

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES ANNUAL PUBLIC MEETING**

DATE: TUESDAY, JUNE 20, 2023

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT

Reminder to the public that meetings are being recorded.

PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA

OATHS OF OFFICE FOR TRUSTEES PETE GEDDES AND WALT ZIDACK

ELECTION OF BOARD OFFICERS – CHAIR, VICE CHAIR, TREASURER, SECRETARY

HYALITE CONSENT AGENDA

1. Approval of Financial Report
2. Approval of Warrants
3. Approval of May 2, 2023 Meeting Synopsis
[Consent Agenda for April and May Financial Documents Attached]

REGULAR AGENDA

1. Annual Meeting Topics
 - a. Introduction of District Trustees, Staff, and Volunteers
 - b. Recent HRFD News Stories
 - c. Board Presentation and Discussion of Current and Possible District Finances, Issues, and Concerns
 - d. Review of Bylaws
 - e. Review of Board Policies
2. Discussion and Decision – Chief’s Salary Discussion – *See Attachments*
3. Discussion and Decision – Boiler Purchase for Rae House
4. Discussion and Decision – New Contracts with the DNRC – *See Attachments*
5. Fire Chief’s Report
6. Trustees’ Activities
7. Announcements
 - a. Wildland BBQ scheduled for June 28, 2023

ADJOURNMENT

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, and the Cottonwood Fire Station, and is posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

CONSENT AGENDA

CONSENT AGENDA

April Financial Documents



Dashboard for April 2023

At a glance...

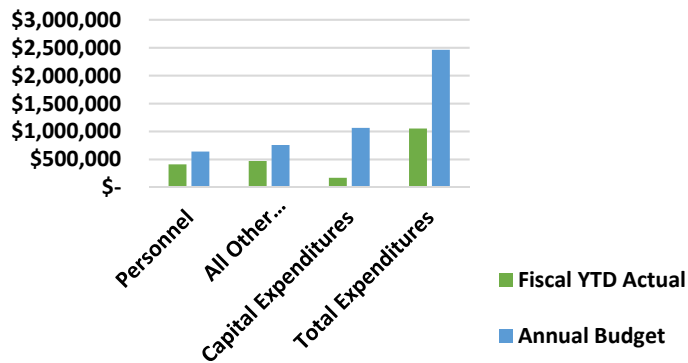
General Fund Cash Balance*
Taxes Receivable*
Accounts Payable

Current month*	Prior year
\$ 1,486,801	\$ 1,129,626
\$ 818,180	\$ 685,603
\$ 35,254	\$ 10,758

Calendar YTD
Number of Calls 229
Number of Volunteers 43
Number of Training Sessions 62
Number of Training Hours 2,310

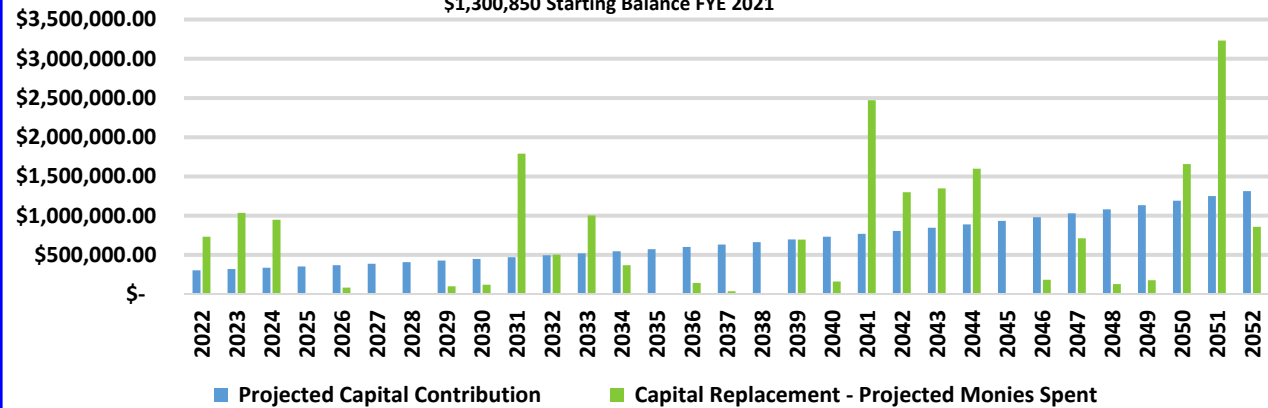
NOTE: The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000.

Budgetary Comparisons - for year to date

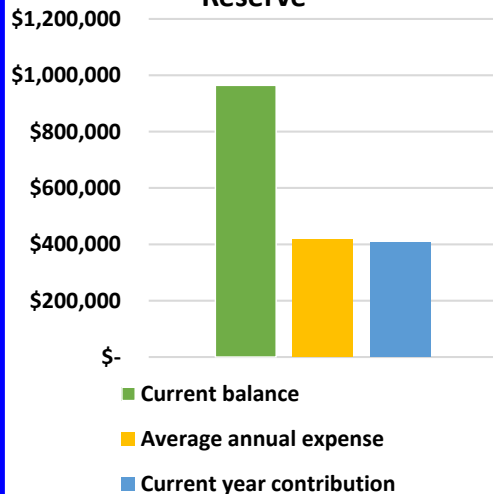


Capital Replacement Schedule

\$1,300,850 Starting Balance FYE 2021



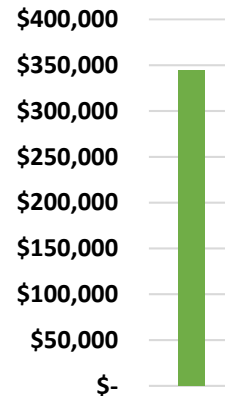
Apparatus and Equipment Reserve



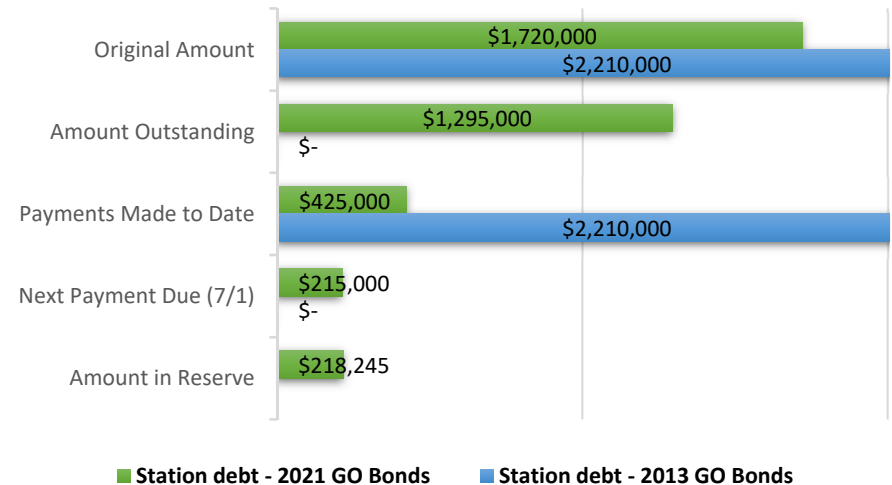
Capital Improvement Reserve



Building Repair/Replacement Reserve



Station Debt



Hyalite Rural Fire District

Statement of Financial Position

As of April 30, 2023

	TOTAL
	AS OF APR 30, 2023
ASSETS	
Current Assets	
Bank Accounts	
100000 Cash/Investments	0.00
101000 General Fund	1,486,800.64
104003 Debt service fund	218,245.00
4000 Reserved funds	
4001 Capital improvements	350,000.00
4003 Capital replacement	0.00
4004 Apparatus replacement	964,008.48
4005 Building repair/replacement	344,900.00
Total 4003 Capital replacement	1,308,908.48
Total 4000 Reserved funds	1,658,908.48
Total 100000 Cash/Investments	3,363,954.12
104002 Apparatus Reserve	0.00
Total Bank Accounts	\$3,363,954.12
Accounts Receivable	
110000 Accounts Receivable	2,826.66
Total Accounts Receivable	\$2,826.66
Other Current Assets	
110005 Due from Employee	0.00
114000 Taxes receivable - real estate	811,869.01
114005 Taxes receivable - personal	6,311.41
114010 Taxes receivable - protested	0.00
117000 Undeposited Funds	0.00
120000 Prepaid insurance	0.00
120010 Prepaid Expenditures	0.00
200200 Deferred Outflows of Resources	150,589.00
200210 Deferred Outflows of Resources - Excess Cost of Bond Re-funding	0.00
Total Other Current Assets	\$968,769.42
Total Current Assets	\$4,335,550.20
Fixed Assets	
180000 Capital Assets	
181000 Land	361,201.00
182000 Buildings & Improvements	4,120,109.72
186000 Machinery & Equipment	3,630,349.00
186100 Accumulated Depreciation	-3,975,049.02
186500 Construction in Progress	0.00
Total 180000 Capital Assets	4,136,610.70
Total Fixed Assets	\$4,136,610.70
TOTAL ASSETS	\$8,472,160.90

This financial statement has not been subjected to an audit, review or compilation engagement, and no assurance is provided on it.
Accrual Basis

Hyalite Rural Fire District

Statement of Financial Position

As of April 30, 2023

	TOTAL
	AS OF APR 30, 2023
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200000 Short-Term Payables	0.00
202100 Accounts Payable	35,253.73
Total Accounts Payable	\$35,253.73
Credit Cards	
210100 Conoco	0.00
210570 Costco Citi Card - Nickolay 7029	0.00
210580 Costco Citi Card - Prato 2005	0.00
210585 Costco Citi Card - Malone 5334	0.00
210590 Costco Citi Card - Dahlhauser 4822	0.00
210595 Costco Citi Card - Wyman 9122	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
130000 Due From And Advance To	
131400 Payroll Taxes - All	0.00
131450 MT Firemen's Association Dues	
Total 130000 Due From And Advance To	0.00
205000 Deferred inflows - prop taxes	-4,670.91
206240 2013 GO bond issue	0.00
206241 2021 GO Bonds (2013 Refunding)	0.00
220000 Payroll Liabilities	0.00
220005 Federal withholding	0.00
220010 FURS - employee	0.00
220015 FURS - employer	0.00
220020 Health insurance - employee	-40.70
220025 Health insurance - employer	-153.10
220030 MT Firemens' Association dues	0.00
220035 Montana withholding	0.00
220040 PERS - employee	0.00
220045 PERS - employer	0.00
220050 Wages, taxes, and benefits accr	39,662.90
220055 Unemployment	0.00
220060 FICA - employee	0.00
220065 FICA - employer	0.00
220070 Dental insurance - employee	0.00
220075 Dental Insurance - employer	0.00
Total 220000 Payroll Liabilities	39,469.10
Total Other Current Liabilities	\$34,798.19
Total Current Liabilities	\$70,051.92

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Accrual Basis

Hyalite Rural Fire District

Statement of Financial Position

As of April 30, 2023

	TOTAL
	AS OF APR 30, 2023
Long-Term Liabilities	
200100 Net Pension Liability	154,966.00
200300 Deferred Inflows-Pension	97,786.00
206110 Accrued Vacation/Sick	46,434.04
223101 2013 GO bond issue	0.00
223102 2021 GO Bonds (2013 Re-Funding)	1,295,000.00
260000 Bond Premium Liability	5,420.48
Total Long-Term Liabilities	\$1,599,606.52
Total Liabilities	\$1,669,658.44
Equity	
241000 Unrestricted Fund Balance	1,126,479.31
241001 General fixed asset acct group	4,136,610.70
241002 General LT debt account group	-1,449,017.52
241003 Nonspendable Fund Balance	22,283.50
241100 Reserved Fund Balance	
241101 Restricted for Debt Service	221,490.00
241102 Reserved for Capital Reserve	0.00
241103 Capital improvements	350,000.00
241104 Capital replacement	0.00
241105 Apparatus replacement	964,008.48
241106 Building repair/replacement	344,900.00
Total 241104 Capital replacement	1,308,908.48
Total 241102 Reserved for Capital Reserve	1,658,908.48
Total 241100 Reserved Fund Balance	1,880,398.48
241200 Assigned to vol firefighters	8,486.41
Net Revenue	1,077,261.58
Total Equity	\$6,802,502.46
TOTAL LIABILITIES AND EQUITY	\$8,472,160.90

Hyalite Rural Fire District

Budget vs. Actuals: FY_2022_2023 - FY23 P&L

July 2022 - April 2023 (83.33%)

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
310000 Taxes	2,025,093.21	2,033,812.00	-8,718.79	99.57 %
315000 On-behalf payment from State		127,000.00	-127,000.00	
316000 Entitlement Share	41,322.52	38,838.00	2,484.52	106.40 %
320000 Firefighter fundraising event	-980.93	2,500.00	-3,480.93	-39.24 %
360000 Miscellaneous Revenues	19,757.47	4,000.00	15,757.47	493.94 %
365000 Contributions and Donations	1,644.00	500.00	1,144.00	328.80 %
370000 Investment Earnings	42,454.39	30,000.00	12,454.39	141.51 %
380000 Proceeds From Sale of Equipment	1,450.00		1,450.00	
Total Revenue	\$2,130,740.66	\$2,236,650.00	\$ -105,909.34	95.26 %
GROSS PROFIT	\$2,130,740.66	\$2,236,650.00	\$ -105,909.34	95.26 %
Expenditures				
420000 Public Safety Expenses	24,272.37	40,000.00	-15,727.63	60.68 %
420100 Personnel Services	410,768.33	639,000.00	-228,231.67	64.28 %
420200 Supplies	37,513.48	32,000.00	5,513.48	117.23 %
420220 Meals/Incentives	12,385.53	14,000.00	-1,614.47	88.47 %
420240 Fuel	34,296.58	45,000.00	-10,703.42	76.21 %
420310 Election Costs		7,000.00	-7,000.00	
420320 Professional Subscription/Dues	11,177.20	15,000.00	-3,822.80	74.51 %
420330 Community Outreach/Education	2,404.09	6,000.00	-3,595.91	40.07 %
420340 Utility Services	46,094.02	57,000.00	-10,905.98	80.87 %
420350 Professional Services	38,264.32	42,400.00	-4,135.68	90.25 %
420390 Firefighter Physicals	14,488.00	25,000.00	-10,512.00	57.95 %
420400 Training/Travel - Trustees	404.36	3,000.00	-2,595.64	13.48 %
420420 Facilities	39,075.10	25,000.00	14,075.10	156.30 %
420500 Insurance	90,298.04	75,000.00	15,298.04	120.40 %
420930 Safety Equipment	58,646.91	80,000.00	-21,353.09	73.31 %
420940 Apparatus	58,950.44	70,000.00	-11,049.56	84.21 %
420970 Capital outlay	170,865.56	1,064,249.00	-893,383.44	16.06 %
490100 Debt Service	3,245.00	221,490.00	-218,245.00	1.47 %
669100 Other Charges	329.75	500.00	-170.25	65.95 %
Total Expenditures	\$1,053,479.08	\$2,461,639.00	\$ -1,408,159.92	42.80 %
NET OPERATING REVENUE	\$1,077,261.58	\$ -224,989.00	\$1,302,250.58	-478.81 %
Other Expenditures	\$0.00	\$0.00	\$0.00	0.00%
NET OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
NET REVENUE	\$1,077,261.58	\$ -224,989.00	\$1,302,250.58	-478.81 %

Hyalite Rural Fire District

Check Detail

April 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000	Cash/Investments					
101000	General Fund					
04/03/2023	Bill Payment (Check)	7804506	Mission Valley Ford Truck Sales			-62,811.00
						-62,811.00
04/10/2023	Check	7804507	Montana Firemen's Association	Montana Firemen's Association		-323.42
						-323.42
04/10/2023	Check	FIB ePay	United States Treasury			-4,094.36
						-3,109.00
						-492.68
						-492.68
04/10/2023	Check	ERIC	FURS			-8,104.71
						-3,460.51
						-4,644.20
04/10/2023	Check	FIB ePay	Montana Dept. of Revenue			-1,598.00
						-1,598.00
04/10/2023	Check	ERIC	PERS			-390.58
						-182.90
						-207.68
04/13/2023	Bill Payment (Check)	7804508	Brian Nickolay.			-22.00
						-22.00
04/13/2023	Bill Payment (Check)	7804509	Alexi Ness			-158.00
						-158.00
04/13/2023	Bill Payment (Check)	7804510	Blake Martin			-237.00
						-237.00
04/13/2023	Bill Payment (Check)	7804511	Briana Scherrer			-237.00
						-237.00
04/13/2023	Bill Payment (Check)	7804512	Broc Altig			-158.00
						-158.00
04/13/2023	Bill Payment (Check)	7804513	Collin Rose.			-474.00
						-474.00
04/13/2023	Bill Payment (Check)	7804514	John Pemberton			-158.00
						-158.00
04/13/2023	Bill Payment (Check)	7804515	Michael Buffington			-316.00
						-316.00
04/13/2023	Bill Payment (Check)	7804516	Nathan Leahy.			-158.00
						-158.00
04/13/2023	Bill Payment (Check)	7804517	Reid Hill			-237.00
						-237.00
04/13/2023	Bill Payment (Check)	7804518	Ryan Pierce.			-79.00
						-79.00
04/13/2023	Bill Payment (Check)	7804519	Sava Karcher			-158.00
						-158.00
04/13/2023	Bill Payment (Check)	7804520	Steve Kerbel			-158.00
						-158.00

Hyalite Rural Fire District

Check Detail

April 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
04/13/2023	Bill Payment (Check)	7804521	Zale Filce			-237.00 -237.00
04/13/2023	Bill Payment (Check)	7804522	Connect Telephone and Computer Group			-60.00 -60.00
04/13/2023	Bill Payment (Check)	7804523	Pintler Billing Services			-334.82 -334.82
04/13/2023	Bill Payment (Check)	7804524	Republic Services			-304.61 -304.61
04/13/2023	Bill Payment (Check)	7804525	Century Link			-133.83 -133.83
04/13/2023	Bill Payment (Check)	7804526	Montana Occupational Health			-5,278.00 -5,278.00
04/13/2023	Bill Payment (Check)	7804527	Bozeman Health			-5.00 -5.00
04/13/2023	Bill Payment (Check)	7804528	Delta Dental			-150.96 -150.96
04/13/2023	Bill Payment (Check)	7804529	Northwestern Energy			-2,958.41 -2,958.41
04/13/2023	Bill Payment (Check)	7804530	People Facts			-16.67 -16.67
04/13/2023	Bill Payment (Check)	7804531	Spectrum Enterprise			-273.22 -273.22
04/13/2023	Bill Payment (Check)	7804532	Best Rate Towing & Repair Inc.			-2,400.98 -2,400.98
04/13/2023	Bill Payment (Check)	7804533	KCoe Isom, LLP			-2,150.00 -2,150.00
04/13/2023	Bill Payment (Check)	7804534	Montana State Fund	03-134600-0		-4,095.77 -4,095.77
04/13/2023	Bill Payment (Check)	7804535	NAPA Auto Parts	12342		-568.40 -568.40
04/13/2023	Bill Payment (Check)	7804536	Town and Country			-1,434.59 -1,434.59
04/13/2023	Bill Payment (Check)	7804537	General Distributing Co.	56625		-269.72 -269.72
04/13/2023	Bill Payment (Check)	7804538	Amazon Capital Services			-396.14 -396.14
04/13/2023	Bill Payment (Check)	7804539	Amazon Capital Services			-323.14 -323.14
04/19/2023	Bill Payment (Check)	7804540	Unemployment Insurance Division			-260.59 -260.59

Hyalite Rural Fire District

Check Detail
April 2023

Hyalite Rural Fire District

Transaction List by Vendor

April 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Air Controls Bozeman						
04/25/2023	Bill	13591	Yes	Hubdoc - https://app.hubdoc.com/document/401539279 - INV13591	202100 Accounts Payable	516.00
Alexi Ness						
04/13/2023	Bill Payment (Check)	7804509	Yes		101000 Cash/Investments:General Fund	-158.00
Amazon Capital Services						
04/03/2023	Credit Card Expenditure		Yes	HDMI cable	210585 Costco Citi Card - Malone 5334	9.49
04/04/2023	Credit Card Expenditure		Yes	Academy books	210585 Costco Citi Card - Malone 5334	267.30
04/09/2023	Bill	1LM3-CTTD-GP4H	Yes	Hubdoc - https://app.hubdoc.com/document/393821629 - INV1LM3-CTTD-GP4H	202100 Accounts Payable	323.14
04/09/2023	Bill	1TXK-VRGD-H3Q1	Yes	Hubdoc - https://app.hubdoc.com/document/393821623 - INV1TXK-VRGD-H3Q1	202100 Accounts Payable	396.14
04/13/2023	Bill Payment (Check)	7804538	Yes		101000 Cash/Investments:General Fund	-396.14
04/13/2023	Bill Payment (Check)	7804539	Yes		101000 Cash/Investments:General Fund	-323.14
04/13/2023	Bill	1FY3-6774-3KGK	Yes	Hubdoc - https://app.hubdoc.com/document/401539267 - INV1FY3-6774-3KGK	202100 Accounts Payable	59.96
04/15/2023	Bill	1QY1-FFGH-F939	Yes	Hubdoc - https://app.hubdoc.com/document/401539247 - INV1QY1-FFGH-F939	202100 Accounts Payable	35.61
04/23/2023	Bill	1DLL-PKPV-JDT6	Yes	Hubdoc - https://app.hubdoc.com/document/401539256 - INV1DLL-PKPV-JDT6	202100 Accounts Payable	63.99
AutoZone						
04/12/2023	Credit Card Expenditure		Yes	C6-4 turn signal	210585 Costco Citi Card - Malone 5334	7.64
BALCO						
04/27/2023	Bill	74482-1	Yes	Hubdoc - https://app.hubdoc.com/document/401539285 - INV74482-1	202100 Accounts Payable	216.65
Best Rate Towing & Repair Inc.						
04/13/2023	Bill Payment (Check)	7804532	Yes		101000 Cash/Investments:General Fund	-2,400.98
Big Sky Fire Equipment						
04/10/2023	Bill	0502995	Yes	Hubdoc - https://app.hubdoc.com/document/401539284 - INV0502995	202100 Accounts Payable	2,384.49
Blake Martin						
04/13/2023	Bill Payment (Check)	7804510	Yes		101000 Cash/Investments:General Fund	-237.00
BlueCross BlueShield of Montana						
04/01/2023	Bill	X6A680/4.1.23	Yes	Hubdoc - https://app.hubdoc.com/document/389482067 - INVX6A680/4.1.23	202100 Accounts Payable	3,002.89
Bozeman Health						
04/07/2023	Bill	23-035	Yes	Hubdoc - https://app.hubdoc.com/document/401539278 - INV23-035	202100 Accounts Payable	5.00
04/13/2023	Bill Payment (Check)	7804527	Yes		101000 Cash/Investments:General Fund	-5.00
Brian Nickolay.						
04/13/2023	Bill Payment (Check)	7804508	Yes		101000 Cash/Investments:General Fund	-22.00
Briana Scherrer						
04/13/2023	Bill Payment (Check)	7804511	Yes		101000 Cash/Investments:General Fund	-237.00
Broc Altig						
04/13/2023	Bill Payment (Check)	7804512	Yes		101000 Cash/Investments:General Fund	-158.00
Cafe Zydeco						
04/03/2023	Credit Card Expenditure		Yes	training lunch	210590 Costco Citi Card - Dahlhauser 4822	47.40

Hyalite Rural Fire District

Transaction List by Vendor

April 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Century Link						
04/01/2023	Bill	406-602-4041/4.1.23	Yes	Hubdoc - https://app.hubdoc.com/document/393821618 - INV406-602-4041/4.1.23	202100 Accounts Payable	133.83
04/10/2023	Bill	406-587-4149/4.10.23	Yes	Hubdoc - https://app.hubdoc.com/document/401539264 - INV406-587-4149/4.10.23	202100 Accounts Payable	47.56
04/13/2023	Bill Payment (Check)	7804525	Yes		101000 Cash/Investments:General Fund	-133.83
Citi Card						
04/18/2023	Bill	3990/4.18.23	Yes	Hubdoc - https://app.hubdoc.com/document/401539343 - INV3990/4.18.23	202100 Accounts Payable	4,869.36
Collin Rose.						
04/13/2023	Bill Payment (Check)	7804513	Yes		101000 Cash/Investments:General Fund	-474.00
Connect Telephone and Computer Group						
04/01/2023	Bill	122047	Yes	Hubdoc - https://app.hubdoc.com/document/393821607 - INV122047	202100 Accounts Payable	60.00
04/13/2023	Bill Payment (Check)	7804522	Yes		101000 Cash/Investments:General Fund	-60.00
Costco Wholesale						
04/05/2023	Credit Card Expenditure		Yes	training	210585 Costco Citi Card - Malone 5334	229.11
04/07/2023	Credit Card Expenditure		Yes	recruits	210585 Costco Citi Card - Malone 5334	203.35
04/12/2023	Credit Card Expenditure		Yes	training and recruit training	210585 Costco Citi Card - Malone 5334	479.99
Delta Dental						
04/01/2023	Bill	17272-51213/4.1.23	Yes	Hubdoc - 383762514 - INV17272-51213/4.1.23	202100 Accounts Payable	150.96
04/13/2023	Bill Payment (Check)	7804528	Yes		101000 Cash/Investments:General Fund	-150.96
DirectTV						
04/13/2023	Bill	029404001X230413	Yes	Hubdoc - https://app.hubdoc.com/document/401539257 - INV029404001X230413	202100 Accounts Payable	190.24
Facebook						
04/17/2023	Credit Card Expenditure		Yes	MR	210585 Costco Citi Card - Malone 5334	1.16
FURS						
04/10/2023	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-8,104.71
General Distributing Co.						
04/13/2023	Bill Payment (Check)	7804537	Yes	56625	101000 Cash/Investments:General Fund	-269.72
04/30/2023	Bill	56625/4.30.23	Yes	Hubdoc - https://app.hubdoc.com/document/401539302 - INV56625	202100 Accounts Payable	168.34
Google						
04/01/2023	Credit Card Expenditure		Yes	Google workspace	210570 Costco Citi Card - Nickolay 7029	162.00
Heiman Fire Equipment						
04/17/2023	Bill	0919845-IN	Yes	Hubdoc - https://app.hubdoc.com/document/401539254 - INV0919845-IN	202100 Accounts Payable	494.30
Industrial Comm & Elec of Bozeman						
04/25/2023	Bill	34038	Yes	Hubdoc - https://app.hubdoc.com/document/401539281 - INV34038	202100 Accounts Payable	273.00
John Pemberton						
04/13/2023	Bill Payment (Check)	7804514	Yes		101000 Cash/Investments:General Fund	-158.00
KCoe Isom, LLP						
04/13/2023	Bill Payment (Check)	7804533	Yes		101000 Cash/Investments:General Fund	-2,150.00

Hyalite Rural Fire District

Transaction List by Vendor

April 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
04/26/2023	Bill	KC195922/142167.700	Yes	Hubdoc - https://app.hubdoc.com/document/401539245 - INVKC195922/142167.700	202100 Accounts Payable	2,150.00
Kelley Connect						
04/17/2023	Bill	1299003	Yes	Hubdoc - https://app.hubdoc.com/document/401539280 - INV1299003	202100 Accounts Payable	163.62
Kenyon Noble						
04/14/2023	Bill	828712	Yes	Hubdoc - https://app.hubdoc.com/document/401539290 - INV828712	202100 Accounts Payable	339.80
L.N. Curtis and Sons						
04/24/2023	Bill	INV697778	Yes	Hubdoc - https://app.hubdoc.com/document/401539287 - INVINV697778	202100 Accounts Payable	6,680.00
MacKenzie River Pizza						
04/13/2023	Credit Card Expenditure		Yes	food for dispatcher appreciation week	210570 Costco Citi Card - Nickolay 7029	165.60
Malcolm Malone.						
04/22/2023	Bill	4.22.2023	Yes	Hubdoc - https://app.hubdoc.com/document/401539270 - INV4.22.2023	202100 Accounts Payable	230.00
McMaster-Carr						
04/13/2023	Credit Card Expenditure		Yes	master steam driver air switch	210580 Costco Citi Card - Prato 2005	95.51
Michael Buffington						
04/13/2023	Bill Payment (Check)	7804515	Yes		101000 Cash/Investments:General Fund	-316.00
Mission Valley Ford Truck Sales						
04/03/2023	Bill Payment (Check)	7804506	Yes		101000 Cash/Investments:General Fund	-62,811.00
Montana Dept. of Revenue						
04/10/2023	Check	FIB ePay	Yes		101000 Cash/Investments:General Fund	-1,598.00
Montana Firemen's Association						
04/10/2023	Check	7804507	Yes		101000 Cash/Investments:General Fund	-323.42
Montana Occupational Health						
04/04/2023	Bill	16210	Yes	Hubdoc - https://app.hubdoc.com/document/393821615 - INV16210	202100 Accounts Payable	216.00
04/04/2023	Bill	16205	Yes	Hubdoc - https://app.hubdoc.com/document/393821601 - INV16205	202100 Accounts Payable	496.00
04/06/2023	Bill	16234	Yes	Hubdoc - https://app.hubdoc.com/document/393821597 - INV16234	202100 Accounts Payable	216.00
04/06/2023	Bill	16231	Yes	Hubdoc - https://app.hubdoc.com/document/393821594 - INV16231	202100 Accounts Payable	646.00
04/06/2023	Bill	16222	Yes	Hubdoc - https://app.hubdoc.com/document/393821587 - INV16222	202100 Accounts Payable	672.00
04/11/2023	Bill	16267	Yes	Hubdoc - https://app.hubdoc.com/document/401539235 - INV16267	202100 Accounts Payable	496.00
04/13/2023	Bill Payment (Check)	7804526	Yes		101000 Cash/Investments:General Fund	-5,278.00
04/14/2023	Bill	16284	Yes	Hubdoc - https://app.hubdoc.com/document/401539244 - INV16284	202100 Accounts Payable	772.00
04/14/2023	Bill	16286	Yes	Hubdoc - https://app.hubdoc.com/document/401539243 - INV16286	202100 Accounts Payable	216.00
04/17/2023	Bill	16296	Yes	Hubdoc - https://app.hubdoc.com/document/401539248 - INV16296	202100 Accounts Payable	672.00
04/17/2023	Bill	16288	Yes	Hubdoc - https://app.hubdoc.com/document/401539242 - INV16288	202100 Accounts Payable	216.00
04/18/2023	Bill	16310	Yes	Hubdoc - https://app.hubdoc.com/document/401539234 - INV16310	202100 Accounts Payable	115.00
04/20/2023	Bill	16328	Yes	Hubdoc - https://app.hubdoc.com/document/401539231 - INV16328	202100 Accounts Payable	216.00
04/21/2023	Bill	16343	Yes	Hubdoc - https://app.hubdoc.com/document/401539255 - INV16343	202100 Accounts Payable	496.00
04/21/2023	Bill	16335	Yes	Hubdoc - https://app.hubdoc.com/document/401539233 - INV16335	202100 Accounts Payable	496.00
04/21/2023	Bill	16346	Yes	Hubdoc - https://app.hubdoc.com/document/401539238 - INV16346	202100 Accounts Payable	100.00
04/26/2023	Bill	16379	Yes	Hubdoc - https://app.hubdoc.com/document/401539226 - INV16379	202100 Accounts Payable	216.00
Montana State Fund						
04/03/2023	Bill	20042893	Yes	Hubdoc - https://app.hubdoc.com/document/393821624 - INV20042893	202100 Accounts Payable	4,095.77
04/13/2023	Bill Payment (Check)	7804534	Yes	03-134600-0	101000 Cash/Investments:General Fund	-4,095.77
MS Teddy Bear						
04/11/2023	Credit Card Expenditure		Yes		210595 Costco Citi Card - Wyman 9122	169.70

Hyalite Rural Fire District

Transaction List by Vendor

April 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
NAPA Auto Parts						
04/13/2023	Bill Payment (Check)	7804535	Yes	12342	101000 Cash/Investments:General Fund	-568.40
Nathan Leahy.						
04/13/2023	Bill Payment (Check)	7804516	Yes		101000 Cash/Investments:General Fund	-158.00
Northwestern Energy						
04/10/2023	Bill	0180737-9/4.10.23	Yes	Hubdoc - https://app.hubdoc.com/document/393831617 - INV0180737-9/4.10.23	202100 Accounts Payable	307.65
04/10/2023	Bill	3091809-8/4.10.23	Yes	Hubdoc - https://app.hubdoc.com/document/393831616 - INV3091809-8/4.10.23	202100 Accounts Payable	1,586.15
04/10/2023	Bill	3252724-4/4.10.23	Yes	Hubdoc - https://app.hubdoc.com/document/393831615 - INV3252724-4/4.10.23	202100 Accounts Payable	328.32
04/10/2023	Bill	1196979-7//4.10.23	Yes	Hubdoc - https://app.hubdoc.com/document/393831614 - INV1196979-7//4.10.23	202100 Accounts Payable	736.29
04/11/2023	Bill	0180089-5/4.11.23	Yes	Hubdoc - https://app.hubdoc.com/document/401539286 - INV0180089-5/4.11.23	202100 Accounts Payable	208.99
04/13/2023	Bill Payment (Check)	7804529	Yes		101000 Cash/Investments:General Fund	-2,958.41
Owenhouse-Ace Hardware						
04/27/2023	Bill	191619/4.27.23	Yes	Hubdoc - https://app.hubdoc.com/document/401539315 - INV191619/4.27.23	202100 Accounts Payable	154.61
People Facts						
04/01/2023	Bill	2023030797	Yes	Hubdoc - https://app.hubdoc.com/document/393821577 - INV2023030797	202100 Accounts Payable	16.67
04/13/2023	Bill Payment (Check)	7804530	Yes		101000 Cash/Investments:General Fund	-16.67
PERS						
04/10/2023	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-390.58
Pintler Billing Services						
04/03/2023	Bill	937	Yes	Hubdoc - https://app.hubdoc.com/document/393821583 - INV937	202100 Accounts Payable	250.00
04/03/2023	Bill	936	Yes	Hubdoc - https://app.hubdoc.com/document/393821565 - INV936	202100 Accounts Payable	84.82
04/13/2023	Bill Payment (Check)	7804523	Yes		101000 Cash/Investments:General Fund	-334.82
Pomp's Tire Service, Inc.						
04/30/2023	Bill	6027644/4.30.23	Yes	Hubdoc - https://app.hubdoc.com/document/401539311 - INV6027644/4.30.23	202100 Accounts Payable	528.50
Reid Hill						
04/13/2023	Bill Payment (Check)	7804517	Yes		101000 Cash/Investments:General Fund	-237.00
Republic Services						
04/13/2023	Bill Payment (Check)	7804524	Yes		101000 Cash/Investments:General Fund	-304.61
04/30/2023	Bill	0886-001875866	Yes	Hubdoc - https://app.hubdoc.com/document/401539276 - INV0886-001875866	202100 Accounts Payable	186.90
04/30/2023	Bill	0886-001871709	Yes	Hubdoc - https://app.hubdoc.com/document/401539273 - INV0886-001871709	202100 Accounts Payable	129.78
Ryan Pierce.						
04/13/2023	Bill Payment (Check)	7804518	Yes		101000 Cash/Investments:General Fund	-79.00
Sava Karcher						
04/13/2023	Bill Payment (Check)	7804519	Yes		101000 Cash/Investments:General Fund	-158.00
Spectrum Enterprise						
04/09/2023	Bill	0672244040923	Yes	Hubdoc - https://app.hubdoc.com/document/393821633 - INV0672244040923	202100 Accounts Payable	273.22
04/13/2023	Bill Payment (Check)	7804531	Yes		101000 Cash/Investments:General Fund	-273.22

Hyalite Rural Fire District

Transaction List by Vendor

April 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
04/15/2023	Bill	8313200120380424	Yes	Hubdoc - https://app.hubdoc.com/document/401539268 - INV8313200120380424	202100 Accounts Payable	54.99
Steve Kerbel						
04/13/2023	Bill Payment (Check)	7804520	Yes		101000 Cash/Investments:General Fund	-158.00
The UPS Store						
04/11/2023	Credit Card Expenditure		Yes		210580 Costco Citi Card - Prato 2005	51.96
Thriftway						
04/08/2023	Credit Card Expenditure		Yes	C6-4	210100 Conoco	51.71
Town and Country						
04/13/2023	Bill Payment (Check)	7804536	Yes		101000 Cash/Investments:General Fund	-1,434.59
Town Pump						
04/02/2023	Credit Card Expenditure		Yes	E6	210100 Conoco	58.92
04/04/2023	Credit Card Expenditure		Yes	C-6-1	210100 Conoco	84.20
04/04/2023	Credit Card Expenditure		Yes	A6-1	210100 Conoco	23.31
04/04/2023	Credit Card Expenditure		Yes	A6-1	210100 Conoco	22.61
04/05/2023	Credit Card Expenditure		Yes	C62	210100 Conoco	73.52
04/08/2023	Credit Card Expenditure		Yes	C6-3	210100 Conoco	27.52
04/10/2023	Credit Card Expenditure		Yes	A6-1	210100 Conoco	16.69
04/12/2023	Credit Card Expenditure		Yes	C-6-1	210100 Conoco	68.10
04/15/2023	Credit Card Expenditure		Yes	C6-4	210100 Conoco	48.28
04/17/2023	Credit Card Expenditure		Yes	E6	210100 Conoco	60.81
04/17/2023	Credit Card Expenditure		Yes	E62	210100 Conoco	81.67
04/20/2023	Credit Card Expenditure		Yes	C6	210100 Conoco	45.14
04/20/2023	Credit Card Expenditure		Yes	c6-3	210100 Conoco	32.31
Unemployment Insurance Division						
04/19/2023	Bill Payment (Check)	7804540	Yes		101000 Cash/Investments:General Fund	-260.59
United States Treasury						
04/10/2023	Check	FIB ePay	Yes		101000 Cash/Investments:General Fund	-4,094.36
USPS						
04/04/2023	Credit Card Expenditure		Yes	postage	210595 Costco Citi Card - Wyman 9122	9.65
Verizon						
04/23/2023	Bill	9933274882	Yes	Hubdoc - https://app.hubdoc.com/document/401539328 - INV9933274882	202100 Accounts Payable	646.00
Wex Bank						
04/23/2023	Bill	88745810	Yes	Hubdoc - https://app.hubdoc.com/document/401539330 - INV88745810	202100 Accounts Payable	1,047.38
04/23/2023	Credit Card Expenditure		Yes	finance charge	210100 Conoco	83.96
Zale Filce						
04/13/2023	Bill Payment (Check)	7804521	Yes		101000 Cash/Investments:General	-237.00

Hyalite Rural Fire District

Transaction List by Vendor
April 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					Fund	

CONSENT AGENDA

May Financial Documents



Dashboard for May 2023

At a glance...

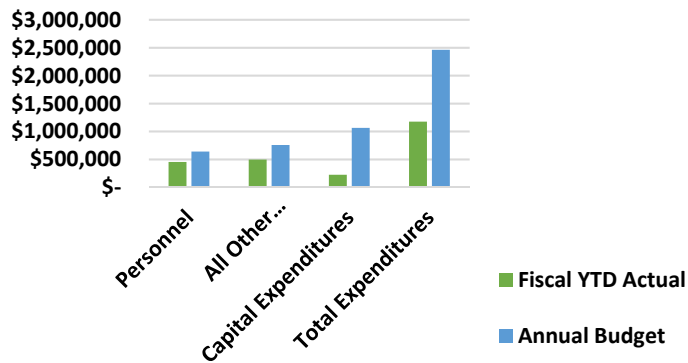
General Fund Cash Balance*
Taxes Receivable*
Accounts Payable

Current month*	Prior year
\$ 1,445,966	\$ 1,621,900
\$ 790,348	\$ 124,532
\$ 19,140	\$ 21,126

Calendar YTD
Number of Calls 284
Number of Volunteers 40
Number of Training Sessions 85
Number of Training Hours 3,080

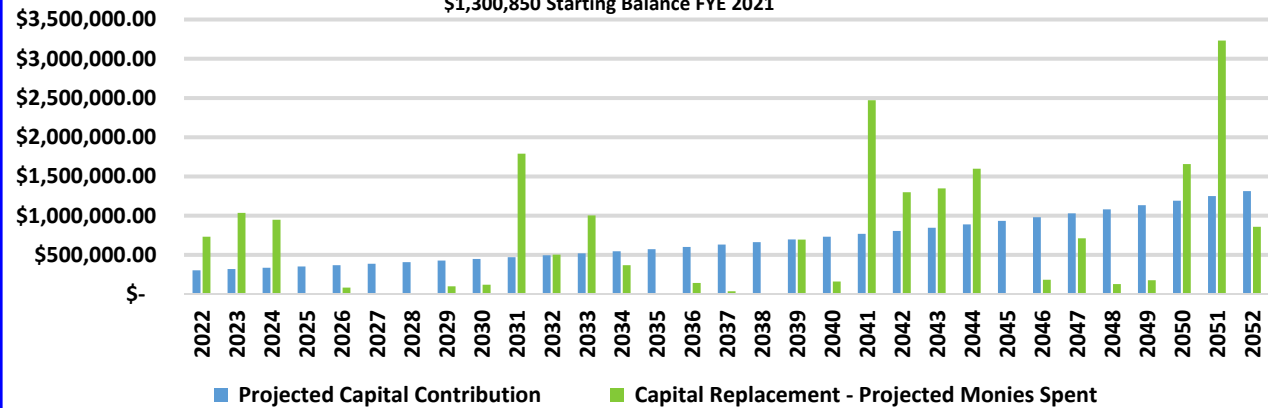
NOTE: The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000.

Budgetary Comparisons - for year to date

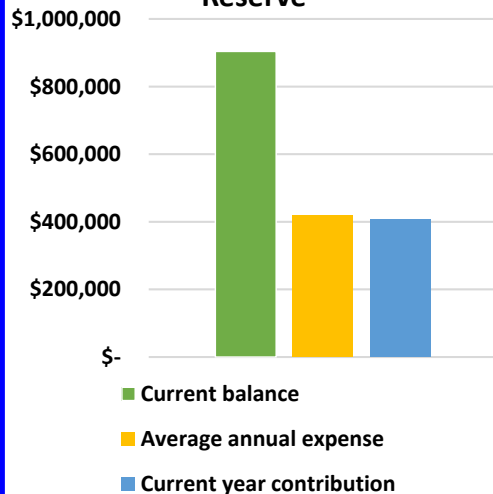


Capital Replacement Schedule

\$1,300,850 Starting Balance FYE 2021



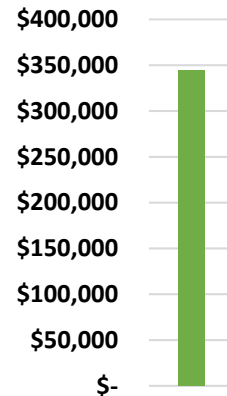
Apparatus and Equipment Reserve



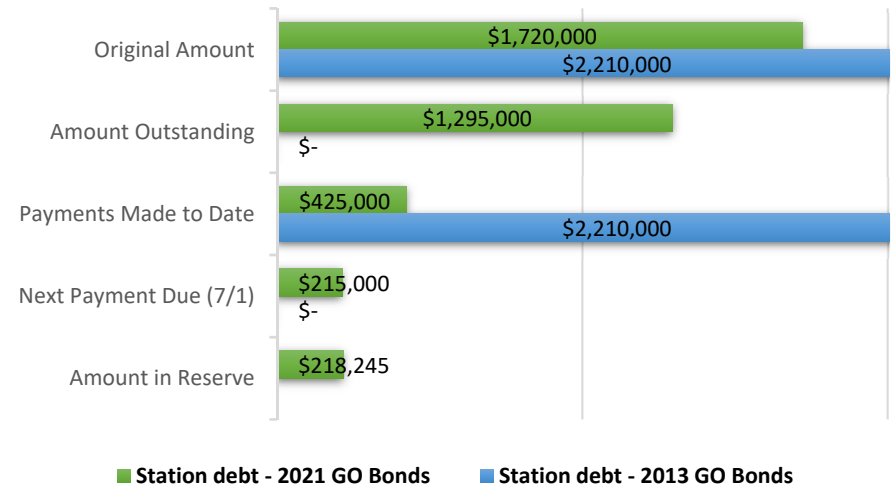
Capital Improvement Reserve



Building Repair/Replacement Reserve



Station Debt



Hyalite Rural Fire District

Statement of Financial Position

As of May 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
100000 Cash/Investments	3,262,829.79
Total Bank Accounts	\$3,262,829.79
Accounts Receivable	\$2,855.97
Other Current Assets	\$940,936.82
Total Current Assets	\$4,206,622.58
Fixed Assets	
180000 Capital Assets	
181000 Land	361,201.00
182000 Buildings & Improvements	4,120,109.72
186000 Machinery & Equipment	3,690,639.18
186100 Accumulated Depreciation	(4,020,306.25)
Total 180000 Capital Assets	4,151,643.65
Total Fixed Assets	\$4,151,643.65
TOTAL ASSETS	\$8,358,266.23
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$19,139.50
Other Current Liabilities	\$35,105.03
Total Current Liabilities	\$54,244.53
Long-Term Liabilities	\$1,599,499.77
Total Liabilities	\$1,653,744.30
Equity	
241000 Unrestricted Fund Balance	1,186,769.49
241001 General fixed asset acct group	4,151,643.65
241002 General LT debt account group	(1,448,910.77)
241003 Nonspendable Fund Balance	22,283.50
241100 Reserved Fund Balance	
241101 Restricted for Debt Service	221,490.00
241102 Reserved for Capital Reserve	0.00
241103 Capital improvements	350,000.00
241104 Capital replacement	0.00
241105 Apparatus replacement	903,718.30
241106 Building repair/replacement	344,900.00
Total 241104 Capital replacement	1,248,618.30
Total 241102 Reserved for Capital Reserve	1,598,618.30
Total 241100 Reserved Fund Balance	1,820,108.30
241200 Assigned to vol firefighters	8,486.41
Net Revenue	964,141.35

Hyalite Rural Fire District

Statement of Financial Position

As of May 31, 2023

	TOTAL
Total Equity	\$6,704,521.93
TOTAL LIABILITIES AND EQUITY	\$8,358,266.23

Hyalite Rural Fire District

Budget vs. Actuals: FY_2022_2023 - FY23 P&L

July 2022 - May 2023 **(91.67%)**

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
310000 Taxes	2,025,219.78	2,033,812.00	(8,592.22)	99.58 %
315000 On-behalf payment from State		127,000.00	(127,000.00)	
316000 Entitlement Share	41,322.52	38,838.00	2,484.52	106.40 %
320000 Firefighter fundraising event	(980.93)	2,500.00	(3,480.93)	(39.24 %)
360000 Miscellaneous Revenues	21,850.78	4,000.00	17,850.78	546.27 %
365000 Contributions and Donations	1,644.00	500.00	1,144.00	328.80 %
370000 Investment Earnings	49,205.96	30,000.00	19,205.96	164.02 %
380000 Proceeds From Sale of Equipment	1,450.00		1,450.00	
Total Revenue	\$2,139,712.11	\$2,236,650.00	\$ (96,937.89)	95.67 %
GROSS PROFIT	\$2,139,712.11	\$2,236,650.00	\$ (96,937.89)	95.67 %
Expenditures				
420000 Public Safety Expenses	27,218.84	40,000.00	(12,781.16)	68.05 %
420100 Personnel Services	453,214.03	639,000.00	(185,785.97)	70.93 %
420200 Supplies	40,825.47	32,000.00	8,825.47	127.58 %
420220 Meals/Incentives	13,005.40	14,000.00	(994.60)	92.90 %
420240 Fuel	35,820.55	45,000.00	(9,179.45)	79.60 %
420310 Election Costs		7,000.00	(7,000.00)	
420320 Professional Subscription/Dues	12,443.02	15,000.00	(2,556.98)	82.95 %
420330 Community Outreach/Education	2,404.09	6,000.00	(3,595.91)	40.07 %
420340 Utility Services	49,538.48	57,000.00	(7,461.52)	86.91 %
420350 Professional Services	38,264.32	42,400.00	(4,135.68)	90.25 %
420390 Firefighter Physicals	17,132.00	25,000.00	(7,868.00)	68.53 %
420400 Training/Travel - Trustees	404.36	3,000.00	(2,595.64)	13.48 %
420420 Facilities	41,445.33	25,000.00	16,445.33	165.78 %
420500 Insurance	91,318.04	75,000.00	16,318.04	121.76 %
420930 Safety Equipment	60,031.05	80,000.00	(19,968.95)	75.04 %
420940 Apparatus	64,366.80	70,000.00	(5,633.20)	91.95 %
420970 Capital outlay	224,399.39	1,064,249.00	(839,849.61)	21.09 %
490100 Debt Service	3,245.00	221,490.00	(218,245.00)	1.47 %
669100 Other Charges	494.59	500.00	(5.41)	98.92 %
Total Expenditures	\$1,175,570.76	\$2,461,639.00	\$ (1,286,068.24)	47.76 %
NET OPERATING REVENUE	\$964,141.35	\$ (224,989.00)	\$1,189,130.35	(428.53 %)
Other Expenditures				
Void				
Total Other Expenditures	\$0.00	\$0.00	\$0.00	0.00%
NET OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
NET REVENUE	\$964,141.35	\$ (224,989.00)	\$1,189,130.35	(428.53 %)

Hyalite Rural Fire District

Check Detail

May 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000	Cash/Investments					
101000	General Fund					
05/03/2023	Bill Payment (Check)	7804542	L.N. Curtis and Sons			-8,671.63
						-8,671.63
05/03/2023	Bill Payment (Check)	7804543	Industrial Comm & Elec of Bozeman			-7,694.00
						-7,694.00
05/03/2023	Bill Payment (Check)	7804544	RAE Water			-135.99
						-135.99
05/03/2023	Bill Payment (Check)	7804545	Malcolm Malone.			-230.00
						-230.00
05/03/2023	Bill Payment (Check)	7804546	Air Controls Bozeman			-516.00
						-516.00
05/03/2023	Bill Payment (Check)	7804547	KCoe Isom, LLP			-2,150.00
						-2,150.00
05/03/2023	Bill Payment (Check)	7804548	Kelley Connect			-163.62
						-163.62
05/03/2023	Bill Payment (Check)	7804549	Northwestern Energy			-208.99
						-208.99
05/03/2023	Bill Payment (Check)	7804550	Century Link			-47.56
						-47.56
05/03/2023	Bill Payment (Check)	7804551	BlueCross BlueShield of Montana			-3,002.89
						-3,002.89
05/03/2023	Bill Payment (Check)	7804552	DirectTV	029404001		-190.24
						-190.24
05/03/2023	Bill Payment (Check)	7804553	Spectrum Enterprise			-54.99
						-54.99
05/03/2023	Bill Payment (Check)	7804554	Bozeman Health			-5.00
						-5.00
05/03/2023	Bill Payment (Check)	7804555	Big Sky Fire Equipment			-2,384.49
						-2,384.49
05/03/2023	Bill Payment (Check)	7804556	Pomp's Tire Service, Inc.			-528.50
						-528.50
05/03/2023	Bill Payment (Check)	7804557	Connect Telephone and Computer Group			-60.00
						-60.00
05/03/2023	Bill Payment (Check)	7804558	Montana Occupational Health			-4,011.00
						-4,011.00
05/03/2023	Bill Payment (Check)	7804559	Amazon Capital Services			-95.57
						-95.57
05/03/2023	Bill Payment (Check)	7804560	Citi Card			-4,869.36
						-4,869.36
05/03/2023	Bill Payment (Check)	7804561	Kenyon Noble			-339.80
						-339.80

Hyalite Rural Fire District

Check Detail

May 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
05/03/2023	Bill Payment (Check)	7804562	Verizon			-646.00 -646.00
05/03/2023	Bill Payment (Check)	7804563	Wex Bank	0203-00-109722-9		-1,047.38 -1,047.38
05/03/2023	Bill Payment (Check)	7804564	Heiman Fire Equipment			-494.30 -494.30
05/03/2023	Bill Payment (Check)	7804565	Republic Services			-316.68 -316.68
05/03/2023	Bill Payment (Check)	7804566	Amazon Capital Services	Voided		0.00 0.00
05/03/2023	Bill Payment (Check)	7804567	Delta Dental			-150.96 -150.96
05/03/2023	Bill Payment (Check)	7804568	People Facts			-496.55 -496.55
05/03/2023	Bill Payment (Check)	7804569	BALCO			-216.65 -216.65
05/03/2023	Bill Payment (Check)	7804570	Owenhouse-Ace Hardware			-154.61 -154.61
05/03/2023	Bill Payment (Check)	7804571	General Distributing Co.	56625		-168.34 -168.34
05/04/2023	Bill Payment (Check)	7804572	Amazon Capital Services			-63.99 -63.99
05/10/2023	Check	FIB ePay	United States Treasury			-4,057.50 -3,081.00 -488.25 -488.25
05/10/2023	Check	ERIC	FURS			-8,104.72 -3,460.52 -4,644.20
05/10/2023	Check	7804541	Montana Firemen's Association	Montana Firemen's Association		-323.42 -323.42
05/10/2023	Check	FIB ePay	Montana Dept. of Revenue			-1,581.00 -1,581.00
05/10/2023	Check	ERIC	PERS			-338.91 -158.71 -180.20
05/18/2023	Bill Payment (Check)	7804574	Town and Country			-479.26 -479.26
05/18/2023	Bill Payment (Check)	7804575	Scenic City Enterprises, Inc.			-1,071.25 -1,071.25
05/18/2023	Bill Payment (Check)	7804576	BALCO			-570.00 -570.00

Hyalite Rural Fire District

Check Detail

May 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
05/18/2023	Bill Payment (Check)	7804577	PayneWest Insurance			-584.00
						-584.00
05/18/2023	Bill Payment (Check)	7804578	Midwest Welding & Machine			-758.31
						-758.31
05/18/2023	Bill Payment (Check)	7804579	NAPA Auto Parts	12342		-152.02
						-152.02
05/18/2023	Bill Payment (Check)	7804580	Best Rate Towing & Repair Inc.			-3,285.08
						-3,285.08
05/18/2023	Bill Payment (Check)	7804581	Century Link			-133.47
						-133.47
05/18/2023	Bill Payment (Check)	7804582	Industrial Comm & Elec of Bozeman			-119.00
						-119.00
05/18/2023	Bill Payment (Check)	7804583	Northwestern Energy			-1,942.19
						-1,942.19
05/18/2023	Bill Payment (Check)	7804584	Spectrum Enterprise			-273.22
						-273.22
05/18/2023	Bill Payment (Check)	7804585	Big Sky Publishing			-44.00
						-44.00
05/18/2023	Bill Payment (Check)	7804586	Farstad Oil	184000		-911.20
						-911.20
05/18/2023	Bill Payment (Check)	7804587	Bound Tree Medical			-1,156.77
						-1,156.77
05/18/2023	Bill Payment (Check)	7804588	Montana Occupational Health			-1,898.00
						-1,898.00
05/18/2023	Bill Payment (Check)	7804589	BlueCross BlueShield of Montana			-3,002.89
						-3,002.89
05/18/2023	Bill Payment (Check)	7804590	Amazon Capital Services			-11.47
						-11.47

Hyalite Rural Fire District

Transaction List by Vendor

May 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
406 Compressor Service & Repair LLC						
05/17/2023	Bill	2211	Yes	Hubdoc - https://app.hubdoc.com/document/411687515 - INV2211	202100 Accounts Payable	1,325.00
AHA ShopCPR						
05/12/2023	Credit Card Expenditure		Yes	Recruits CPR	210585 Costco Citi Card - Malone 5334	272.00
Air Controls Bozeman						
05/03/2023	Bill Payment (Check)	7804546	Yes		101000 Cash/Investments:General Fund	-516.00
Albertanos Mexican Food						
05/05/2023	Credit Card Expenditure		Yes	S212 class	210580 Costco Citi Card - Prato 2005	59.80
Alex Phillips						
05/20/2023	Bill	5.20.23	Yes	Hubdoc - https://app.hubdoc.com/document/411687519 - INV5.20.23	202100 Accounts Payable	46.00
Amazon						
05/12/2023	Credit Card Expenditure		Yes	stand up desk	210585 Costco Citi Card - Malone 5334	395.99
Amazon Capital Services						
05/03/2023	Bill Payment (Check)	7804559	Yes		101000 Cash/Investments:General Fund	-95.57
05/03/2023	Bill Payment (Check)	7804566	Yes	Voided	101000 Cash/Investments:General Fund	0.00
05/04/2023	Bill Payment (Check)	7804572	Yes		101000 Cash/Investments:General Fund	-63.99
05/14/2023	Bill	1X4K-CWYN-GH7Y	Yes	Hubdoc - https://app.hubdoc.com/document/406800551 - INV1X4K-CWYN-GH7Y	202100 Accounts Payable	11.47
05/18/2023	Bill Payment (Check)	7804590	Yes		101000 Cash/Investments:General Fund	-11.47
05/29/2023	Bill	13M1-6QYK-TYWY	Yes	Hubdoc - https://app.hubdoc.com/document/411687527 - INV13M1-6QYK-TYWY	202100 Accounts Payable	33.76
BALCO						
05/03/2023	Bill Payment (Check)	7804569	Yes		101000 Cash/Investments:General Fund	-216.65
05/05/2023	Bill	74568	Yes	Hubdoc - https://app.hubdoc.com/document/406800559 - INV74568	202100 Accounts Payable	315.00
05/12/2023	Bill	74482-2	Yes	Hubdoc - https://app.hubdoc.com/document/406800558 - INV74482-2	202100 Accounts Payable	255.00
05/17/2023	Bill	74837	Yes	Hubdoc - https://app.hubdoc.com/document/411687530 - INV74837	202100 Accounts Payable	311.00
05/18/2023	Bill Payment (Check)	7804576	Yes		101000 Cash/Investments:General Fund	-570.00
05/18/2023	Bill	75050	Yes	Hubdoc - https://app.hubdoc.com/document/411687513 - INV75050	202100 Accounts Payable	6.00
Best Rate Towing & Repair Inc.						
05/18/2023	Bill Payment (Check)	7804580	Yes		101000 Cash/Investments:General Fund	-3,285.08
Big Sky Fire Equipment						
05/03/2023	Bill Payment (Check)	7804555	Yes		101000 Cash/Investments:General Fund	-2,384.49
05/23/2023	Bill	0503139	Yes	Hubdoc - https://app.hubdoc.com/document/411687522 - INV0503139	202100 Accounts Payable	690.14
Big Sky Publishing						
05/18/2023	Bill Payment (Check)	7804585	Yes		101000 Cash/Investments:General Fund	-44.00
Billion Auto Group						
05/03/2023	Credit Card Expenditure		Yes	oil change	210580 Costco Citi Card - Prato 2005	155.90
BlueCross BlueShield of Montana						
05/01/2023	Bill	X6A680/5.1.23	Yes	Hubdoc - https://app.hubdoc.com/document/401539274 - INVX6A680/5.1.23	202100 Accounts Payable	3,002.89
05/03/2023	Bill Payment (Check)	7804551	Yes		101000 Cash/Investments:General Fund	-3,002.89
05/18/2023	Bill Payment (Check)	7804589	Yes		101000 Cash/Investments:General Fund	-3,002.89
Bound Tree Medical						
05/01/2023	Bill	84941916	Yes	Hubdoc - https://app.hubdoc.com/document/406800580 - INV84941916	202100 Accounts Payable	1,156.77
05/18/2023	Bill Payment (Check)	7804587	Yes		101000 Cash/Investments:General Fund	-1,156.77

Hyalite Rural Fire District

Transaction List by Vendor

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DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Bozeman Chronicle						
05/03/2023	Bill	27299/5.3.23	Yes	Hubdoc - https://app.hubdoc.com/document/411687509 - INV27299/5.3.23	202100 Accounts Payable	350.00
Bozeman Health						
05/03/2023	Bill Payment (Check)	7804554	Yes		101000 Cash/Investments:General Fund	-5.00
Cafe Rio						
05/11/2023	Credit Card Expenditure		Yes	Trip to DNRC Missoula	210580 Costco Citi Card - Prato 2005	17.40
Century Link						
05/01/2023	Bill	406-602-4041/5.1.23	Yes	Hubdoc - https://app.hubdoc.com/document/406800549 - INV406-602-4041/5.1.23	202100 Accounts Payable	133.47
05/03/2023	Bill Payment (Check)	7804550	Yes		101000 Cash/Investments:General Fund	-47.56
05/10/2023	Bill	406-587-4149/5.10.23	Yes	Hubdoc - https://app.hubdoc.com/document/411687523 - INV406-587-4149/5.10.23	202100 Accounts Payable	63.56
05/18/2023	Bill Payment (Check)	7804581	Yes		101000 Cash/Investments:General Fund	-133.47
Citi Card						
05/03/2023	Bill Payment (Check)	7804560	Yes		101000 Cash/Investments:General Fund	-4,869.36
05/16/2023	Bill	3990/5.16.23	Yes	Hubdoc - https://app.hubdoc.com/document/411687594 - INV3990/5.16.23	202100 Accounts Payable	5,359.66
City Brew						
05/07/2023	Credit Card Expenditure		Yes	S-2r class	210580 Costco Citi Card - Prato 2005	17.16
Connect Telephone and Computer Group						
05/01/2023	Bill	122611	Yes	Hubdoc - https://app.hubdoc.com/document/401539266 - INV122611	202100 Accounts Payable	60.00
05/03/2023	Bill Payment (Check)	7804557	Yes		101000 Cash/Investments:General Fund	-60.00
Conoco						
05/10/2023	Credit Card Expenditure		Yes	MR	210590 Costco Citi Card - Dahlhauser 4822	102.74
05/12/2023	Credit Card Expenditure		Yes	C6-4 washer fluid	210585 Costco Citi Card - Malone 5334	9.98
Costco Wholesale						
05/08/2023	Credit Card Expenditure		Yes	Laptop, McAfee Total Protection	210570 Costco Citi Card - Nickolay 7029	782.90
Delta Dental						
05/01/2023	Bill	17272-51213/5.1.23	Yes	Hubdoc - https://app.hubdoc.com/document/393821626 - INV17272-51213/5.1.23	202100 Accounts Payable	150.96
05/03/2023	Bill Payment (Check)	7804567	Yes		101000 Cash/Investments:General Fund	-150.96
DirectTV						
05/03/2023	Bill Payment (Check)	7804552	Yes	029404001	101000 Cash/Investments:General Fund	-190.24
05/13/2023	Bill	029404001X230513	Yes	Hubdoc - https://app.hubdoc.com/document/411687533 - INV029404001X230513	202100 Accounts Payable	190.24
ExxonMobile						
05/10/2023	Credit Card Expenditure		Yes	MR	210590 Costco Citi Card - Dahlhauser 4822	85.74
Farstad Oil						
05/18/2023	Bill Payment (Check)	7804586	Yes	184000	101000 Cash/Investments:General Fund	-911.20
Firehouse Subs						
05/07/2023	Credit Card Expenditure		Yes	training	210585 Costco Citi Card - Malone 5334	150.00
FURS						
05/10/2023	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-8,104.72
Gallatin County Emergency Management						

Hyalite Rural Fire District

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DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/01/2023	Credit Card Expenditure		Yes	burn permits	210595 Costco Citi Card - Wyman 9122	15.00
General Distributing Co.						
05/03/2023	Bill Payment (Check)	7804571	Yes	56625	101000 Cash/Investments:General Fund	-168.34
Google						
05/01/2023	Credit Card Expenditure		Yes	Google workspace	210570 Costco Citi Card - Nickolay 7029	162.00
Heiman Fire Equipment						
05/03/2023	Bill Payment (Check)	7804564	Yes		101000 Cash/Investments:General Fund	-494.30
Industrial Comm & Elec of Bozeman						
05/03/2023	Bill Payment (Check)	7804543	Yes		101000 Cash/Investments:General Fund	-
05/08/2023	Bill	34066	Yes	Hubdoc - https://app.hubdoc.com/document/406800552 - INV34066	202100 Accounts Payable	7,694.00
05/18/2023	Bill Payment (Check)	7804582	Yes		101000 Cash/Investments:General Fund	119.00
KCoE Isom, LLP						
05/03/2023	Bill Payment (Check)	7804547	Yes		101000 Cash/Investments:General Fund	-
						2,150.00
Kelley Connect						
05/03/2023	Bill Payment (Check)	7804548	Yes		101000 Cash/Investments:General Fund	-163.62
05/16/2023	Bill	IN1323489	Yes	Hubdoc - https://app.hubdoc.com/document/411687521 - INVIN1323489	202100 Accounts Payable	138.27
Kenyon Noble						
05/03/2023	Bill Payment (Check)	7804561	Yes		101000 Cash/Investments:General Fund	-339.80
05/25/2023	Bill	789918-000/5.25.23	Yes	Hubdoc - https://app.hubdoc.com/document/411687545 - INV789918-000/5.25.23	202100 Accounts Payable	383.60
L.N. Curtis and Sons						
05/03/2023	Bill Payment (Check)	7804542	Yes		101000 Cash/Investments:General Fund	-
						8,671.63
Logan Landfill						
05/03/2023	Credit Card Expenditure		Yes	dump run - Rae	210580 Costco Citi Card - Prato 2005	9.00
Malcolm Malone.						
05/03/2023	Bill Payment (Check)	7804545	Yes		101000 Cash/Investments:General Fund	-230.00
05/17/2023	Bill	5.17.23	Yes	Hubdoc - https://app.hubdoc.com/document/411687532 - INV5.17.23	202100 Accounts Payable	27.16
Mama Macs Bakery						
05/13/2023	Credit Card Expenditure		Yes	Academy	210585 Costco Citi Card - Malone 5334	293.68
Midwest Welding & Machine						
05/09/2023	Bill	232773	Yes	Hubdoc - https://app.hubdoc.com/document/406800568 - INV232773	202100 Accounts Payable	758.31
05/18/2023	Bill Payment (Check)	7804578	Yes		101000 Cash/Investments:General Fund	-758.31
Montana Dept. of Revenue						
05/10/2023	Check	FIB ePay	Yes		101000 Cash/Investments:General Fund	-
						1,581.00
Montana Firemen's Association						
05/10/2023	Check	7804541	Yes		101000 Cash/Investments:General Fund	-323.42
Montana Occupational Health						
05/01/2023	Bill	16398	Yes	Hubdoc - https://app.hubdoc.com/document/406800547 - INV16398	202100 Accounts Payable	496.00
05/01/2023	Bill	16394	Yes	Hubdoc - https://app.hubdoc.com/document/406800530 - INV16394	202100 Accounts Payable	474.00
05/03/2023	Bill Payment (Check)	7804558	Yes		101000 Cash/Investments:General Fund	-
						4,011.00
05/05/2023	Bill	16410	Yes	Hubdoc - https://app.hubdoc.com/document/406800543 - INV16410	202100 Accounts Payable	216.00
05/05/2023	Bill	16430	Yes	Hubdoc - https://app.hubdoc.com/document/406800537 - INV16430	202100 Accounts Payable	216.00
05/10/2023	Bill	16455	Yes	Hubdoc - https://app.hubdoc.com/document/406800546 - INV16455	202100 Accounts Payable	496.00

Hyalite Rural Fire District

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DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/17/2023	Bill	16485	Yes	Hubdoc - https://app.hubdoc.com/document/411687505 - INV16485	202100 Accounts Payable	746.00
05/18/2023	Bill Payment (Check)	7804588	Yes		101000 Cash/Investments:General Fund	-
						1,898.00
NAPA Auto Parts						
05/18/2023	Bill Payment (Check)	7804579	Yes	12342	101000 Cash/Investments:General Fund	-152.02
Northwestern Energy						
05/03/2023	Bill Payment (Check)	7804549	Yes		101000 Cash/Investments:General Fund	-208.99
05/09/2023	Bill	3252724-4/5.9.23	Yes	Hubdoc - https://app.hubdoc.com/document/406800572 - INV3252724-4/5.9.23	202100 Accounts Payable	166.98
05/09/2023	Bill	1196979-7/5.9.23	Yes	Hubdoc - https://app.hubdoc.com/document/406800571 - INV1196979-7/5.9.23	202100 Accounts Payable	696.32
05/09/2023	Bill	0180737-9/5.9.23	Yes	Hubdoc - https://app.hubdoc.com/document/406800564 - INV0180737-9/5.9.23	202100 Accounts Payable	192.16
05/09/2023	Bill	3091809-8/5.9.23	Yes	Hubdoc - https://app.hubdoc.com/document/406800563 - INV3091809-8/5.9.23	202100 Accounts Payable	791.52
05/10/2023	Bill	0180089-5/5.10.23	Yes	Hubdoc - https://app.hubdoc.com/document/406800569 - INV0180089-5/5.10.23	202100 Accounts Payable	95.21
05/18/2023	Bill Payment (Check)	7804583	Yes		101000 Cash/Investments:General Fund	-
						1,942.19
Owenhouse-Ace Hardware						
05/02/2023	Credit Card Expenditure		Yes	superglue	210590 Costco Citi Card - Dahlhauser 4822	8.99
05/03/2023	Bill Payment (Check)	7804570	Yes		101000 Cash/Investments:General Fund	-154.61
05/27/2023	Bill	191619/5.27.23	Yes	Hubdoc - https://app.hubdoc.com/document/411687565 - INV191619/5.27.23	202100 Accounts Payable	1,032.36
PayneWest Insurance						
05/05/2023	Bill	359118	Yes	Hubdoc - https://app.hubdoc.com/document/406800541 - INV359118	202100 Accounts Payable	584.00
05/18/2023	Bill Payment (Check)	7804577	Yes		101000 Cash/Investments:General Fund	-584.00
05/18/2023	Bill	360006	Yes	Hubdoc - https://app.hubdoc.com/document/411687529 - INV360006	202100 Accounts Payable	436.00
People Facts						
05/01/2023	Bill	2023040786	Yes	Hubdoc - https://app.hubdoc.com/document/401539212 - INV2023040786	202100 Accounts Payable	496.55
05/03/2023	Bill Payment (Check)	7804568	Yes		101000 Cash/Investments:General Fund	-496.55
PERS						
05/10/2023	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-338.91
Pomp's Tire Service, Inc.						
05/03/2023	Bill Payment (Check)	7804556	Yes		101000 Cash/Investments:General Fund	-528.50
05/04/2023	Bill	1790004528	Yes	Hubdoc - https://app.hubdoc.com/document/411687520 - INV1790004528	202100 Accounts Payable	105.70
RAE Water						
05/03/2023	Bill Payment (Check)	7804544	Yes		101000 Cash/Investments:General Fund	-135.99
05/23/2023	Bill	FIRE-00/GH 5370-00	Yes	Hubdoc - https://app.hubdoc.com/document/411687512 - INVFIRE-00/GH 5370-00	202100 Accounts Payable	131.79
Real Truck						
05/12/2023	Credit Card Credit		Yes	credit for return	210580 Costco Citi Card - Prato 2005	-503.99
Republic Services						
05/03/2023	Bill Payment (Check)	7804565	Yes		101000 Cash/Investments:General Fund	-316.68
Rosas Pizza						
05/03/2023	Credit Card Expenditure		Yes	MR	210585 Costco Citi Card - Malone 5334	226.00
05/07/2023	Credit Card Expenditure		Yes	recruit lunch	210590 Costco Citi Card - Dahlhauser 4822	183.00
Rosauers						
05/10/2023	Credit Card Expenditure		Yes	training	210585 Costco Citi Card - Malone 5334	222.35
Scenic City Enterprises, Inc.						
05/03/2023	Bill	29241	Yes	Hubdoc - https://app.hubdoc.com/document/406800556 - INV29241	202100 Accounts Payable	1,071.25

Hyalite Rural Fire District

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DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/18/2023	Bill Payment (Check)	7804575	Yes		101000 Cash/Investments:General Fund	- 1,071.25
Spectrum Enterprise						
05/03/2023	Bill Payment (Check)	7804553	Yes		101000 Cash/Investments:General Fund	-54.99
05/09/2023	Bill	0672244050923	Yes	Hubdoc - https://app.hubdoc.com/document/406800560 - INV0672244050923	202100 Accounts Payable	273.22
05/15/2023	Bill	8313200120380424	Yes	Hubdoc - https://app.hubdoc.com/document/411687528 - INV8313200120380424	202100 Accounts Payable	54.99
05/18/2023	Bill Payment (Check)	7804584	Yes		101000 Cash/Investments:General Fund	-273.22
Staples						
05/11/2023	Credit Card Expenditure		Yes	computer mouse	210570 Costco Citi Card - Nickolay 7029	39.99
taddJenkins Auto Group						
05/09/2023	Credit Card Expenditure		Yes		210570 Costco Citi Card - Nickolay 7029	500.00
Town and Country						
05/18/2023	Bill Payment (Check)	7804574	Yes		101000 Cash/Investments:General Fund	-479.26
Town Pump						
05/06/2023	Credit Card Expenditure		Yes	C6-3	210100 Conoco	34.40
05/07/2023	Credit Card Expenditure		Yes	C62	210100 Conoco	45.47
05/12/2023	Credit Card Expenditure		Yes	C6-4	210100 Conoco	38.85
05/12/2023	Credit Card Expenditure		Yes	A6-1	210100 Conoco	21.87
05/13/2023	Credit Card Expenditure		Yes	E6-3	210100 Conoco	41.10
05/15/2023	Credit Card Expenditure		Yes	C62	210100 Conoco	41.69
05/16/2023	Credit Card Expenditure		Yes	C-6-1	210100 Conoco	74.95
United States Treasury						
05/10/2023	Check	FIB ePay	Yes		101000 Cash/Investments:General Fund	- 4,057.50
USPS						
05/03/2023	Credit Card Expenditure		Yes		210595 Costco Citi Card - Wyman 9122	19.30
05/09/2023	Credit Card Credit		Yes		210595 Costco Citi Card - Wyman 9122	-3.85
05/13/2023	Credit Card Credit		Yes		210595 Costco Citi Card - Wyman 9122	-2.45
Verizon						
05/03/2023	Bill Payment (Check)	7804562	Yes		101000 Cash/Investments:General Fund	-646.00
05/23/2023	Bill	9935650193	Yes	Hubdoc - https://app.hubdoc.com/document/411687588 - INV9935650193	202100 Accounts Payable	646.00
Wex Bank						
05/03/2023	Bill Payment (Check)	7804563	Yes	0203-00-109722-9	101000 Cash/Investments:General Fund	- 1,047.38
05/23/2023	Bill	89425841	Yes	Hubdoc - https://app.hubdoc.com/document/411687574 - INV89425841	202100 Accounts Payable	424.29

CONSENT AGENDA

**May 2, 2023 Regular
Meeting Synopsis**

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES REGULAR PUBLIC MEETING
SYNOPSIS**

DATE: MAY 2, 2023

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, Montana

In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at www.hyalitefire.org/board-meeting-minutes/ or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:

Pete Geddes
Justin Miller
Jason Jarrett
Walt Zidack
Ken Beideman

STAFF IN ATTENDANCE:

Brian Nickolay, Fire Chief
Chris Dahlhauser, Assistant Fire Chief
Sheryl Wyman, Administrative Assistant

PUBLIC IN ATTENDANCE:

Greg Tryon, CVFD
Justin Monroe, CVFD
Jake Zlomie, CVFD
Nick Johnson, CVFD
Alex Phillips, Vol FF HRFD
Colin Prato, Maintenance Captain, HRFD
Reid Templeton, Vol FF HRFD
Blake Martin, Vol FF HRFD

0:00:03	CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT Chair Geddes called the meeting to order and asked for any public comment on non-agenda items. None given. HYALITE CONSENT AGENDA Chair Geddes asks if there are any requests to pull anything from the Consent Agenda. None given.
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	<p>Motion: Chair Geddes asks for a motion to approve the consent agenda. Trustee Zidack so moves.</p> <p>Chair Geddes asks for any discussion or public comment on the consent agenda. None given.</p> <p>Trustee Miller seconded the motion.</p> <p>Vote: Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes; Geddes-Yes; Unanimous approval.</p> <p><i>[See April 11, 2023 Board Packet for Consent Agenda items Approved]</i></p>
	REGULAR AGENDA
0:00:40	<p>Agenda Item 1 – Discussion – Future Cooperating Opportunities for the Hyalite Fire District</p> <p>Chief Nickolay invited Chiefs Tryon and Monroe from the Central Valley Fire District and Jake Zlomie. Discussion has been held with issues impacting the fire departments due to the growth in the county. Chief Tryon discusses his experience combining several departments in Washington state. The strengths the two departments are in two different areas. Hyalite has a strong resident and volunteer program. Central Valley would like to bring back their volunteer program and are just starting a resident program. Chief Tryon is looking for a better way to provide service our community better. Chief Nickolay states how we are working closer with Central Valley. The long-term vision is there is a better way to provide service down the road when calls are continuing to increase. Chief Tryon states we need healthy neighbors for good service and to be more successful.</p> <p>Chair Geddes asks for questions from the board. Trustee Zidack asks about Chief Tryon’s experience with the consolidation of the boards and how the process worked. Chief Tryon stated going through the process he wouldn’t recommend the consolidation but going after the process he recommends the end result. He discusses approaches that were taken with the interlocal agreement between the small districts and the large cities. As time went on, items were modified to work for the communities that were served. Trustee Jarrett asks if Bozeman is being considered as part of this plan. Chief Tryon states there has been conversations with Chief Waldo. Love and Baxter would be an area where all three departments have needs. Chief Nickolay states there is currently no legal option in the state for a city and district to join or operate together.</p> <p>Trustee Jarrett asks what the next logical progression would be taken short of being married. Chief Nickolay states there are several steps to take. Discussions have been held regarding the dispatching of calls to help cover assignments. Opportunities may be available for volunteer training which would provide time and personnel savings. Chief Tryon states part of his experience was being in charge of a 1,000 person training consortium. What they have started in the Gallatin County is a centralized training between Bozeman, Big Sky, and Central Valley with the help of Mac, for new hires. They are working with dispatch so when Central Valley is out of units that Hyalite could automatically cover a call. Chief Tryon’s goal is to work on efficiencies which then</p>

<p>0:21:30</p>	<p>saves our taxpayer dollars. Trustee Jarrett asks if there are any other models they are looking at. He feels the governance is an issue. Montana limits on the legalities how much we can do. His focus is on operations. He feels training is an area where training can be consolidated to best utilize the training. Maintenance is another area where costs could be shared.</p> <p>Discussion is held between the chiefs and trustees. Chair Geddes discusses the dynamics of interlocal agreements and what steps can be taken to protect the departments. The opportunities of cost savings especially in regards to capital expenses would be a huge benefit to our taxpayers.</p> <p>Chief Nickolay says conversations will continue with Chief Tryon to come up with a good list for the immediate future and long-term pieces, i.e. volunteer recruitment and volunteer training. Trustee Zidack makes comments regarding how resources can be spread around to be more beneficial for everyone. Chief Tryon makes comments and answers questions.</p> <p>Chair Geddes asks for questions from the board. Trustee Jarrett asks about the EMS study and will that create opportunities as well. Chief Nickolay states it presents a lot of opportunities but at this point there are unknowns. Trustee Jarrett makes comments, and discussion is held.</p> <p>Chair Geddes asks for more questions from the board. None given and Chair Geddes thanks them for coming and continuing the dialogue.</p> <p>Chair Geddes asks for any public comment on this agenda item. None given.</p>
<p>0:35:13</p>	<p>Agenda Item 2 – Discussion and Decision – Staffing Trends</p> <p>Trustee Jarrett had questions regarding staffing. Chief Nickolay discusses the challenges we are facing and how to go forward. Chair Geddes brought up at the last meeting the possibility of bringing in marketing to help sell the volunteer program and what it provides to a college student. The recruitment efforts at MSU are changing. The type of student at MSU has changed. Free housing is not as attractive as it once was. Chief Nickolay ran a five year holiday season (MSU winter break) staffing comparison. The call volume has increased almost double during the four week period. Chief Nickolay discusses the results of his comparison based on his target staffing model. The increase in the understaffing is based on the increase in the call volume. The time between Christmas and New Years is when we struggle the most. The majority of the volunteers leave between Christmas and New Years. Chief Nickolay has discussed this issue with other departments and everyone seems to have the same problem. He has suggested a more mutual response during this time period. There hasn't been interest between other departments. Chief Nickolay states there could be other solutions than the paid employees during the holidays. Trustee Jarrett asks about board help.</p> <p>Chair Geddes asks for questions from the trustees. Trustee Beideman asks about the Explorer program. Chief Nickolay discusses the challenges with younger volunteers and the risks.</p>

0:49:00	<p>Chair Geddes states the staffing position over the winter break is an open question for the budget. Chief Nickolay says without the paid employees he didn't think Hyalite could make it on their own, they would need mutual aid. The cost for the budget is \$60,000. Chief Nickolay also thinks looking at other departments outside of the state that has successful resident programs.</p> <p>Chair Geddes asks questions of the Chief and makes comments. Chief Nickolay points out that he hopes we are on the way to fixing the problem. During the last year we lost a lot of volunteers to career fire service jobs.</p> <p>Chair Geddes asks for any public comment on this agenda item. None given. He asks for more board discussion. None given.</p> <p>Trustee Miller asks about some of the older volunteers that don't leave during the holidays. Chief Nickolay states there really isn't those volunteers. We only have one volunteer that lives in the district. The challenge is getting those volunteers from the district. Chief Nickolay has been attending HOA meetings to try to get permanent residents to volunteer but has not had success in this area.</p> <p>Trustee Jarrett asks of the board what kind of service we want to provide. The staff has followed the boards direction and maybe we become a defensive department during two weeks of the year. Discussion is held regarding the legality of the requirements of service to the community.</p>
1:04:03	<p>Agenda Item 3 – Discussion and Decision– FY2024 Preliminary Budget</p> <p>Trustee Zidack discusses the budget. Starting on the income side we took a conservative estimate of 5% increase. Once the county provides us with the data this could increase for the final budget.</p> <p>The operational expenses are basic increases, i.e. fuel expenses, utilities. The past budget had overage so we reduced the current personnel budget by 10%. Then the 5% was added to the budget for a pay increase. The hiring of the new recruitment and retention captain will add approximately \$131,250. The overtime for non-exempt employees \$15,000 and the adding of nine seasonal firefighters at \$60,000. This gets to the \$690,00 for personnel services. Trustee Zidack provides further explanation of the personnel expenses. Chief Nickolay ranks the requests he has for the personnel requests. Trustee Zidack discusses the capital expenditures and goes through the Capital Outlay form for the county. <i>(See Attachment B)</i>. Trustee Zidack discusses the impact and results to the capital reserve funds.</p> <p>Chair Geddes asks for board member questions. Chief Nickolay states the volunteers are doing more not less. Trustee Miller asks questions of the Chief regarding the nine paid volunteers.</p> <p>Chair Geddes asks for any public comment. None given.</p> <p>Chair Geddes asks for a motion to approve the budget. Trustee Zidack discusses the 5% increase in salaries for the staff.</p>

	<p>Motion: Trustee Zidack moves to approve the budget as presented.</p> <p>Chair Geddes asks for any board discussion on the motion. Trustee Jarrett asks about moving some of the seasonal money to a marketing account. Discussion is held about this option. Trustee Jarrett is looking at this as an emergency expenditure rather than a policy expenditure.</p> <p>Chair Geddes asks if there is any public comment on the consent agenda. None given.</p> <p>Trustee Miller seconded the motion.</p> <p>Vote: Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes; Geddes-Yes; Unanimous approval.</p> <p><i>[See Attachment A – Preliminary FY2024 Internal Budget Spreadsheets; Attachment B – County Budget Forms]</i></p>
1:23:51	<p>Agenda Item 4 – Fire Chief’s Report</p> <p>Chief Nickolay discusses the numbers he has are from March given the timing of this meeting. Next month he will have April and May’s reports.</p> <p>Residency is still fluctuating. We have some incredible volunteers that are stepping up to help out with staffing. Three new residents will be moving into the program.</p> <p>Ambulance transporting is going well. Income is coming in. Assistant Chief Dahlhauser is working hard on this program.</p> <p>E-6-2 is out. A water pump went out and when test driving other issues occurred putting it out of service. It is back working now. We are waiting on bids for the boiler at the Rae house.</p> <p>Trustees Geddes and Jarrett will sit on the hiring committee for the Recruiting and Retention Captain.</p> <p><i>[See Attachment C – Fire Chief’s Report]</i></p>
1:28:42	<p>Trustees’ Activities</p> <p>None</p>
1:28:49	<p>Announcements</p> <ul style="list-style-type: none"> • Next board meeting set for June 20, 2023 – Annual Meeting
1:29:39	<p>ADJOURNMENT</p>

Draft of Preliminary FY2024 Budget HRFD
version 04/20/2023

Attachment A

BUDGET WORKSHEET FOR FY2024 (preliminary)

	FY 2023 Budget	Actual Jul '22 - Mar '23 (75% of FY 2023)	\$ Over Budget	Est of FY 2024	FY 2023 budget vs FY 24 estimate	FY 2023 % of Budget	Comments
Ordinary Income/Expense							
Income							
310000 - Taxes	\$2,033,812.00	\$2,024,726.52	(\$9,085.48)	\$2,145,520.00	\$111,708.00	99.55%	Operations and bond. Estimate a conservative 5% increase in tax revenue
315000 - On-behalf payment from State	\$127,000.00	\$0.00	(\$127,000.00)	\$127,000.00	\$0.00	0.00%	FURS from State. Budget neutral offset reflected in "Personnel Services"
316000 - Entitlement Share	\$38,838.00	\$41,322.52	\$2,484.52	\$38,838.00	\$0.00	106.40%	
360000 - Miscellaneous Revenues	\$4,000.00	\$18,487.29	\$14,487.29	\$4,000.00	\$0.00	462.18%	
365000 - Contributions and Donations	\$500.00	\$1,644.00	\$1,144.00	\$500.00	\$0.00	328.80%	
370000 - Investment Earnings	\$30,000.00	\$40,078.98	\$10,078.98	\$30,000.00	\$0.00	133.60%	Interest earned in County Funds
380000 - Proceeds from Equip. Sale	\$0.00	\$1,150.00	\$1,150.00	\$0.00	\$0.00		
Total Income	\$2,234,150.00	\$2,127,409.31	(\$106,740.69)	\$2,345,858.00	\$111,708.00	95.22%	
Expense							
420000 - Public Safety Expenses	\$40,000.00	\$20,610.50	(\$19,389.50)	\$40,000.00	\$0.00	51.53%	
420100 - Personnel Services	\$512,000.00	\$332,969.99	(\$179,030.01)	\$690,000.00	\$178,000.00	65.03%	Contingent upon Board action, this could increase \$178,000 to \$690,000
420100A - Personnel Services (on-behalf)	\$127,000.00	\$0.00	(\$127,000.00)	\$127,000.00	\$0.00	0.00%	budget neutral accounting includes "FURS On-behalf from State"
420200 - Supplies	\$32,000.00	\$35,120.05	\$3,120.05	\$32,000.00	\$0.00	109.75%	
420220 - Meals/Incentives	\$14,000.00	\$8,185.94	(\$5,814.06)	\$61,000.00	\$47,000.00	58.47%	Proposed per diem and fuel reimbursement programs
420240 - Fuel	\$45,000.00	\$33,249.20	(\$11,750.80)	\$50,000.00	\$5,000.00	73.89%	Inflation adjustment and increased usage
420310 - Election Costs	\$7,000.00	\$0.00	(\$7,000.00)	\$7,000.00	\$0.00	0.00%	** no election costs in 2023. Trustees approved by acclamation
420320 - Professional Subscription/Dues	\$15,000.00	\$10,503.91	(\$4,496.09)	\$21,000.00	\$6,000.00	70.03%	Change over reporting system for calls
420330 - Community Outreach/Education	\$6,000.00	\$2,238.49	(\$3,761.51)	\$6,000.00	\$0.00	37.31%	
420340 - Utility Services	\$57,000.00	\$40,649.58	(\$16,350.42)	\$60,000.00	\$3,000.00	71.32%	Inflation and increased usage
420350 - Professional Services	\$42,400.00	\$33,629.50	(\$8,770.50)	\$45,000.00	\$2,600.00	79.31%	Inflation
420390 - Firefighter Physicals	\$25,000.00	\$5,199.00	(\$19,801.00)	\$25,000.00	\$0.00	20.80%	
420400 - Training/Travel - Trustees	\$3,000.00	\$404.36	(\$2,595.64)	\$2,000.00	(\$1,000.00)	13.48%	Trustees typically spend less than \$1000 for travel in a year
420420 - Facilities	\$25,000.00	\$38,093.51	\$13,093.51	\$25,000.00	\$0.00	152.37%	
420500 - Insurance	\$75,000.00	\$86,202.27	\$11,202.27	\$90,000.00	\$15,000.00	114.94%	20% increase in insurance coverage costs estimated for FY24
420930 - Safety Equipment	\$80,000.00	\$47,590.79	(\$32,409.21)	\$80,000.00	\$0.00	59.49%	
420940 - Apparatus	\$70,000.00	\$54,819.35	(\$15,180.65)	\$70,000.00	\$0.00	78.31%	
66910 - Other Charges	\$500.00	\$0.00	(\$500.00)	\$500.00	\$0.00	0.00%	
Total Expense (operations)	\$1,175,900.00	\$749,466.44	(\$426,433.56)	\$1,431,500.00	\$255,600.00	63.74%	
420970 - Total Capital outlay	\$1,064,249.00	\$27,351.35		\$1,823,500.00			Tentative estimate for FY24. **** REQUIRES UPDATE****
Total Expense (oper. and capital outlay)	\$2,240,149.00	\$776,817.79		\$3,255,000.00			
Total Expense (oper.+cap.+bond)	\$2,461,639.00	\$780,062.79		\$3,475,845.00			
Net of Operation and Bond Exp.				\$693,513.00	Total income less operating and bond expenses		
Restricted Income							
110200 - General Obligation Bond	\$221,490.00	\$3,245.00	(\$218,245.00)	\$220,845.00	(\$645.00)	1.47%	Construction bond for Sourdough Station. Refinanced in 2021
320000 - Firefighter fundraising event (net)	\$2,500.00	(\$980.93)	(\$3,480.93)	\$2,500.00	\$0.00	-39.24%	
Grants							
Transfer to Cap. Res. (building)	\$192,685.40	\$192,685.40	\$0.00	\$0.00	(\$192,685.40)		Board Action Required for FY24****UPDATE****
Transfer to Cap. Res. (apparatus)	\$176,258.28	\$176,258.28	\$0.00	\$0.00	(\$176,258.28)		Board Action Required for FY24 *****UPDATE*****
Transfer to Cap. Res. (improvement)	\$36,577.38	\$36,577.38	\$0.00	\$0.00	(\$36,577.38)		Board Action Required for FY24 *****UPDATE*****
Total							
Restricted Expenses							
490100 - Debt Services (principal)	\$215,000.00	\$0.00	(\$215,000.00)	\$215,000.00	\$0.00	0.00%	Refinanced Sourdough Station Bond in 2021. Paid off old bonds.
490100 - Debt Services (interest)	\$6,490.00	\$3,245.00		\$5,845.00			
Capital Reserve (building)	\$0.00	\$0.00		\$0.00	\$0.00		***UPDATE*** year to date and FY24 amount
Capital Reserve (apparatus)	\$1,019,249.00	\$0.00	(\$1,019,249.00)	\$0.00	(\$1,019,249.00)		***UPDATE***
Capital Reserve (improvement)	\$45,000.00	\$0.00		\$0.00	(\$45,000.00)		***UPDATE***
Other Revenue							
331000 Federal Grants		\$0.00					
331990 CARES ACT - Saleries & Benefits		\$0.00					
381100 2021 GO Bond Proceeds		\$0.00					
Total Other Revenue		\$0.00					

Draft of Preliminary Budget Capital Reserves Accounts, FY24

Baseline beginning balance

Capital Accnt. Description	Mar-23
Capital Improvement	\$350,000.00
Capital Building Replacement	\$329,405.00
Capital Apparatus	\$1,123,018.00
Total	<u>\$1,802,423.00</u>

June 2023 Board transfers from cash reserves (end of FY23 values)

Capital Accnt. Description	Transfer Amount	Ending Balance
Capital Improvement	\$0.00	\$350,000.00
Capital Building Replacement	\$0.00	\$329,405.00
Capital Apparatus	\$0.00	\$1,123,018.00
Total	<u>\$0.00</u>	<u>\$1,802,423.00</u>

August 2023 Proposed transfers to meet cash Gallatin County cash reserve requirement

Capital Reserves Required to Meet 33.3% Threshold	\$1,081,459.91	
Less Current Total Capital Reserves	-\$1,802,423.00	
Additional Capital Transfer Amount Required	<u>-\$720,963.09</u>	This is the amount to be allocated between capital accounts

Capital Accnt. Description	Transfer Amount	FY24 Ending Balance	
Capital Improvement	\$0.00	\$350,000.00	
Capital Building Replacement	\$0.00	\$329,405.00	
Capital Apparatus	-\$720,963.09	\$402,054.91	Proposed Board transfer to reflect FY24 capital expenses at final budget (will need adjustment)
Total	<u>-\$720,963.09</u>	<u>\$1,081,459.91</u>	

Data fields for Gallatin County Budget Form (uses data from Internal Budget sheet)

ANNUAL EXPENDITURE REQUESTS

Description	FY 23-24 Requests	Comments
Salaries/Wages	\$817,000.00	Accnts 420100, 420100A
Employer contribution		
Subtotal	\$817,000.00	
Office/operating supplies	\$143,000.00	Accnts 420200, 420330, 420390, 420930
Oil/Gas	\$50,000.00	Accnts 420240
Utilities	\$60,000.00	Accnts 420340
Repair & Maintenance	\$95,000.00	Accnts 420420, 420940
Travel	\$2,000.00	Accnts 420400
Training	\$101,000.00	Accnts 420000, 420220
Professional Services	\$163,500.00	Accnts 420310, 420320, 420350, 420500, 66910
Contract Donations		
Debt Payment - Principal	\$215,000.00	
Debt Payment - interest	\$5,845.00	
Subtotal	\$835,345.00	
Capital Outlay (This Year)	\$1,823,500.00	
		Capital Outlay (future) calculations
		Max taxes to be levied \$1,812,322.00
		Bond/debt levy \$220,845.00
		Non-tax (interest, donations, misc., entitlement, FURS On-Behalf \$200,338.00
		Cash (County) Note - cash on HRFD balance sheet differs slightly \$3,644,646.00 From 02/28/2023 balance sheet
		Subtotal \$5,878,151.00
		Calculated proposed budget to meet 28.98% max. cash reserve \$4,557,304.91
		Less Salaries -\$817,000.00
		Less Operations Exp. -\$835,345.00
		Less Capital Expense (This Year) -\$1,823,500.00
		Calculated Capital Reserve (Future) \$1,081,459.91
		Optional Addition to Capital Reserve (Future) \$0.00
		Total Calculated Capital Reserve (Future) \$1,081,459.91
		Calculated Cash Reserve \$1,320,846.09
		Hash Check - Cash Reserve Percentage without optional addition 28.98%
		Hash Check - Cash Reserve Percentage with optional addition 28.98%
Capital Outlay (Future)	\$1,081,459.91	
Subtotal	\$2,904,959.91	
Total Expenditures	\$4,557,304.91	

ANNUAL REVENUE ESTIMATES

Description	FY23-24 Requests	Comments
Interest	\$30,000.00	
Fire Insurance Comp		
2% Motor Vehicle Tax		
Contributions/Donations	\$500.00	
Fire Impact Fees		
Contracts		
Taxes - Penalty/Interest		
Miscellaneous Revenue	\$4,000.00	Misc. Rev. + sale of used equipment
Loan/Bond Revenue		
Other Income	\$165,838.00	State Entitlement + FURS On-behalf payment
County Contribution		
Subtotal	\$200,338.00	
Per Unit Fee at \$ ____/Unit		
Real Property Taxes	\$1,924,675.00	
Personal Property Taxes		
Mill Levy	\$220,845.00	Interest and Principal
Subtotal	\$2,145,520.00	
Total Revenues	\$2,345,858.00	

GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM

Attachment B
FISCAL YEAR
2023-2024

DISTRICT NAME: Hyalite Rural Fire District

FUND NUMBER: 7220

ANNUAL REVENUE ESTIMATES

DESCRIPTION	FY 22-23 CURRENT BUDGET	FY 22-23 ESTIMATED YEAR END	FY 23-24 REQUEST	COMMENTS
INTEREST	30,000	40,079	30,000	
FIRE INSURANCE COMP				
2% MOTOR VEHICLE TAX				
CONTRIBUTIONS/DONATIONS	500	1,644	500	
FIRE IMPACT FEES				
CONTRACTS				
TAXES - PENALTY/INTEREST				
MISCELLANEOUS REVENUE	4,000	19,647	4,000	Misc. & salvage equip.
LOAN/BOND REVENUE				
OTHER INCOME	165,838	168,323	165,838	ST Entitlement & FURS
COUNTY CONTRIBUTION				
SUBTOTAL	200,338	229,693	200,338	

PER UNIT FEE AT \$___/UNIT				
REAL PROPERTY TAXES	1,812,322	1,803,237	1,924,675	Est. 5% tax increase
PERSONAL PROPERTY TAXES				
MILL LEVY	221,490	221,490	220,845	Bond principal & int.
SUBTOTAL	2,033,812	2,024,727	2,145,520	

TOTAL REVENUES	2,234,150	2,254,420	2,345,858
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FOR FISCAL YEAR 2023-2024, WE REQUEST: (select only one)

- ☐ **NUMBER OF MILLS** _____
- ☐ **DOLLAR AMOUNT** _____
- ☒ **MAXIMUM MILLS** _____

GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM

DISTRICT NAME: Hyalite Rural Fire District **FUND NUMBER:** 7220

ANNUAL EXPENDITURE REQUESTS

DESCRIPTION	FY 22-23 CURRENT BUDGET	FY 22-23 ESTIMATED YEAR END	FY 23-24 REQUEST	COMMENTS
SALARIES/WAGES	639,000	626,453	817,000	add position & incen
EMPLOYER CONTRIBUTIONS				
SUBTOTAL	639,000	626,453	817,000	

OFFICE/OPERATING SUPPLIES	143,000	112,685	143,000	Review year to date
OIL/GAS	45,000	41,562	50,000	"
UTILITIES	57,000	50,812	60,000	"
REPAIR & MAINTENANCE	95,000	116,141	95,000	"
TRAVEL	3,000	404	2,000	"
TRAINING	54,000	35,996	101,000	"
PROFESSIONAL SERVICES	139,900	172,082	163,500	"
CONTRACT/DONATIONS				"
DEBT PAYMENT - PRINCIPAL	215,000	215,000	215,000	
DEBT PAYMENT - INTEREST	6,490	6,490	5,845	
SUBTOTAL	758,390	751,172	835,345	



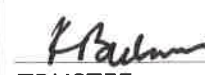



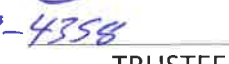
USE OF FIRE IMPACT FEES				
SUBTOTAL	0	0	0	

CAPITAL OUTLAY (THIS YEAR)	1,064,249	27,351	1,823,500	FROM OUTLAY FORM
CAPITAL RESERVE (FUTURE)	1,823,018	1,823,018	1080978	FROM RESERVE FORM
SUBTOTAL	2,887,267	1,850,369	2904478	

TOTAL EXPENDITURES 4,284,657 3,227,994 4556823

BOARD APPROVAL

WE HEREBY SUBMIT OUR FISCAL YEAR 2024 BUDGET REQUEST FOR YOUR REVIEW AND APPROVAL

		
CHAIRMAN	TRUSTEE	
<u>(406) 539-9042</u>	<u>580-1838</u>	
PHONE	PHONE	
		
TRUSTEE	TRUSTEE	TRUSTEE
<u>619-607-9150</u>	<u>406-763 6141</u>	
PHONE	PHONE	
		
TRUSTEE	TRUSTEE	
<u>406-539-4358</u>		
PHONE	PHONE	

GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST
FORM CAPITAL OUTLAY FORM

Attachment B
FISCAL YEAR
2023-2024

DEFINITION OF CAPITAL OUTLAY: EACH ITEM MUST HAVE A VALUE OF \$5,000 OR MORE AND A LIFE EXPECTANCY OF OVER (2) YEARS. CATEGORIES INCLUDE:

910 - LAND

915 - SOFTWARE

920 - BUILDINGS

930 - IMPROVEMENTS TO LAND, I.E. SIDEWALKS, LAWN SPRINKLING SYSTEMS, ETC.

940 - EQUIPMENT/MACHINERY

950 - CONSTRUCTION IN PROGRESS

DISTRICT/LIBRARY NAME		Hyalite Rural Fire District	
FUND NUMBER			7220
REQUESTED ITEM/ PROJECT DESCRIPTION	REPLACING EQUIPMENT? YES/NO	JUSTIFICATION	ESTIMATED TOTAL COST
Command 6 - 940	Yes	Rolled Over From FY2023	60,000
Training Burn Building - 930	No	Rolled Over From FY2023	15,000
(2) Fire Engines (1/2 Cost) - 940	Yes	Rolled Over From FY2023	775,500
(2) Fire Engines (Final Payment) - 940	Yes		775,500
New Command 6-4 - 940	Yes		60,000
New Air Quality Monitors - 940	Yes		12,500
New Thermal Imaging Cameras - 940	Yes		40,000
Plow for Retired C-6 - 940	Yes		11,000
Training Breaching Prop-Cottonwood - 940	No		9,000
Replace Wood Shingles Sourdough Bay- 920	No		25,000
Update & Add Washer/Dryers Sourdough-940	Yes		15,000
Add Office Space to Sourdough - 920	No		25,000
TOTAL FY 2024 CAPITAL REQUESTS			1,823,500

 SIGNATURE	05-02-23 DATE
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**GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST
FORM CAPITAL RESERVE FORM**

FISCAL YEAR

2023-2024

DEFINITION OF CAPITAL RESERVE (OBJECT CODE 905): YOUR "SAVINGS ACCOUNT". CAPITAL RESERVE IS ESTABLISHED FOR THE REPLACEMENT AND ACQUISITION OF PROPERTY OR EQUIPMENT COSTING IN EXCESS OF \$5,000 WITH A LIFE EXPECTANCY OF TWO (2) YEARS OR MORE. DOLLARS BUDGETED IN CODE 905 MAY NOT BE SPENT IN THIS FISCAL YEAR. RESERVES ARE FOR ITEMS TO BE PURCHASED IN FUTURE YEARS.

DISTRICT/LIBRARY NAME		Hyalite Rural Fire District		
FUND NUMBER		7220		
BOX 1 - FY 2023 CAPITAL RESERVE BUDGET		1,823,018		
BOX 2 - CAPITAL RESERVES TO BE USED IN FY 2024		1,823,500		
REQUESTED ITEM/ PROJECT DESCRIPTION	ESTIMATED TOTAL COST	ESTIMATED PURCHASE DATE	RESERVED TO DATE	FY 2024 REQUESTED INCREASE
A. Cap. Improvement Fund	350,000			350,000
B. Cap. Building Replacement Fund	329,405			329,405
C. Cap. Apparatus Fund	402,055			402,055
D.				0
E.				0
BOX 3 - TOTAL FY 2024 REQUESTED INCREASE (SUM A-E)				1081460
BOX 4 - TOTAL CAPITAL RESERVE BUDGET FOR FY 2024 (BOX 1 - BOX 2 + BOX 3)				1080978

JUSTIFICATION:

The Capital Improvement Fund is reserved for future station construction planning and design at the Gooch Hill location.

The Capital Building Replacement Fund is reserved for major repairs to existing HRFD structures.

The Capital Apparatus Fund is applied to meeting the needs specified in the HRFD capital replacement plan.

 SIGNATURE	050323 DATE
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**GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY - CONTACT INFORMATION
FORM FISCAL YEAR 2023-2024**

NAME OF ORGANIZATION	Hyalite Rural Fire District
MAILING ADDRESS	4541 S. 3rd Rd Bozeman, MT 59715

BUDGET DOCUMENTS - BUDGET DOCUMENTS WILL BE FORWARDED TO THE FOLLOWING PRIMARY CONTACT. IF BUDGET DOCUMENTS ARE UNDELIVERABLE TO THE PRIMARY CONTACT, THEY WILL BE SENT TO THE SECONDARY CONTACT PERSON.

PRIMARY CONTACT PERSON	Walt Zidack
TITLE	Treasurer, Board of Trustees
PHONE NUMBER	(406) 539-4358
E-MAIL ADDRESS	admin@hyalitefire.org
MAILING ADDRESS (IF DIFFERENT THAN ABOVE)	

SECONDARY CONTACT PERSON	Brian Nickolay
TITLE	Fire Chief
PHONE NUMBER	(406) 586-3770
E-MAIL ADDRESS	bnickolay@hyalitefire.org
MAILING ADDRESS (IF DIFFERENT THAN ABOVE)	

SIGNING AUTHORITY INFORMATION - SHOULD A CONTRACT BE AWARDED, THE FOLLOWING SIGNATORY(S) WILL BE DESIGNATED IN THE CONTRACT.

NAME OF PRIMARY SIGNATORY	Eugene "Pete" Geddes, III
TITLE	Chairman, Board of Trustees
NAME OF SECONDARY SIGNATORY	Walt Zidack
TITLE	Treasurer, Board of Trustees

PLEASE SUBMIT THIS FORM WITH YOUR BUDGET REQUEST

Gallatin County Finance Dept
311 W Main St Rm304A
Bozeman, MT 59715
finance@gallatin.mt.gov



Hyalite Rural Fire District

Fire Chief's Report

May 2023

Prepared by: Fire Chief Brian Nickolay

1. The Hyalite Fire District responded to 71 incidents in March 2023.
 - Call volume March 2022 - 40
 - Call volume March 2021 - 52
 - Call volume March 2020 - 40
 - Call volume March 2019 - 46
 - Call volume March 2018 - 36
2. Our current roster is at 50 members (effective 4/1/2023).
 - 1 Career Fire Chief
 - 1 Career Assistant Fire Chief
 - 2 Career Captains
 - 3 Volunteer Captains
 - 4 Volunteer Reserve Captains
 - 6 Volunteer Lieutenants
 - 9 Volunteer Firefighters
 - 13 Volunteers Apprentice Firefighters
 - 8 Volunteer Recruit Firefighters
 - 2 Volunteer Reserve Firefighter
 - 1 Volunteer Reserve Driver/Operator
3. We currently have 5 resident firefighters living at the Sourdough Fire Station.
 - Sourdough resident firefighters continue to fill weekend shifts Friday 7pm – Monday 7am. With the reduced staffing of our Sourdough Resident Firefighters, we have had two non-resident firefighters (Martin Blake and Broc Altig) step up to fill weekend shifts.
4. We currently have 3 resident firefighters living at the Cottonwood Fire Station.
 - Aaron Constantino remains on a military deployment until June 2023.
 - Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am.
5. We currently have 1 resident renter at the Rae house.

6. We are actively recruiting to bring new residents to all the fire stations. We are hopeful as several of our new recruit firefighters are interested in living at the fire stations.

7. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday – Friday 7am – 7pm.

- With the current number of non-resident firefighters, we are only able to cover 6 of the 10 week day shifts. Three non-resident firefighters are on shift on weekends due to work week obligations.

8. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month.

9. Our spring recruit academy has begun. Our eight new recruit firefighters are moving along in their training. We expect the academy to be finished in June.

10. We assisted the Central Valley Fire District and the Gallatin Gateway Fire District with motor vehicle accidents in the month of March.

11. Once in the month of March we were requested for mutual aid for ambulance transport outside of the Hyalite Fire District.

12. Fire Chief Nickolay continues to chair the Gallatin County Fire Council communications committee. Assistant Chief Dahlhauser continues to chair the training committee as well.

13. Our ambulance transport plan is complete and we are actively transporting patients to the hospital. Income has begun to come in from Pintler Billing for our transports

14. We have experienced no firefighter injuries in the months of February and March.

15. All Hyalite Fire apparatus are currently in service.

- Engine 6-2 is currently out of service due to a leak in the chassis motor water pump. Unfortunately after the water pump was replaced, the plastic fan failed and damaged the fan, fan shroud and radiator. Best Rate Diesel Repair is working on getting the truck repaired.

16. We are still exploring the options for the Rae House boiler failure.

Consent Agenda End

Regular Agenda Item 2

Chief's Salary Discussion

WAGE COMPARISONS 2024

Agency		Big Sky	Central Valley	Bozeman Fire Dept.	Hyalite-FY24	
Base Salaries						
	Fire Chief		\$125,400 - \$132,000	\$159,555 - \$175,335	\$126,000.00	
	Assistant Fire Chief		\$109,047 - \$114,786	\$137,583 - \$151,191	\$106,070.00	
	Battalion Chief	\$117,094.00		\$121,604 - \$133,630		
	Training Officer	\$93,783.00	\$82,071 - \$86,390	\$103,637.00	\$87,715.00	
	Maintenance		\$86,390	\$98,702	\$87,715.00	
Variables		Base Salary + Medic Cert + Longevity Pay		Housing Allow-18% Captains' Salary Agree with Union		
Medical Benefits		Pay 100% of Premiums for Health, Dental, and Vision for Employee and Dependants. Premium is age based and # of dependants.	Health-\$22,300 No Dental	City pays \$1,496 towards employee health insurance plan.	100% Health and Dental Included	100 % Health and Dental Included
Other Benefits		Medical Reimbursement Acct	HRA: \$2,800 funded annually for employee w/dependants; \$1,600 funded for employee only			

WAGE COMPARISONS 2024

Retirement/Other		457(b) Plan	457 Plan	City pays 14.36% towards employees retirement	FURS Retirement at 14.36%	FURS Retirement at 14.36%
		FURS Retirement				
		AFLAC Plan (Accident, Disability, Cancer)				

Regular Agenda Item 4

New Contracts with the DNRC

COOPERATIVE FIRE SUPPORT AGREEMENT
between
HYALITE RURAL FIRE DISTRICT
and the
STATE OF MONTANA
DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION
CENTRAL LAND OFFICE- BOZEMAN UNIT

Fire Department Address: 4541 S. 3rd Rd.

Fire Department City, State, Zip: Bozeman, Montana 59715

Fire Department Phone Number: (406) 586-3770

Fire Department Email: admin@hyalitefire.org

FDID #:

DNRC Agreement Number:

Effective Dates: July 1, 2023 through June 30, 2024

Required Attachments:

- Cooperative Fire Support Agreement-Personnel Billing Rate Form
- Department Travel Policy (if no policy exists, travel policy will default to the State of Montana Travel Policy)
- Option 3- Unoperated Incident Rental Agreement
- Chiefs Certification for Local Government Fire Forces- "Chiefs Cert" Form

This Cooperative Agreement is made and entered into by and between Hyalite Rural Fire District, hereinafter referred to as the COOPERATOR and the Montana Department of Natural Resources & Conservation, Forestry Division, hereinafter referred to as the DEPARTMENT, and effective the first day of July, 2022. This agreement is in effect until the last day of June, 2023. This Agreement may be terminated by either party at any time upon thirty (30) days written notice to the other party.

The COOPERATOR agrees that it will adhere to the fire business management practices and standard operating procedures contained in the current year version of Chapter 50, Northern Rockies Supplement to the Standards for Interagency Business Management (SIIBM); the NRCG Mobilization of Local Government Firefighting Resources guidelines; and be ordered through the national dispatch system. If the COOPERATOR accepts an assignment, it will perform the duties as detailed in the resource order at the time of dispatch.

The COOPERATOR will invoice the DEPARTMENT and be reimbursed in accordance with policies contained in Chapter 50, NR Supplement of the SIIBM and/or the NRCG Mobilization of Local Government Firefighting Resources. Reimbursement may include:

- Normal payroll, including overtime and backfill costs for permanent employees, at the personnel's actual rates, as listed on the Billing Rate form, from their salary schedules under which they operate normally. Backfill reimbursement will only be considered for those essential operations positions critical to maintaining minimum staffing/response requirements at the COOPERATOR's home jurisdiction.

- Unoperated equipment rental costs, including fuel, oil and operating supplies used, while assigned to a fire as established on the current year Incident Rental Agreement (IRA) for the COOPERATOR and the apparatus mobilized.
- Other direct costs associated with the resource order, i.e. travel, per diem, lodging, damage claims, and miscellaneous expenses, when those expenses are eligible for reimbursement. The COOPERATOR agrees to provide a copy of the applicable travel policy to the DEPARTMENT as part of this agreement. If no written policy exists, the DEPARTMENT and State of Montana Travel Policies will apply.

The COOPERATOR agrees to utilize the Option 3 Incident Invoice form and shall submit all required supporting documentation necessary to detail invoiced expenses associated with the mobilization. **All invoices should be submitted to the DEPARTMENT within 30 days, and certainly no later than 60 days after demobilization from the incident of those same resources. Billing packages received after 60 days will be rejected unless prior arrangements have been made with the DEPARTMENT.**

All personnel under employment of the COOPERATOR are covered under Workers Compensation Insurance as provided by (Montana State Fund, Montana Municipal Interlocal Authority or Other). Policy#: 03-134600-0.

This agreement does not apply to the normal, day-to-day operations of either the COOPERATOR or the DEPARTMENT, but only when the COOPERATOR enters pay status, as that term is employed in the Chapter 50, NR Supplement of the SIIBM and/or the NRCG Mobilization of Local Government Firefighting Resources.

This agreement does not affect the terms of the DEPARTMENT and the _____ County Cooperative Fire Management Agreement or other Initial Attack Agreements currently in place.

In witness whereof, the parties hereto have executed this Cooperative Fire Support Agreement as of the last date written below.

Signatures:

DNRC Authorized Representative

Date

Name and Title

LGFF Authorized Representative

Date

Justin Miller, Vice-Chairman, Chairman of the Board of Trustees, Hyalite Rural Fire District

Name and Title

**MONTANA DNRC LOCAL GOVERNMENT FIRE FORCES
INCIDENT RENTAL AGREEMENT
UNOPERATED – OPTION 3**

1. Montana DNRC Land or Unit Office a. Name and Address: Montana DNRC Land or Unit Office Bozeman Unit 2273 Boot Hill Court #110 Bozeman, MT 59715		2. AGREEMENT NUMBER (Must appear on all documents relating to this agreement): 3. EFFECTIVE DATES OF AGREEMENT: a. Beginning <u>July 1, 2023</u> b. Ending <u>June 30, 2024</u> c. Specific incident only: Incident Name: _____ Incident Number: _____																																																																				
b. Phone Number: 406-586-5243 c. FAX Number: 406-587-9726		4. Local Government Fire Force a. Name and Address: Hyalite Rural Fire District 4541 S. 3 rd Road Bozeman, MT 59715		5. POINT OF HIRE (Location when hired if different than Block 4): 6. ORDERING DISPATCH CENTER MT-Billings																																																																		
d. EMAIL Address: admin@hyalitefire.org e. Telephone Number (day): 406-586-3770 Telephone Number (night): 406-586-3770 Cell Phone Number: 406-451-4726 FDID Number: 06056		7. THE FOLLOWING EQUIPMENT IS BEING PROVIDED: <input type="checkbox"/> FULLY OPERATED <input checked="" type="checkbox"/> UNOPERATED																																																																				
		8. LGFF Authorized Commissary: XXX Yes <input type="checkbox"/> No																																																																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">9. ITEM DESCRIPTION: Equipment (include VIN, make, model, year, serial no., accessories or other identifying features).</th> <th style="width: 10%;">10. NO. OF OPERATORS PER SHIFT</th> <th style="width: 15%;">11. HRLY/DAILY/MILEAGE/SHIFT BASIS (SS/SS; ref. Cl.6)</th> <th style="width: 10%;">12. SPECIAL RATE</th> <th style="width: 25%;">13. GUARANTEE (8 HOURS)</th> </tr> <tr> <th></th> <th></th> <th>Rate</th> <th>Unit</th> <th></th> </tr> </thead> <tbody> <tr> <td>Command 6, 3/4 Ton Command Vehicle 2011 Chevrolet Suburban LIC #: 6-13516C VIN: 1GNWK5EGXBR211042</td> <td>1</td> <td>\$55.00 +Mileage</td> <td>Daily</td> <td></td> </tr> <tr> <td>Command 6, Off Road 3/4 Ton Command Vehicle 2011 Chevrolet Suburban LIC #: 6-13516C VIN: 1GNWK5EGXBR211042</td> <td>1</td> <td>\$140.00</td> <td>Daily</td> <td></td> </tr> <tr> <td>Command 6-1, ¾ Ton Command Vehicle 2021 Dodge Ram 2500 LIC#: 6-76216C VIN: 3C6UR5CJ9MG679977</td> <td>1</td> <td>\$55.00 +Mileage</td> <td>Daily</td> <td></td> </tr> <tr> <td>Command 6-1, Off Road ¾ Ton Command Vehicle 2021 Dodge Ram 2500 LIC#: 6-76216C VIN: 3C6UR5CJ9MG679977</td> <td>1</td> <td>\$140.00</td> <td>Daily</td> <td></td> </tr> <tr> <td>Command 6-2, ½ Ton Command Vehicle 2021 Dodge Ram 1500 LIC#: 6-76215C VIN: 1C6RFMT4MN788108</td> <td>1</td> <td>\$49.00 +Milage</td> <td>Daily</td> <td></td> </tr> <tr> <td>Command 6-2, Off Road ½ Ton Command Vehicle 2021 Dodge Ram 1500 LIC#: 6-76215C VIN: 1C6RFMT4MN788108</td> <td>1</td> <td>\$140.00</td> <td>Daily</td> <td></td> </tr> <tr> <td>Command 6-3, 3/4 ton Command Vehicle 2019 Dodge 2500 LIC#: 6-09359C VIN: 3C6UR5CJ8JG336170</td> <td>1</td> <td>\$55.00 +Mileage</td> <td>Daily</td> <td></td> </tr> <tr> <td>Command 6-3, Off Road 3/4 ton Command Vehicle 2019 Dodge 2500 LIC#: 6-09359C VIN: 3C6UR5CJ8JG336170</td> <td>1</td> <td>\$140.00</td> <td>Daily</td> <td></td> </tr> <tr> <td>Command 6-4, 1/2 Ton Command Vehicle 2006 Toyota Tundra LIC#: 6-13516C VIN: 1GNWK5EGXBR21104S</td> <td>1</td> <td>\$49.00 +Mileage</td> <td>Daily</td> <td></td> </tr> <tr> <td>Command 6-4, Off Road 1/2 Ton Command Vehicle 2006 Toyota Tundra LIC#: 6-13516C VIN: 1GNWK5EGXBR21104S</td> <td>1</td> <td>\$140.00</td> <td>Daily</td> <td></td> </tr> <tr> <td>Command 6-5, ½ Ton Command Vehicle 2023, Dodge Ram 1500 LIC # VIN: 3C6RR7KT3PG534376</td> <td>1</td> <td>\$49.00 +Mileage</td> <td>Daily</td> <td></td> </tr> </tbody> </table>						9. ITEM DESCRIPTION: Equipment (include VIN, make, model, year, serial no., accessories or other identifying features).	10. NO. OF OPERATORS PER SHIFT	11. HRLY/DAILY/MILEAGE/SHIFT BASIS (SS/SS; ref. Cl.6)	12. SPECIAL RATE	13. GUARANTEE (8 HOURS)			Rate	Unit		Command 6, 3/4 Ton Command Vehicle 2011 Chevrolet Suburban LIC #: 6-13516C VIN: 1GNWK5EGXBR211042	1	\$55.00 +Mileage	Daily		Command 6, Off Road 3/4 Ton Command Vehicle 2011 Chevrolet Suburban LIC #: 6-13516C VIN: 1GNWK5EGXBR211042	1	\$140.00	Daily		Command 6-1, ¾ Ton Command Vehicle 2021 Dodge Ram 2500 LIC#: 6-76216C VIN: 3C6UR5CJ9MG679977	1	\$55.00 +Mileage	Daily		Command 6-1, Off Road ¾ Ton Command Vehicle 2021 Dodge Ram 2500 LIC#: 6-76216C VIN: 3C6UR5CJ9MG679977	1	\$140.00	Daily		Command 6-2, ½ Ton Command Vehicle 2021 Dodge Ram 1500 LIC#: 6-76215C VIN: 1C6RFMT4MN788108	1	\$49.00 +Milage	Daily		Command 6-2, Off Road ½ Ton Command Vehicle 2021 Dodge Ram 1500 LIC#: 6-76215C VIN: 1C6RFMT4MN788108	1	\$140.00	Daily		Command 6-3, 3/4 ton Command Vehicle 2019 Dodge 2500 LIC#: 6-09359C VIN: 3C6UR5CJ8JG336170	1	\$55.00 +Mileage	Daily		Command 6-3, Off Road 3/4 ton Command Vehicle 2019 Dodge 2500 LIC#: 6-09359C VIN: 3C6UR5CJ8JG336170	1	\$140.00	Daily		Command 6-4, 1/2 Ton Command Vehicle 2006 Toyota Tundra LIC#: 6-13516C VIN: 1GNWK5EGXBR21104S	1	\$49.00 +Mileage	Daily		Command 6-4, Off Road 1/2 Ton Command Vehicle 2006 Toyota Tundra LIC#: 6-13516C VIN: 1GNWK5EGXBR21104S	1	\$140.00	Daily		Command 6-5, ½ Ton Command Vehicle 2023, Dodge Ram 1500 LIC # VIN: 3C6RR7KT3PG534376	1	\$49.00 +Mileage	Daily	
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Command 6-3, 3/4 ton Command Vehicle 2019 Dodge 2500 LIC#: 6-09359C VIN: 3C6UR5CJ8JG336170	1	\$55.00 +Mileage	Daily																																																																			
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FY 2024

Command 6-5, Off Road ½ Ton Command Vehicle 2023, Dodge Ram 1500 LIC # VIN: 3C6RR7KT3PG534376	1	\$140.00	Daily		
U-6-2, Off Road Side by Side UTV 2015 Polaris Razor MRZR-4 VIN: 4XAVXE903GB339617	1	\$250.00	Daily		
Brush 6-1, Off Road Type 5 Wildland Hybrid Engine 2023 Ford F550 LIC#: 622773D VIN: 1FD0X5HN1PEC06851	3	\$53.60	Hourly		
Engine 6, Type 1 Structure Engine 2012 International Workstar 7600 6x6 LIC#: 6-13528C VIN: 1HTGRSJ7CJ423569	4	\$214.00	Hourly		
Engine 6-1, Type 1 Structure Engine 2019 Pierce Enforcer 4x4 LIC#: 6-24067C VIN: 4P1BAAFF8KA020136	4	\$214.00	Hourly		
Engine 6-2, Type 1 Structure Engine 2002 International I5600 6x6 LIC#: 6-13525C VIN: 1HTXGAET43J052588	4	\$214.00	Hourly		
Engine 6-3, Type 1 Structure Engine 2003 International I5600 6x6 LIC#: 6-13526C VIN: 1HTXGEAT63J052589	4	\$214.00	Hourly		
Water Tender 6, Type 2 Water Tender 2013 International Workstar 7600 LIC#: 6-13527C VIN: 1HTGSSJT8DJ300319	1	\$108.00	Hourly		
Water Tender 6-1, Type 2 Water Tender 2016 Kenworth Tender LIC#: 6-13530C VIN: 2NKHLLJ9X1GM490959	1	\$108.00	Hourly		
Water Tender 6-2, Type 2 Water Tender 1985 Pierce Mack Tender LIC#: 6-13529C VIN: 1M2H145CXFM001163	1	\$108.00	Hourly		
14. SPECIAL PROVISIONS, GENERAL CLAUSES AND GUIDING DOCUMENT:					
<p>a) The current year version of Chapter 50, Northern Rockies Supplement to the Standards for Interagency Business Management (SIIBM) is the guiding document for this agreement: http://dnrc.mt.gov/divisions/forestry/fire-and-aviation/fire-business/forms-and-information . The specifications, rules and guidelines of Chapter 50 are incorporated herein by reference in addition to the LGFF General Clauses to the IRA that are attached hereto and incorporated herein by reference. In the event of a disagreement between the LGFF General Clauses attached and Ch 50, Ch 50 for the year of the agreement will preside and supersede the attached general clauses (i.e. 2020 Ch 50 & 2020 Agreement.)</p> <p>b) This agreement is valid outside the Northern Rockies Geographic Area.</p> <p>c) Year-to-year agreements (single year) are the preferred agreement method but a Land or Unit office may decide to initiate a multi-year agreement for up to a three (3) year period. If a multi-year agreement is in place, the agreement is bound by the version and rates of Chapter 50 for the year the agreement was initiated for the duration of the agreement or until the agreement is cancelled or amended. Multi-year agreements may be amended to reflect current year Chapter 50 rates but must be signed by the Land or Unit office representative (or designee) that initiated the agreement. Rate changes must also be initialed.</p> <p>d) All equipment under this agreement must be owned and titled by the LGFF or County listed in box 4 above. No leased vehicles are allowed unless the lease was initiated to fulfill the department's normal duties as established under the Montana Codes Annotated.</p> <p>e) ORIGINALS of all forms (Emergency Firefighter Time Reports (OF-288), Crew Time Reports (SF-261), Emergency Equipment Use Invoices (OF-286), Emergency Equipment Shift Tickets (OF-297) or Combined Shift Ticket (DNRC297) shall be given to the resource at time of release from the incident. Only COPIES of the documentation shall remain with the incident Finance Section.</p>					
15. FIRE CHIEF OR AUTHORIZED AGENT'S SIGNATURE	16. DATE	19. LAND OFFICE REPRESENTATIVE SIGNATURE		20. DATE	
17. PRINT NAME AND TITLE	18. DATE	21. a. PRINT NAME AND TITLE			
		b. Phone Number:		c. FAX:	

Local Government Fire Forces (LGFF) GENERAL CLAUSES TO Montana DNRC Incident Rental Agreement

Since the equipment needs of the Government and availability of Local Government Fire Force's (LGFF) equipment during an emergency cannot be determined in advance, it is mutually agreed that, upon request of the Government, the LGFF shall furnish the equipment listed herein to the extent the LGFF is willing and able at the time of order. The following personnel are authorized to place orders against this agreement, Dispatchers, Buying Team Members, Finance Section Chiefs, Procurement

Unit Leaders, Contracting Officers and Purchasing Agents. At the time of dispatch, a resource order number will be assigned. The LGFF shall furnish the assigned resource order number upon arrival and check in at the incident. The Incident Commander or responsible Government Representative is authorized to administer the technical aspects of this agreement. Equipment furnished under this agreement may be operated and subjected to extreme environmental and/or strenuous operating conditions

FY 2024

which could include but is not limited to unimproved roads, steep, rocky, hilly terrain, dust, heat, and smoky conditions. As a result, by entering into this agreement, the LGFF agrees that what is considered wear and tear under this agreement is in excess of what the equipment is subjected to under normal operations and is reflected in the rates paid for the equipment. When such equipment is furnished to the Government, the following clauses shall apply:

CLAUSE 1. Condition of Equipment: All equipment furnished under this agreement shall be in acceptable condition. The Government reserves the right to reject equipment that is not in safe and operable condition. The Government may allow the LGFF to correct deficiencies within 24 hours. No payment for travel to an Incident or point of inspection, or return to the point of hire, will be made for equipment that does not pass inspection. No payment will be made for time that the equipment was not available.

CLAUSE 2. Time Under Hire: The time under hire shall start at the time the equipment begins traveling to the incident after being ordered by the Government, and end at the estimated time of arrival back to the point of hire after being released, except as provided in Clause 7 of these General Clauses.

CLAUSE 3. Operating Supplies: LGFF equipment will be reimbursed for fuel used to and from an incident and while assigned to a fire. Costs will be reimbursed with proper documentation (e.g. detailed receipt). Repairs and normal maintenance will be the LGFF's responsibility. All operating supplies including fuel & oil are to be furnished by the government to the LGFF (*dry*).

CLAUSE 4. Repairs: Repairs to equipment shall be made and paid for by the LGFF. The Government may, at its option, elect to make such repairs when necessary to keep the equipment operating. The cost of such repairs will be determined by the Government and deducted from payment to the LGFF.

CLAUSE 5. Timekeeping: Time will be verified and approved by the Government Agent responsible for ordering and/or directing use of each piece of equipment. Time will be recorded to the nearest quarter hour worked for daily/hourly rate, or whole mile for mileage.

CLAUSE 6. Payments:

A. Rates of Payments - Rates for equipment hired with LGFF furnished operator(s) shall include all operator(s) expenses. Payment will be at rates specified and, except as provided in Clause 7, shall be in accordance with the following:

1. **Work Rates:** (hourly/daily/mileage/shift basis) shall apply when equipment is under hire as ordered by the Government and on shift, including relocation of equipment under its own power.

ON-SHIFT: Includes time worked, time that equipment is held or directed to be in a state of readiness, and compensable travel (equipment traveling under its own power) that has a specific start and ending time.

2. **Special Rates:** (*column 12*) shall apply when specified.

3. **Hourly Rate:** Equipment paid at an hourly rate will be paid for time worked. Equipment is to be paid during meal breaks. Equipment in transport status (via heavy transport, not being driven) will be paid at 50% of the regular rate.

4. **Daily Rate:** (*column 11*) - Payment will be made on basis of calendar days (0001 – 2400). For fractional days at the beginning and ending of time under hire, payment will be based on 50% of the Daily Rate for periods less than 8 hours.

Equipment hired under the Daily Rate may be staffed with or without operator. First or last day pro-rating is not applicable to automobiles, ie pickup/sedans.

(a) **Shift Basis (Portion of calendar day)**

1) **Single Shift** - (SS) is staffed with one operator or one crew

2) **Double Shift** - (DS) is staffed with two operators or two crews (one per shift. There will be no compensation for a double shift unless a separate operator(s) and or crew(s) is/are ordered in writing by the host incident for the second shift. Normal hourly rates apply for time worked.

5. **Severity Rates:** Severity rates for LGFF equipment will be paid at 100% of the established hourly rate for all time under hire.

B. Method of Payment. Lump-sum payment will normally be processed at the end of the emergency assignment. However, partial payment may be authorized as approved by the incident agency. Payment for each calendar day will be made for actual units ordered and performed under Work or Daily, shift basis and/or Special rates.

CLAUSE 7. Exceptions

A. Daily Rate: No further payment under Clause 6 will accrue during any period that equipment under hire is not in a safe or operable condition or when LGFF furnished operator(s) is not available for the assigned shift or portions of the assigned shift. Payment will be based on the hours the equipment was operational during the assigned shift, as documented on the shift ticket versus the designated shift shown on the Incident Action Plan. If the equipment was not operational for the full shift, the deduction from the daily rate is calculated by converting the length of shift from the IAP to determine the hourly rate and pay the LGFF for the total hours worked before equipment became nonoperational.

B. If the LGFF withdraws equipment and/or operator(s) prior to being released by the Government, no further payment under Clause 6 shall accrue and the LGFF shall bear all costs of returning equipment and/or operator(s) to the point of hire.

C. After inspection and acceptance for use, equipment and/or furnished operator(s) that cannot be replaced or equipment that cannot be repaired at the site of work by the LGFF or by the Government in accordance with Clause 4, within 24 hours, may be considered as being withdrawn by the LGFF in accordance with Paragraph B above, except that the Government will bear all costs of returning equipment and/or operator(s) to the point of hire as promptly as emergency conditions will allow.

D. No payment will accrue under Clause 6 when the LGFF is off shift in compliance with the mandatory "Work/Rest" and "Length of Commitment" provisions. As an option to rotating personnel, or taking a mandatory day off, without pay, the LGFF may be released from the incident.

CLAUSE 8. Subsistence: When host agency subsistence incident camps are available, meals and bedding for LGFF's operator(s) will be furnished without charge. The host incident agency will furnish meals and lodging without cost if hotel/restaurant subsistence is the approved camp for incident personnel. LGFFs may be paid per diem & lodging expenses to and from incidents by the agency responsible for payment.

Exception: Travel expenses and travel time for crew swaps that occur within the tour of duty to meet LGFF department staffing needs are done so at the cost of such departments.

CLAUSE 9. Loss, Damage, or Destruction:

FY 2024

A. For equipment furnished under this MTDNRC IRA **without** operator, the Government will assume liability for any loss, damage or destruction of such equipment, except that no reimbursement will be made for loss, damage or destruction due to (1) ordinary wear or tear, (2) mechanical failure, or (3) the fault or negligence of the LGFF or the LGFF's agents or employees or Government employee owned and operated equipment.

B. For equipment furnished under this MTDNRC IRA **with** operator, the Government shall not be liable for any loss, damage or destruction of such equipment, except for loss, damage or destruction resulting from the negligence, or wrongful act(s) of Government employee(s) while acting within the scope of their employment. The operator is responsible for operating the equipment within its operating limits and responsible for safety of the equipment.

CLAUSE 10. LGFF's Responsibility for Property and Personal Damages: Except as provided in Clause 9, the LGFF will be responsible for all damages to property and to persons, including third parties, which occur as a result of LGFF or LGFF's agents or employee fault or negligence. The term "third parties" is construed to include employees of the Government.

CLAUSE 11. Deductions: Unless specifically stated elsewhere in this agreement the cost of any supplies, materials, or services, including commissary, provided for the LGFF by the Government may be deducted from the payment to the LGFF.

CLAUSE 12. Personal Protective Clothing and Equipment: The Government considers operators as fireline personnel who will use and wear specified articles of personal protective equipment.

A. The following mandatory items will be issued by the Government, when not required to be furnished by the LGFF, to operators performing within the scope of this agreement:

1. Clothing: (a) Flame resistant pants and shirts; (b) Gloves (Either Nomex or chrome tanned leather); (c) Hard hat; (d) Goggles or safety glasses.
2. Equipment: (a) Fire shelter; (b) Headlamp; (c) Individual First-Aid Kit;
3. Other items may be issued by the Government.

B. Operators shall wear the items of clothing issued and maintain the issued equipment in a usable and readily available condition. Upon completion of the assignment, all issued items of clothing or equipment shall be returned to the Government. Deductions will be made for all Government furnished protective clothing and equipment not returned by the LGFF.

CLAUSE 13. Commercial Motor Vehicles: All commercial motor vehicles must meet all DOT requirements. The regulations can be found at the following website: www.fmcsa.dot.gov.

CLAUSE 14. Claim Settlement Authority: For the purpose of settling claims, the host incident agency as well as the Montana DNRC has the authority to settle claims under this agreement.

CLAUSE 15. Changes: Changes to Montana DNRC Incident Rental Agreement (MTDNRC IRA's), may only be made by the original signing DNRC official. If the original signing official is not available and adjustments are deemed appropriate, a new MTDNRC IRA shall be executed at the incident and shall be applicable **only** for the duration of that incident. The agreement will include name and location of the incident.

CLAUSE 16. Firearm – Weapon Prohibition: The possession of firearms or other dangerous weapons (18 USC 930 (g) (2)) are

prohibited at all times while on Government Property and during performance of services, under this agreement. The term dangerous weapon does not include a pocket knife with a blade less than 2 ½ inches in length or a multi-purpose tool such as a Leatherman.

SPECIAL PROVISIONS:

- A.** When equipment qualifies as more than one type, it will be paid at the rate ordered as documented on the resource order.
- B.** Montana DNRC is the responsible agency for payment of local government fire forces from Montana. Send original payment package to Procurement Office listed in block 1.
- C.** Upon demobilization from an Incident, an inspection form or statement of No Damage/No Claims must accompany this form for payment.
- D.** This agreement **IS VALID** outside the Northern Rockies Geographic Area. **(Only Fully Operated and Unoperated – Option 3 IRA's are valid outside the Northern Rockies Geographic Area).**
- E.** All operating supplies are to be furnished by the government.

Option 3 - LGFF Cooperative Agreement Personnel Billing Rate Form

Billing Rate Effective Dates: July 1, 2024 - June 30, 2025

This form will be attached to the current LGFF Cooperative Agreement and signed by an authorized LGFF representative and a representative from the DNRC Fire Authorized Signers List (resides with DNRC Forestry Division Office Incident Business Specialist).

[illegible]

Date:

Regular Agenda Item 5

Fire Chief's Report



Hyalite Rural Fire District

Fire Chief's Report

June 2023

Prepared by: Fire Chief Brian Nickolay

1. The Hyalite Fire District responded to 53 incidents in April 2023.
 - Call volume April 2022 - 53
 - Call volume April 2021 - 59
 - Call volume April 2020 - 41
 - Call volume April 2019 - 45
 - Call volume April 2018 - 36
2. The Hyalite Fire District responded to 54 incidents in May 2023
 - Call volume May 2022 - 40
 - Call volume May 2021 - 37
 - Call volume May 2020 - 42
 - Call volume May 2019 - 34
 - Call volume May 2018 - 22
3. Incident Staffing Report for April 2023 -
 - Out of the 53 incidents in the month of April we were able to properly staff apparatus on 40 incidents which was 83% of the call volume for the month.
 - Fires - 3 out of 4 incidents properly staffed
 - EMS, MVA and Rescue - 27 out of 31 incidents properly staffed
 - Hazardous Conditions without fire - 1 out of 2 incidents properly staffed
 - Service Calls - 1 out of 1 incidents properly staffed
 - Good Intent Calls - 10 out of 12 incidents properly staffed
 - False Alarms - 1 out of 2 incidents properly staffed
4. Incident Staffing Report for May 2023 -
 - Out of 54 incidents in the month of May we were able to properly staff apparatus on 34 incidents which was 63% of the call volume for the month.
 - Fires - 1 out of 2 incidents properly staffed
 - EMS, MVA and Rescue - 22 out of 30 incidents properly staffed
 - Hazardous Conditions without fire - 1 out of 4 incidents properly staffed
 - Service Calls - 2 out of 3 incidents properly staffed
 - Good Intent Calls - 5 out of 8 incidents properly staffed
 - False Alarms - 1 out of 4 incidents properly staffed

5. Our current roster is at 44 members (effective 6/1/2023).

- 1 Career Fire Chief
- 1 Career Assistant Fire Chief
- 2 Career Captains
- 6 Volunteer Captains
- 3 Volunteer Reserve Captains
- 3 Volunteer Lieutenants
- 7 Volunteer Firefighters
- 10 Volunteers Apprentice Firefighters
- 7 Volunteer Recruit Firefighters
- 3 Volunteer Reserve Firefighter
- 1 Volunteer Reserve Driver/Operator

6. We currently have 6 resident firefighters living at the Sourdough Fire Station.

- Michael Buffington moved out of Sourdough in June. Michael is still an active member of the fire department. We welcomed three new Sourdough residents in June. Our new residents are Evan Linden, Tyler Palmer and Johanna Ficcadenti. The three new residents are in our spring 2023 recruit academy
- Sourdough resident firefighters continue to fill weekend shifts Friday 7pm – Monday 7am. With the reduced staffing of our Sourdough Resident Firefighters, we have had two non-resident firefighters (Martin Blake and Broc Altig) step up to fill weekend shifts.

7. We currently have 2 resident firefighters living at the Cottonwood Fire Station.

- Aaron Constantino remains on a military deployment until June 2023. We hope to see him return soon.
- Steve Kerbel moved out of the Cottonwood Station in May and is now a resident at the Rae House.
- Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am. We have been relying on non-resident firefighters to help fill the shifts on Cottonwood nights.

8. We currently have 2 resident renters at the Rae house.

9. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday – Friday 7am – 7pm.

- With the current number of non-resident firefighters, we are only able to cover 5 of the 10 week day shifts. Five non-resident firefighters are on shift on weekends due to work week obligations.
- We currently have 4 members out on summer leave.

10. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month.

11. Our spring recruit academy is nearly complete. Our seven new recruit firefighters are moving along in their training. We expect the academy to be finished around the end of June. We did lose one recruit due to an individual not meeting expectations.

12. We had five members of the Fire Department attend the DNRC County Assist Team Camp in Helena, MT on June 9th - June 11th. The training is a mock wildland fire incident and gives local government firefighters the opportunity to experience working with an incident management team.

13. We had four members of the Fire Department attend a S-215 wildland urban interface class in West Yellowstone, MT June 6th and June 7th. The S-215 training is part of our promotional process for Lieutenants.

14. We provided an ambulance standby for the Montana Special Olympics on May 17th for their aquatic events at Eagle Mount.

15. Fire Chief Nickolay continues to chair the Gallatin County Fire Council communications committee. Assistant Chief Dahlhauser continues to chair the training committee as well.

16. Our ambulance transport plan is complete and we are actively transporting patients to the hospital. Income has begun to come in from Pintler Billing for our transports

17. We have experienced no firefighter injuries in the months of April and May.

18. All Hyalite Fire apparatus are currently in service.

- Engine 6-3 was out of service from May 18th - May 31st due a failure with the truck's ladder rack.

Hyalite Fire Department

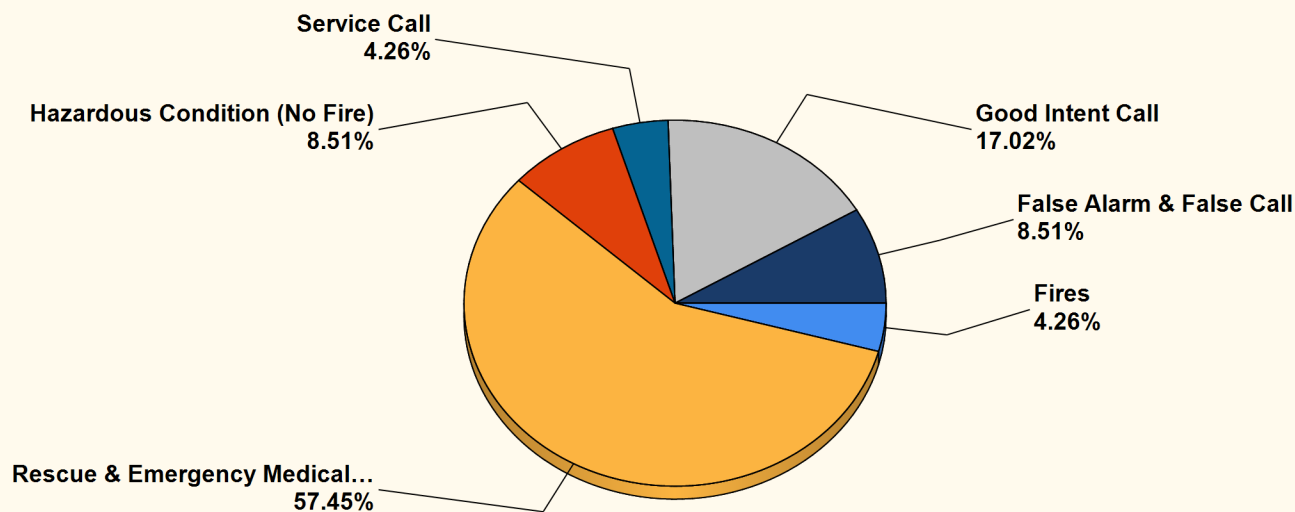
Bozeman, MT

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2023 | End Date: 05/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	4.26%
Rescue & Emergency Medical Service	27	57.45%
Hazardous Condition (No Fire)	4	8.51%
Service Call	2	4.26%
Good Intent Call	8	17.02%
False Alarm & False Call	4	8.51%
TOTAL	47	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	2.13%
130 - Mobile property (vehicle) fire, other	1	2.13%
321 - EMS call, excluding vehicle accident with injury	19	40.43%
322 - Motor vehicle accident with injuries	5	10.64%
324 - Motor vehicle accident with no injuries.	3	6.38%
412 - Gas leak (natural gas or LPG)	4	8.51%
500 - Service Call, other	1	2.13%
553 - Public service	1	2.13%
611 - Dispatched & cancelled en route	8	17.02%
700 - False alarm or false call, other	1	2.13%
743 - Smoke detector activation, no fire - unintentional	1	2.13%
745 - Alarm system activation, no fire - unintentional	1	2.13%
746 - Carbon monoxide detector activation, no CO	1	2.13%
TOTAL INCIDENTS:	47	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Hyalite Fire Department

Bozeman, MT

This report was generated on 6/14/2023 9:29:27 AM



Patient Transport and Refusal Counts per Incident Type for Date Range (NEMSIS 3 Incidents Only)

Incident Status(s): All Incident Statuses | Start Incident Type: 100 | End Incident Type: 911 | Start Date: 05/01/2023 | End Date: 05/31/2023

INCIDENT TYPE	INCIDENT COUNT	PATIENT COUNT	PATIENT TRANSPORTS	PATIENT REFUSALS
321 - EMS call, excluding vehicle accident with injury				
Total:	13	12	8	3
322 - Motor vehicle accident with injuries				
Total:	2	4	0	3
Totals for All Incidents Types:	15	16	8	6

INCIDENT COUNT = Total # of calls that include Patients, PATIENT COUNT = Total # of Patients for that grouping, PATIENT TRANSPORTS = Total # of Patients for that group who were transported by that department, PATIENT REFUSALS = Total # of Patients who refused care (whether or not they were transported).

