

## **BOARD OF TRUSTEES REGULAR PUBLIC MEETING**

DATE: AUGUST 15, 2023

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3<sup>rd</sup> Rd., Bozeman, MT

### **CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT**

Reminder to the public that meetings are being recorded.

### **PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA**

#### **HYALITE CONSENT AGENDA**

1. Approval of Financial Report-June and July, 2023
2. Approval of Warrants-June and July, 2023
3. Approval of June 20, 2023 Meeting Synopsis  
*[Consent Agenda for June 20, 2023 Attached]*

#### **REGULAR AGENDA**

1. Discussion and Decision – Final Budget
2. Discussion and Decision – Request for Max Mills Resolution
3. Discussion and Decision – Capital Reserve Distribution
4. Discussion and Decision – Rae House Boiler Purchase
5. Fire Chief's Report
6. Trustees' Activities
7. Announcements – Pancake Breakfast September 23, 2023

### **ADJOURNMENT**

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, and the Cottonwood Fire Station, and is posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

# **CONSENT AGENDA**

## **JUNE FINANCIALS**

### **JUNE 20, 2023 SYNOPSIS**



# Dashboard for May 2023

## At a glance...

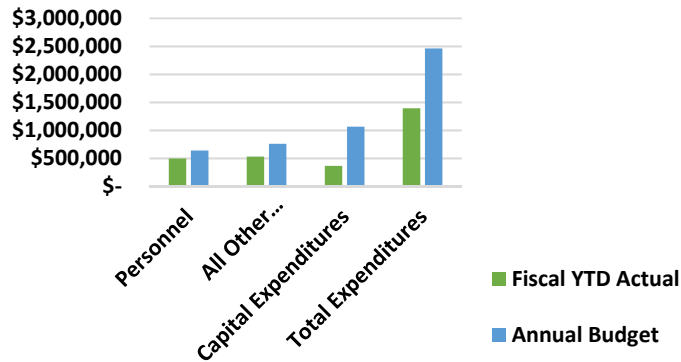
General Fund Cash Balance\*  
Taxes Receivable\*  
Accounts Payable

Current month*	Prior year
\$ 2,018,805	\$ 1,415,799
\$ 142,444	\$ 39,679
\$ (3,219)	\$ 29,176

Calendar YTD
Number of Calls 335
Number of Volunteers 39
Number of Training Sessions 102
Number of Training Hours 3,727

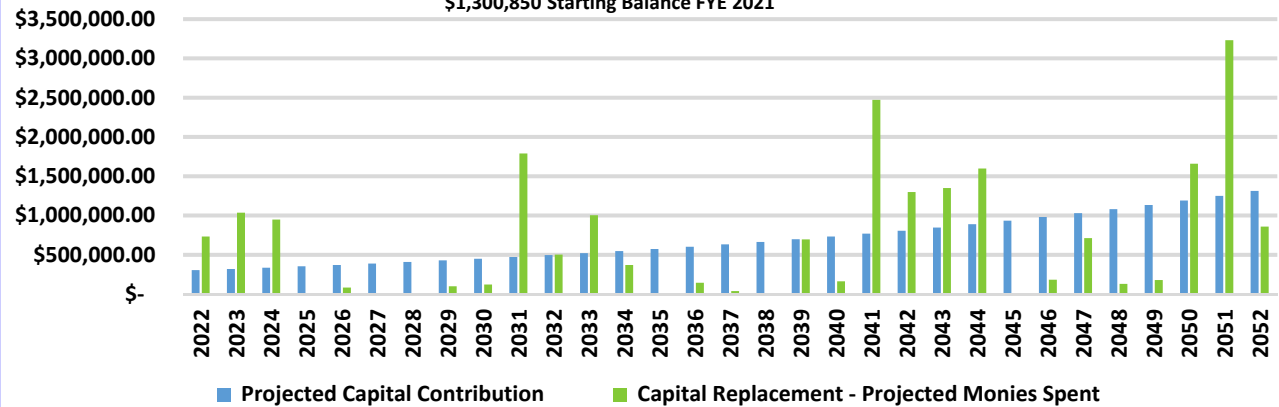
**NOTE:** The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000.

## Budgetary Comparisons - for year to date

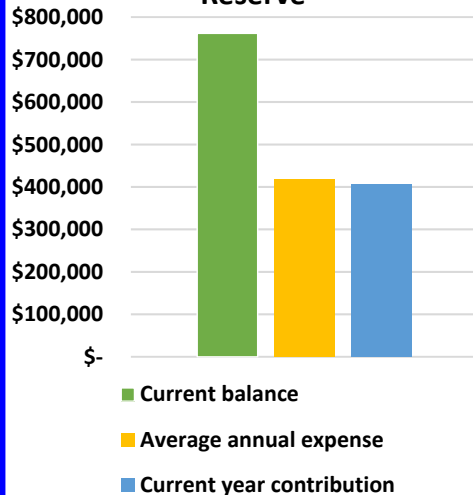


## Capital Replacement Schedule

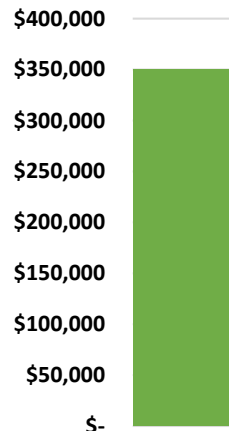
\$1,300,850 Starting Balance FYE 2021



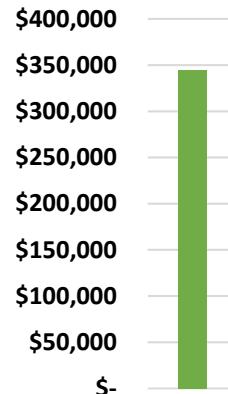
## Apparatus and Equipment Reserve



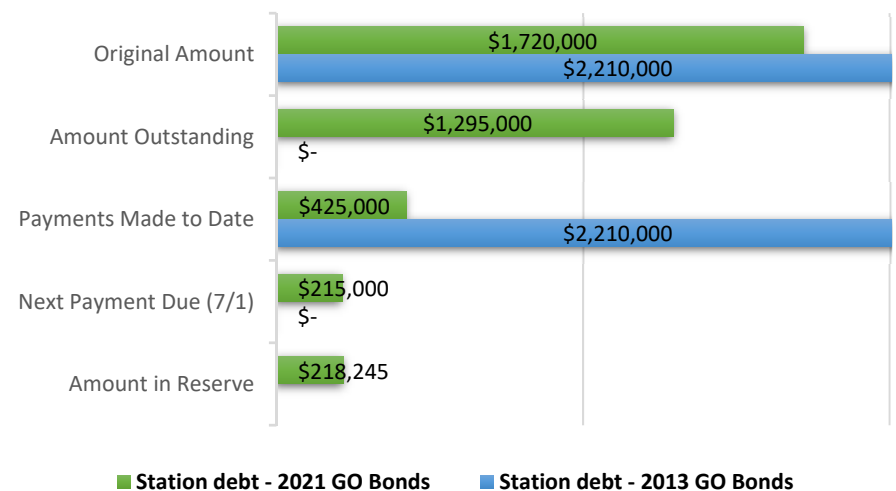
## Capital Improvement Reserve



## Building Repair/Replacement Reserve



## Station Debt



# Hyalite Rural Fire District

## Statement of Financial Position

As of June 30, 2023

	<u>Total</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
100000 Cash/Investments	0.00
101000 General Fund	2,018,804.88
104003 Debt service fund	218,245.00
<b>4000 Reserved funds</b>	
4001 Capital improvements	350,000.00
4003 Capital replacement	0.00
4004 Apparatus replacement	761,848.66
4005 Building repair/replacement	344,900.00
Total 4003 Capital replacement	<u>\$ 1,106,748.66</u>
Total 4000 Reserved funds	<u>\$ 1,456,748.66</u>
Total 100000 Cash/Investments	<u>\$ 3,693,798.54</u>
104002 Apparatus Reserve	0.00
Total Bank Accounts	<u>\$ 3,693,798.54</u>
<b>Accounts Receivable</b>	
110000 Accounts Receivable	3,899.22
Total Accounts Receivable	<u>\$ 3,899.22</u>
<b>Other Current Assets</b>	
110005 Due from Employee	0.00
114000 Taxes receivable - real estate	112,154.21
114005 Taxes receivable - personal	30,273.70
114010 Taxes receivable - protested	15.64
117000 Undeposited Funds	0.00
120000 Prepaid insurance	24,368.50
120010 Prepaid Expenditures	0.00
200200 Deferred Outflows of Resources	150,589.00
200210 Deferred Outflows of Resources - Excess Cost of Bond Re-funding	0.00
Total Other Current Assets	<u>\$ 317,401.05</u>
Total Current Assets	<u>\$ 4,015,098.81</u>
<b>Fixed Assets</b>	
<b>180000 Capital Assets</b>	
181000 Land	361,201.00
182000 Buildings & Improvements	4,120,109.72
186000 Machinery & Equipment	3,832,508.82
186100 Accumulated Depreciation	(4,063,834.74)
186500 Construction in Progress	0.00
Total 180000 Capital Assets	<u>\$ 4,249,984.80</u>
Total Fixed Assets	<u>\$ 4,249,984.80</u>
<b>TOTAL ASSETS</b>	<u>\$ 8,265,083.61</u>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	

This financial statement has not been subjected to an audit, review or compilation engagement, and no assurance is provided on it.  
Accrual Basis

Accounts Payable	
200000 Short-Term Payables	0.00
202100 Accounts Payable	(3,218.95)
<b>Total Accounts Payable</b>	<b>\$ (3,218.95)</b>
Credit Cards	
210100 Conoco	0.00
210570 Costco Citi Card - Nickolay 7029	0.00
210580 Costco Citi Card - Prato 2005	0.00
210585 Costco Citi Card - Malone 5334	0.00
210590 Costco Citi Card - Dahlhauser 4822	0.00
210595 Costco Citi Card - Wyman 9122	0.00
<b>Total Credit Cards</b>	<b>\$ -</b>
Other Current Liabilities	
130000 Due From And Advance To	
131400 Payroll Taxes - All	0.00
131450 MT Firemen's Association Dues	
<b>Total 130000 Due From And Advance To</b>	<b>\$ -</b>
205000 Deferred inflows - prop taxes	(4,670.91)
206240 2013 GO bond issue	0.00
206241 2021 GO Bonds (2013 Refunding)	0.00
220000 Payroll Liabilities	0.00
220005 Federal withholding	0.00
220010 FURS - employee	0.00
220015 FURS - employer	0.00
220020 Health insurance - employee	0.00
220025 Health insurance - employer	0.00
220030 MT Firemens' Association dues	0.00
220035 Montana withholding	0.00
220040 PERS - employee	0.00
220045 PERS - employer	0.00
220050 Wages, taxes, and benefits accr	40,004.36
220055 Unemployment	0.00
220060 FICA - employee	0.00
220065 FICA - employer	0.00
220070 Dental insurance - employee	0.00
220075 Dental Insurance - employer	(150.96)
<b>Total 220000 Payroll Liabilities</b>	<b>\$ 39,853.40</b>
<b>Total Other Current Liabilities</b>	<b>\$ 35,182.49</b>
<b>Total Current Liabilities</b>	<b>\$ 31,963.54</b>
Long-Term Liabilities	
200100 Net Pension Liability	154,966.00
200300 Deferred Inflows-Pension	97,786.00
206110 Accrued Vacation/Sick	47,172.09
223101 2013 GO bond issue	0.00
223102 2021 GO Bonds (2013 Re-Funding)	1,295,000.00
260000 Bond Premium Liability	5,246.66
<b>Total Long-Term Liabilities</b>	<b>\$ 1,600,170.75</b>
<b>Total Liabilities</b>	<b>\$ 1,632,134.29</b>
Equity	

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Accrual Basis

241000 Unrestricted Fund Balance	1,329,166.80
241001 General fixed asset acct group	4,249,984.80
241002 General LT debt account group	(1,449,581.75)
241003 Nonspendable Fund Balance	22,283.50
241100 Reserved Fund Balance	
241101 Restricted for Debt Service	221,490.00
241102 Reserved for Capital Reserve	0.00
241103 Capital improvements	350,000.00
241104 Capital replacement	0.00
241105 Apparatus replacement	761,848.66
241106 Building repair/replacement	344,900.00
Total 241104 Capital replacement	<b>\$ 1,106,748.66</b>
Total 241102 Reserved for Capital Reserve	<b>\$ 1,456,748.66</b>
Total 241100 Reserved Fund Balance	<b>\$ 1,678,238.66</b>
241200 Assigned to vol firefighters	7,958.74
Net Revenue	794,898.57
Total Equity	<b>\$ 6,632,949.32</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 8,265,083.61</b>

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Accrual Basis

# Hyalite Rural Fire District

## Budget vs. Actuals: FY\_2022\_2023 - FY23 P&L

July 2022 - June 2023 **(100.0%)**

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
310000 Taxes	2,060,889.58	2,033,812.00	27,077.58	101.33 %
315000 On-behalf payment from State		127,000.00	(127,000.00)	
316000 Entitlement Share	41,322.52	38,838.00	2,484.52	106.40 %
320000 Firefighter fundraising event	(980.93)	2,500.00	(3,480.93)	(39.24 %)
360000 Miscellaneous Revenues	26,975.71	4,000.00	22,975.71	674.39 %
365000 Contributions and Donations	3,272.00	500.00	2,772.00	654.40 %
370000 Investment Earnings	55,563.61	30,000.00	25,563.61	185.21 %
380000 Proceeds From Sale of Equipment	1,450.00		1,450.00	
<b>Total Revenue</b>	<b>\$2,188,492.49</b>	<b>\$2,236,650.00</b>	<b>\$ (48,157.51)</b>	<b>97.85 %</b>
GROSS PROFIT	<b>\$2,188,492.49</b>	<b>\$2,236,650.00</b>	<b>\$ (48,157.51)</b>	<b>97.85 %</b>
Expenditures				
420000 Public Safety Expenses	31,638.91	40,000.00	(8,361.09)	79.10 %
420100 Personnel Services	495,959.84	639,000.00	(143,040.16)	77.62 %
420200 Supplies	44,017.36	32,000.00	12,017.36	137.55 %
420207 Small Items of Equipment	7,668.70		7,668.70	
420220 Meals/Incentives	13,987.36	14,000.00	(12.64)	99.91 %
420240 Fuel	45,097.16	45,000.00	97.16	100.22 %
420310 Election Costs		7,000.00	(7,000.00)	
420320 Professional Subscription/Dues	12,774.68	15,000.00	(2,225.32)	85.16 %
420330 Community Outreach/Education	3,950.09	6,000.00	(2,049.91)	65.83 %
420340 Utility Services	52,400.74	57,000.00	(4,599.26)	91.93 %
420350 Professional Services	40,472.02	42,400.00	(1,927.98)	95.45 %
420390 Firefighter Physicals	17,669.00	25,000.00	(7,331.00)	70.68 %
420400 Training/Travel - Trustees	404.36	3,000.00	(2,595.64)	13.48 %
420420 Facilities	46,653.21	25,000.00	21,653.21	186.61 %
420500 Insurance	91,318.04	75,000.00	16,318.04	121.76 %
420930 Safety Equipment	60,479.66	80,000.00	(19,520.34)	75.60 %
420940 Apparatus	83,462.67	70,000.00	13,462.67	119.23 %
420970 Capital outlay	366,269.03	1,064,249.00	(697,979.97)	34.42 %
490100 Debt Service	3,245.00	221,490.00	(218,245.00)	1.47 %
669100 Other Charges	494.59	500.00	(5.41)	98.92 %
<b>Total Expenditures</b>	<b>\$1,417,962.42</b>	<b>\$2,461,639.00</b>	<b>\$ (1,043,676.58)</b>	<b>57.60 %</b>
NET OPERATING REVENUE	<b>\$770,530.07</b>	<b>\$ (224,989.00)</b>	<b>\$995,519.07</b>	<b>(342.47 %)</b>
Other Expenditures				
Void				
<b>Total Other Expenditures</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
NET OTHER REVENUE	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
NET REVENUE	<b>\$770,530.07</b>	<b>\$ (224,989.00)</b>	<b>\$995,519.07</b>	<b>(342.47 %)</b>

# Hyalite Rural Fire District

## Check Detail

June 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000	Cash/Investments					
101000	General Fund					
06/01/2023	Bill Payment (Check)	7804591	Bozeman Chronicle	347411		-350.00
						-350.00
06/01/2023	Bill Payment (Check)	7804592	Kelley Connect			-138.27
						-138.27
06/01/2023	Bill Payment (Check)	7804593	406 Compressor Service & Repair LLC			-1,325.00
						-1,325.00
06/01/2023	Bill Payment (Check)	7804594	BALCO			-317.00
						-317.00
06/01/2023	Bill Payment (Check)	7804595	Malcolm Malone.			-27.16
						-27.16
06/01/2023	Bill Payment (Check)	7804596	L.N. Curtis and Sons			-9,791.83
						-9,791.83
06/01/2023	Bill Payment (Check)	7804597	Alex Phillips			-46.00
						-46.00
06/01/2023	Bill Payment (Check)	7804598	Century Link			-63.56
						-63.56
06/01/2023	Bill Payment (Check)	7804599	DirectTV	029404001		-190.24
						-190.24
06/01/2023	Bill Payment (Check)	7804600	Spectrum Enterprise			-54.99
						-54.99
06/01/2023	Bill Payment (Check)	7804601	Pomp's Tire Service, Inc.			-105.70
						-105.70
06/01/2023	Bill Payment (Check)	7804602	Citi Card			-5,359.66
						-5,359.66
06/01/2023	Bill Payment (Check)	7804603	Wex Bank	0203-00-109722-9		-424.29
						-424.29
06/01/2023	Bill Payment (Check)	7804604	Verizon			-646.00
						-646.00
06/01/2023	Bill Payment (Check)	7804605	Montana Occupational Health			-746.00
						-746.00
06/01/2023	Bill Payment (Check)	7804606	PayneWest Insurance			-436.00
						-436.00
06/01/2023	Bill Payment (Check)	7804607	RAE Water			-131.79
						-131.79
06/01/2023	Bill Payment (Check)	7804608	Big Sky Fire Equipment			-690.14
						-690.14
06/01/2023	Bill Payment (Check)	7804609	Kenyon Noble			-383.60
						-383.60
06/01/2023	Bill Payment (Check)	7804610	Owenhouse-Ace Hardware			-1,032.36
						-1,032.36
06/01/2023	Bill Payment (Check)	7804611	Amazon Capital Services			-33.76



# Hyalite Rural Fire District

## Check Detail

June 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-33.76
06/09/2023	Check	ERIC	FURS			-8,104.71
						-3,460.51
						-4,644.20
06/09/2023	Check	ERIC	PERS			-355.46
						-166.46
						-189.00
06/09/2023	Check	7804612	Montana Firemen's Association	Montana Firemen's Association		-323.42
						-323.42
06/09/2023	Check	FIB e-Pay	United States Treasury			-4,136.06
						-3,149.00
						-493.53
						-493.53
06/09/2023	Check	FIB e-Pay	Montana Dept. of Revenue			-1,602.00
						-1,602.00
06/14/2023	Bill Payment (Check)	7804613	Motorola Solutions Inc			-133,464.64
						-133,464.64
06/14/2023	Bill Payment (Check)	7804614	Consolidated Electric			-44.25
						-44.25
06/14/2023	Bill Payment (Check)	7804615	KCoe Isom, LLP			-2,150.00
						-2,150.00
06/14/2023	Bill Payment (Check)	7804616	Town and Country			-917.39
						-917.39
06/14/2023	Bill Payment (Check)	7804617	People Facts			-16.67
						-16.67
06/14/2023	Bill Payment (Check)	7804618	Ted Yewer			-26.15
						-26.15
06/14/2023	Bill Payment (Check)	7804619	Malcolm Malone.			-276.00
						-276.00
06/14/2023	Bill Payment (Check)	7804620	Connect Telephone and Computer Group			-60.00
						-60.00
06/14/2023	Bill Payment (Check)	7804621	Dark Horse Outfitters			-2,805.00
						-2,805.00
06/14/2023	Bill Payment (Check)	7804622	Big Sky Toppers			-4,100.00
						-4,100.00
06/14/2023	Bill Payment (Check)	7804623	Republic Services			-316.00
						-316.00
06/14/2023	Bill Payment (Check)	7804624	Century Link			-133.47
						-133.47
06/14/2023	Bill Payment (Check)	7804625	Custom Logo			-981.30
						-981.30
06/14/2023	Bill Payment (Check)	7804626	Delta Dental			-150.96
						-150.96

# Hyalite Rural Fire District

## Check Detail

June 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
06/14/2023	Bill Payment (Check)	7804627	Montana State University			-95.00
						-95.00
06/14/2023	Bill Payment (Check)	7804628	Northwestern Energy			-1,447.02
						-1,447.02
06/14/2023	Bill Payment (Check)	7804629	Spectrum Enterprise			-273.22
						-273.22
06/14/2023	Bill Payment (Check)	7804630	Montana Inflatables, LLC			-574.00
						-574.00
06/14/2023	Bill Payment (Check)	7804631	Bozeman Health			-5.00
						-5.00
06/14/2023	Bill Payment (Check)	7804632	CentralSquare Technologies LLC			-1,268.10
						-1,268.10
06/14/2023	Bill Payment (Check)	7804633	General Distributing Co.	56625		-101.62
						-101.62
06/14/2023	Bill Payment (Check)	7804634	Montana Occupational Health			-537.00
						-537.00
06/14/2023	Bill Payment (Check)	7804635	NAPA Auto Parts	12342		-228.68
						-228.68
06/14/2023	Bill Payment (Check)	7804636	Ressler	56595		-250.00
						-250.00
06/14/2023	Bill Payment (Check)	7804637	BlueCross BlueShield of Montana			-3,002.89
						-3,002.89
06/14/2023	Bill Payment (Check)	7804638	Best Rate Towing & Repair Inc.			-438.65
						-438.65
06/28/2023	Bill Payment (Check)	7804639	Midwest Welding & Machine			-7,668.70
						-7,668.70
06/28/2023	Bill Payment (Check)	7804640	Town and Country			-30.00
						-30.00
06/28/2023	Bill Payment (Check)	7804641	Farstad Oil	184000		-8,293.18
						-8,293.18
06/28/2023	Bill Payment (Check)	7804642	D.J.'s Electric			-3,920.50
						-3,920.50
06/28/2023	Bill Payment (Check)	7804643	Reid Templeton			-60.00
						-60.00
06/28/2023	Bill Payment (Check)	7804644	Kelley Connect			-103.82
						-103.82
06/28/2023	Bill Payment (Check)	7804645	Industrial Comm & Elec of Bozeman			-9,535.00
						-9,535.00
06/28/2023	Bill Payment (Check)	7804646	Ressler	56595		-629.85
						-629.85
06/28/2023	Bill Payment (Check)	7804647	Century Link			-47.56
						-47.56

# Hyalite Rural Fire District

## Check Detail

June 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
06/28/2023	Bill Payment (Check)	7804648	DirectTV	029404001		-190.24
						-190.24
06/28/2023	Bill Payment (Check)	7804649	Spectrum Enterprise			-54.99
						-54.99
06/28/2023	Bill Payment (Check)	7804650	Best Rate Towing & Repair Inc.			-3,186.85
						-3,186.85
06/28/2023	Bill Payment (Check)	7804651	Citi Card	Voided		0.00
						0.00
06/28/2023	Bill Payment (Check)	7804652	Wex Bank	0203-00-109722-9		-902.65
						-902.65
06/28/2023	Bill Payment (Check)	7804653	Curtis - Tools for Heroes			-156.06
						-156.06
06/28/2023	Bill Payment (Check)	7804654	TW Enterprises, Inc.			-1,168.91
						-1,168.91
06/28/2023	Bill Payment (Check)	7804655	Bozeman Health			-20.00
						-20.00
06/28/2023	Bill Payment (Check)	7804656	RAE Water			-131.79
						-131.79
06/28/2023	Bill Payment (Check)	7804657	SCS Unlimited, Inc.			-2,397.10
						-2,397.10
06/28/2023	Bill Payment (Check)	7804658	Kenyon Noble			-109.80
						-109.80
06/28/2023	Bill Payment (Check)	7804659	Citi Card			-10,471.99
						-10,471.99
06/28/2023	Bill Payment (Check)	7804660	L.N. Curtis and Sons			-156.06
						-156.06
06/28/2023	Bill Payment (Check)	7804661	Costco Wholesale			-60.00
						-60.00

**HYALITE RURAL FIRE DISTRICT  
BOARD OF TRUSTEES ANNUAL PUBLIC MEETING  
SYNOPSIS**

DATE: JUNE 20, 2023

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3<sup>rd</sup> Rd., Bozeman, Montana

*In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at [www.hyalitefire.org/board-meeting-minutes/](http://www.hyalitefire.org/board-meeting-minutes/) or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3<sup>rd</sup> Rd., Bozeman, MT, during its standard business hours.*

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**TRUSTEES IN ATTENDANCE:**

Justin Miller  
Jason Jarrett  
Walt Zidack  
Ken Beideman

**STAFF IN ATTENDANCE:**

Chris Dahlhauser, Assistant Fire Chief  
Sheryl Wyman, Administrative Assistant

**PUBLIC IN ATTENDANCE:**

Templeton, Reid, Volunteer Firefighter  
Martin, Blake, Volunteer Firefighter  
Ness, Alexi, Volunteer Firefighter

<b>0:00:23</b>	<p><b>CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT</b></p> <p>Vice Chair Miller called the meeting to order and reminded everyone the meeting is being recorded. He asked for any public comment on non-agenda items. None given.</p> <p><b>HYALITE CONSENT AGENDA</b></p> <p>Vice Chair Miller asks if there are any requests to pull anything from the Consent Agenda. None given.</p> <p><b>Motion: Trustee Jarrett makes a motion to approve the consent agenda for May 2, 2023. Trustee Zidack seconded the motion.</b></p> <p><b>Vote:</b> Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes; Unanimous approval.</p>
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	<p>Oath of office is recognized for Walt Zidack. Election of board officers is discussed. Trustee Zidack states for the record that Pete Geddes is the Chair; Justin Miller is Vice Chair; Walt Zidack is Treasurer; and Ken Beideman is Secretary.</p> <p><b>Motion: Trustee Zidack makes a motion to keep the offices the same. Trustee Jarrett seconded by acclamation the current seats.</b></p> <p><b>Vote:</b> Jarrett-Yes; Zidack-Yes; Beideman-Yes Miller-Yes; Unanimous approval.</p> <p><i>[See May 2, 2023 Packet for Consent Agenda items Approved]</i></p>
	<b>REGULAR AGENDA</b>
<b>0:02:32</b>	<p><b>Agenda Item 1 – Annual Meeting Topics</b></p> <p>Vice-Chair Miller discusses the annual meeting topics. The Board of Trustees and Staff introduced themselves. There have not been any news stories pertaining to the Hyalite Fire Department. Assistant Chief Dahlhauser states the Wildland BBQ is coming up and the academy is about ready to finish up. Trustee Zidack states he feels the district is in good shape in regard to finances. However, we need to be mindful of spending money as things can change quickly. None of the trustees found a need to change any board policies or the by-laws.</p>
<b>0:05:08</b>	<p><b>Agenda Item 2 – Discussion and Decision – Chief’s Salary Discussion</b></p> <p>Trustee Zidack gives background on the agenda item for the Chief’s Salary. The board approved an across-the-board increase in salaries at the last meeting. Staff had put together comparables with neighboring fire districts to remain competitive in the future.</p> <p>Vice Chair Miller asks for any other discussion. None given</p> <p>No motion is needed. This will stay as a rolling agenda item. The Chief’s salary was approved during the May 2, 2023 regular trustee board meeting.</p> <p><i>[See Attachment A – 2024 Wage Comparison]</i></p>
<b>0:07:32</b>	<p><b>Agenda Item 3 – Discussion and Decision – Boiler Purchase for Rae House</b></p> <p>Assistant Fire Chief Dahlhauser discusses the efforts taken to replace the boiler. This includes looking for a used boiler and fixing the current boiler. The old boiler cannot be refurbished. A new boiler will cost in the range of \$12,000.</p> <p>Discussion is held regarding alternatives. Trustees Miller and Beideman suggests looking at mini-splits. They are more efficient and cost effective and could be moved to a new building.</p> <p>This item will be tabled until the next meeting to look at other heating options.</p>
<b>0:15:32</b>	<p><b>Agenda Item 4 – Discussion and Decision – New Contracts with the DNRC</b></p> <p>Assistant Fire Chief Dahlhauser discusses the new contracts for DNRC. Nothing has changed except that Reid Templeton has been added.</p> <p><b>Motion: Trustee Jarrett moves to approve the new contracts.</b></p>

	<p>Trustee Zidack seconded the motion.</p> <p><b>Vote:</b> Jarrett-Yes; Zidack-Yes; Beideman-Yes; Miller-Yes; Unanimous approval.</p> <p><i>[See Attachment B – DNRC Contracts]</i></p>
<b>0:16:24</b>	<p><b>Agenda Item 5 – Fire Chief’s Report</b></p> <p>Assistant Fire Chief Dahlhauser discusses the fire chief’s report. Calls have gone down a bit. Motor vehicle accidents have increased. Staffing is getting better and they are working on it. There are volunteers moving into the Sourdough Station. Volunteers will be coming back this Fall and Cottonwood will be full again. Trustee Beideman asks about hours that we are lacking in staffing. Assistant Fire Chief Dahlhauser states it is Monday – Friday; 9-5. Once there are more residents in Sourdough that will help, as well as this Fall when volunteers return.</p> <p>Assistant Chief Dahlhauser discusses training activities. He talks about the staff and volunteers who have gone to several trainings around the State.</p> <p>We participated in the Montana Special Olympics. We sent three EMTs. They were very appreciative and the members enjoyed the experience.</p> <p>Discussion is held about ambulance transport and collections of monies.</p> <p>Comments are made by the board.</p> <p><i>[See Attachment C – Fire Chief’s Report]</i></p>
<b>0:27:53</b>	<p><b>Trustees’ Activities</b></p> <ul style="list-style-type: none"> <li>• Trustee Jarrett will be attending Chief Maser’s funeral.</li> </ul>
<b>0:28:08</b>	<p><b>Announcements</b></p> <ul style="list-style-type: none"> <li>• Wildland BBQ scheduled for June 28<sup>th</sup></li> <li>• Next board meeting set for July 18, 2023</li> </ul>
<b>0:29:30</b>	<p><b>ADJOURNMENT</b></p>

Agency		Big Sky	Central Valley	Bozeman Fire Dept.	Hyalite-FY24	
Base Salaries						
	Fire Chief		\$125,400 - \$132,000	\$159,555 - \$175,335	\$126,000.00	
	Assistant Fire Chief		\$109,047 - \$114,786	\$137,583 - \$151,191	\$106,070.00	
	Battalion Chief	\$117,094.00		\$121,604 - \$133,630		
	Training Officer	\$93,783.00	\$82,071 - \$86,390	\$103,637.00	\$87,715.00	
	Maintenance		\$86,390	\$98,702	\$87,715.00	
Variables		Base Salary + Medic Cert + Longevity Pay		Housing Allow-18% Captains' Salary Agree with Union		
Medical Benefits		Pay 100% of Premiums for Health, Dental, and Vision for Employee and Dependants. Premium is age based and # of dependants.	Health-\$22,300 No Dental	City pays \$1,496 towards employee health insurance plan.	100% Health and Dental Included	100 % Health and Dental Included
Other Benefits		Medical Reimbursement Acct	HRA: \$2,800 funded annually for employee w/dependants; \$1,600 funded for employee only			

Retirement/Other		457(b) Plan	457 Plan	City pays 14.36% towards employees retirement	FURS Retirement at 14.36%	FURS Retirement at 14.36%
		FURS Retirement				
		AFLAC Plan (Accident, Disability, Cancer)				



COOPERATIVE FIRE SUPPORT AGREEMENT  
between  
HYALITE RURAL FIRE DISTRICT  
and the  
STATE OF MONTANA  
DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION  
CENTRAL LAND OFFICE- BOZEMAN UNIT

**Fire Department Address:** 4541 S. 3<sup>rd</sup> Rd.

**Fire Department City, State, Zip:** Bozeman, Montana 59715

**Fire Department Phone Number:** (406) 586-3770

**Fire Department Email:** admin@hyalitefire.org

**FDID #:**

**DNRC Agreement Number:**

**Effective Dates:** July 1, 2023 through June 30, 2024

**Required Attachments:**

- Cooperative Fire Support Agreement-Personnel Billing Rate Form
- Department Travel Policy (if no policy exists, travel policy will default to the State of Montana Travel Policy)
- Option 3- Unoperated Incident Rental Agreement
- Chiefs Certification for Local Government Fire Forces- "Chiefs Cert" Form

This Cooperative Agreement is made and entered into by and between Hyalite Rural Fire District, hereinafter referred to as the COOPERATOR and the Montana Department of Natural Resources & Conservation, Forestry Division, hereinafter referred to as the DEPARTMENT, and effective the first day of July, 2022. This agreement is in effect until the last day of June, 2023. This Agreement may be terminated by either party at any time upon thirty (30) days written notice to the other party.

The COOPERATOR agrees that it will adhere to the fire business management practices and standard operating procedures contained in the current year version of Chapter 50, Northern Rockies Supplement to the Standards for Interagency Business Management (SIIBM); the NRCG Mobilization of Local Government Firefighting Resources guidelines; and be ordered through the national dispatch system. If the COOPERATOR accepts an assignment, it will perform the duties as detailed in the resource order at the time of dispatch.

The COOPERATOR will invoice the DEPARTMENT and be reimbursed in accordance with policies contained in Chapter 50, NR Supplement of the SIIBM and/or the NRCG Mobilization of Local Government Firefighting Resources. Reimbursement may include:

- Normal payroll, including overtime and backfill costs for permanent employees, at the personnel's actual rates, as listed on the Billing Rate form, from their salary schedules under which they operate normally. Backfill reimbursement will only be considered for those essential operations positions critical to maintaining minimum staffing/response requirements at the COOPERATOR's home jurisdiction.

V3.0 4/15/2022

- Unoperated equipment rental costs, including fuel, oil and operating supplies used, while assigned to a fire as established on the current year Incident Rental Agreement (IRA) for the COOPERATOR and the apparatus mobilized.
- Other direct costs associated with the resource order, i.e. travel, per diem, lodging, damage claims, and miscellaneous expenses, when those expenses are eligible for reimbursement. The COOPERATOR agrees to provide a copy of the applicable travel policy to the DEPARTMENT as part of this agreement. If no written policy exists, the DEPARTMENT and State of Montana Travel Policies will apply.

The COOPERATOR agrees to utilize the Option 3 Incident Invoice form and shall submit all required supporting documentation necessary to detail invoiced expenses associated with the mobilization. **All invoices should be submitted to the DEPARTMENT within 30 days, and certainly no later than 60 days after demobilization from the incident of those same resources. Billing packages received after 60 days will be rejected unless prior arrangements have been made with the DEPARTMENT.**

All personnel under employment of the COOPERATOR are covered under Workers Compensation Insurance as provided by (Montana State Fund, Montana Municipal Interlocal Authority or Other). Policy#: 03-134600-0.

This agreement does not apply to the normal, day-to-day operations of either the COOPERATOR or the DEPARTMENT, but only when the COOPERATOR enters pay status, as that term is employed in the Chapter 50, NR Supplement of the SIIBM and/or the NRCG Mobilization of Local Government Firefighting Resources.

This agreement does not affect the terms of the DEPARTMENT and the \_\_\_\_\_ County Cooperative Fire Management Agreement or other Initial Attack Agreements currently in place.

In witness whereof, the parties hereto have executed this Cooperative Fire Support Agreement as of the last date written below.

**Signatures:**

\_\_\_\_\_  
DNRC Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
LGFF Authorized Representative

\_\_\_\_\_  
Date

Justin Miller, Vice-Chairman, Board of Trustees, Hyalite Rural Fire District

\_\_\_\_\_  
Name and Title

Option 3-Cooperative Fire Support Agreement  
Personnel Billing Rate Form

Attachment B

Fire Department Name: Hyalite Rural Fire District  
Fire Department ID (FDID): 06056  
Fire Department Address: 4541 S. 3rd Rd  
Fire Department City, State, Zip: Bozeman, MT 59715  
Fire Department Phone Number: (406) 586-3770  
Fire Department Email Address: [admin@hyalitefire.org](mailto:admin@hyalitefire.org)  
DNRC Agreement Number: CLO-BU-HRFD-06056-2023  
Effective Dates: July 1, 2023-June 30,2024

This form must be attached to the current LGFF Cooperative Fire Support Agreement and signed by an authorized LGFF representative and a representative from the DNRC Fire Authorized Signers List (resides with DNRC Forestry Division Office Incident Business Specialist).

Rates listed below should reflect actual total cost of compensation (TCC) of the individual employee by the LGFF entity (to include all wage, benefits, insurance, unemployment, retirement entitlements etc.). Rates will be in effect for the dates listed above unless amended and re-signed by both parties. Rates listed here must match rates provided on the LGFF Option 3 Incident Invoice and billed to an incident.

Employee Name (Last, First, MI)	FD Title/Rank	Base Rate (TCC)	Overtime Rate (TCC)
Nickolay, Brian	Fire Chief	\$72.70	\$109.05
Dahlhauser, Chris	Assistant Fire Chief	\$62.86	\$94.29
Malone, Malcolm	Captain	\$51.21	\$76.81
Prato, Colin	Captain	\$51.33	\$77.00
Templeton, Reid	Captain	\$51.30	\$76.95

Signatures indicating acceptance of billing rates listed above:

DNRC Authorized Representative

LGFF Authorized Representative

Print Name and Title

Justin Miller, Vice Chairman

Date

6/20/2023

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<b>MONTANA DNRC LOCAL GOVERNMENT FIRE FORCES INCIDENT RENTAL AGREEMENT UNOPERATED – OPTION 3</b>				
<b>1. Montana DNRC Land or Unit Office a. Name and Address:</b> Montana DNRC Land or Unit Office Bozeman Unit 2273 Boot Hill Court #110 Bozeman, MT 59715		<b>2. AGREEMENT NUMBER</b> (Must appear on all documents relating to this agreement): <b>3. EFFECTIVE DATES OF AGREEMENT:</b> a. Beginning <u>July 1, 2023</u> b. Ending <u>June 30, 2024</u>  c. Specific incident only: Incident Name: _____ Incident Number: _____		
<b>b. Phone Number:</b> 406-586-5243 <b>c. FAX Number:</b> 406-587-9726		<b>5. POINT OF HIRE</b> (Location when hired if different than Block 4):		<b>6. ORDERING DISPATCH CENTER</b> MT-Billings
<b>4. Local Government Fire Force a. Name and Address:</b> Hyalite Rural Fire District 4541 S. 3 <sup>rd</sup> Road Bozeman, MT 59715		<b>7. THE FOLLOWING EQUIPMENT IS BEING PROVIDED:</b> <input type="checkbox"/> FULLY OPERATED <input checked="" type="checkbox"/> UNOPERATED		
<b>d. EMAIL Address:</b> admin@hyalitefire.org <b>e. Telephone Number (day):</b> 406-586-3770 Telephone Number (night): 406-586-3770 Cell Phone Number:        406-451-4726 <b>FDID Number:</b> 06056		<b>8. LGFF Authorized Commissary:</b> XXX Yes <input type="checkbox"/> No		
<b>9. ITEM DESCRIPTION:</b> Equipment (include VIN, make, model, year, serial no., accessories or other identifying features).	<b>10. NO. OF OPERATORS PER SHIFT</b>	<b>11. HRLY/DAILY/MILEAGE/SHIFT BASIS (SS/SS; ref. Cl.6)</b> Rate                              Unit	<b>12. SPECIAL RATE</b>	<b>13. GUARANTEE (8 HOURS)</b>
Command 6, 3/4 Ton Command Vehicle 2011 Chevrolet Suburban LIC #: 6-13516C   VIN: 1GNWK5EGXBR211042	1	\$55.00 +Mileage      Daily		
Command 6, Off Road 3/4 Ton Command Vehicle 2011 Chevrolet Suburban LIC #: 6-13516C   VIN: 1GNWK5EGXBR211042	1	\$140.00                      Daily		
Command 6-1, ¾ Ton Command Vehicle 2021 Dodge Ram 2500 LIC#: 6-76216C   VIN: 3C6UR5CJ9MG679977	1	\$55.00 +Mileage      Daily		
Command 6-1, Off Road ¾ Ton Command Vehicle 2021 Dodge Ram 2500 LIC#: 6-76216C   VIN: 3C6UR5CJ9MG679977	1	\$140.00                      Daily		
Command 6-2, ½ Ton Command Vehicle 2021 Dodge Ram 1500 LIC#: 6-76215C   VIN: 1C6RFMT4MN788108	1	\$49.00 +Milage      Daily		
Command 6-2, Off Road ½ Ton Command Vehicle 2021 Dodge Ram 1500 LIC#: 6-76215C   VIN: 1C6RFMT4MN788108	1	\$140.00                      Daily		
Command 6-3, 3/4 ton Command Vehicle 2019 Dodge 2500 LIC#: 6-09359C   VIN: 3C6UR5CJ8JG336170	1	\$55.00 +Mileage      Daily		
Command 6-3, Off Road 3/4 ton Command Vehicle 2019 Dodge 2500 LIC#: 6-09359C   VIN: 3C6UR5CJ8JG336170	1	\$140.00                      Daily		
Command 6-4, 1/2 Ton Command Vehicle 2006 Toyota Tundra LIC#: 6-13516C   VIN: 1GNWK5EGXBR21104S	1	\$49.00 +Mileage      Daily		
Command 6-4, Off Road 1/2 Ton Command Vehicle 2006 Toyota Tundra LIC#: 6-13516C   VIN: 1GNWK5EGXBR21104S	1	\$140.00                      Daily		
Command 6-5, ½ Ton Command Vehicle 2023, Dodge Ram 1500 LIC #                      VIN: 3C6RR7KT3PG534376	1	\$49.00 +Mileage      Daily		

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Command 6-5, Off Road ½ Ton Command Vehicle 2023, Dodge Ram 1500 LIC # VIN: 3C6RR7KT3PG534376	1	\$140.00	Daily		
U-6-2, Off Road Side by Side UTV 2015 Polaris Razor MRZR-4 VIN: 4XAVXE903GB339617	1	\$250.00	Daily		
Brush 6-1, Off Road Type 5 Wildland Hybrid Engine 2023 Ford F550 LIC#: 622773D VIN: 1FD0X5HN1PEC06851	3	\$53.60	Hourly		
Engine 6, Type 1 Structure Engine 2012 International Workstar 7600 6x6 LIC#: 6-13528C VIN: 1HTGRSJT7CJ423569	4	\$214.00	Hourly		
Engine 6-1, Type 1 Structure Engine 2019 Pierce Enforcer 4x4 LIC#: 6-24067C VIN: 4P1BAAFF8KA020136	4	\$214.00	Hourly		
Engine 6-2, Type 1 Structure Engine 2002 International I5600 6x6 LIC#: 6-13525C VIN: 1HTXGAET43J052588	4	\$214.00	Hourly		
Engine 6-3, Type 1 Structure Engine 2003 International I5600 6x6 LIC#: 6-13526C VIN: 1HTXGEAT63J052589	4	\$214.00	Hourly		
Water Tender 6, Type 2 Water Tender 2013 International Workstar 7600 LIC#: 6-13527C VIN: 1HTGSSJT8DJ300319	1	\$108.00	Hourly		
Water Tender 6-1, Type 2 Water Tender 2016 Kenworth Tender LIC#: 6-13530C VIN: 2NKHLJ9X1GM490959	1	\$108.00	Hourly		
Water Tender 6-2, Type 2 Water Tender 1985 Pierce Mack Tender LIC#: 6-13529C VIN: 1M2H145CXFM001163	1	\$108.00	Hourly		

**14. SPECIAL PROVISIONS, GENERAL CLAUSES AND GUIDING DOCUMENT:**

- a) The current year version of Chapter 50, Northern Rockies Supplement to the Standards for Interagency Business Management (SIIBM) is the guiding document for this agreement: <http://dnrc.mt.gov/divisions/forestry/fire-and-aviation/fire-business/forms-and-information>. The specifications, rules and guidelines of Chapter 50 are incorporated herein by reference in addition to the LGFF General Clauses to the IRA that are attached hereto and incorporated herein by reference. In the event of a disagreement between the LGFF General Clauses attached and Ch 50, Ch 50 for the year of the agreement will preside and supersede the attached general clauses (i.e. 2020 Ch 50 & 2020 Agreement.)
- b) This agreement **is valid** outside the Northern Rockies Geographic Area.
- c) Year-to-year agreements (single year) are the preferred agreement method but a Land or Unit office may decide to initiate a multi-year agreement for up to a three (3) year period. If a multi-year agreement is in place, the agreement is bound by the version and rates of Chapter 50 for the year the agreement was initiated for the duration of the agreement or until the agreement is cancelled or amended. Multi-year agreements may be amended to reflect current year Chapter 50 rates but must be signed by the Land or Unit office representative (or designee) that initiated the agreement. Rate changes must also be initialed.
- d) All equipment under this agreement must be owned and titled by the LGFF or County listed in box 4 above. No leased vehicles are allowed unless the lease was initiated to fulfill the department's normal duties as established under the Montana Codes Annotated.
- e) ORIGINALS of all forms (Emergency Firefighter Time Reports (OF-288), Crew Time Reports (SF-261), Emergency Equipment Use Invoices (OF-286), Emergency Equipment Shift Tickets (OF-297) or Combined Shift Ticket (DNRC297) shall be given to the resource at time of release from the incident. Only COPIES of the documentation shall remain with the incident Finance Section.

15. FIRE CHIEF OR AUTHORIZED AGENT'S SIGNATURE 	16. DATE 6/20/23	19. LAND OFFICE REPRESENTATIVE SIGNATURE	20. DATE
17. PRINT NAME AND TITLE Justin Miller Vice Chair, Hyalite Rural Fire District	18. DATE 6/20/23	21. a. PRINT NAME AND TITLE b. Phone Number: c. FAX:	

### Local Government Fire Forces (LGFF) GENERAL CLAUSES TO Montana DNRC Incident Rental Agreement

Since the equipment needs of the Government and availability of Local Government Fire Force's (LGFF) equipment during an emergency cannot be determined in advance, it is mutually agreed that, upon request of the Government, the LGFF shall furnish the equipment listed herein to the extent the LGFF is willing and able at the time of order. The following personnel are authorized to place orders against this agreement, Dispatchers, Buying Team Members, Finance Section Chiefs, Procurement

Unit Leaders, Contracting Officers and Purchasing Agents. At the time of dispatch, a resource order number will be assigned. The LGFF shall furnish the assigned resource order number upon arrival and check in at the incident. The Incident Commander or responsible Government Representative is authorized to administer the technical aspects of this agreement. Equipment furnished under this agreement may be operated and subjected to extreme environmental and/or strenuous operating conditions



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which could include but is not limited to unimproved roads, steep, rocky, hilly terrain, dust, heat, and smoky conditions. As a result, by entering into this agreement, the LGFF agrees that what is considered wear and tear under this agreement is in excess of what the equipment is subjected to under normal operations and is reflected in the rates paid for the equipment. When such equipment is furnished to the Government, the following clauses shall apply:

**CLAUSE 1. Condition of Equipment:** All equipment furnished under this agreement shall be in acceptable condition. The Government reserves the right to reject equipment that is not in safe and operable condition. The Government may allow the LGFF to correct deficiencies within 24 hours. No payment for travel to an Incident or point of inspection, or return to the point of hire, will be made for equipment that does not pass inspection. No payment will be made for time that the equipment was not available.

**CLAUSE 2. Time Under Hire:** The time under hire shall start at the time the equipment begins traveling to the incident after being ordered by the Government, and end at the estimated time of arrival back to the point of hire after being released, except as provided in Clause 7 of these General Clauses.

**CLAUSE 3. Operating Supplies:** LGFF equipment will be reimbursed for fuel used to and from an incident and while assigned to a fire. Costs will be reimbursed with proper documentation (e.g. detailed receipt). Repairs and normal maintenance will be the LGFF's responsibility. All operating supplies including fuel & oil are to be furnished by the government to the LGFF (*dry*).

**CLAUSE 4. Repairs:** Repairs to equipment shall be made and paid for by the LGFF. The Government may, at its option, elect to make such repairs when necessary to keep the equipment operating. The cost of such repairs will be determined by the Government and deducted from payment to the LGFF.

**CLAUSE 5. Timekeeping:** Time will be verified and approved by the Government Agent responsible for ordering and/or directing use of each piece of equipment. Time will be recorded to the nearest quarter hour worked for daily/hourly rate, or whole mile for mileage.

**CLAUSE 6. Payments:**

**A. Rates of Payments** - Rates for equipment hired with LGFF furnished operator(s) shall include all operator(s) expenses. Payment will be at rates specified and, except as provided in Clause 7, shall be in accordance with the following:

1. **Work Rates:** (hourly/daily/mileage/shift basis) shall apply when equipment is under hire as ordered by the Government and on shift, including relocation of equipment under its own power.

**ON-SHIFT:** Includes time worked, time that equipment is held or directed to be in a state of readiness, and compensable travel (equipment traveling under its own power) that has a specific start and ending time.

2. **Special Rates:** (column 12) shall apply when specified.

3. **Hourly Rate:** Equipment paid at an hourly rate will be paid for time worked. Equipment is to be paid during meal breaks. Equipment in transport status (via heavy transport, not being driven) will be paid at 50% of the regular rate.

4. **Daily Rate:** (column 11) - Payment will be made on basis of calendar days (0001 – 2400). For fractional days at the beginning and ending of time under hire, payment will be based on 50% of the Daily Rate for periods less than 8 hours.

Equipment hired under the Daily Rate may be staffed with or without operator. First or last day pro-rating is not applicable to automobiles, ie pickup/sedans.

**(a) Shift Basis (Portion of calendar day)**

- 1) **Single Shift** - (SS) is staffed with one operator or one crew
- 2) **Double Shift** - (DS) is staffed with two operators or two crews (one per shift. There will be no compensation for a double shift unless a separate operator(s) and or crew(s) is/are ordered in writing by the host incident for the second shift. Normal hourly rates apply for time worked.

**5. Severity Rates:** Severity rates for LGFF equipment will be paid at 100% of the established hourly rate for all time under hire.

**B. Method of Payment.** Lump-sum payment will normally be processed at the end of the emergency assignment. However, partial payment may be authorized as approved by the incident agency. Payment for each calendar day will be made for actual units ordered and performed under Work or Daily, shift basis and/or Special rates.

**CLAUSE 7. Exceptions**

**A. Daily Rate:** No further payment under Clause 6 will accrue during any period that equipment under hire is not in a safe or operable condition or when LGFF furnished operator(s) is not available for the assigned shift or portions of the assigned shift. Payment will be based on the hours the equipment was operational during the assigned shift, as documented on the shift ticket versus the designated shift shown on the Incident Action Plan. If the equipment was not operational for the full shift, the deduction from the daily rate is calculated by converting the length of shift from the IAP to determine the hourly rate and pay the LGFF for the total hours worked before equipment became nonoperational.

**B.** If the LGFF withdraws equipment and/or operator(s) prior to being released by the Government, no further payment under Clause 6 shall accrue and the LGFF shall bear all costs of returning equipment and/or operator(s) to the point of hire.

**C.** After inspection and acceptance for use, equipment and/or furnished operator(s) that cannot be replaced or equipment that cannot be repaired at the site of work by the LGFF or by the Government in accordance with Clause 4, within 24 hours, may be considered as being withdrawn by the LGFF in accordance with Paragraph B above, except that the Government will bear all costs of returning equipment and/or operator(s) to the point of hire as promptly as emergency conditions will allow.

**D.** No payment will accrue under Clause 6 when the LGFF is off shift in compliance with the mandatory "Work/Rest" and "Length of Commitment" provisions. As an option to rotating personnel, or taking a mandatory day off, without pay, the LGFF may be released from the incident.

**CLAUSE 8. Subsistence:** When host agency subsistence incident camps are available, meals and bedding for LGFF's operator(s) will be furnished without charge. The host incident agency will furnish meals and lodging without cost if hotel/restaurant subsistence is the approved camp for incident personnel. LGFFs may be paid per diem & lodging expenses to and from incidents by the agency responsible for payment.

**Exception:** Travel expenses and travel time for crew swaps that occur within the tour of duty to meet LGFF department staffing needs are done so at the cost of such departments.

**CLAUSE 9. Loss, Damage, or Destruction:**

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**A.** For equipment furnished under this MTDNRC IRA **without** operator, the Government will assume liability for any loss, damage or destruction of such equipment, except that no reimbursement will be made for loss, damage or destruction due to (1) ordinary wear or tear, (2) mechanical failure, or (3) the fault or negligence of the LGFF or the LGFF's agents or employees or Government employee owned and operated equipment.

**B.** For equipment furnished under this MTDNRC IRA **with** operator, the Government shall not be liable for any loss, damage or destruction of such equipment, except for loss, damage or destruction resulting from the negligence, or wrongful act(s) of Government employee(s) while acting within the scope of their employment. The operator is responsible for operating the equipment within its operating limits and responsible for safety of the equipment.

**CLAUSE 10. LGFF's Responsibility for Property and Personal Damages:** Except as provided in Clause 9, the LGFF will be responsible for all damages to property and to persons, including third parties, which occur as a result of LGFF or LGFF's agents or employee fault or negligence. The term "third parties" is construed to include employees of the Government.

**CLAUSE 11. Deductions:** Unless specifically stated elsewhere in this agreement the cost of any supplies, materials, or services, including commissary, provided for the LGFF by the Government may be deducted from the payment to the LGFF.

**CLAUSE 12. Personal Protective Clothing and Equipment:** The Government considers operators as fireline personnel who will use and wear specified articles of personal protective equipment.

**A.** The following mandatory items will be issued by the Government, when not required to be furnished by the LGFF, to operators performing within the scope of this agreement:

1. Clothing: (a) Flame resistant pants and shirts; (b) Gloves (Either Nomex or chrome tanned leather); (c) Hard hat; (d) Goggles or safety glasses.
2. Equipment: (a) Fire shelter; (b) Headlamp; (c) Individual First-Aid Kit;
3. Other items may be issued by the Government.

**B.** Operators shall wear the items of clothing issued and maintain the issued equipment in a usable and readily available condition. Upon completion of the assignment, all issued items of clothing or equipment shall be returned to the Government. Deductions will be made for all Government furnished protective clothing and equipment not returned by the LGFF.

**CLAUSE 13. Commercial Motor Vehicles:** All commercial motor vehicles must meet all DOT requirements. The regulations can be found at the following website: [www.fmcsa.dot.gov](http://www.fmcsa.dot.gov).

**CLAUSE 14. Claim Settlement Authority:** For the purpose of settling claims, the host incident agency as well as the Montana DNRC has the authority to settle claims under this agreement.

**CLAUSE 15. Changes:** Changes to Montana DNRC Incident Rental Agreement (MTDNRC IRA's), may only be made by the original signing DNRC official. If the original signing official is not available and adjustments are deemed appropriate, a new MTDNRC IRA shall be executed at the incident and shall be applicable **only** for the duration of that incident. The agreement will include name and location of the incident.

**CLAUSE 16. Firearm – Weapon Prohibition:** The possession of firearms or other dangerous weapons (18 USC 930 (g) (2)) are

prohibited at all times while on Government Property and during performance of services, under this agreement. The term dangerous weapon does not include a pocket knife with a blade less than 2 ½ inches in length or a multi-purpose tool such as a Leatherman.

**SPECIAL PROVISIONS:**

- A.** When equipment qualifies as more than one type, it will be paid at the rate ordered as documented on the resource order.
- B.** Montana DNRC is the responsible agency for payment of local government fire forces from Montana. Send original payment package to Procurement Office listed in block 1.
- C.** Upon demobilization from an Incident, an inspection form or statement of No Damage/No Claims must accompany this form for payment.
- D.** This agreement **IS VALID** outside the Northern Rockies Geographic Area. **(Only Fully Operated and Unoperated – Option 3 IRA's are valid outside the Northern Rockies Geographic Area).**
- E.** All operating supplies are to be furnished by the government.



## Hyalite Rural Fire District

### Fire Chief's Report

June 2023

Prepared by: Fire Chief Brian Nickolay

1. The Hyalite Fire District responded to 53 incidents in April 2023.
  - Call volume April 2022 - 53
  - Call volume April 2021 - 59
  - Call volume April 2020 - 41
  - Call volume April 2019 - 45
  - Call volume April 2018 - 36
2. The Hyalite Fire District responded to 54 incidents in May 2023
  - Call volume May 2022 - 40
  - Call volume May 2021 - 37
  - Call volume May 2020 - 42
  - Call volume May 2019 - 34
  - Call volume May 2018 - 22
3. Incident Staffing Report for April 2023 -
  - Out of the 53 incidents in the month of April we were able to properly staff apparatus on 40 incidents which was 83% of the call volume for the month.
    - Fires - 3 out of 4 incidents properly staffed
    - EMS, MVA and Rescue - 27 out of 31 incidents properly staffed
    - Hazardous Conditions without fire - 1 out of 2 incidents properly staffed
    - Service Calls - 1 out of 1 incidents properly staffed
    - Good Intent Calls - 10 out of 12 incidents properly staffed
    - False Alarms - 1 out of 2 incidents properly staffed
4. Incident Staffing Report for May 2023 -
  - Out of 54 incidents in the month of May we were able to properly staff apparatus on 34 incidents which was 63% of the call volume for the month.
    - Fires - 1 out of 2 incidents properly staffed
    - EMS, MVA and Rescue - 22 out of 30 incidents properly staffed
    - Hazardous Conditions without fire - 1 out of 4 incidents properly staffed
    - Service Calls - 2 out of 3 incidents properly staffed
    - Good Intent Calls - 5 out of 8 incidents properly staffed
    - False Alarms - 1 out of 4 incidents properly staffed



5. Our current roster is at 44 members (effective 6/1/2023).
  - 1 Career Fire Chief
  - 1 Career Assistant Fire Chief
  - 2 Career Captains
  - 6 Volunteer Captains
  - 3 Volunteer Reserve Captains
  - 3 Volunteer Lieutenants
  - 7 Volunteer Firefighters
  - 10 Volunteers Apprentice Firefighters
  - 7 Volunteer Recruit Firefighters
  - 3 Volunteer Reserve Firefighter
  - 1 Volunteer Reserve Driver/Operator
6. We currently have 6 resident firefighters living at the Sourdough Fire Station.
  - Michael Buffington moved out of Sourdough in June. Michael is still an active member of the fire department. We welcomed three new Sourdough residents in June. Our new residents are Evan Linden, Tyler Palmer and Johanna Ficcadenti. The three new residents are in our spring 2023 recruit academy
  - Sourdough resident firefighters continue to fill weekend shifts Friday 7pm – Monday 7am. With the reduced staffing of our Sourdough Resident Firefighters, we have had two non-resident firefighters (Martin Blake and Broc Altig) step up to fill weekend shifts.
7. We currently have 2 resident firefighters living at the Cottonwood Fire Station.
  - Aaron Constantino remains on a military deployment until June 2023. We hope to see him return soon.
  - Steve Kerbel moved out of the Cottonwood Station in May and is now a resident at the Rae House.
  - Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am. We have been relying on non-resident firefighters to help fill the shifts on Cottonwood nights.
8. We currently have 2 resident renters at the Rae house.
9. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday – Friday 7am – 7pm.
  - With the current number of non-resident firefighters, we are only able to cover 5 of the 10 week day shifts. Five non-resident firefighters are on shift on weekends due to work week obligations.
  - We currently have 4 members out on summer leave.
10. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month.

11. Our spring recruit academy is nearly complete. Our seven new recruit firefighters are moving along in their training. We expect the academy to be finished around the end of June. We did lose one recruit due to an individual not meeting expectations.

12. We had five members of the Fire Department attend the DNRC County Assist Team Camp in Helena, MT on June 9th - June 11th. The training is a mock wildland fire incident and gives local government firefighters the opportunity to experience working with an incident management team.

13. We had four members of the Fire Department attend a S-215 wildland urban interface class in West Yellowstone, MT June 6th and June 7th. The S-215 training is part of our promotional process for Lieutenants.

14. We provided an ambulance standby for the Montana Special Olympics on May 17th for their aquatic events at Eagle Mount.

15. Fire Chief Nickolay continues to chair the Gallatin County Fire Council communications committee. Assistant Chief Dahlhauser continues to chair the training committee as well.

16. Our ambulance transport plan is complete and we are actively transporting patients to the hospital. Income has begun to come in from Pintler Billing for our transports

17. We have experienced no firefighter injuries in the months of April and May.

18. All Hyalite Fire apparatus are currently in service.

- Engine 6-3 was out of service from May 18th - May 31st due a failure with the truck's ladder rack.

# Hyalite Fire Department

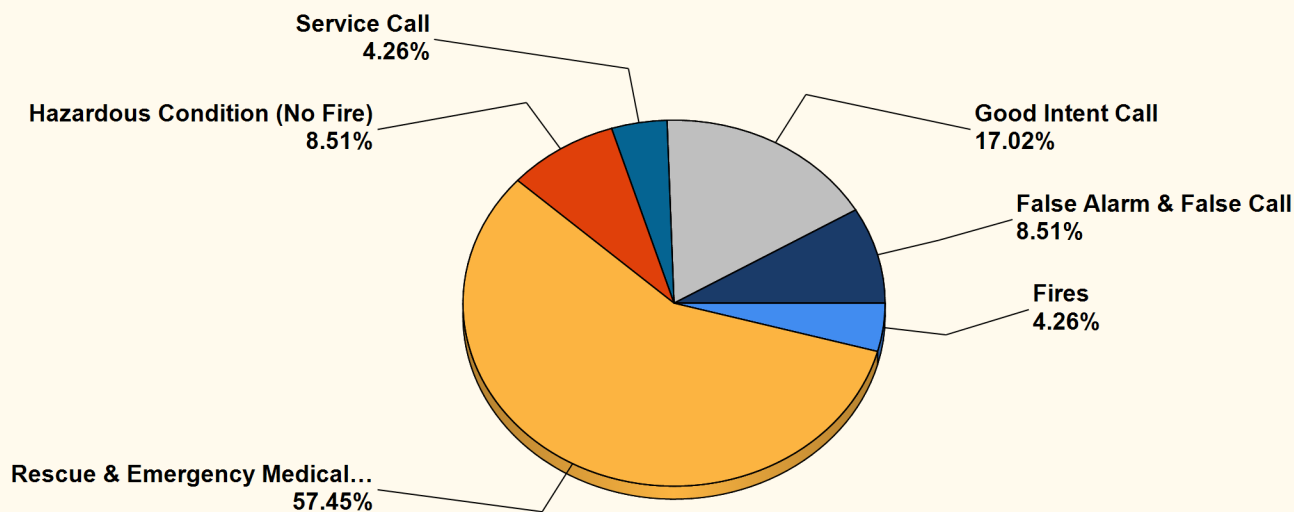
Bozeman, MT

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2023 | End Date: 05/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	4.26%
Rescue & Emergency Medical Service	27	57.45%
Hazardous Condition (No Fire)	4	8.51%
Service Call	2	4.26%
Good Intent Call	8	17.02%
False Alarm & False Call	4	8.51%
<b>TOTAL</b>	<b>47</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# Detailed Breakdown by Incident Type

Attachment C

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	2.13%
130 - Mobile property (vehicle) fire, other	1	2.13%
321 - EMS call, excluding vehicle accident with injury	19	40.43%
322 - Motor vehicle accident with injuries	5	10.64%
324 - Motor vehicle accident with no injuries.	3	6.38%
412 - Gas leak (natural gas or LPG)	4	8.51%
500 - Service Call, other	1	2.13%
553 - Public service	1	2.13%
611 - Dispatched & cancelled en route	8	17.02%
700 - False alarm or false call, other	1	2.13%
743 - Smoke detector activation, no fire - unintentional	1	2.13%
745 - Alarm system activation, no fire - unintentional	1	2.13%
746 - Carbon monoxide detector activation, no CO	1	2.13%
<b>TOTAL INCIDENTS:</b>	<b>47</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# Hyalite Fire Department

Bozeman, MT

This report was generated on 6/14/2023 9:29:27 AM



## Patient Transport and Refusal Counts per Incident Type for Date Range (NEMSIS 3 Incidents Only)

Incident Status(s): All Incident Statuses | Start Incident Type: 100 | End Incident Type: 911 | Start Date: 05/01/2023 | End Date: 05/31/2023

INCIDENT TYPE	INCIDENT COUNT	PATIENT COUNT	PATIENT TRANSPORTS	PATIENT REFUSALS
321 - EMS call, excluding vehicle accident with injury				
Total:	13	12	8	3
322 - Motor vehicle accident with injuries				
Total:	2	4	0	3
Totals for All Incidents Types:	15	16	8	6

INCIDENT COUNT = Total # of calls that include Patients, PATIENT COUNT = Total # of Patients for that grouping, PATIENT TRANSPORTS = Total # of Patients for that group who were transported by that department, PATIENT REFUSALS = Total # of Patients who refused care (whether or not they were transported).

# **CONSENT AGENDA**

## **JULY FINANCIAL STATEMENTS**



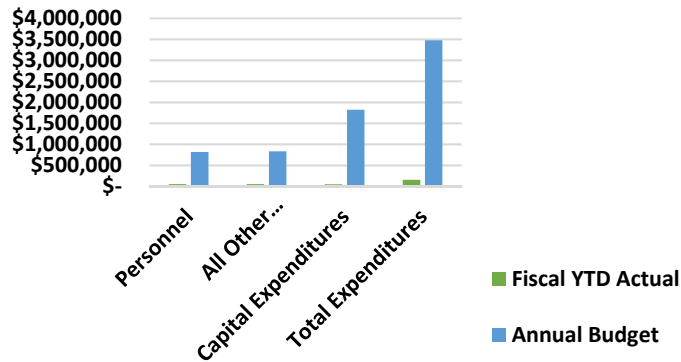
## Dashboard for July 2023

### At a glance...

	Current month*	Prior year		Calendar YTD
General Fund Cash Balance*	\$ 1,780,154	\$ 953,958	Number of Calls	426
Taxes Receivable*	\$ 61,750	\$ 19,368	Number of Volunteers	37
Accounts Payable	\$ 4,102	\$ 16,505	Number of Training Sessions	136
			Number of Training Hours	4,260

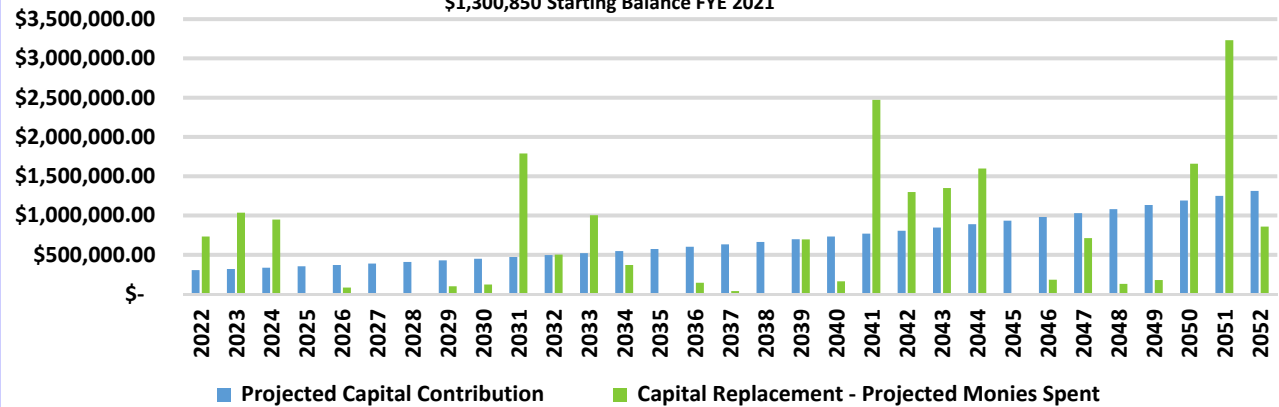
**NOTE:** The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000.

### Budgetary Comparisons - for year to date

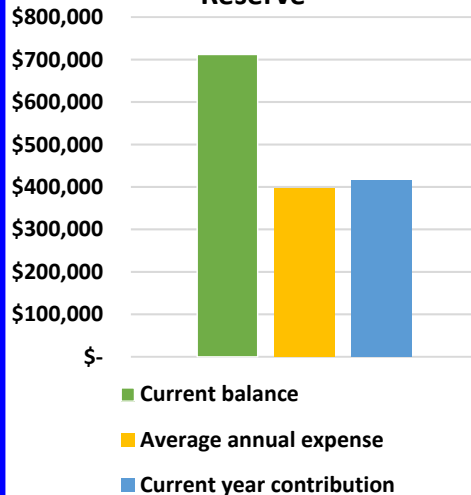


### Capital Replacement Schedule

\$1,300,850 Starting Balance FYE 2021



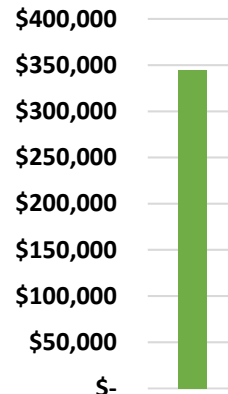
### Apparatus and Equipment Reserve



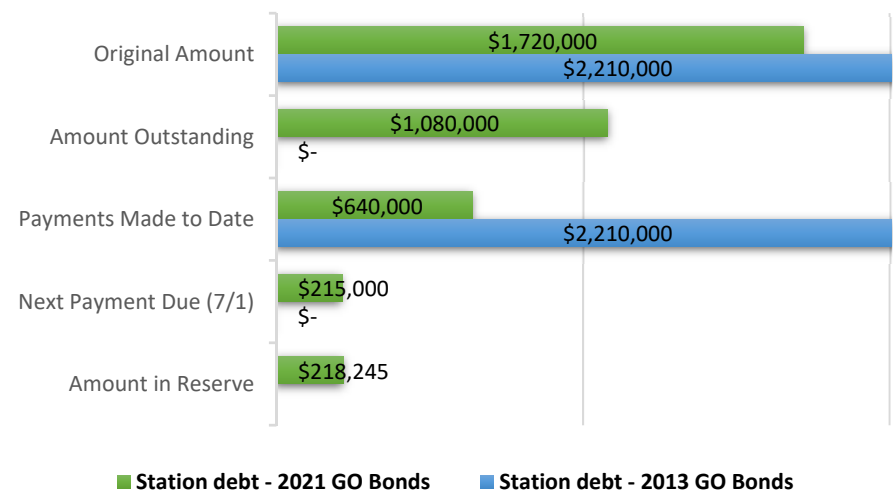
### Capital Improvement Reserve



### Building Repair/ Replacement Reserve



### Station Debt



# Hyalite Rural Fire District

## Statement of Financial Position

As of July 31, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
100000 Cash/Investments	0.00
101000 General Fund	1,780,153.96
104003 Debt service fund	221,490.00
4000 Reserved funds	
4001 Capital improvements	350,000.00
4003 Capital replacement	0.00
4004 Apparatus replacement	712,063.66
4005 Building repair/replacement	344,900.00
<b>Total 4003 Capital replacement</b>	<b>1,056,963.66</b>
<b>Total 4000 Reserved funds</b>	<b>1,406,963.66</b>
<b>Total 100000 Cash/Investments</b>	<b>3,408,607.62</b>
<b>Total Bank Accounts</b>	<b>\$3,408,607.62</b>
Accounts Receivable	
110000 Accounts Receivable	4,637.08
<b>Total Accounts Receivable</b>	<b>\$4,637.08</b>
Other Current Assets	
114000 Taxes receivable - real estate	40,601.14
114005 Taxes receivable - personal	21,133.00
114010 Taxes receivable - protested	15.64
120000 Prepaid insurance	25,782.19
120010 Prepaid Expenditures	60.00
200200 Deferred Outflows of Resources	150,589.00
<b>Total Other Current Assets</b>	<b>\$238,180.97</b>
<b>Total Current Assets</b>	<b>\$3,651,425.67</b>
Fixed Assets	
180000 Capital Assets	
181000 Land	361,201.00
182000 Buildings & Improvements	4,120,109.72
186000 Machinery & Equipment	3,882,293.82
186100 Accumulated Depreciation	(4,108,240.09)
<b>Total 180000 Capital Assets</b>	<b>4,255,364.45</b>
<b>Total Fixed Assets</b>	<b>\$4,255,364.45</b>
<b>TOTAL ASSETS</b>	<b>\$7,906,790.12</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
202100 Accounts Payable	4,101.63
<b>Total Accounts Payable</b>	<b>\$4,101.63</b>

This financial statement has not been subjected to an audit, review or compilation engagement, and no assurance is provided on it.

Accrual Basis



# Hyalite Rural Fire District

## Statement of Financial Position

As of July 31, 2023

	TOTAL
Other Current Liabilities	
205000 Deferred inflows - prop taxes	(4,670.91)
220000 Payroll Liabilities	0.00
220050 Wages, taxes, and benefits accr	51,498.64
220075 Dental Insurance - employer	(150.96)
<b>Total 220000 Payroll Liabilities</b>	<b>51,347.68</b>
<b>Total Other Current Liabilities</b>	<b>\$46,676.77</b>
<b>Total Current Liabilities</b>	<b>\$50,778.40</b>
Long-Term Liabilities	
200100 Net Pension Liability	154,966.00
200300 Deferred Inflows-Pension	97,786.00
206110 Accrued Vacation/Sick	47,207.49
223102 2021 GO Bonds (2013 Re-Funding)	1,080,000.00
260000 Bond Premium Liability	5,159.75
<b>Total Long-Term Liabilities</b>	<b>\$1,385,119.24</b>
<b>Total Liabilities</b>	<b>\$1,435,897.64</b>
Equity	
241000 Unrestricted Fund Balance	2,163,380.81
241001 General fixed asset acct group	4,255,364.45
241002 General LT debt account group	(1,449,530.24)
241003 Nonspendable Fund Balance	22,283.50
241100 Reserved Fund Balance	
241101 Restricted for Debt Service	221,490.00
241102 Reserved for Capital Reserve	0.00
241103 Capital improvements	350,000.00
241104 Capital replacement	0.00
241105 Apparatus replacement	712,063.66
241106 Building repair/replacement	344,900.00
<b>Total 241104 Capital replacement</b>	<b>1,056,963.66</b>
<b>Total 241102 Reserved for Capital Reserve</b>	<b>1,406,963.66</b>
<b>Total 241100 Reserved Fund Balance</b>	<b>1,628,453.66</b>
241200 Assigned to vol firefighters	7,505.48
Net Revenue	(156,565.18)
<b>Total Equity</b>	<b>\$6,470,892.48</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$7,906,790.12</b>

This financial statement has not been subjected to an audit, review or compilation engagement, and no assurance is provided on it.

Accrual Basis

# Hyalite Rural Fire District

## Budget vs. Actuals: FY\_2023\_2024 - FY24 P&L

July 2023 - June 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
310000 Taxes		2,145,520.00	(2,145,520.00)	
315000 On-behalf payment from State		127,000.00	(127,000.00)	
316000 Entitlement Share		38,838.00	(38,838.00)	
320000 Firefighter fundraising event		2,500.00	(2,500.00)	
360000 Miscellaneous Revenues	737.86	4,000.00	(3,262.14)	18.45 %
365000 Contributions and Donations		500.00	(500.00)	
370000 Investment Earnings		30,000.00	(30,000.00)	
<b>Total Revenue</b>	<b>\$737.86</b>	<b>\$2,348,358.00</b>	<b>\$ (2,347,620.14)</b>	<b>0.03 %</b>
<b>GROSS PROFIT</b>	<b>\$737.86</b>	<b>\$2,348,358.00</b>	<b>\$ (2,347,620.14)</b>	<b>0.03 %</b>
Expenditures				
420000 Public Safety Expenses	1,698.82	75,000.00	(73,301.18)	2.27 %
420100 Personnel Services	56,810.65	817,000.00	(760,189.35)	6.95 %
420200 Supplies	1,433.83	32,000.00	(30,566.17)	4.48 %
420220 Meals/Incentives	2,185.44	26,000.00	(23,814.56)	8.41 %
420240 Fuel	860.44	50,000.00	(49,139.56)	1.72 %
420310 Election Costs		7,000.00	(7,000.00)	
420320 Professional Subscription/Dues	15,132.80	4,000.00	11,132.80	378.32 %
420330 Community Outreach/Education	544.80	6,000.00	(5,455.20)	9.08 %
420340 Utility Services	3,625.12	60,000.00	(56,374.88)	6.04 %
420350 Professional Services	2,150.00	54,500.00	(52,350.00)	3.94 %
420390 Firefighter Physicals	100.00	25,000.00	(24,900.00)	0.40 %
420400 Training/Travel - Trustees		2,000.00	(2,000.00)	
420420 Facilities	3,236.50	25,000.00	(21,763.50)	12.95 %
420500 Insurance	7,457.55	97,000.00	(89,542.45)	7.69 %
420930 Safety Equipment	10,447.54	80,000.00	(69,552.46)	13.06 %
420940 Apparatus	8,660.44	70,000.00	(61,339.56)	12.37 %
420970 Capital outlay	49,785.00	1,823,500.00	(1,773,715.00)	2.73 %
490100 Debt Service		220,845.00	(220,845.00)	
669100 Other Charges		1,000.00	(1,000.00)	
<b>Total Expenditures</b>	<b>\$164,128.93</b>	<b>\$3,475,845.00</b>	<b>\$ (3,311,716.07)</b>	<b>4.72 %</b>
<b>NET OPERATING REVENUE</b>	<b>\$ (163,391.07)</b>	<b>\$ (1,127,487.00)</b>	<b>\$964,095.93</b>	<b>14.49 %</b>
<b>NET REVENUE</b>	<b>\$ (163,391.07)</b>	<b>\$ (1,127,487.00)</b>	<b>\$964,095.93</b>	<b>14.49 %</b>

# Hyalite Rural Fire District

## Transaction List by Vendor

July 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
<b>4 Corners Welding</b>						
07/10/2023	Bill	14504	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272325">https://app.hubdoc.com/document/433272325</a> - INV14504	202100 Accounts Payable	1,240.00
07/26/2023	Bill Payment (Check)	7804687	Yes		101000 Cash/Investments:General Fund	-1,240.00
<b>Alex Phillips</b>						
07/09/2023	Bill	7.9.23	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038705">https://app.hubdoc.com/document/428038705</a> - INV7.9.23	202100 Accounts Payable	62.50
07/12/2023	Bill Payment (Check)	7804670	Yes		101000 Cash/Investments:General Fund	-62.50
<b>BALCO</b>						
07/06/2023	Bill	75436-1	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038720">https://app.hubdoc.com/document/428038720</a> - INV75436-1	202100 Accounts Payable	82.75
07/12/2023	Bill Payment (Check)	7804682	Yes		101000 Cash/Investments:General Fund	-82.75
07/24/2023	Bill	75436-2	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272313">https://app.hubdoc.com/document/433272313</a> - INV75436-2	202100 Accounts Payable	26.00
07/26/2023	Bill Payment (Check)	7804704	Yes		101000 Cash/Investments:General Fund	-26.00
<b>Big Sky Fire Equipment</b>						
07/05/2023	Bill	0503268	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038702">https://app.hubdoc.com/document/428038702</a> - INV0503268	202100 Accounts Payable	856.79
07/12/2023	Bill Payment (Check)	7804683	Yes		101000 Cash/Investments:General Fund	-856.79
<b>Big Sky Publishing</b>						
07/12/2023	Bill Payment (Check)	7804680	Yes		101000 Cash/Investments:General Fund	-22.00
<b>Billion Auto Group</b>						
07/12/2023	Bill	HRFD 2022-001	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038721">https://app.hubdoc.com/document/428038721</a> - INVHRFD 2022-001	202100 Accounts Payable	41,375.00
07/12/2023	Bill Payment (Check)	7804673	Yes		101000 Cash/Investments:General Fund	-
						41,375.00
<b>Blue Card</b>						
07/06/2023	Expenditure		Yes	Templeton Blue Card	210585 Costco Citi Card - Malone 5334	385.00
<b>BlueCross BlueShield of Montana</b>						
07/01/2023	Bill	X6A680/7.1.23	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/417265908">https://app.hubdoc.com/document/417265908</a> - INVX6A680/7.1.23	202100 Accounts Payable	3,002.89
07/26/2023	Bill Payment (Check)	7804694	Yes		101000 Cash/Investments:General Fund	-3,444.40
07/31/2023	Journal Entry	PIN2024.7	Yes			
<b>Century Link</b>						
07/01/2023	Bill	333183121/7.1.2023	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038741">https://app.hubdoc.com/document/428038741</a> - INV333183121/7.1.2023	202100 Accounts Payable	132.90
07/10/2023	Bill	406-587-4149/7.10.23	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272312">https://app.hubdoc.com/document/433272312</a> - INV406-587-4149/7.10.23	202100 Accounts Payable	47.57
07/12/2023	Bill Payment (Check)	7804675	Yes		101000 Cash/Investments:General Fund	-132.90
07/26/2023	Bill Payment (Check)	7804696	Yes		101000 Cash/Investments:General Fund	-47.57
<b>Citi Card</b>						
07/18/2023	Bill	3990/7.18.23	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272364">https://app.hubdoc.com/document/433272364</a> - INV3990/7.18.23	202100 Accounts Payable	10,771.32
07/26/2023	Bill Payment (Check)	7804699	Yes		101000 Cash/Investments:General Fund	-
						10,771.32
<b>Colin Prato.</b>						
07/06/2023	Bill	7.6.2023	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038711">https://app.hubdoc.com/document/428038711</a> - INV7.6.2023	202100 Accounts Payable	203.50
07/06/2023	Bill	7.6.23	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272339">https://app.hubdoc.com/document/433272339</a> - INV7.6.23	202100 Accounts Payable	138.70
07/12/2023	Bill Payment (Check)	7804668	Yes		101000 Cash/Investments:General Fund	-203.50
07/26/2023	Bill Payment (Check)	7804685	Yes		101000 Cash/Investments:General Fund	-138.70
<b>Connect Telephone and Computer Group</b>						
07/01/2023	Bill	123693	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038701">https://app.hubdoc.com/document/428038701</a> - INV123693	202100 Accounts Payable	60.00
07/12/2023	Bill Payment (Check)	7804672	Yes		101000 Cash/Investments:General Fund	-60.00
<b>Conoco</b>						
07/12/2023	Expenditure		Yes	gatorade for the crews after motor vehicle extrication	210590 Costco Citi Card - Dahlhauser 4822	20.00
<b>Costco Wholesale</b>						
07/05/2023	Expenditure		Yes	training	210585 Costco Citi Card - Malone 5334	206.45
<b>Delta Dental</b>						
07/11/2023	Bill	17272-51213/8.1.23	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038714">https://app.hubdoc.com/document/428038714</a> - INV17272-51213/8.1.23	202100 Accounts Payable	150.96
07/12/2023	Bill Payment (Check)	7804676	Yes		101000 Cash/Investments:General Fund	-150.96

# Hyalite Rural Fire District

## Transaction List by Vendor

July 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
DirectTV						
07/13/2023	Bill	029404001X230713	Yes	Hubdoc - https://app.hubdoc.com/document/433272328 - INV029404001X230713	202100 Accounts Payable	190.24
07/26/2023	Bill Payment (Check)	7804695	Yes	029404001	101000 Cash/Investments:General Fund	-190.24
Door Tech						
07/06/2023	Bill	33600336	Yes	Hubdoc - https://app.hubdoc.com/document/433272307 - INV33600336	202100 Accounts Payable	187.50
07/06/2023	Bill	33599957	Yes	Hubdoc - https://app.hubdoc.com/document/433272308 - INV33599957	202100 Accounts Payable	125.00
07/06/2023	Bill	33594491	Yes	Hubdoc - https://app.hubdoc.com/document/433272314 - INV33594491	202100 Accounts Payable	625.00
07/26/2023	Bill Payment (Check)	7804697	Yes		101000 Cash/Investments:General Fund	-937.50
Eagle Tire, Inc.						
07/14/2023	Credit Card Credit		Yes	B6-1 tires	210580 Costco Citi Card - Prato 2005	-1,200.00
07/14/2023	Expenditure		Yes	B6-1 Tires	210580 Costco Citi Card - Prato 2005	4,006.22
ESO Solutions, Inc.						
07/12/2023	Bill Payment (Check)	7804666	Yes		101000 Cash/Investments:General Fund	-2,383.00
07/18/2023	Bill	ESO-116077	Yes	Hubdoc - https://app.hubdoc.com/document/433272336 - INVESO-116077	202100 Accounts Payable	14,290.00
07/26/2023	Bill Payment (Check)	7804701	Yes		101000 Cash/Investments:General Fund	-
						14,290.00
Firehouse Innovations LI						
07/06/2023	Bill	1944	Yes	Hubdoc - https://app.hubdoc.com/document/433272319 - INV1944	202100 Accounts Payable	8,410.00
07/26/2023	Bill Payment (Check)	7804686	Yes		101000 Cash/Investments:General Fund	-8,410.00
FURS						
07/10/2023	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-8,104.71
General Distributing Co.						
07/12/2023	Bill Payment (Check)	7804681	Yes	56625	101000 Cash/Investments:General Fund	-98.34
Google						
07/01/2023	Expenditure		Yes	Google Workspace	210570 Costco Citi Card - Nickolay 7029	186.60
Industrial Comm & Elec of Bozeman						
07/12/2023	Bill Payment (Check)	7804663	Yes		101000 Cash/Investments:General Fund	-198.00
KCoe Isom, LLP						
07/12/2023	Bill Payment (Check)	7804664	Yes		101000 Cash/Investments:General Fund	-2,150.00
Kelley Connect						
07/17/2023	Bill	IN1370666	Yes	Hubdoc - https://app.hubdoc.com/document/433272327 - INVIN1370666	202100 Accounts Payable	114.46
07/26/2023	Bill Payment (Check)	7804692	Yes		101000 Cash/Investments:General Fund	-114.46
L.N. Curtis and Sons						
07/10/2023	Bill	INV724770	Yes	Hubdoc - https://app.hubdoc.com/document/433272330 - INVINV724770	202100 Accounts Payable	3,409.54
07/18/2023	Bill	INV727229	Yes	Hubdoc - https://app.hubdoc.com/document/433272316 - INVINV727229	202100 Accounts Payable	5,358.00
07/26/2023	Bill Payment (Check)	7804698	Yes		101000 Cash/Investments:General Fund	-8,767.54
Montana Dept. of Revenue						
07/10/2023	Check	FIB ePay	Yes		101000 Cash/Investments:General Fund	-1,599.00
Montana Firemen's Association						
07/10/2023	Check	7804662	Yes		101000 Cash/Investments:General Fund	-327.31
Montana Occupational Health						
07/12/2023	Bill Payment (Check)	7804678	Yes		101000 Cash/Investments:General Fund	-100.00
Montana State Fire Chiefs Association						
07/14/2023	Expenditure		Yes	Membership renewal	210570 Costco Citi Card - Nickolay 7029	75.00
Montana State Fund						
07/03/2023	Bill	20167008	Yes	Hubdoc - https://app.hubdoc.com/document/428038717 - INV20167008	202100 Accounts Payable	4,669.59
07/12/2023	Bill Payment (Check)	7804679	Yes	03-134600-0	101000 Cash/Investments:General Fund	-4,669.59
Northwestern Energy						

# Hyalite Rural Fire District

## Transaction List by Vendor

July 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
07/11/2023	Bill	3252724-4/7.11.23	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272311">https://app.hubdoc.com/document/433272311</a> - INV3252724-4/7.11.23	202100 Accounts Payable	96.18
07/11/2023	Bill	0180737-9/7.11.23	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272322">https://app.hubdoc.com/document/433272322</a> - INV0180737-9/7.11.23	202100 Accounts Payable	118.28
07/12/2023	Bill	1196979-7/7.12.23	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272331">https://app.hubdoc.com/document/433272331</a> - INV1196979-7/7.12.23	202100 Accounts Payable	997.23
07/12/2023	Bill	0180089-5/7.12.23	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272334">https://app.hubdoc.com/document/433272334</a> - INV0180089-5/7.12.23	202100 Accounts Payable	48.78
07/13/2023	Bill	3091809-8/7.13.23	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272332">https://app.hubdoc.com/document/433272332</a> - INV3091809-8/7.13.23	202100 Accounts Payable	315.39
07/26/2023	Bill Payment (Check)	7804691	Yes		101000 Cash/Investments:General Fund	-1,575.86
Owenhouse-Ace Hardware						
07/12/2023	Bill Payment (Check)	7804669	Yes		101000 Cash/Investments:General Fund	-231.73
PayneWest Insurance						
07/24/2023	Bill	364697	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272317">https://app.hubdoc.com/document/433272317</a> - INV364697	202100 Accounts Payable	317.00
07/26/2023	Bill Payment (Check)	7804689	Yes		101000 Cash/Investments:General Fund	-317.00
People Facts						
07/01/2023	Bill	2023060782	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038692">https://app.hubdoc.com/document/428038692</a> - INV2023060782	202100 Accounts Payable	16.67
07/12/2023	Bill Payment (Check)	7804677	Yes		101000 Cash/Investments:General Fund	-16.67
PERS						
07/10/2023	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-332.61
Pinion						
07/26/2023	Bill Payment (Check)	7804693	Yes		101000 Cash/Investments:General Fund	-2,150.00
07/31/2023	Bill	PN000428	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272315">https://app.hubdoc.com/document/433272315</a> - INVPN000428	202100 Accounts Payable	2,150.00
Plastix Plus						
07/13/2023	Expenditure		Yes	E6-1	210580 Costco Citi Card - Prato 2005	840.40
Qdoba Mexican Eats						
07/02/2023	Expenditure		Yes	recruit training	210585 Costco Citi Card - Malone 5334	117.45
RAE Water						
07/21/2023	Bill	FIRE-00/GH 5370-00	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272318">https://app.hubdoc.com/document/433272318</a> - INVFIRE-00/GH 5370-00	202100 Accounts Payable	131.79
07/26/2023	Bill Payment (Check)	7804703	Yes		101000 Cash/Investments:General Fund	-131.79
RAM Mount						
07/06/2023	Expenditure		Yes	MR	210580 Costco Citi Card - Prato 2005	670.44
Reid Templeton						
07/21/2023	Bill	7.21.23	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272333">https://app.hubdoc.com/document/433272333</a> - INV7.21.23	202100 Accounts Payable	110.00
07/26/2023	Bill Payment (Check)	7804688	Yes		101000 Cash/Investments:General Fund	-110.00
Republic Services						
07/12/2023	Bill Payment (Check)	7804665	Yes		101000 Cash/Investments:General Fund	-326.53
Rosas Pizza						
07/12/2023	Expenditure		Yes	training	210585 Costco Citi Card - Malone 5334	281.00
SCS Unlimited, Inc.						
07/18/2023	Bill	164023	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433700301">https://app.hubdoc.com/document/433700301</a> - INV164023	202100 Accounts Payable	1,136.25
07/26/2023	Bill Payment (Check)	7804702	Yes		101000 Cash/Investments:General Fund	-1,136.25
Spectrum Enterprise						
07/09/2023	Bill	0672244070923	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272329">https://app.hubdoc.com/document/433272329</a> - INV0672244070923	202100 Accounts Payable	273.22
07/15/2023	Bill	8313200120380424	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272338">https://app.hubdoc.com/document/433272338</a> - INV8313200120380424	202100 Accounts Payable	54.99
07/26/2023	Bill Payment (Check)	7804690	Yes		101000 Cash/Investments:General Fund	-328.21
Staples						
07/05/2023	Expenditure		Yes	MR	210590 Costco Citi Card - Dahlhauser 4822	15.99
07/14/2023	Expenditure		Yes	binder clips	210595 Costco Citi Card - Wyman 9122	41.34

# Hyalite Rural Fire District

## Transaction List by Vendor

July 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Summit Fire & Security						
07/10/2023	Bill	510104708	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038712">https://app.hubdoc.com/document/428038712</a> - INV510104708	202100 Accounts Payable	1,188.00
07/10/2023	Bill	510104706	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038706">https://app.hubdoc.com/document/428038706</a> - INV510104706	202100 Accounts Payable	390.00
07/10/2023	Bill	510104707	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038703">https://app.hubdoc.com/document/428038703</a> - INV510104707	202100 Accounts Payable	577.00
07/10/2023	Bill	510104705	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038689">https://app.hubdoc.com/document/428038689</a> - INV510104705	202100 Accounts Payable	144.00
07/12/2023	Bill Payment (Check)	7804671	Yes		101000 Cash/Investments:General Fund	-2,299.00
Task Force Tips (TFT)						
07/12/2023	Bill Payment (Check)		Yes		101000 Cash/Investments:General Fund	-411.00
The Garage Bozeman						
07/16/2023	Expenditure		Yes	testing lunch	210585 Costco Citi Card - Malone 5334	51.00
Thriftway						
07/16/2023	Credit Card Expenditure		Yes	C6-4	210100 Conoco	48.24
Town and Country						
07/01/2023	Bill	5863770/7.1.2023	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/428038755">https://app.hubdoc.com/document/428038755</a> - INV5863770/7.1.2023	202100 Accounts Payable	781.76
07/12/2023	Bill Payment (Check)	7804667	Yes		101000 Cash/Investments:General Fund	-781.76
Town Pump						
07/02/2023	Credit Card Expenditure		Yes	C-6-3	210100 Conoco	52.43
07/02/2023	Credit Card Expenditure		Yes	C62	210100 Conoco	79.15
07/05/2023	Credit Card Expenditure		Yes	C62	210100 Conoco	38.80
07/05/2023	Credit Card Expenditure		Yes	MR	210100 Conoco	105.47
07/06/2023	Credit Card Expenditure		Yes	C6-4	210100 Conoco	51.03
07/06/2023	Credit Card Expenditure		Yes	E-6-1	210100 Conoco	42.10
07/07/2023	Credit Card Expenditure		Yes	WF	210100 Conoco	42.37
07/08/2023	Credit Card Expenditure		Yes	E-6	210100 Conoco	22.62
07/08/2023	Credit Card Expenditure		Yes	6-1	210100 Conoco	24.27
07/09/2023	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	26.98
07/10/2023	Credit Card Expenditure		Yes	E-6	210100 Conoco	46.76
07/11/2023	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	26.88
07/13/2023	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	26.69
07/15/2023	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	21.43
07/16/2023	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	26.54
07/18/2023	Credit Card Expenditure		Yes	C6-4	210100 Conoco	42.12
07/18/2023	Credit Card Expenditure		Yes	C-6-1	210100 Conoco	97.33
07/19/2023	Credit Card Expenditure		Yes	A-6-1	210100 Conoco	39.23
Unemployment Insurance Division						
07/17/2023	Bill Payment (Check)	7804684	Yes		101000 Cash/Investments:General Fund	-259.61
United States Treasury						
07/10/2023	Check	FIB ePay	Yes		101000 Cash/Investments:General Fund	-4,138.16
Verizon						
07/12/2023	Bill Payment (Check)	7804674	Yes		101000 Cash/Investments:General Fund	-646.00

# Hyalite Rural Fire District

## Transaction List by Vendor

July 2023

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
WeatherTech						
07/06/2023	Expenditure		Yes	floor mats	210580 Costco Citi Card - Prato 2005	227.90
Wex Bank						
07/23/2023	Bill	90654751	Yes	Hubdoc - <a href="https://app.hubdoc.com/document/433272349">https://app.hubdoc.com/document/433272349</a> - INV90654751	202100 Accounts Payable	1,178.14
07/26/2023	Bill Payment (Check)	7804700	Yes	0203-00-109722-9	101000 Cash/Investments:General Fund	-1,178.14

# Hyalite Rural Fire District

## Check Detail

July 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000	Cash/Investments					
101000	General Fund					
07/10/2023	Check	ERIC	FURS			-8,104.71
						-3,460.51
						-4,644.20
07/10/2023	Check	ERIC	PERS			-332.61
						-154.84
						-177.77
07/10/2023	Check	FIB ePay	United States Treasury			-4,138.16
						-3,153.00
						-492.58
						-492.58
07/10/2023	Check	7804662	Montana Firemen's Association	Montana Firemen's Association		-327.31
						-327.31
07/10/2023	Check	FIB ePay	Montana Dept. of Revenue			-1,599.00
						-1,599.00
07/12/2023	Bill Payment (Check)	7804663	Industrial Comm & Elec of Bozeman			-198.00
						-198.00
07/12/2023	Bill Payment (Check)		Task Force Tips (TFT)			-411.00
						-411.00
07/12/2023	Bill Payment (Check)	7804664	KCoe Isom, LLP			-2,150.00
						-2,150.00
07/12/2023	Bill Payment (Check)	7804665	Republic Services			-326.53
						-326.53
07/12/2023	Bill Payment (Check)	7804666	ESO Solutions, Inc.			-2,383.00
						-2,383.00
07/12/2023	Bill Payment (Check)	7804667	Town and Country			-781.76
						-781.76
07/12/2023	Bill Payment (Check)	7804668	Colin Prato.			-203.50
						-203.50
07/12/2023	Bill Payment (Check)	7804669	Owenhouse-Ace Hardware			-231.73
						-231.73
07/12/2023	Bill Payment (Check)	7804670	Alex Phillips			-62.50
						-62.50
07/12/2023	Bill Payment (Check)	7804671	Summit Fire & Security			-2,299.00
						-2,299.00
07/12/2023	Bill Payment (Check)	7804672	Connect Telephone and Computer Group			-60.00
						-60.00
07/12/2023	Bill Payment (Check)	7804673	Billion Auto Group			-41,375.00
						-41,375.00
07/12/2023	Bill Payment (Check)	7804674	Verizon			-646.00
						-646.00
07/12/2023	Bill Payment (Check)	7804675	Century Link			-132.90
						-132.90



# Hyalite Rural Fire District

## Check Detail

July 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/12/2023	Bill Payment (Check)	7804676	Delta Dental			-150.96 -150.96
07/12/2023	Bill Payment (Check)	7804677	People Facts			-16.67 -16.67
07/12/2023	Bill Payment (Check)	7804678	Montana Occupational Health			-100.00 -100.00
07/12/2023	Bill Payment (Check)	7804679	Montana State Fund	03-134600-0		-4,669.59 -4,669.59
07/12/2023	Bill Payment (Check)	7804680	Big Sky Publishing			-22.00 -22.00
07/12/2023	Bill Payment (Check)	7804681	General Distributing Co.	56625		-98.34 -98.34
07/12/2023	Bill Payment (Check)	7804682	BALCO			-82.75 -82.75
07/12/2023	Bill Payment (Check)	7804683	Big Sky Fire Equipment			-856.79 -856.79
07/17/2023	Bill Payment (Check)	7804684	Unemployment Insurance Division			-259.61 -259.61
07/26/2023	Bill Payment (Check)	7804685	Colin Prato.			-138.70 -138.70
07/26/2023	Bill Payment (Check)	7804686	Firehouse Innovations LI			-8,410.00 -8,410.00
07/26/2023	Bill Payment (Check)	7804687	4 Corners Welding			-1,240.00 -1,240.00
07/26/2023	Bill Payment (Check)	7804688	Reid Templeton			-110.00 -110.00
07/26/2023	Bill Payment (Check)	7804689	PayneWest Insurance			-317.00 -317.00
07/26/2023	Bill Payment (Check)	7804690	Spectrum Enterprise			-328.21 -328.21
07/26/2023	Bill Payment (Check)	7804691	Northwestern Energy			-1,575.86 -1,575.86
07/26/2023	Bill Payment (Check)	7804692	Kelley Connect			-114.46 -114.46
07/26/2023	Bill Payment (Check)	7804693	Pinion			-2,150.00 -2,150.00
07/26/2023	Bill Payment (Check)	7804694	BlueCross BlueShield of Montana			-3,444.40 -3,444.40
07/26/2023	Bill Payment (Check)	7804695	DirectTV	029404001		-190.24 -190.24
07/26/2023	Bill Payment (Check)	7804696	Century Link			-47.57

# Hyalite Rural Fire District

## Check Detail

July 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
						-47.57
07/26/2023	Bill Payment (Check)	7804697	Door Tech			-937.50
						-937.50
07/26/2023	Bill Payment (Check)	7804698	L.N. Curtis and Sons			-8,767.54
						-8,767.54
07/26/2023	Bill Payment (Check)	7804699	Citi Card			-10,771.32
						-10,771.32
07/26/2023	Bill Payment (Check)	7804700	Wex Bank	0203-00-109722-9		-1,178.14
						-1,178.14
07/26/2023	Bill Payment (Check)	7804701	ESO Solutions, Inc.			-14,290.00
						-14,290.00
07/26/2023	Bill Payment (Check)	7804702	SCS Unlimited, Inc.			-1,136.25
						-1,136.25
07/26/2023	Bill Payment (Check)	7804703	RAE Water			-131.79
						-131.79
07/26/2023	Bill Payment (Check)	7804704	BALCO			-26.00
						-26.00

**Consent Agenda End**

# **Regular Agenda Items 3 and 4**

**Resolution for Max  
Mills and Final Budget**

**Board of Trustees for the Hyalite Rural Fire District  
Resolution No. 2023-02**

**Resolution of the Board of Trustees to the Gallatin County Board of  
Commissioners Providing the Estimated Annual Fiscal Year 2024 Budget for  
the Hyalite Rural Fire District and Authorizing the Maximum Mill Levy and  
Additional Mills to Include Debt Service as Authorized by the Voters.**

This resolution was introduced and moved by \_\_\_\_\_, seconded by  
\_\_\_\_\_. The Resolution was adopted by a vote of \_\_\_\_\_.

WHEREAS, pursuant to MCA 7-33-2105, the Hyalite Rural Fire District Board of Trustees have the authority to provide adequate and standard firefighting and emergency response apparatus, equipment, personnel, housing, and facilities, including real property, for the protection of the fire district; and

WHEREAS, MCA 7-33-2105 requires the Board of Trustees to prepare annual budgets and request special levies for the budgets of Fire Districts; and

WHEREAS, on August 11, 2023, the Hyalite Rural Fire District posted and published notice of the meeting and a copy of the agenda in which the budget for Fiscal Year 2024 was to be considered, and

WHEREAS, on August 15, 2023 a meeting of the Board of Trustees of Hyalite Rural Fire District was held to consider the Estimated Fiscal Year 2024 budget, and

WHEREAS, a quorum of the Board was present; and

WHEREAS, the Board of Trustees allowed the public to comment on the Estimated Fiscal Year 2024 budget in the form of written comment and oral testimony; and

WHEREAS, the Board of Trustees seeks to receive the same amount of tax money in Fiscal Year 2024 as in Fiscal Year 2023, plus the money on newly taxable property, inclusive of the inflationary adjustment authorized by state law, and the Fiscal Year 2024 revenue should be over and above all cash carryovers from Fiscal Year 2023; and

WHEREAS, in determining whether to levy the full maximum mills, the Board of Trustees considered that there has been no significant decrease in calls for service during the last fiscal year, fire calls and mutual aid calls have increased and therefore an additional appreciation in the total number of calls is anticipated in Fiscal Year 2024; and

WHEREAS, the Board of Trustees also considered the number of critical apparatus, equipment and structures owned by the District are in need of repair or replacement; and

WHEREAS, the Board of Trustees has determined the maximum number of mills allowed by state law is necessary to adequately fund the ongoing public health, safety and welfare duties and activities of the District in order to meet their statutory obligations; and

WHEREAS, the Hyalite Fire District has assumed the debt from the Sourdough Fire District bond in the amount of two million, nine hundred thousand dollars (\$2,900,000) requiring the payment of principal and interest in Fiscal Year 2024.

NOW THEREFORE, IT IS HEREBY RESOLVED:

1. The Estimated Fiscal Year 2024 budget has been established and is hereby presented as described in Exhibit “A”.
2. The Board of Trustees request the Gallatin County Commission levy the maximum number of mills allowed by current state statute, based on updated certified taxable values from the State of Montana, Department of Revenue.
3. The Gallatin County Commissioners include the cost of debt service of \$220,845 as an additional tax as authorized by the voters.
4. A copy of this Resolution and attached exhibits shall be forwarded to the Gallatin County Finance Director.
5. If needed, the Finance Director is authorized to balance our preliminary budget calculations by either increasing or reducing our future year Capital reserve to meet expected revenue.

Dated this 15<sup>th</sup> day of August, 2023.

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Eugene M. (Pete) Geddes, Chairman

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Justin Miller, Vice-Chairman

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Ken Beideman, Secretary

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Jason Jarrett, Trustee

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Walt Zidack, Treasurer

**Exhibit A**

**Hyalite Rural Fire District**

**FY2024 Budget**

**GALLATIN COUNTY**  
**SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM**

**FISCAL YEAR**  
**2023-2024**

**DISTRICT NAME:** Hyalite Rural Fire District

**FUND NUMBER:** 7220

**ANNUAL REVENUE ESTIMATES**

DESCRIPTION	FY 22-23 CURRENT BUDGET	FY 22-23 ESTIMATED YEAR END	FY 23-24 REQUEST	COMMENTS
INTEREST	30,000	40,079	30,000	
FIRE INSURANCE COMP				
2% MOTOR VEHICLE TAX				
CONTRIBUTIONS/DONATIONS	500	1,644	500	
FIRE IMPACT FEES				
CONTRACTS				
TAXES - PENALTY/INTEREST				
MISCELLANEOUS REVENUE	4,000	19,647	4,000	Misc. & salvage equip.
LOAN/BOND REVENUE				
OTHER INCOME	165,838	168,323	165,838	ST Entitlement & FURS
COUNTY CONTRIBUTION				
SUBTOTAL	200,338	229,693	200,338	

PER UNIT FEE AT \$___/UNIT				
REAL PROPERTY TAXES	1,812,322	1,803,237	1,924,675	Est. 5% tax increase
PERSONAL PROPERTY TAXES				
MILL LEVY	221,490	221,490	220,845	Bond principal & int.
SUBTOTAL	2,033,812	2,024,727	2,145,520	

TOTAL REVENUES	2,234,150	2,254,420	2,345,858
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**FOR FISCAL YEAR 2023-2024, WE REQUEST: (select only one)**

- ☐ **NUMBER OF MILLS** \_\_\_\_\_
- ☐ **DOLLAR AMOUNT** \_\_\_\_\_
- ☒ **MAXIMUM MILLS**



**GALLATIN COUNTY**  
**SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM**

**FISCAL YEAR**  
**2023-2024**

**DISTRICT NAME:** Hyalite Rural Fire District

**FUND NUMBER:** 7220

**ANNUAL EXPENDITURE REQUESTS**

DESCRIPTION	FY 22-23 CURRENT BUDGET	FY 22-23 ESTIMATED YEAR END	FY 23-24 REQUEST	COMMENTS
SALARIES/WAGES	639,000	626,453	817,000	add position & incen
EMPLOYER CONTRIBUTIONS				
SUBTOTAL	639,000	626,453	817,000	

OFFICE/OPERATING SUPPLIES	143,000	112,685	143,000	Review year to date
OIL/GAS	45,000	41,562	50,000	"
UTILITIES	57,000	50,812	60,000	"
REPAIR & MAINTENANCE	95,000	116,141	95,000	"
TRAVEL	3,000	404	2,000	"
TRAINING	54,000	35,996	101,000	"
PROFESSIONAL SERVICES	139,900	172,082	163,500	"
CONTRACT/DONATIONS				"
DEBT PAYMENT - PRINCIPAL	215,000	215,000	215,000	
DEBT PAYMENT - INTEREST	6,490	6,490	5,845	
SUBTOTAL	758,390	751,172	835,345	



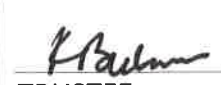


<b>USE OF FIRE IMPACT FEES</b>				
SUBTOTAL	0	0	0	

CAPITAL OUTLAY (THIS YEAR)	1,064,249	27,351	1,823,500	FROM OUTLAY FORM
CAPITAL RESERVE (FUTURE)	1,823,018	1,823,018	1080978	FROM RESERVE FORM
SUBTOTAL	2,887,267	1,850,369	2904478	

TOTAL EXPENDITURES	4,284,657	3,227,994	4556823
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**BOARD APPROVAL**

WE HEREBY SUBMIT OUR FISCAL YEAR 2024 BUDGET REQUEST FOR YOUR REVIEW AND APPROVAL

	<u>(406) 539-9042</u>		<u>580-1838</u>
CHAIRMAN	PHONE	TRUSTEE	PHONE
	<u>619-607-9150</u>		<u>406-763 6141</u>
TRUSTEE	PHONE	TRUSTEE	PHONE
	<u>406-539-4358</u>		
TRUSTEE	PHONE	TRUSTEE	PHONE

**GALLATIN COUNTY**  
**SPECIAL DISTRICT/LIBRARY BUDGET REQUEST**  
**FORM CAPITAL OUTLAY FORM**

**FISCAL YEAR**  
**2023-2024**

**DEFINITION OF CAPITAL OUTLAY:** EACH ITEM MUST HAVE A VALUE OF \$5,000 OR MORE AND A LIFE EXPECTANCY OF OVER (2) YEARS. CATEGORIES INCLUDE:

910 - LAND

915 - SOFTWARE


920 - BUILDINGS

930 - IMPROVEMENTS TO LAND, I.E. SIDEWALKS, LAWN SPRINKLING SYSTEMS, ETC.

940 - EQUIPMENT/MACHINERY

950 - CONSTRUCTION IN PROGRESS

<b>DISTRICT/LIBRARY NAME</b>		Hyalite Rural Fire District	
<b>FUND NUMBER</b>		7220	
REQUESTED ITEM/ PROJECT DESCRIPTION	REPLACING EQUIPMENT? YES/NO	JUSTIFICATION	ESTIMATED TOTAL COST
Command 6 - 940	Yes	Rolled Over From FY2023	60,000
Training Burn Building - 930	No	Rolled Over From FY2023	15,000
(2) Fire Engines (1/2 Cost) - 940	Yes	Rolled Over From FY2023	775,500
(2) Fire Engines (Final Payment) - 940	Yes		775,500
New Command 6-4 - 940	Yes		60,000
New Air Quality Monitors - 940	Yes		12,500
New Thermal Imaging Cameras - 940	Yes		40,000
Plow for Retired C-6 - 940	Yes		11,000
Training Breaching Prop-Cottonwood - 940	No		9,000
Replace Wood Shingles Sourdough Bay- 920	No		25,000
Update & Add Washer/Dryers Sourdough-940	Yes		15,000
Add Office Space to Sourdough - 920	No		25,000
<b>TOTAL FY 2024 CAPITAL REQUESTS</b>			1,823,500

 <b>SIGNATURE</b>	05-02-23 <b>DATE</b>
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**GALLATIN COUNTY**  
**SPECIAL DISTRICT/LIBRARY BUDGET REQUEST**  
**FORM CAPITAL RESERVE FORM**

**FISCAL YEAR**  
**2023-2024**

**DEFINITION OF CAPITAL RESERVE (OBJECT CODE 905):** YOUR "SAVINGS ACCOUNT". CAPITAL RESERVE IS ESTABLISHED FOR THE REPLACEMENT AND ACQUISITION OF PROPERTY OR EQUIPMENT COSTING IN EXCESS OF \$5,000 WITH A LIFE EXPECTANCY OF TWO (2) YEARS OR MORE. DOLLARS BUDGETED IN CODE 905 MAY NOT BE SPENT IN THIS FISCAL YEAR. RESERVES ARE FOR ITEMS TO BE PURCHASED IN FUTURE YEARS.

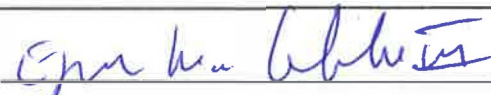
<b>DISTRICT/LIBRARY NAME</b>		Hyalite Rural Fire District		
<b>FUND NUMBER</b>		7220		
<b>BOX 1 - FY 2023 CAPITAL RESERVE BUDGET</b>		1,823,018		
<b>BOX 2 - CAPITAL RESERVES TO BE USED IN FY 2024</b>		1,823,500		
<b>REQUESTED ITEM/ PROJECT DESCRIPTION</b>	<b>ESTIMATED TOTAL COST</b>	<b>ESTIMATED PURCHASE DATE</b>	<b>RESERVED TO DATE</b>	<b>FY 2024 REQUESTED INCREASE</b>
A. Cap. Improvement Fund	350,000			350,000
B. Cap. Building Replacement Fund	329,405			329,405
C. Cap. Apparatus Fund	402,055			402,055
D.				0
E.				0
<b>BOX 3 - TOTAL FY 2024 REQUESTED INCREASE (SUM A-E)</b>				1081460
<b>BOX 4 - TOTAL CAPITAL RESERVE BUDGET FOR FY 2024 (BOX 1 - BOX 2 + BOX 3)</b>				1080978

**JUSTIFICATION:**

The Capital Improvement Fund is reserved for future station construction planning and design at the Gooch Hill location.

The Capital Building Replacement Fund is reserved for major repairs to existing HRFD structures.

The Capital Apparatus Fund is applied to meeting the needs specified in the HRFD capital replacement plan.

 <b>SIGNATURE</b>	050323 <b>DATE</b>
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**GALLATIN COUNTY**  
**SPECIAL DISTRICT/LIBRARY - CONTACT INFORMATION**  
**FORM FISCAL YEAR 2023-2024**

<b>NAME OF ORGANIZATION</b>	Hyalite Rural Fire District
<b>MAILING ADDRESS</b>	4541 S. 3rd Rd Bozeman, MT 59715

**BUDGET DOCUMENTS - BUDGET DOCUMENTS WILL BE FORWARDED TO THE FOLLOWING PRIMARY CONTACT. IF BUDGET DOCUMENTS ARE UNDELIVERABLE TO THE PRIMARY CONTACT, THEY WILL BE SENT TO THE SECONDARY CONTACT PERSON.**

<b>PRIMARY CONTACT PERSON</b>	Walt Zidack
<b>TITLE</b>	Treasurer, Board of Trustees
<b>PHONE NUMBER</b>	(406) 539-4358
<b>E-MAIL ADDRESS</b>	admin@hyalitefire.org
<b>MAILING ADDRESS (IF DIFFERENT THAN ABOVE)</b>	

<b>SECONDARY CONTACT PERSON</b>	Brian Nickolay
<b>TITLE</b>	Fire Chief
<b>PHONE NUMBER</b>	(406) 586-3770
<b>E-MAIL ADDRESS</b>	bnickolay@hyalitefire.org
<b>MAILING ADDRESS (IF DIFFERENT THAN ABOVE)</b>	

**SIGNING AUTHORITY INFORMATION - SHOULD A CONTRACT BE AWARDED, THE FOLLOWING SIGNATORY(S) WILL BE DESIGNATED IN THE CONTRACT.**

<b>NAME OF PRIMARY SIGNATORY</b>	Eugene "Pete" Geddes, III
<b>TITLE</b>	Chairman, Board of Trustees
<b>NAME OF SECONDARY SIGNATORY</b>	Walt Zidack
<b>TITLE</b>	Treasurer, Board of Trustees

**PLEASE SUBMIT THIS FORM WITH YOUR BUDGET REQUEST**

Gallatin County Finance Dept  
311 W Main St Rm304A  
Bozeman, MT 59715  
[finance@gallatin.mt.gov](mailto:finance@gallatin.mt.gov)

# **Regular Agenda Item 7**

## **Fire Chief's Report**



## Hyalite Rural Fire District

### Fire Chief's Report

August 2023

Prepared by: Fire Chief Brian Nickolay

1. The Hyalite Fire District responded to 91 incidents in July 2023. This brings our total calls to 436 for 2023.

- We have been working with two frequent callers in our fire district which has caused a significant increase in call volume. Our command staff has been great about working with these individuals on finding solutions to their need for our services. These callers accounted for nearly 20% of the call volume for the month of July.
- Call volume July 2022 - 58
- Call volume July 2021 - 60
- Call volume July 2020 - 59
- Call volume July 2019 - 40
- Call volume July 2018 - 40

2. The Hyalite Fire District responded to 51 incidents in June 2023

- Call volume June 2022 - 60
- Call volume June 2021 - 60
- Call volume June 2020 - 60
- Call volume June 2019 - 47
- Call volume June 2018 - 35

3. Incident Staffing Report for July 2023 -

- Out of the 91 incidents in the month of July we were able to properly staff apparatus on 68 incidents which was 75% of the call volume for the month.
  - Fires - 4 out of 5 incidents properly staffed
  - EMS, MVA and Rescue - 35 out of 44 incidents properly staffed
  - Hazardous Conditions without fire - 3 out of 5 incidents properly staffed
  - Service Calls - 12 out of 12 incidents properly staffed
  - Good Intent Calls - 11 out of 20 incidents properly staffed
  - False Alarms - 3 out of 5 incidents properly staffed

4. Incident Staffing Report for June 2023 -

- Out of 51 incidents in the month of May we were able to properly staff apparatus on 36 incidents which was 71% of the call volume for the month.
  - Fires - 2 out of 2 incidents properly staffed

- EMS, MVA and Rescue - 24 out of 31 incidents properly staffed
- Hazardous Conditions without fire - 1 out of 4 incidents properly staffed
- Service Calls - 1 out of 1 incidents properly staffed
- Good Intent Calls - 7 out of 9 incidents properly staffed
- False Alarms - 1 out of 4 incidents properly staffed

5. Our current roster is at 42 members (effective 8/9/2023).

- 1 Career Fire Chief
- 1 Career Assistant Fire Chief
- 3 Career Captains
- 4 Volunteer Captains (We unfortunately lost Michael Buffington as a Captain)
- 3 Volunteer Reserve Captains
- 3 Volunteer Lieutenants
- 10 Volunteer Firefighters
- 13 Volunteers Apprentice Firefighters
- 0 Volunteer Recruit Firefighters
- 3 Volunteer Reserve Firefighter
- 1 Volunteer Reserve Driver/Operator

6. We currently have 6 resident firefighters living at the Sourdough Fire Station.

- Ted Yewer has moved out of the Sourdough Fire Station but is still an active member of the fire department. We welcomed Sophie Smith as a new Sourdough Resident Firefighter in July.
- Sourdough resident firefighters continue to fill weekend shifts Friday 7pm – Monday 7am. With the reduced staffing of our Sourdough Resident Firefighters, we have had two non-resident firefighters (Martin Blake and Broc Altig) step up to fill weekend shifts.

7. We currently have 2 resident firefighters living at the Cottonwood Fire Station.

- Aaron Constantino has returned from his military deployment but has elected to move out of the Cottonwood Fire Station. He is undecided if he will remain a member of the fire department.
- We welcomed Brennan Lyle as a new Resident Firefighter at Cottonwood.
- We are expecting a third resident to move in by the end of August. Caitin Fuego will be returning from a summer wildland fire job. She is returning as a MSU student.
- Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am. We have been relying on non-resident firefighters to help fill the shifts on Cottonwood nights.
- We are considering dropping the Cottonwood resident positions to 3. This would allow for married or full time workers to fill a night shift rather than a day shift.

8. We currently have 1 resident renter at the Rae house.

- Ryan Pierce moved out of the Rae House in August and has relocated in Park County, MT to take a paid position with the City of Livingston Fire Department.

9. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday – Friday 7am – 7pm.

- With the current number of non-resident firefighters, we are only able to cover 8 of the 10 week day shifts. Five non-resident firefighters are on shift on weekends due to work week obligations.
- We currently have 4 members out on summer leave.

10. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month.

11. Our spring recruit academy is nearly complete. Our seven new recruit firefighters are moving along in their training. We expect the academy to be finished around the end of June. We did lose one recruit due to an individual not meeting expectations.

12. We had five members of the Fire Department attend the DNRC County Assist Team Camp in Helena, MT on June 9th - June 11th. The training is a mock wildland fire incident and gives local government firefighters the opportunity to experience working with an incident management team.

13. We had four members of the Fire Department attend a S-215 wildland urban interface class in West Yellowstone, MT June 6th and June 7th. The S-215 training is part of our promotional process for Lieutenants.

14. We provided an ambulance standby for the Montana Special Olympics on May 17th for their aquatic events at Eagle Mount.

15. Fire Chief Nickolay continues to chair the Gallatin County Fire Council communications committee. Assistant Chief Dahlhauser continues to chair the training committee as well.

16. Our ambulance transport plan is complete and we are actively transporting patients to the hospital. Income has begun to come in from Pintler Billing for our transports

17. We have experienced no firefighter injuries in the months of April and May.

18. All Hyalite Fire apparatus are currently in service.

- Engine 6-3 was out of service from May 18th - May 31st due a failure with the truck's ladder rack.



# Hyalite Fire Department

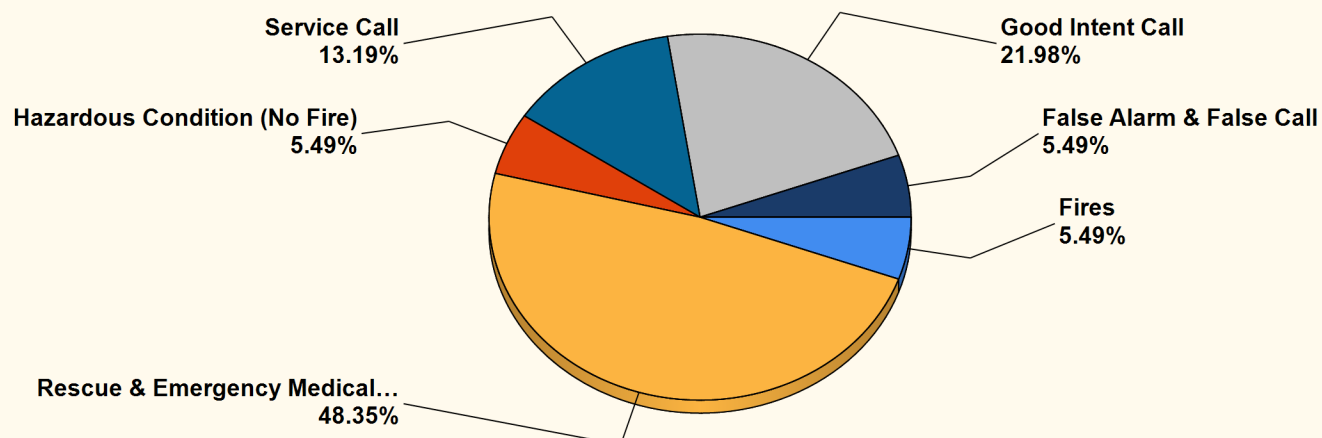
Bozeman, MT

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2023 | End Date: 07/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	5.49%
Rescue & Emergency Medical Service	44	48.35%
Hazardous Condition (No Fire)	5	5.49%
Service Call	12	13.19%
Good Intent Call	20	21.98%
False Alarm & False Call	5	5.49%
TOTAL	91	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com  
Doc Id: 553  
Page # 1 of 2

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	3.3%
131 - Passenger vehicle fire	1	1.1%
151 - Outside rubbish, trash or waste fire	1	1.1%
321 - EMS call, excluding vehicle accident with injury	37	40.66%
322 - Motor vehicle accident with injuries	5	5.49%
324 - Motor vehicle accident with no injuries.	2	2.2%
412 - Gas leak (natural gas or LPG)	4	4.4%
424 - Carbon monoxide incident	1	1.1%
500 - Service Call, other	8	8.79%
522 - Water or steam leak	1	1.1%
542 - Animal rescue	1	1.1%
553 - Public service	1	1.1%
554 - Assist invalid	1	1.1%
611 - Dispatched & cancelled en route	17	18.68%
631 - Authorized controlled burning	1	1.1%
671 - HazMat release investigation w/no HazMat	2	2.2%
700 - False alarm or false call, other	2	2.2%
743 - Smoke detector activation, no fire - unintentional	1	1.1%
744 - Detector activation, no fire - unintentional	1	1.1%
746 - Carbon monoxide detector activation, no CO	1	1.1%
<b>TOTAL INCIDENTS:</b>	<b>91</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Hyalite Fire Department

Bozeman, MT

This report was generated on 8/10/2023 11:08:04 AM



## Patient Transport and Refusal Counts per Incident Type for Date Range (NEMSIS 3 Incidents Only)

Incident Status(s): All Incident Statuses | Start Incident Type: 100 | End Incident Type: 911 | Start Date: 07/01/2023 | End Date: 07/31/2023

INCIDENT TYPE	INCIDENT COUNT	PATIENT COUNT	PATIENT TRANSPORTS	PATIENT REFUSALS
321 - EMS call, excluding vehicle accident with injury				
Total:	19	19	10	3
500 - Service Call, other				
Total:	1	1	0	0
Totals for All Incidents Types:	20	20	10	3

INCIDENT COUNT = Total # of calls that include Patients, PATIENT COUNT = Total # of Patients for that grouping, PATIENT TRANSPORTS = Total # of Patients for that group who were transported by that department, PATIENT REFUSALS = Total # of Patients who refused care (whether or not they were transported).

