2022	Bill	3091809-8/8.10.22	Yes	Hubdoc - 313269100 - INV3091809-8/8.10.22	202100 Accounts Payable	252.50
08/17/2022	Bill Payment (Check)	7804211	Yes		101000 Cash/Investments:General Fund	-1,142.38

Owenhouse-Ace Hardware



# Hyalite Rural Fire District

## Transaction List by Vendor

August 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/03/2022	Bill Payment (Check)	7804193	Yes		101000 Cash/Investments:General Fund	-563.97
08/27/2022	Bill	191619/8.27.22	Yes	Hubdoc - 317347722 - INV191619/8.27.22	202100 Accounts Payable	368.83
08/31/2022	Bill Payment (Check)	7804223	Yes		101000 Cash/Investments:General Fund	-368.83
People Facts						
08/01/2022	Bill	2022070838	Yes	Hubdoc - 308774241 - INV2022070838	202100 Accounts Payable	16.67
08/03/2022	Bill Payment (Check)	7804194	Yes		101000 Cash/Investments:General Fund	-16.67
RAE Water						
08/03/2022	Bill Payment (Check)	7804195	Yes		101000 Cash/Investments:General Fund	-128.79
08/26/2022	Bill	FIRE-00/GH 5370-00	Yes	Hubdoc - 317347687 - INVFIRE-00/GH 5370-00	202100 Accounts Payable	132.79
08/31/2022	Bill Payment (Check)	7804224	Yes		101000 Cash/Investments:General Fund	-132.79
Republic Services						
08/03/2022	Bill Payment (Check)	7804196	Yes		101000 Cash/Investments:General Fund	-318.00
08/28/2022	Bill	0886-001809075	Yes	Hubdoc - 317347692 - INV0886-001809075	202100 Accounts Payable	134.75
08/28/2022	Bill	0886-001810014	Yes	Hubdoc - 317347690 - INV0886-001810014	202100 Accounts Payable	179.68
08/31/2022	Bill Payment (Check)	7804225	Yes		101000 Cash/Investments:General Fund	-314.43
Ressler						
08/03/2022	Bill Payment (Check)	7804197	Yes	56595	101000 Cash/Investments:General Fund	-83.82
08/17/2022	Bill	56595/8.25.22	Yes	Hubdoc - 317347708 - INV56595/8.25.22	202100 Accounts Payable	386.14
08/31/2022	Bill Payment (Check)	7804226	Yes	56595	101000 Cash/Investments:General Fund	-386.14
Rosauers						
08/10/2022	Bill	8102022	Yes	Hubdoc - 313269098 - INV8102022	202100 Accounts Payable	721.01
08/17/2022	Bill Payment (Check)	7804212	Yes		101000 Cash/Investments:General Fund	-721.01
Spectrum Enterprise						
08/09/2022	Bill	0672244080922	Yes	Hubdoc - 313269091 - INV0672244080922	202100 Accounts Payable	546.44
08/17/2022	Bill Payment (Check)	7804213	Yes		101000 Cash/Investments:General Fund	-546.44
Staples						
08/05/2022	Credit Card Expenditure		Yes	3 hole punch	210580 Costco Citi Card - Prato 2005	31.99
08/10/2022	Credit Card Credit		Yes		210580 Costco Citi Card - Prato 2005	-52.99
08/10/2022	Credit Card Expenditure		Yes		210595 Costco Citi Card - Wyman 9122	17.47
Summit Fire & Security						
08/03/2022	Bill Payment (Check)	7804198	Yes		101000 Cash/Investments:General Fund	-1,410.00
The Home Depot						
08/02/2022	Credit Card Expenditure		Yes	chain saw parts	210580 Costco Citi Card - Prato 2005	105.52
Thriftway						
08/02/2022	Credit Card Expenditure		Yes	C62	210100 Conoco	94.44
08/21/2022	Credit Card Expenditure		Yes	C62	210100 Conoco	58.32
08/22/2022	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	17.56
Town and Country						
08/01/2022	Bill	5863770/8.1.22	Yes	Hubdoc - 313269104 - INV5863770/8.1.22	202100 Accounts Payable	390.79
08/17/2022	Bill Payment (Check)	7804214	Yes		101000 Cash/Investments:General Fund	-390.79
Town Pump						
08/03/2022	Credit Card Expenditure		Yes	S-6	210100 Conoco	38.35
08/03/2022	Credit Card Expenditure		Yes	E-6-3	210100 Conoco	63.09
08/03/2022	Credit Card Expenditure		Yes	E-6-1	210100 Conoco	52.11
08/04/2022	Credit Card Expenditure		Yes	C-6	210100 Conoco	63.25
08/04/2022	Credit Card Expenditure		Yes	E-6	210100 Conoco	49.40
08/04/2022	Credit Card Expenditure		Yes	E-6-2	210100 Conoco	66.57
08/06/2022	Credit Card Expenditure		Yes	E-6	210100 Conoco	40.20
08/06/2022	Credit Card Expenditure		Yes	C-6-3	210100 Conoco	45.61
08/06/2022	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	17.69
08/08/2022	Credit Card Expenditure		Yes	E-6-1	210100 Conoco	44.35
08/11/2022	Credit Card Expenditure		Yes	E-6	210100 Conoco	63.42
08/12/2022	Credit Card Expenditure		Yes	C-6	210100 Conoco	95.29
08/12/2022	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	28.74

# Hyalite Rural Fire District

## Transaction List by Vendor

August 2022

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/13/2022	Credit Card Expenditure		Yes	C6-4	210100 Conoco	63.64
08/14/2022	Credit Card Expenditure		Yes	C-6-3	210100 Conoco	50.97
08/15/2022	Credit Card Expenditure		Yes	E-6	210100 Conoco	31.63
08/15/2022	Credit Card Expenditure		Yes	E-6-1	210100 Conoco	46.46
08/15/2022	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	23.96
08/16/2022	Credit Card Expenditure		Yes	C-6-1	210100 Conoco	85.35
08/16/2022	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	15.71
08/19/2022	Credit Card Expenditure		Yes	C-6-3	210100 Conoco	43.24
08/19/2022	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	16.91
08/20/2022	Credit Card Expenditure		Yes	C6-4	210100 Conoco	51.16
08/21/2022	Credit Card Expenditure		Yes	WT-6	210100 Conoco	34.28
08/21/2022	Credit Card Expenditure		Yes	C-6-1	210100 Conoco	95.11
08/22/2022	Credit Card Expenditure		Yes	E-6-1	210100 Conoco	48.21
USPS						
08/03/2022	Credit Card Expenditure		Yes		210595 Costco Citi Card - Wyman 9122	17.90
Verizon						
08/03/2022	Bill Payment (Check)	7804199	Yes		101000 Cash/Investments:General Fund	-929.76
08/23/2022	Bill	9914217351	Yes	Hubdoc - 317347742 - INV9914217351	202100 Accounts Payable	646.72
08/31/2022	Bill Payment (Check)	7804227	Yes		101000 Cash/Investments:General Fund	-646.72
Wex Bank						
08/03/2022	Bill Payment (Check)	7804200	Yes	0203-00-109722-9	101000 Cash/Investments:General Fund	-1,861.54
08/23/2022	Bill	83195493	Yes	Hubdoc - 317347737 - INV83195493	202100 Accounts Payable	1,847.21
08/31/2022	Bill Payment (Check)	7804228	Yes	0203-00-109722-9	101000 Cash/Investments:General Fund	-1,847.21

# Hyalite Rural Fire District

## Check Detail

August 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000	Cash/Investments					
101000	General Fund					
08/03/2022	Bill Payment (Check)	7804178	Amazon Capital Services			-103.34
08/03/2022	Bill Payment (Check)	7804179	Anderson ZurMuehlen	142167.700		-2,150.00
08/03/2022	Bill Payment (Check)	7804180	Century Link			-47.93
08/03/2022	Bill Payment (Check)	7804181	Connect Telephone and Computer Group			-60.00
08/03/2022	Bill Payment (Check)	7804182	Consolidated Electric	Voided		0.00
08/03/2022	Bill Payment (Check)	7804183	Custom Logo			-530.40
08/03/2022	Bill Payment (Check)	7804184	Delta Dental			-150.96
08/03/2022	Bill Payment (Check)	7804185	DirectTV	029404001		-175.99
08/03/2022	Bill Payment (Check)	7804186	Document Destroyers			-62.50
08/03/2022	Bill Payment (Check)	7804187	General Distributing Co.	56625		-88.66
08/03/2022	Bill Payment (Check)	7804188	Grass Monkey Lawn Care			-1,035.00
08/03/2022	Bill Payment (Check)	7804189	Kelley Connect			-140.56
08/03/2022	Bill Payment (Check)	7804190	Kenyon Noble			-242.99
08/03/2022	Bill Payment (Check)	7804191	L.N. Curtis and Sons			-2,615.07
08/03/2022	Bill Payment (Check)	7804192	Montana State University			-190.00
08/03/2022	Bill Payment (Check)	7804193	Owenhouse-Ace Hardware			-563.97
08/03/2022	Bill Payment (Check)	7804194	People Facts			-16.67
08/03/2022	Bill Payment (Check)	7804195	RAE Water			-128.79
08/03/2022	Bill Payment (Check)	7804196	Republic Services			-318.00
08/03/2022	Bill Payment (Check)	7804197	Ressler	56595		-83.82
08/03/2022	Bill Payment (Check)	7804198	Summit Fire & Security			-1,410.00
08/03/2022	Bill Payment (Check)	7804199	Verizon			-929.76
08/03/2022	Bill Payment (Check)	7804200	Wex Bank	0203-00-109722-9		-1,861.54
08/10/2022	Check	7804201	Montana Firemen's Association	Montana Firemen's Association		-340.31
08/17/2022	Bill Payment (Check)	7804202	Amazon Capital Services			-24.99
08/17/2022	Bill Payment (Check)	7804203	American Medical Response, Inc.			-560.74
08/17/2022	Bill Payment (Check)	7804204	BlueCross BlueShield of Montana			-2,809.09
08/17/2022	Bill Payment (Check)	7804205	Century Link			-134.38
08/17/2022	Bill Payment (Check)	7804206	Hughes Fire Equipment, Inc.			-207.57

# Hyalite Rural Fire District

## Check Detail

August 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
08/17/2022	Bill Payment (Check)	7804207	Kelley Connect			-30.00
08/17/2022	Bill Payment (Check)	7804208	Montana Occupational Health			-100.00
08/17/2022	Bill Payment (Check)	7804209	Montana State University			-225.00
08/17/2022	Bill Payment (Check)	7804210	NAPA Auto Parts	12342		-591.86
08/17/2022	Bill Payment (Check)	7804211	Northwestern Energy			-1,142.38
08/17/2022	Bill Payment (Check)	7804212	Rosauers			-721.01
08/17/2022	Bill Payment (Check)	7804213	Spectrum Enterprise			-546.44
08/17/2022	Bill Payment (Check)	7804214	Town and Country			-390.79
08/31/2022	Bill Payment (Check)	7804215	Anderson ZurMuehlen	142167.700		-2,150.00
08/31/2022	Bill Payment (Check)	7804216	Best Rate Diesel Repair Inc.			-600.85
08/31/2022	Bill Payment (Check)	7804217	CentralSquare Technologies LLC			-793.80
08/31/2022	Bill Payment (Check)	7804218	Century Link			-63.93
08/31/2022	Bill Payment (Check)	7804219	Citi Card			-2,625.14
08/31/2022	Bill Payment (Check)	7804220	DirectTV	029404001		-182.24
08/31/2022	Bill Payment (Check)	7804221	Kelley Connect			-956.97
08/31/2022	Bill Payment (Check)	7804222	Montana Occupational Health			-100.00
08/31/2022	Bill Payment (Check)	7804223	Owenhouse-Ace Hardware			-368.83
08/31/2022	Bill Payment (Check)	7804224	RAE Water			-132.79
08/31/2022	Bill Payment (Check)	7804225	Republic Services			-314.43
08/31/2022	Bill Payment (Check)	7804226	Ressler	56595		-386.14
08/31/2022	Bill Payment (Check)	7804227	Verizon			-646.72
08/31/2022	Bill Payment (Check)	7804228	Wex Bank	0203-00-109722-9		-1,847.21

**HYALITE RURAL FIRE DISTRICT  
BOARD OF TRUSTEES REGULAR PUBLIC MEETING  
SYNOPSIS**

DATE: AUGUST 16, 2022

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3<sup>rd</sup> Rd., Bozeman, Montana

*In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at [www.hyalitefire.org/board-meeting-minutes/](http://www.hyalitefire.org/board-meeting-minutes/) or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3<sup>rd</sup> Rd., Bozeman, MT, during its standard business hours.*

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**TRUSTEES IN ATTENDANCE:**

Pete Geddes  
Justin Miller  
Jason Jarrett  
Walt Zidack  
Ken Beideman

**STAFF IN ATTENDANCE:**

Brian Nickolay, Fire Chief  
Sheryl Wyman, Administrative Assistant

**PUBLIC IN ATTENDANCE:**

None

<b>0:00:10</b>	<b>CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT</b>  Chair Geddes called the meeting to order and asked for any public comment on non-agenda items. None given.  <b>HYALITE CONSENT AGENDA</b>  Chair Geddes asks if there are any requests to pull anything from the Consent Agendas. Two months (June and July) of financials and warrants and the synopsis of the June meeting. None given.  <b>Motion: Chair Geddes asks for a motion to approve the consent agenda. Trustee Miller makes a motion to approve.</b>  Trustee Zidack seconded the motion.
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	<p><b>Vote:</b> Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes; Geddes-Yes; Unanimous approval.</p> <p><i>[See June 28, 2022 Board Packet for Consent Agenda items Approved; July Financials were also approved]</i></p>
	<b>REGULAR AGENDA</b>
<b>0:00:48</b>	<p><b>Agenda Item 1 – Discussion and Decision – Final Budget</b></p> <p>Treasurer Zidack presents the final budget to the board. There were no substantial changes from the preliminary budget. There was an increase of \$2400 for accounting services. We received a pretty substantial tax revenue increase. Including the bond payment and other miscellaneous revenues we will receive a total revenue of \$2,234,150.</p> <p>The budget will reflect the board approving max mills. The increase in revenue will allow us to put a little more money away for capital reserves. Trustee Jarrett asks how much more we may see in savings. Trustee Zidack states this is larger than the 5% increase the board had previously discussed.</p> <p>Board discussion is held. Trustee Zidack suggests to the board to pursue the max mills resolution in order to meet the goals of the capital reserve and improvements. This may also help with some of the costs for a new station at Rae and defray some of the bonding requirements for the Rae Station.</p> <p>Chair Geddes asks for more board discussion. None given. Chair Geddes makes comments. Trustee Jarrett discusses the mills and taxes. Board discussion held.</p> <p><b>Motion: Chair Geddes asks for a motion to approve the final budget. Trustee Jarrett so moves.</b></p> <p>Trustee Zidack seconded the motion.</p> <p><b>Vote:</b> Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes; Geddes-Yes; Unanimous approval.</p> <p><i>[See Attachment A – Proposed FY23 Final Budget]</i></p>
<b>0:10:59</b>	<p><b>Agenda Item 2 – Discussion and Decision – Request for Max Mills Resolution</b></p> <p>Trustee Zidack states if the board chooses to accept the max mills but has the discretion not to ask for max mills. Trustee Zidack proposes that the board pursue asking for max mills given the needs of capital replacement and future capital improvement projects.</p> <p>Chair Geddes asks for board discussion. None given.</p> <p><b>Motion: Trustee Miller makes a motion to approve max mills.</b></p> <p>Trustee Zidack seconded the motion.</p>

	<p><b>Vote:</b> Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes; Geddes-Yes; Unanimous approval.</p> <p><i>[See Attachment B – Resolution for Max Mills]</i></p>
<b>0:12:12</b>	<p><b>Agenda Item 3 – Discussion and Decision – Capital Reserve Distribution</b></p> <p>Trustee Zidack presents a spreadsheet showing we have reserves in the amount of \$405,521.06. Chief Nickolay suggested transferring monies into the Capital Improvement and Capital Building Replacement accounts to bring them more equal. The table shows transfer amounts for Capital Improvement transfer of \$36,577.38; Capital Replacement of \$192,685.40 and Capital Apparatus of \$176,258.28 for a total of \$405,521.06.</p> <p>Trustee Zidack explains the amounts and items in our capital expenditures for FY23 for a total of \$1,064,249. Chair Geddes asks Chief Nickolay to explain why he wants to level out the capital reserve accounts. Chief Nickolay states this is an effort to establish some targets to build on each year.</p> <p>Chair Geddes asks for board discussion. None given.</p> <p><b>Motion: Trustee Zidack moves to approve the capital account transfer allocation of \$36,577.38 to capital improvement; \$192,685.40 to capital building replacement; and \$176,258.28 to capital apparatus for a total of \$405,521.06.</b></p> <p>Trustee Beideman seconded the motion.</p> <p><b>Vote:</b> Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes; Geddes-Yes; Unanimous approval.</p> <p><i>[See Attachment C – Spreadsheet for Proposed Transfers to FY23 Capital Reserve Accounts]</i></p>
<b>0:17:29</b>	<p><b>Agenda Item 4 – Fire Chief’s Report</b></p> <p>Chief Nickolay discusses his report. Calls are behind 2021 by a small amount. There are a couple of vacancies at the Sourdough Station resident program but will fill up as students return to school. We had five firefighters to through the MSU Fire Services Training School Instructor C class. The class is part of our promotional process for firefighters to promote to Lieutenants.</p> <p>Chief Nickolay deployed with DNRC in July with the Black Mountain Fire.</p> <p>We participated in the Sweet Pea Parade.</p>

	<p>Recruitment events are ongoing. An event was held at Falcon Hollow to try and get interest in the west side of the district. We will be at Catapalooza in August and the Fall recruit academy will begin in September.</p> <p>The ambulance is up and running and we have been actively transporting. We should start seeing revenue income from these transports.</p> <p>Chair Geddes asks if there are any questions for the Chief. Trustee Jarrett asked how often we are going out of district. Chief Nickolay states the frequency has decreased since AMR has somewhat stabilized.</p> <p><i>[See Attachment D – Fire Chief's Report]</i></p>
<b>0:24:17</b>	<p><b>Trustees' Activities</b></p> <p>None</p>
<b>0:24:24</b>	<p><b>Announcements</b></p> <ul style="list-style-type: none"> <li>• Next board meeting set for September 13, 2022</li> </ul>
<b>0:25:36</b>	<p><b>ADJOURNMENT</b></p>



**GALLATIN COUNTY  
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM**

**FISCAL YEAR  
2022-2023**

**DISTRICT NAME:** Hyalite Rural Fire District

**FUND NUMBER:** 7220

**ANNUAL REVENUE ESTIMATES**

DESCRIPTION	FY 21-22 CURRENT BUDGET	FY 21-22 ESTIMATED YEAR END	FY 22-23 REQUEST	COMMENTS
INTEREST	30,000.00	5,349.60	30,000.00	
FIRE INSURANCE COMP				
2% MOTOR VEHICLE TAX				
CONTRIBUTIONS/DONATIONS	500.00	42,823.67	500.00	
FIRE IMPACT FEES				
CONTRACTS				
TAXES - PENALTY/INTEREST				
MISCELLANEOUS REVENUE	4,000.00	22,773.06	4,000.00	
LOAN/BOND REVENUE				
OTHER INCOME	130,107.00	148,386.36	165,838.00	ST Entitlement + FURS
COUNTY CONTRIBUTION				
<b>SUBTOTAL</b>	<b>164,607.00</b>	<b>219,332.69</b>	<b>200,338.00</b>	

PER UNIT FEE AT \$____/UNIT				
REAL PROPERTY TAXES	1,468,544.00	1,489,357.34	1,812,322.00	
PERSONAL PROPERTY TAXES				
MILL LEVY	222,028.00	222,028.00	221,490.00	Principal and Interest
<b>SUBTOTAL</b>	<b>1,690,572.00</b>	<b>1,711,385.34</b>	<b>2,033,812.00</b>	

<b>TOTAL REVENUES</b>	<b>1,855,179.00</b>	<b>1,930,718.03</b>	<b>2,234,150.00</b>
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**FOR FISCAL YEAR 2022-2023, WE REQUEST:**

- ☐ **NUMBER OF MILLS** \_\_\_\_\_
- ☐ **DOLLAR AMOUNT** \_\_\_\_\_
- ☒ **MAXIMUM MILLS**

**GALLATIN COUNTY**  
**SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM**

FISCAL YEAR

2022-2023

DISTRICT NAME: Hyalite Rural Fire DistrictFUND NUMBER: 7220

**ANNUAL EXPENDITURE REQUESTS**

DESCRIPTION	FY 21-22 CURRENT BUDGET	FY 21-22 ESTIMATED YEAR END	FY 22-23 REQUEST	COMMENTS
SALARIES/WAGES	572,152.00	558,509.08	639,000.00	
EMPLOYER CONTRIBUTIONS				
SUBTOTAL	572,152.00	558,509.08	639,000.00	

OFFICE/OPERATING SUPPLIES	126,000.00	122,641.70	143,000.00	
OIL/GAS	36,000.00	37,548.79	45,000.00	
UTILITIES	52,000.00	53,231.03	57,000.00	
REPAIR & MAINTENANCE	95,000.00	72,695.29	95,000.00	
TRAVEL	3,000.00	325.52	3,000.00	
TRAINING	54,000.00	43,100.53	54,000.00	
PROFESSIONAL SERVICES	120,500.00	111,847.69	139,900.00	
CONTRACT/DONATIONS				
DEBT PAYMENT - PRINCIPAL	215,000.00	215,000.00	215,000.00	
DEBT PAYMENT - INTEREST	7,028.00	7,028.00	6,490.00	
SUBTOTAL	708,528.00	663,418.55	758,390.00	

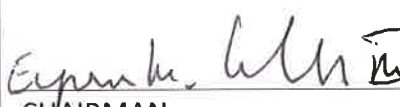




USE OF FIRE IMPACT FEES				
SUBTOTAL	0.00	0.00	0.00	

CAPITAL OUTLAY (THIS YEAR)	334,000.00	391,054.85	1,064,249.00	
CAPITAL RESERVE (FUTURE)	1,873,502.00	1,873,502.00	1,823,018.00	
SUBTOTAL	2,207,520.00	2,264,556.85	2,887,267.00	

TOTAL EXPENDITURES	3,488,182.00	3,486,484.48	4,284,657.00	
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**BOARD APPROVAL**

WE HEREBY SUBMIT OUR FISCAL YEAR 2023 BUDGET REQUEST FOR YOUR REVIEW AND APPROVAL

	
CHAIRMAN	TRUSTEE
(406) 539-9042	406-763-6141
PHONE	PHONE
	
TRUSTEE	TRUSTEE
406-539-1838	406-539-4358
PHONE	PHONE
	
TRUSTEE	TRUSTEE
619-607-7250	
PHONE	PHONE

**GALLATIN COUNTY**  
**SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM**  
**CAPITAL BUDGETING**

**Attachment A**  
**FISCAL YEAR**  
**2022-2023**

**DEFINITION OF CAPITAL OUTLAY:** EACH ITEM MUST HAVE A VALUE OF \$5,000 OR MORE AND A LIFE EXPECTANCY OF OVER (2) YEARS. CATEGORIES INCLUDE:

910 - LAND

915 - SOFTWARE

920 - BUILDINGS

930 - IMPROVEMENTS TO LAND, I.E. SIDEWALKS, LAWN SPRINKLING SYSTEMS, ETC.

940 - EQUIPMENT/MACHINERY

950 - CONSTRUCTION IN PROGRESS

<b>DISTRICT/LIBRARY NAME</b>		Hyalite Rural Fire District	
<b>FUND NUMBER</b>		7220	
REQUESTED ITEM/ PROJECT DESCRIPTION	REPLACING EQUIPMENT? YES/NO	JUSTIFICATION	ESTIMATED TOTAL COST
Command 6 - 940	Yes		60,000.00
Brush 6-1 - 940	No		70,000.00
E-6-2 Extrication Equipment - 940	Yes		35,000.00
Portable Generators - 940	Yes		5,000.00
(5) Mobile Radios - 940	Yes		73,750.00
Training Burn Building - 930	No	Repair/Replace Interior Wall Studs	15,000.00
Rae Station - 930	No	Install Fixed Air Compressor	10,000.00
Cottonwood Station - 930	No	Install Fixed Air Compressor	10,000.00
Cottonwood Station - 930	No	Seal Blacktop and Stripe Parking	5,000.00
Rae House - 930	No	Install split unit A/C	5,000.00
(2) New Engines - 940 (1/2 of Cost)	Yes		775,499.00
<b>TOTAL FY 2023 CAPITAL REQUESTS</b>			1,064,249.00

 <b>SIGNATURE</b>	<u>08-16-2022</u> <b>DATE</b>
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**GALLATIN COUNTY  
SPECIAL DISTRICT/LIBRARY - CONTACT INFORMATION FORM  
FISCAL YEAR 2022-2023**

<b>NAME OF ORGANIZATION</b>	Hyalite Rural Fire District
<b>MAILING ADDRESS</b>	4541 S. 3rd Rd. Bozeman, MT 59715

**BUDGET DOCUMENTS - BUDGET DOCUMENTS WILL BE FORWARDED TO THE FOLLOWING PRIMARY CONTACT. IF BUDGET DOCUMENTS ARE UNDELIVERABLE TO THE PRIMARY CONTACT, THEY WILL BE SENT TO THE SECONDARY CONTACT PERSON.**

<b>PRIMARY CONTACT PERSON</b>	Walt Zidack
<b>TITLE</b>	Board of Trustee, Treasurer
<b>PHONE NUMBER</b>	539-4358
<b>E-MAIL ADDRESS</b>	admin@hyalitefire.org
<b>MAILING ADDRESS (IF DIFFERENT THAN ABOVE)</b>	

<b>SECONDARY CONTACT PERSON</b>	Brian Nickolay
<b>TITLE</b>	Fire Chief
<b>PHONE NUMBER</b>	586-3771
<b>E-MAIL ADDRESS</b>	admin@hyalitefire.org
<b>MAILING ADDRESS (IF DIFFERENT THAN ABOVE)</b>	

**SIGNING AUTHORITY INFORMATION - SHOULD A CONTRACT BE AWARDED, THE FOLLOWING SIGNATORY(S) WILL BE DESIGNATED IN THE CONTRACT.**

<b>NAME OF PRIMARY SIGNATORY</b>	Eugene "Pete" Geddes, III
<b>TITLE</b>	Chairman, Board of Trustees
<b>NAME OF SECONDARY SIGNATORY</b>	Walt Zidack
<b>TITLE</b>	Treasurer, Board of Trustees

**PLEASE SUBMIT THIS FORM WITH YOUR BUDGET REQUEST**

Gallatin County Finance Dept  
311 W Main St Rm304A  
Bozeman, MT 59715  
[finance@gallatin.mt.gov](mailto:finance@gallatin.mt.gov)

**Board of Trustees for the Hyalite Rural Fire District  
Resolution No. 2022-02**

**Resolution of the Board of Trustees to the Gallatin County Board of  
Commissioners Providing the Estimated Annual Fiscal Year 2023 Budget for  
the Hyalite Rural Fire District and Authorizing the Maximum Mill Levy and  
Additional Mills to Include Debt Service as Authorized by the Voters.**

This resolution was introduced and moved by Trustee Miller, seconded by Trustee Zidack. The Resolution was adopted by a vote of 5-0.

WHEREAS, pursuant to MCA 7-33-2105, the Hyalite Rural Fire District Board of Trustees have the authority to provide adequate and standard firefighting and emergency response apparatus, equipment, personnel, housing, and facilities, including real property, for the protection of the fire district; and

WHEREAS, MCA 7-33-2105 requires the Board of Trustees to prepare annual budgets and request special levies for the budgets of Fire Districts; and

WHEREAS, on August 16, 2022, the Hyalite Rural Fire District posted and published notice of the meeting and a copy of the agenda in which the budget for Fiscal Year 2023 was to be considered, and

WHEREAS, on August 16, 2022 a meeting of the Board of Trustees of Hyalite Rural Fire District was held to consider the Estimated Fiscal Year 2023 budget, and

WHEREAS, a quorum of the Board was present; and

WHEREAS, the Board of Trustees allowed the public to comment on the Estimated Fiscal Year 2023 budget in the form of written comment and oral testimony; and

WHEREAS, the Board of Trustees seeks to receive the same amount of tax money in Fiscal Year 2023 as in Fiscal Year 2022, plus the money on newly taxable property, inclusive of the inflationary adjustment authorized by state law, and the Fiscal Year 2023 revenue should be over and above all cash carryovers from Fiscal Year 2022; and

WHEREAS, in determining whether to levy the full maximum mills, the Board of Trustees considered that there has been no significant decrease in calls for service during the last fiscal year, fire calls and mutual aid calls have increased and therefore an additional appreciation in the total number of calls is anticipated in Fiscal Year 2023; and

WHEREAS, the Board of Trustees also considered the number of critical apparatus, equipment and structures owned by the District are in need of repair or replacement; and

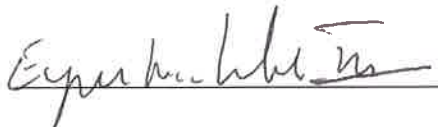
WHEREAS, the Board of Trustees has determined that the maximum number of mills allowed by state law is necessary to adequately fund the ongoing public health, safety and welfare duties and activities of the District in order to meet their statutory obligations; and

WHEREAS, the Hyalite Fire District has assumed the debt from the Sourdough Fire District bond in the amount of two million, nine hundred thousand dollars (\$2,900,000) requiring the payment of principal and interest in Fiscal Year 2023.

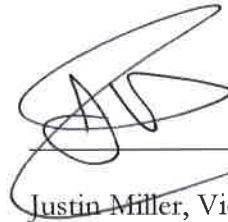
NOW THEREFORE, IT IS HEREBY RESOLVED:

1. The Estimated Fiscal Year 2023 budget has been established and is hereby presented as described in Exhibit "A".
2. The Board of Trustees request the Gallatin County Commission levy the maximum number of mills allowed by current state statute, based on updated certified taxable values from the State of Montana, Department of Revenue.
3. The Gallatin County Commissioners include the cost of debt service of \$221,490 as an additional tax as authorized by the voters.
4. A copy of this Resolution and attached exhibits shall be forwarded to the Gallatin County Finance Director.
5. If needed, the Finance Director is authorized to balance our preliminary budget calculations by either increasing or reducing our future year Capital reserve to meet expected revenue.

Dated this 16<sup>th</sup> day of August, 2022.



Eugene M. (Pete) Geddes, Chairman



Justin Miller, Vice-Chairman



Ken Beideman, Secretary



Jason Jarrett, Trustee



Walt Zidack, Treasurer

# **Exhibit A**

## **Hyalite Rural Fire District**

### **FY2023 Budget**



**GALLATIN COUNTY  
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM**

**FISCAL YEAR  
2022-2023**

**DISTRICT NAME:** Hyalite Rural Fire District

**FUND NUMBER:** 7220

**ANNUAL REVENUE ESTIMATES**

DESCRIPTION	FY 21-22 CURRENT BUDGET	FY 21-22 ESTIMATED YEAR END	FY 22-23 REQUEST	COMMENTS
INTEREST	30,000.00	5,349.60	30,000.00	
FIRE INSURANCE COMP				
2% MOTOR VEHICLE TAX				
CONTRIBUTIONS/DONATIONS	500.00	42,823.67	500.00	
FIRE IMPACT FEES				
CONTRACTS				
TAXES - PENALTY/INTEREST				
MISCELLANEOUS REVENUE	4,000.00	22,773.06	4,000.00	
LOAN/BOND REVENUE				
OTHER INCOME	130,107.00	148,386.36	165,838.00	ST Entitlement + FURS
COUNTY CONTRIBUTION				
<b>SUBTOTAL</b>	<b>164,607.00</b>	<b>219,332.69</b>	<b>200,338.00</b>	

PER UNIT FEE AT \$ ____/UNIT				
REAL PROPERTY TAXES	1,468,544.00	1,489,357.34	1,812,322.00	
PERSONAL PROPERTY TAXES				
MILL LEVY	222,028.00	222,028.00	221,490.00	Principal and Interest
<b>SUBTOTAL</b>	<b>1,690,572.00</b>	<b>1,711,385.34</b>	<b>2,033,812.00</b>	
<b>TOTAL REVENUES</b>	<b>1,855,179.00</b>	<b>1,930,718.03</b>	<b>2,234,150.00</b>	

**FOR FISCAL YEAR 2022-2023, WE REQUEST:**

- ☐ **NUMBER OF MILLS** \_\_\_\_\_
- ☐ **DOLLAR AMOUNT** \_\_\_\_\_
- ☒ **MAXIMUM MILLS** \_\_\_\_\_



**GALLATIN COUNTY**  
**SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM**

FISCAL YEAR

2022-2023

DISTRICT NAME: Hyalite Rural Fire District

FUND NUMBER: 7220

**ANNUAL EXPENDITURE REQUESTS**

DESCRIPTION	FY 21-22 CURRENT BUDGET	FY 21-22 ESTIMATED YEAR END	FY 22-23 REQUEST	COMMENTS
SALARIES/WAGES	572,152.00	558,509.08	639,000.00	
EMPLOYER CONTRIBUTIONS				
SUBTOTAL	572,152.00	558,509.08	639,000.00	

OFFICE/OPERATING SUPPLIES	126,000.00	122,641.70	143,000.00	
OIL/GAS	36,000.00	37,548.79	45,000.00	
UTILITIES	52,000.00	53,231.03	57,000.00	
REPAIR & MAINTENANCE	95,000.00	72,695.29	95,000.00	
TRAVEL	3,000.00	325.52	3,000.00	
TRAINING	54,000.00	43,100.53	54,000.00	
PROFESSIONAL SERVICES	120,500.00	111,847.69	139,900.00	
CONTRACT/DONATIONS				
DEBT PAYMENT - PRINCIPAL	215,000.00	215,000.00	215,000.00	
DEBT PAYMENT - INTEREST	7,028.00	7,028.00	6,490.00	
SUBTOTAL	708,528.00	663,418.55	758,390.00	







USE OF FIRE IMPACT FEES				
SUBTOTAL	0.00	0.00	0.00	

CAPITAL OUTLAY (THIS YEAR)	334,000.00	391,054.85	1,064,249.00	
CAPITAL RESERVE (FUTURE)	1,873,502.00	1,873,502.00	1,823,018.00	
SUBTOTAL	2,207,520.00	2,264,556.85	2,887,267.00	

TOTAL EXPENDITURES	3,488,182.00	3,486,484.48	4,284,657.00	
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**BOARD APPROVAL**

WE HEREBY SUBMIT OUR FISCAL YEAR 2023 BUDGET REQUEST FOR YOUR REVIEW AND APPROVAL

		
CHAIRMAN	TRUSTEE	TRUSTEE
PHONE (406) 539-9042	PHONE 406-763-6141	PHONE 406-539-4358
		
TRUSTEE	TRUSTEE	TRUSTEE
PHONE 406-539-1858	PHONE 406-539-4358	PHONE 619-607-9150

**GALLATIN COUNTY**  
**SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM**  
**CAPITAL BUDGETING**

**Attachment B**  
**FISCAL YEAR**  
**2022-2023**

**DEFINITION OF CAPITAL OUTLAY:** EACH ITEM MUST HAVE A VALUE OF \$5,000 OR MORE AND A LIFE EXPECTANCY OF OVER (2) YEARS. CATEGORIES INCLUDE:

910 - LAND

915 - SOFTWARE

920 - BUILDINGS

930 - IMPROVEMENTS TO LAND, I.E. SIDEWALKS, LAWN SPRINKLING SYSTEMS, ETC.

940 - EQUIPMENT/MACHINERY

950 - CONSTRUCTION IN PROGRESS

<b>DISTRICT/LIBRARY NAME</b>		Hyalite Rural Fire District	
<b>FUND NUMBER</b>		7220	
REQUESTED ITEM/ PROJECT DESCRIPTION	REPLACING EQUIPMENT? YES/NO	JUSTIFICATION	ESTIMATED TOTAL COST
Command 6 - 940	Yes		60,000.00
Brush 6-1 - 940	No		70,000.00
E-6-2 Extrication Equipment - 940	Yes		35,000.00
Portable Generators - 940	Yes		5,000.00
(5) Mobile Radios - 940	Yes		73,750.00
Training Burn Building - 930	No	Repair/Replace Interior Wall Studs	15,000.00
Rae Station - 930	No	Install Fixed Air Compressor	10,000.00
Cottonwood Station - 930	No	Install Fixed Air Compressor	10,000.00
Cottonwood Station - 930	No	Seal Blacktop and Stripe Parking	5,000.00
Rae House - 930	No	Install split unit A/C	5,000.00
(2) New Engines - 940 (1/2 of Cost)	Yes		775,499.00
<b>TOTAL FY 2023 CAPITAL REQUESTS</b>			1,064,249.00

 <b>SIGNATURE</b>	08-16-2022 <b>DATE</b>
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**Baseline beginning balance**

Capital Acct. Description	Mar-22
Capital Improvement	\$313,422.62
Capital Building Replacement	\$157,314.60
Capital Apparatus	\$946,759.41
Total	<u>\$1,417,496.63</u>

**June 2022 Board transfers from cash reserves (end of FY22 values)**

Capital Acct. Description	Transfer Amount	Ending Balance
Capital Improvement	\$0.00	\$313,422.62
Capital Building Replacement	\$0.00	\$157,314.60
Capital Apparatus	\$0.00	\$946,759.41
Total	<u>\$0.00</u>	<u>\$1,417,496.63</u>

**August 2022 Proposed transfers to meet cash Gallatin County cash reserve requirement**

Capital Reserves Required to Meet 33.3% Threshold	\$1,823,017.69	
Less Current Total Capital Reserves	-\$1,417,496.63	
Additional Capital Transfer Amount Required	<u>\$405,521.06</u>	This is the amount to be allocated between capital accounts

Capital Acct. Description	Transfer Amount	Ending Balance	
Capital Improvement	\$36,577.38	\$350,000.00	***** Allocation Specification for Final Budget Transfer*****
Capital Building Replacement	\$192,685.40	\$350,000.00	***** Allocation Specification for Final Budget Transfer*****
Capital Apparatus	\$176,258.28	\$1,123,017.69	***** Allocation Specification for Final Budget Transfer*****
Total	<u>\$405,521.06</u>	<u>\$1,823,017.69</u>	***** Transfer amounts are suggested Board actions subject to discussion*****



## Hyalite Rural Fire District

### Fire Chief's Report

August 2022

Prepared by: Fire Chief Brian Nickolay

1. The Hyalite Fire Department has responded to 349 calls as of August 1st 2022.
  - Call volume as of July 2021 - 390
  - Call volume as of July 2020 - 317
  - Call volume as of July 2019 - 297
2. Our current roster is at 42 members (effective 8/1/2022).
3. We currently have 6 resident firefighters living at the Sourdough Fire Station.
  - Sourdough resident firefighters continue to fill weekend shifts Friday 7pm – Monday 7am
  - We had two firefighters leave the Sourdough resident program in July. Mike Hilbert had the opportunity to purchase a home in the Four Corners area. Mike is still an active member of the fire department. Tyra Christopherson has taken a nursing position in Salt Lake City, UT after graduating this spring from MSU.
  - We currently have two open positions at the Sourdough Fire Station for residency. We expect the positions to be filled when college students return in August.
4. We currently have 4 resident firefighters living at the Cottonwood Fire Station.
  - Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am.
5. We currently have 4 resident renters at the Rae house.
  - Rae renters continue to be offered incentive in discounted rent for responding to 30% of the call volume per month.
6. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday – Friday 7am – 7pm. This staffing level allows us to keep a crew on duty at the fire station 24 hours a day, 7 days a week. With some of our firefighters on summer leave we will have a few weekly shifts that are open. Resident firefighters have been great about filling in where needed.

7. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month.

8. We had five Hyalite Firefighter's participate in a MSU Fire Services Training School Instructor C class July 20-22. The class was held at the Central Valley Fire District. The class is part of our promotional process for Firefighters to promote to Lieutenants.

9. Fire Chief Nickolay deployed with the MT DNRC to the Black Mountain Fire outside of Missoula. Chief Nickolay filled the role as a task force leader for the incident. The deployment was July 20 - 24. Staffing for Hyalite was not affected.

10. Hyalite Firefighters participated in the Sweet Pea parade on August 6th.

11. We are in full recruitment mode for the fall firefighter academy. We held a recruitment event in the Falcon Hollow subdivision at the end of July. We will be recruiting at MSU's Catapalooza in August. The fall recruit academy will begin in September.

12. Our ambulance transport plan is complete.

- We have Ambulance 6 and Ambulance 6-1 in service.
- Staff has resolved final issues with Medicare and Medicaid to get billing in place.
- Staff has met with our medical control doctor at Bozeman Health and finalized our transport plan.
- Our firefighter/EMTs are trained for ambulance transport functions. Training will be a continuous effort.
- All needed equipment has been purchased.
- Issues with EPCRs through Emergency Reporting have been resolved.
- We have been actively transporting patients with our ambulances in the past month. We should expect to see collections from these transports. A monthly detailed report of transports will be included in further chiefs reports.

13. We have experienced no firefighter injuries in the last month.

14. Support 6 has some chassis motor issues currently. We still have Support 6 in service. Colin is working on a fix with Best Rate Diesel Repair.

15. All Hyalite Fire apparatus are in service.

# Hyalite Fire Department

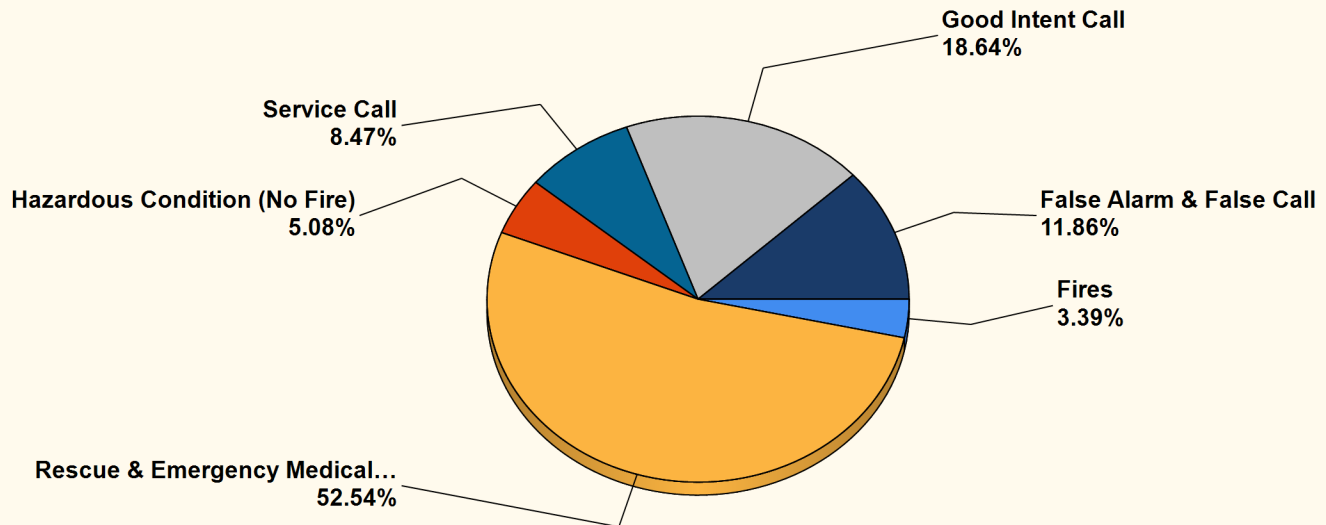
Bozeman, MT

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2022 | End Date: 06/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	3.39%
Rescue & Emergency Medical Service	31	52.54%
Hazardous Condition (No Fire)	3	5.08%
Service Call	5	8.47%
Good Intent Call	11	18.64%
False Alarm & False Call	7	11.86%
<b>TOTAL</b>	<b>59</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# Detailed Breakdown by Incident Type

Attachment D

INCIDENT TYPE	# INCIDENTS	% of TOTAL
142 - Brush or brush-and-grass mixture fire	1	1.69%
151 - Outside rubbish, trash or waste fire	1	1.69%
311 - Medical assist, assist EMS crew	1	1.69%
321 - EMS call, excluding vehicle accident with injury	23	38.98%
322 - Motor vehicle accident with injuries	2	3.39%
324 - Motor vehicle accident with no injuries.	4	6.78%
341 - Search for person on land	1	1.69%
412 - Gas leak (natural gas or LPG)	3	5.08%
500 - Service Call, other	4	6.78%
554 - Assist invalid	1	1.69%
611 - Dispatched & cancelled en route	10	16.95%
671 - HazMat release investigation w/no HazMat	1	1.69%
733 - Smoke detector activation due to malfunction	2	3.39%
743 - Smoke detector activation, no fire - unintentional	1	1.69%
744 - Detector activation, no fire - unintentional	3	5.08%
745 - Alarm system activation, no fire - unintentional	1	1.69%
<b>TOTAL INCIDENTS:</b>	<b>59</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Hyalite Fire Department

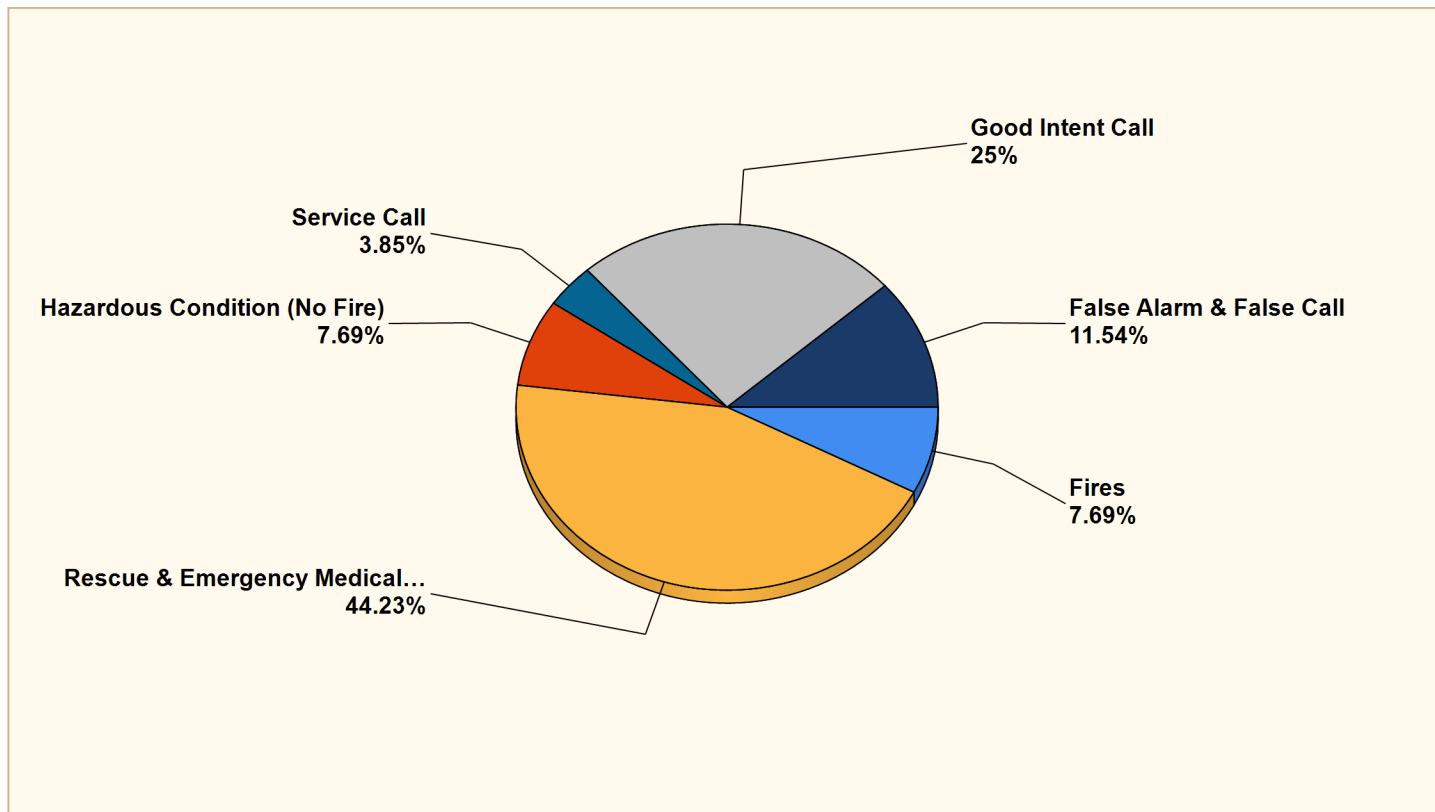
Bozeman, MT

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2022 | End Date: 07/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	7.69%
Rescue & Emergency Medical Service	23	44.23%
Hazardous Condition (No Fire)	4	7.69%
Service Call	2	3.85%
Good Intent Call	13	25%
False Alarm & False Call	6	11.54%
TOTAL	52	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Detailed Breakdown by Incident Type

Attachment D

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	5.77%
171 - Cultivated grain or crop fire	1	1.92%
321 - EMS call, excluding vehicle accident with injury	21	40.38%
322 - Motor vehicle accident with injuries	1	1.92%
324 - Motor vehicle accident with no injuries.	1	1.92%
412 - Gas leak (natural gas or LPG)	4	7.69%
531 - Smoke or odor removal	1	1.92%
553 - Public service	1	1.92%
611 - Dispatched & cancelled en route	11	21.15%
631 - Authorized controlled burning	1	1.92%
671 - HazMat release investigation w/no HazMat	1	1.92%
700 - False alarm or false call, other	1	1.92%
735 - Alarm system sounded due to malfunction	1	1.92%
736 - CO detector activation due to malfunction	1	1.92%
743 - Smoke detector activation, no fire - unintentional	2	3.85%
745 - Alarm system activation, no fire - unintentional	1	1.92%
<b>TOTAL INCIDENTS:</b>	<b>52</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

**Patient Transport and Refusal Counts per Incident Type for Date Range (NEMSIS 3 Incidents Only)**

Incident Status(s): All Incident Statuses | Start Incident Type: 100 | End Incident Type: 911 | Start Date: 06/01/2022 | End Date: 06/30/2022

INCIDENT TYPE	INCIDENT COUNT	PATIENT COUNT	PATIENT TRANSPORTS	PATIENT REFUSALS
321 - EMS call, excluding vehicle accident with injury				
Total:	4	4	2	0
322 - Motor vehicle accident with injuries				
Total:	1	1	0	1
Totals for All Incidents Types:	5	5	2	1

**Patient Transport and Refusal Counts per Incident Type for Date Range (NEMSIS 3 Incidents Only)**

Incident Status(s): All Incident Statuses | Start Incident Type: 100 | End Incident Type: 911 | Start Date: 07/01/2022 | End Date: 07/31/2022

INCIDENT TYPE	INCIDENT COUNT	PATIENT COUNT	PATIENT TRANSPORTS	PATIENT REFUSALS
321 - EMS call, excluding vehicle accident with injury				
Total:	10	10	4	1
322 - Motor vehicle accident with injuries				
Total:	1	2	0	0
Totals for All Incidents Types:	11	12	4	1

**Consent Agenda End**

# **Regular Agenda Item 4**

## **FIRE CHIEF'S REPORT**

**WILL BE DISTRIBUTED AT  
MEETING**

# Hyalite Fire Department

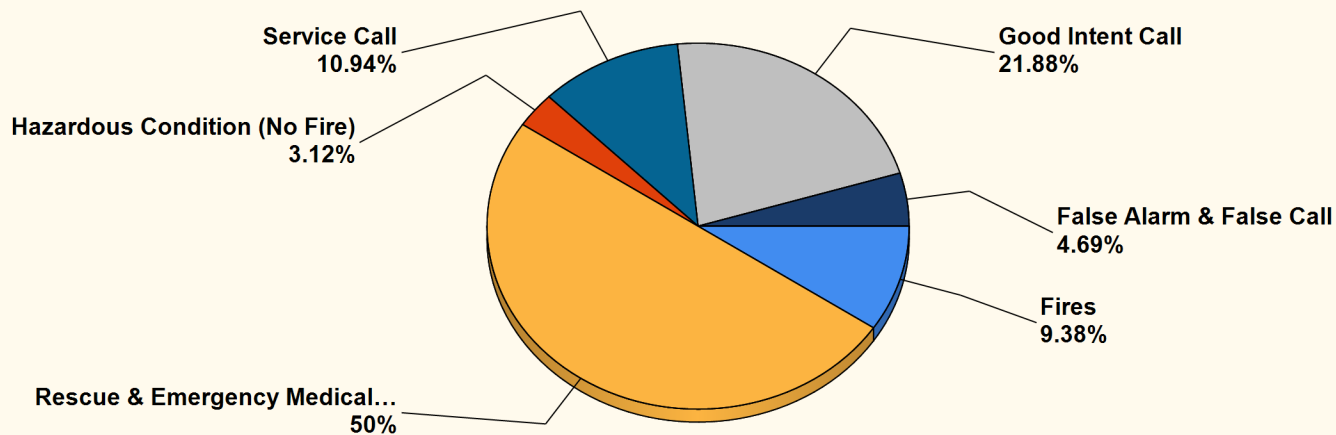
Bozeman, MT

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2022 | End Date: 08/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	9.38%
Rescue & Emergency Medical Service	32	50%
Hazardous Condition (No Fire)	2	3.12%
Service Call	7	10.94%
Good Intent Call	14	21.88%
False Alarm & False Call	3	4.69%
<b>TOTAL</b>	<b>64</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.56%
131 - Passenger vehicle fire	2	3.12%
143 - Grass fire	3	4.69%
311 - Medical assist, assist EMS crew	2	3.12%
321 - EMS call, excluding vehicle accident with injury	25	39.06%
322 - Motor vehicle accident with injuries	1	1.56%
324 - Motor vehicle accident with no injuries.	3	4.69%
341 - Search for person on land	1	1.56%
412 - Gas leak (natural gas or LPG)	2	3.12%
500 - Service Call, other	4	6.25%
553 - Public service	2	3.12%
561 - Unauthorized burning	1	1.56%
600 - Good intent call, other	1	1.56%
611 - Dispatched & cancelled en route	11	17.19%
650 - Steam, other gas mistaken for smoke, other	1	1.56%
671 - HazMat release investigation w/no HazMat	1	1.56%
733 - Smoke detector activation due to malfunction	1	1.56%
743 - Smoke detector activation, no fire - unintentional	1	1.56%
745 - Alarm system activation, no fire - unintentional	1	1.56%
<b>TOTAL INCIDENTS:</b>	<b>64</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Hyalite Fire Department

Bozeman, MT

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## Patient Transport and Refusal Counts per Incident Type for Date Range (NEMSIS 3 Incidents Only)

Incident Status(s): All Incident Statuses | Start Incident Type: 100 | End Incident Type: 911 | Start Date: 08/01/2022 | End Date: 08/31/2022

INCIDENT TYPE	INCIDENT COUNT	PATIENT COUNT	PATIENT TRANSPORTS	PATIENT REFUSALS
311 - Medical assist, assist EMS crew				
Total:	1	1	1	0
321 - EMS call, excluding vehicle accident with injury				
Total:	13	13	12	1
324 - Motor vehicle accident with no injuries.				
Total:	1	4	0	4
Totals for All Incidents Types:	15	18	13	5

INCIDENT COUNT = Total # of calls that include Patients, PATIENT COUNT = Total # of Patients for that grouping, PATIENT TRANSPORTS = Total # of Patients for that group who were transported by that department, PATIENT REFUSALS = Total # of Patients who refused care (whether or not they were transported).

