

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES REGULAR PUBLIC MEETING**

DATE: AUGUST 20, 2024

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, MT

CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT

Reminder to the public that meetings are being recorded.

PUBLIC COMMENT ON MATTERS NOT INCLUDED IN THE AGENDA

HYALITE CONSENT AGENDA

1. Approval of Financial Report
2. Approval of Warrants
3. Approval of July 16, 2024 Meeting Synopsis

REGULAR AGENDA

1. Discussion and Decision – RFP for Website Services
2. Discussion and Decision – Final Budget for Fiscal Year 2025 and Resolution
3. Discussion – Replacement of Rae Fire Station – *Standing Agenda Item*
4. Fire Chief's Report
5. Trustees' Activities
6. Announcements

ADJOURNMENT

This notice is posted on the door of the Administrative Building of the Sourdough Fire Station, the Rae Fire Station, and the Cottonwood Fire Station, and is posted on the Hyalite website and/or Facebook Page at least 48 hours prior to the meeting. Notice of the meeting is published in the Bozeman Daily Chronicle at least 48 hours prior to the meeting.

CONSENT AGENDA

August 20, 2024

Board Meeting



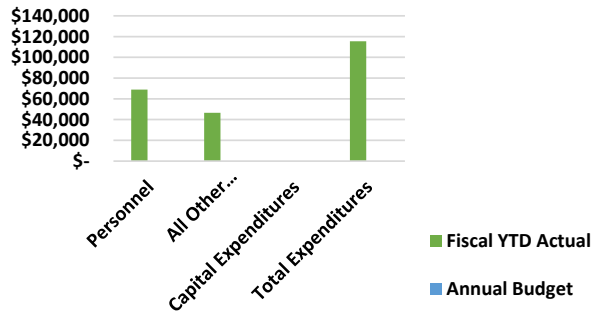
Dashboard for July 2024

At a glance...

	Current month*	Prior year		Calendar YTD
General Fund Cash Balance*	\$ 1,354,585	\$ 1,834,122	Number of Calls	400
Taxes Receivable*	\$ 50,375	\$ 30,043	Number of Volunteers	259
Accounts Payable	\$ 9,676	\$ 5,620	Number of Training Sessions	322
			Number of Training Hours	6,407

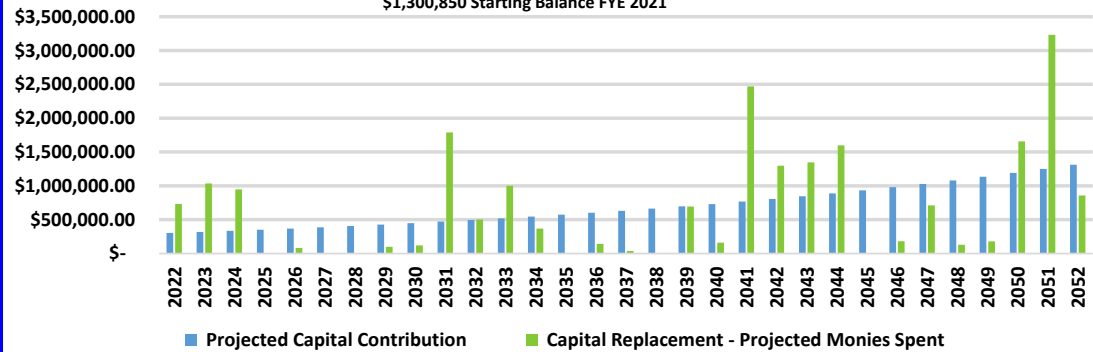
NOTE: The inconsistent nature of our cash flows dictates that we maintain a minimum cash balance of \$400,000.

Budgetary Comparisons - for year to date

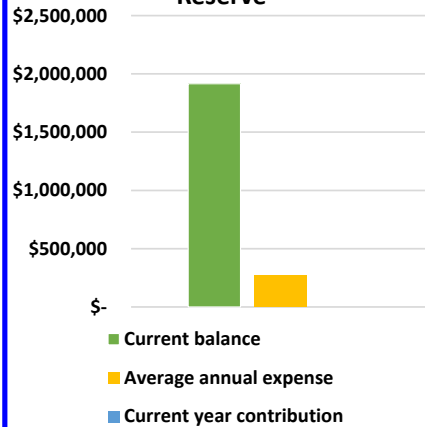


Capital Replacement Schedule

\$1,300,850 Starting Balance FYE 2021



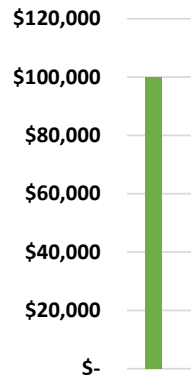
Apparatus and Equipment Reserve



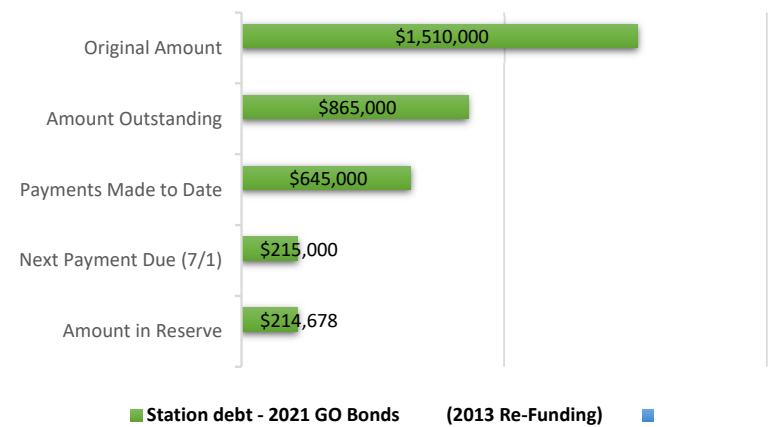
Capital Improvement Reserve



Operational Contingency Fund



Station Debt



Hyalite Rural Fire District

Statement of Financial Position

As of July 31, 2024

	TOTAL	
	AS OF JUL 31, 2024	AS OF JUL 31, 2023 (PY)
ASSETS		
Current Assets		
Bank Accounts		
100000 Cash/Investments	0	60
101000 General Fund	1,354,585	1,834,122
104003 Debt service fund	214,678	217,600
4000 Reserved funds		
4001 Capital improvements	350,000	350,000
4002 Operational Contingency Fund	100,000	
4003 Capital replacement	0	0
4004 Apparatus replacement	1,914,881	712,064
4005 Building repair/replacement	0	344,900
Total 4003 Capital replacement	1,914,881	1,056,964
Total 4000 Reserved funds	2,364,881	1,406,964
Total 100000 Cash/Investments	3,934,144	3,458,746
Total Bank Accounts	\$3,934,144	\$3,458,746
Accounts Receivable		
110000 Accounts Receivable	2,075	2,986
Total Accounts Receivable	\$2,075	\$2,986
Other Current Assets		
114000 Taxes receivable - real estate	31,040	10,604
114005 Taxes receivable - personal	18,653	19,416
114010 Taxes receivable - protested	681	24
120000 Prepaid insurance	19,303	25,782
120010 Prepaid Expenditures	0	60
200200 Deferred Outflows of Resources	199,350	199,350
Total Other Current Assets	\$269,027	\$255,236
Total Current Assets	\$4,205,246	\$3,716,967
Fixed Assets		
180000 Capital Assets		
181000 Land	361,201	361,201
182000 Buildings & Improvements	4,120,110	4,120,110
186000 Machinery & Equipment	3,924,376	3,882,294
186100 Accumulated Depreciation	(4,665,098)	(4,100,512)
186500 Construction in Progress	834	0
Total 180000 Capital Assets	3,741,423	4,263,093
Total Fixed Assets	\$3,741,423	\$4,263,093
TOTAL ASSETS	\$7,946,669	\$7,980,060

This financial statement has not been subjected to an audit, review or compilation engagement, and no assurance is provided on it.

Accrual Basis

Hyalite Rural Fire District

Statement of Financial Position

As of July 31, 2024

	TOTAL	
	AS OF JUL 31, 2024	AS OF JUL 31, 2023 (PY)
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
202100 Accounts Payable	9,676	5,620
Total Accounts Payable	\$9,676	\$5,620
Credit Cards		
210100 Conoco	1,195	521
210570 Costco Citi Card - Nickolay 7029	0	1,468
210585 Costco Citi Card - Malone 5334	0	784
210595 Costco Citi Card - Wyman 9122	0	405
Total Credit Cards	\$1,195	\$3,178
Other Current Liabilities		
205000 Deferred inflows - prop taxes	21,837	21,837
220000 Payroll Liabilities	0	0
220015 FURS - employer	0	0
220020 Health insurance - employee	(762)	0
220025 Health insurance - employer	(2,911)	0
220040 PERS - employee	0	0
220050 Wages, taxes, and benefits accr	65,618	51,499
220075 Dental Insurance - employer	(189)	0
Total 220000 Payroll Liabilities	61,756	51,499
Total Other Current Liabilities	\$83,594	\$73,336
Total Current Liabilities	\$94,465	\$82,135
Long-Term Liabilities		
200100 Net Pension Liability	310,263	310,263
200300 Deferred Inflows-Pension	10,060	10,060
206110 Accrued Vacation/Sick	66,272	47,207
223102 2021 GO Bonds (2013 Re-Funding)	865,000	1,080,000
260000 Bond Premium Liability	4,227	5,160
Total Long-Term Liabilities	\$1,255,822	\$1,452,690
Total Liabilities	\$1,350,287	\$1,534,825
Equity		
241000 Unrestricted Fund Balance	1,827,053	2,114,420
241001 General fixed asset acct group	3,741,423	4,263,093
241002 General LT debt account group	(1,468,705)	(1,450,573)
241003 Nonspendable Fund Balance	24,369	24,369

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Accrual Basis

Hyalite Rural Fire District

Statement of Financial Position

As of July 31, 2024

	TOTAL	
	AS OF JUL 31, 2024	AS OF JUL 31, 2023 (PY)
241100 Reserved Fund Balance		
241101 Restricted for Debt Service	214,678	220,845
241102 Reserved for Capital Reserve	0	0
241103 Capital improvements	350,000	350,000
241104 Capital replacement	0	0
241105 Apparatus replacement	1,914,881	712,064
241106 Building repair/replacement	0	344,900
Total 241104 Capital replacement	1,914,881	1,056,964
241107 Operational Contingency Fund	100,000	
Total 241102 Reserved for Capital Reserve	2,364,881	1,406,964
Total 241100 Reserved Fund Balance	2,579,559	1,627,809
241200 Assigned to vol firefighters	7,505	7,505
Net Revenue	(114,822)	(141,387)
Total Equity	\$6,596,382	\$6,445,235
TOTAL LIABILITIES AND EQUITY	\$7,946,669	\$7,980,060

Hyalite Rural Fire District

Budget vs. Actuals: FY_2024_2025 - FY25 P&L

July 2024

	ACTUAL	TOTAL	
		BUDGET	% OF BUDGET
Revenue			
360000 Miscellaneous Revenues	598		
Total Revenue	\$598	\$0	0%
GROSS PROFIT	\$598	\$0	0%
Expenditures			
420000 Public Safety Expenses	167		
420100 Personnel Services	68,917		
420200 Supplies	995		
420220 Meals/Incentives	8,287		
420240 Fuel	2,052		
420320 Professional Subscription/Dues	12,670		
420330 Community Outreach/Education	379		
420340 Utility Services	3,239		
420350 Professional Services	3,150		
420390 Firefighter Physicals	200		
420420 Facilities	433		
420500 Insurance	7,785		
420930 Safety Equipment	20		
420940 Apparatus	7,125		
Total Expenditures	\$115,419	\$0	0%
NET OPERATING REVENUE	\$ (114,822)	\$0	0%
NET REVENUE	\$ (114,822)	\$0	0%

Hyalite Rural Fire District

Transaction List by Vendor

July 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
406 Compressor Service & Repair LLC						
07/10/2024	Bill Payment (Check)	7805277	Yes		101000 Cash/Investments:General Fund	-1,375.00
Alex Phillips						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767581 - INV07-09-2024	202100 Accounts Payable	186.96
07/10/2024	Bill Payment (Check)	7805283	Yes		101000 Cash/Investments:General Fund	-186.96
Alexi Ness						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767621 - INV07-09-2024	202100 Accounts Payable	401.32
07/10/2024	Bill Payment (Check)	7805284	Yes		101000 Cash/Investments:General Fund	-401.32
Amazon						
07/09/2024	Expenditure		Yes		210595 Costco Citi Card - Wyman 9122	77.36
07/09/2024	Expenditure		Yes		210595 Costco Citi Card - Wyman 9122	224.50
Amazon Capital Services						
07/19/2024	Bill	1WGX-P7GC-HRDR	Yes	Hubdoc - https://app.hubdoc.com/document/585933200 - INV1WGX-P7GC-HRDR	202100 Accounts Payable	19.99
07/23/2024	Bill Payment (Check)	7805336	Yes		101000 Cash/Investments:General Fund	-19.99
Anna French						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767591 - INV07-09-2024	202100 Accounts Payable	376.75
07/10/2024	Bill Payment (Check)	7805285	Yes		101000 Cash/Investments:General Fund	-376.75
BALCO						
07/15/2024	Bill	80189	Yes	Hubdoc - https://app.hubdoc.com/document/585933201 - INV80189	202100 Accounts Payable	7.40
07/23/2024	Bill Payment (Check)	7805334	Yes		101000 Cash/Investments:General Fund	-7.40
Best Rate Diesel and Repair, Inc.						
07/10/2024	Bill Payment (Check)	7805317	Yes		101000 Cash/Investments:General Fund	-3,902.13
07/10/2024	Bill	22237	Yes	Hubdoc - https://app.hubdoc.com/document/585933203 - INV22237	202100 Accounts Payable	2,749.90
07/23/2024	Bill Payment (Check)	7805332	Yes		101000 Cash/Investments:General Fund	-2,749.90
Big Sky Publishing						
07/10/2024	Bill Payment (Check)	7805318	Yes		101000 Cash/Investments:General Fund	-22.00
07/31/2024	Bill	072427299	Yes	Hubdoc - https://app.hubdoc.com/document/592032166 - INV072427299	202100 Accounts Payable	82.00
Billion Dodge Chrysler						
07/09/2024	Expenditure		Yes	C6-5	210580 Costco Citi Card - Prato 6073	136.44
07/10/2024	Expenditure		Yes	C6-6	210580 Costco Citi Card - Prato 6073	136.43
Blake Martin						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767584 - INV07-09-2024	202100 Accounts Payable	175.62
07/10/2024	Bill Payment (Check)	7805286	Yes		101000 Cash/Investments:General Fund	-175.62
BlueCross BlueShield of Montana						
07/01/2024	Bill	X6A680/7.1.24	Yes	Hubdoc - https://app.hubdoc.com/document/*****1269 - INVX6A680/7.1.24	202100 Accounts Payable	3,672.76
07/12/2024	Bill	X6A680/8.1.24	Yes	Hubdoc - https://app.hubdoc.com/document/*****3216 - INVX6A680/8.1.24	202100 Accounts Payable	3,672.76
07/23/2024	Bill Payment (Check)	7805328	Yes		101000 Cash/Investments:General Fund	-3,672.76
Bound Tree Medical						
07/01/2024	Bill	85373869	Yes	Hubdoc - https://app.hubdoc.com/document/579767629 - INV85373869	202100 Accounts Payable	360.91
07/10/2024	Bill Payment (Check)	7805282	Yes		101000 Cash/Investments:General Fund	-360.91

Hyalite Rural Fire District

Transaction List by Vendor

July 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Bozeman Health - Patient Payment						
07/27/2024	Bill	800265160/07.27.2024	Yes	Hubdoc - https://app.hubdoc.com/document/592032158 - INV800265160/07.27.2024	202100 Accounts Payable	150.00
Brennan Lyle						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767585 - INV07-09-2024	202100 Accounts Payable	521.40
07/10/2024	Bill Payment (Check)	7805287	Yes		101000 Cash/Investments:General Fund	-521.40
Briana Scherrer						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767593 - INV07-09-2024	202100 Accounts Payable	51.48
07/10/2024	Bill Payment (Check)	7805288	Yes		101000 Cash/Investments:General Fund	-51.48
CentralSquare Technologies LLC						
07/10/2024	Bill Payment (Check)	7805321	Yes		101000 Cash/Investments:General Fund	-4,233.90
Century Link						
07/01/2024	Bill	333183121/7.1.24	Yes	Hubdoc - https://app.hubdoc.com/document/*****7649 - INV*****3121/7.1.24	202100 Accounts Payable	135.49
07/10/2024	Bill Payment (Check)	7805313	Yes		101000 Cash/Investments:General Fund	-135.49
07/10/2024	Bill	33347439/7.10.24	Yes	Hubdoc - https://app.hubdoc.com/document/585933218 - INV33347439/7.10.24	202100 Accounts Payable	53.39
07/23/2024	Bill Payment (Check)	7805327	Yes		101000 Cash/Investments:General Fund	-53.39
Charter Communications						
07/07/2024	Bill	172844901070724	Yes	Hubdoc - https://app.hubdoc.com/document/579767614 - INV172844901070724	202100 Accounts Payable	273.22
07/10/2024	Bill Payment (Check)	7805320	Yes	8313200110672244	101000 Cash/Investments:General Fund	-273.22
Christopher Leeper						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767594 - INV07-09-2024	202100 Accounts Payable	200.53
07/10/2024	Bill Payment (Check)	7805289	Yes		101000 Cash/Investments:General Fund	-200.53
Citi Card						
07/16/2024	Bill	3990/7.16.24	Yes	Hubdoc - https://app.hubdoc.com/document/*****3225 - INV3990/7.16.24	202100 Accounts Payable	9,020.85
07/23/2024	Bill Payment (Check)	7805335	Yes		101000 Cash/Investments:General Fund	-9,020.85
Connect Telephone and Computer Group						
07/01/2024	Bill	130117	Yes	Hubdoc - https://app.hubdoc.com/document/579767599 - INV130117	202100 Accounts Payable	60.00
07/10/2024	Bill Payment (Check)	7805310	Yes		101000 Cash/Investments:General Fund	-60.00
Costco Wholesale						
07/10/2024	Expenditure		Yes	Training	210585 Costco Citi Card - Malone 5334	167.10
07/11/2024	Expenditure		Yes	Cleaning Supplies	210580 Costco Citi Card - Prato 6073	146.45
Delta Dental						
07/01/2024	Bill	17272-51213/7.1.24	Yes	Hubdoc - https://app.hubdoc.com/document/*****6538 - INV17272-51213/7.1.24	202100 Accounts Payable	188.70
07/10/2024	Bill Payment (Check)	7805314	Yes		101000 Cash/Investments:General Fund	-188.70
07/25/2024	Bill	17272-51213/8-1-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767622 - INV17272-51213/8-1-2024	202100 Accounts Payable	188.70
DirectTV						
07/13/2024	Bill	029404001X240713	Yes	Hubdoc - https://app.hubdoc.com/document/585933204 - INV029404001X240713	202100 Accounts Payable	187.98
07/23/2024	Bill Payment (Check)	7805329	Yes	029404001	101000 Cash/Investments:General Fund	-187.98

Door Tech

Hyalite Rural Fire District

Transaction List by Vendor

July 2024

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07/23/2024	Bill	24824	Yes	Hubdoc - https://app.hubdoc.com/document/592032159 - INV24824	202100 Accounts Payable	175.00
07/23/2024	Bill	24829	Yes	Hubdoc - https://app.hubdoc.com/document/592032144 - INV24829	202100 Accounts Payable	175.00
ESO Solutions, Inc.						
07/02/2024	Bill	ESO-144302	Yes	Hubdoc - https://app.hubdoc.com/document/579767625 - INVESO-144302	202100 Accounts Payable	11,833.84
07/10/2024	Bill Payment (Check)	7805319	Yes		101000 Cash/Investments:General Fund	-
						11,833.84
Evan Jones						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767611 - INV07-09-2024	202100 Accounts Payable	426.60
07/10/2024	Bill Payment (Check)	7805323	Yes		101000 Cash/Investments:General Fund	-426.60
ExxonMobile						
07/09/2024	Expenditure		Yes	C6-2	210590 Costco Citi Card - Dahlhauser 4822	32.87
Fisher's Technology						
07/09/2024	Bill	1353100	Yes	Hubdoc - https://app.hubdoc.com/document/585933202 - INV1353100	202100 Accounts Payable	70.94
07/23/2024	Bill Payment (Check)	7805324	Yes		101000 Cash/Investments:General Fund	-70.94
FURS						
07/10/2024	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-
						10,341.74
General Distributing Co.						
07/31/2024	Bill	0001398752	Yes	Hubdoc - https://app.hubdoc.com/document/592032170 - INV0001398752	202100 Accounts Payable	72.04
Google						
07/01/2024	Expenditure		Yes	Google Workspace Invoice Number: 5012084120	210570 Costco Citi Card - Nickolay 7029	237.60
Ian Whalen						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767615 - INV07-09-2024	202100 Accounts Payable	110.33
07/10/2024	Bill Payment (Check)	7805291	Yes		101000 Cash/Investments:General Fund	-110.33
Jack Vincent						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767610 - INV07-09-2024	202100 Accounts Payable	679.40
07/10/2024	Bill Payment (Check)	7805292	Yes		101000 Cash/Investments:General Fund	-679.40
Johanna Ficcadenti						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767595 - INV07-09-2024	202100 Accounts Payable	239.97
07/10/2024	Bill Payment (Check)	7805293	Yes		101000 Cash/Investments:General Fund	-239.97
Kade O'Brian						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767601 - INV07-09-2024	202100 Accounts Payable	442.40
07/10/2024	Bill Payment (Check)	7805294	Yes		101000 Cash/Investments:General Fund	-442.40
Kenyon Noble						
07/10/2024	Bill Payment (Check)	7805278	Yes		101000 Cash/Investments:General Fund	-584.89
07/25/2024	Bill	158286	Yes	Hubdoc - https://app.hubdoc.com/document/592032160 - INV158286	202100 Accounts Payable	16.76
Mike Hilbert						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767598 - INV07-09-2024	202100 Accounts Payable	202.53
07/10/2024	Bill Payment (Check)	7805295	Yes		101000 Cash/Investments:General Fund	-202.53
Montana Dept. of Revenue						
07/10/2024	Check	FIB epay	Yes		101000 Cash/Investments:General Fund	-1,682.00

Hyalite Rural Fire District

Transaction List by Vendor

July 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Montana Fire Trustees Association						
07/10/2024	Bill	1113	Yes	Hubdoc - https://app.hubdoc.com/document/585933199 - INV1113	202100 Accounts Payable	500.00
07/23/2024	Bill Payment (Check)	7805333	Yes		101000 Cash/Investments:General Fund	-500.00
Montana Firemen's Association						
07/10/2024	Check	7805276	Yes		101000 Cash/Investments:General Fund	-430.60
Montana Occupational Health						
07/03/2024	Bill	18586	Yes	Hubdoc - https://app.hubdoc.com/document/585933197 - INV18586	202100 Accounts Payable	100.00
07/10/2024	Bill	18621	Yes	Hubdoc - https://app.hubdoc.com/document/585933198 - INV18621	202100 Accounts Payable	100.00
07/23/2024	Bill Payment (Check)	7805331	Yes		101000 Cash/Investments:General Fund	-200.00
Montana State Fund						
07/01/2024	Bill	20290979	Yes	Hubdoc - https://app.hubdoc.com/document/585933207 - INV20290979 03-134600-0	202100 Accounts Payable	3,924.83
07/23/2024	Bill Payment (Check)	7805325	Yes		101000 Cash/Investments:General Fund	-3,924.83
NAPA Auto Parts						
07/10/2024	Bill Payment (Check)	7805279	Yes	12342	101000 Cash/Investments:General Fund	-308.65
07/31/2024	Bill	12342/07-31-2024	Yes	Hubdoc - https://app.hubdoc.com/document/592032169 - INV12342/07-31- 2024	202100 Accounts Payable	67.23
Nathaniel Leahy						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767596 - INV07-09-2024	202100 Accounts Payable	71.60
07/10/2024	Bill Payment (Check)	7805296	Yes		101000 Cash/Investments:General Fund	-71.60
Nicholas Blommel						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767602 - INV07-09-2024	202100 Accounts Payable	270.32
07/10/2024	Bill Payment (Check)	7805297	Yes		101000 Cash/Investments:General Fund	-270.32
Noah Welch						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767597 - INV07-09-2024	202100 Accounts Payable	30.42
07/10/2024	Bill Payment (Check)	7805298	Yes		101000 Cash/Investments:General Fund	-30.42
Northwestern Energy						
07/10/2024	Bill	0180737-9/7.10.24	Yes	Hubdoc - https://app.hubdoc.com/document/*****3208 - INV0180737- 9/7.10.24	202100 Accounts Payable	169.31
07/10/2024	Bill	1196979-7/7.10.24	Yes	Hubdoc - https://app.hubdoc.com/document/*****3209 - INV1196979- 7/7.10.24	202100 Accounts Payable	548.23
07/10/2024	Bill	3252724-4/7.10.24	Yes	Hubdoc - https://app.hubdoc.com/document/*****3211 - INV3252724- 4/7.10.24	202100 Accounts Payable	105.19
07/11/2024	Bill	3091809-8/7.11.24	Yes	Hubdoc - https://app.hubdoc.com/document/*****3206 - INV3091809- 8/7.11.24	202100 Accounts Payable	310.39
07/11/2024	Bill	0180089-5/7.11.24	Yes	Hubdoc - https://app.hubdoc.com/document/*****3214 - INV0180089- 5/7.11.24	202100 Accounts Payable	59.94
07/23/2024	Bill Payment (Check)	7805326	Yes		101000 Cash/Investments:General Fund	-1,193.06
Owenhouse-Ace Hardware						
07/10/2024	Bill Payment (Check)	7805316	Yes		101000 Cash/Investments:General Fund	-447.09
07/27/2024	Bill	191619/7.27.24	Yes	Hubdoc - https://app.hubdoc.com/document/592032176 - INV191619/7.27.24	202100 Accounts Payable	236.20
People Facts						
07/01/2024	Bill	2024060671	Yes	Hubdoc - https://app.hubdoc.com/document/579767577 - INV2024060671	202100 Accounts Payable	16.67
07/10/2024	Bill Payment (Check)	7805315	Yes		101000 Cash/Investments:General Fund	-16.67
PERS						
07/10/2024	Check	ERIC	Yes		101000 Cash/Investments:General Fund	-364.59

Hyalite Rural Fire District

Transaction List by Vendor

July 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Pinion						
07/10/2024	Bill Payment (Check)	7805280	Yes		101000 Cash/Investments:General Fund	-2,500.00
07/31/2024	Bill	PN055542	Yes	Hubdoc - https://app.hubdoc.com/document/592032145 - INVPN055542	202100 Accounts Payable	2,500.00
Pintler Billing Services						
07/01/2024	Expenditure	1623	Yes	Hubdoc - https://app.hubdoc.com/document/579767606 - INV1623	101000 Cash/Investments:General Fund	-500.00
RAE Water						
07/26/2024	Bill	GH5370-00/07.2024	Yes	Hubdoc - https://app.hubdoc.com/document/592032137 - INVGH5370-00/07.2024	202100 Accounts Payable	47.04
07/26/2024	Bill	FIRE-00/07.2024	Yes	Hubdoc - https://app.hubdoc.com/document/592032155 - INVFIRE-00/07.2024	202100 Accounts Payable	89.25
Republic Services						
07/10/2024	Bill Payment (Check)	7805312	Yes		101000 Cash/Investments:General Fund	-371.32
07/31/2024	Bill	0886-001996753	Yes	Hubdoc - https://app.hubdoc.com/document/592032148 - INV0886-001996753	202100 Accounts Payable	83.97
07/31/2024	Bill	0886-001992399	Yes	Hubdoc - https://app.hubdoc.com/document/592032146 - INV0886-001992399	202100 Accounts Payable	161.20
07/31/2024	Bill	0886-001997082	Yes	Hubdoc - https://app.hubdoc.com/document/592032157 - INV0886-001997082	202100 Accounts Payable	211.02
Robbie Treadwell						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767613 - INV07-09-2024	202100 Accounts Payable	217.86
07/10/2024	Bill Payment (Check)	7805299	Yes		101000 Cash/Investments:General Fund	-217.86
Robert Bole						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767588 - INV07-09-2024	202100 Accounts Payable	521.40
07/10/2024	Bill Payment (Check)	7805300	Yes		101000 Cash/Investments:General Fund	-521.40
Sam Chiu						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767564 - INV07-09-2024	202100 Accounts Payable	505.60
07/10/2024	Bill Payment (Check)	7805301	Yes		101000 Cash/Investments:General Fund	-505.60
Sophie Smith						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767565 - INV07-09-2024	202100 Accounts Payable	442.40
07/10/2024	Bill Payment (Check)	7805302	Yes		101000 Cash/Investments:General Fund	-442.40
Spectrum						
07/15/2024	Bill	8313200120380424/7.15	Yes	Hubdoc - https://app.hubdoc.com/document/585933215 - INV8313200120380424/7.15	202100 Accounts Payable	56.99
07/23/2024	Bill Payment (Check)	7805330	Yes		101000 Cash/Investments:General Fund	-56.99
Staples						
07/12/2024	Expenditure		Yes	Templeton Office	210575 Costco Citi Card - Templeton 8353	73.57
Steve Kerbel						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767608 - INV07-09-2024	202100 Accounts Payable	408.34
07/10/2024	Bill Payment (Check)	7805303	Yes		101000 Cash/Investments:General Fund	-408.34
Supplycache.com						
07/09/2024	Expenditure		Yes		210580 Costco Citi Card - Prato 6073	374.92
Ted Yewer						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767579 - INV07-09-2024	202100 Accounts Payable	402.17
07/10/2024	Bill Payment (Check)	7805304	Yes		101000 Cash/Investments:General Fund	-402.17

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Hyalite Rural Fire District

Transaction List by Vendor

July 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Texas Roadhouse						
07/14/2024	Expenditure		Yes		210585 Costco Citi Card - Malone 5334	59.90
The Home Depot						
07/07/2024	Expenditure		Yes	Mower Belt	210585 Costco Citi Card - Malone 5334	42.98
Town & Country Foods - Field St						
07/01/2024	Bill	5863770/7.1.2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767642 - INV5863770/7.1.2024	202100 Accounts Payable	163.17
07/10/2024	Bill Payment (Check)	7805322	Yes		101000 Cash/Investments:General Fund	-163.17
Town and Country Foods - 11th						
07/10/2024	Bill Payment (Check)	7805281	Yes		101000 Cash/Investments:General Fund	-963.59
Town Pump						
07/01/2024	Expenditure		Yes	A-6-1	210100 Conoco	19.93
07/03/2024	Expenditure		Yes	E-6-3	210100 Conoco	47.97
07/03/2024	Expenditure		Yes	C-6-6	210100 Conoco	41.42
07/05/2024	Expenditure		Yes	E-6-1	210100 Conoco	36.89
07/06/2024	Expenditure		Yes	E-6	210100 Conoco	55.11
07/09/2024	Expenditure		Yes	E6-1	210580 Costco Citi Card - Prato 6073	11.69
07/09/2024	Expenditure		Yes	E-6	210100 Conoco	65.69
07/09/2024	Expenditure		Yes	WT6	210100 Conoco	43.18
07/09/2024	Expenditure		Yes	E-6-2	210100 Conoco	43.82
07/09/2024	Expenditure		Yes	WTG-1	210100 Conoco	35.84
07/10/2024	Expenditure		Yes	C6-3	210100 Conoco	56.27
07/11/2024	Expenditure		Yes	E-6-1	210100 Conoco	33.94
07/14/2024	Expenditure		Yes	A-6-1	210100 Conoco	16.97
07/15/2024	Expenditure		Yes	A-6-1	210100 Conoco	18.18
07/15/2024	Expenditure		Yes	C-6-6	210100 Conoco	41.55
07/16/2024	Expenditure		Yes	E-6	210100 Conoco	40.99
07/16/2024	Expenditure		Yes	E-6-1	210100 Conoco	58.83
07/17/2024	Expenditure		Yes	C-6-5	210100 Conoco	37.00
07/19/2024	Expenditure		Yes	A-6-1	210100 Conoco	17.81
07/20/2024	Expenditure		Yes	C-6-6	210100 Conoco	49.88
07/20/2024	Expenditure		Yes	C-6-5	210100 Conoco	34.27
07/21/2024	Expenditure		Yes	A-6-1	210100 Conoco	17.00
Tyler Newell						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767624 - INV07-09-2024	202100 Accounts Payable	284.40
07/10/2024	Bill Payment (Check)	7805305	Yes		101000 Cash/Investments:General Fund	-284.40
Tyler Palmer						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767580 - INV07-09-2024	202100 Accounts Payable	268.60
07/10/2024	Bill Payment (Check)	7805306	Yes		101000 Cash/Investments:General Fund	-268.60
Unemployment Insurance Division						
07/31/2024	Check	7805337	Yes		101000 Cash/Investments:General Fund	-199.91
United States Treasury						
07/10/2024	Check	FIB epay	Yes		101000 Cash/Investments:General Fund	-5,819.96
Verizon						
07/10/2024	Bill Payment (Check)	7805311	Yes		101000 Cash/Investments:General Fund	-690.28
07/23/2024	Bill	9969821859	Yes	Hubdoc - https://app.hubdoc.com/document/592032197 - INV9969821859	202100 Accounts Payable	686.53
Waterous Company						
07/19/2024	Bill	P2T9725 001	Yes	Hubdoc - https://app.hubdoc.com/document/592032161 - INVP2T9725 001	202100 Accounts Payable	3,727.44

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Hyalite Rural Fire District

Transaction List by Vendor

July 2024

DATE	TRANSACTION TYPE	NUM	POSTING	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
Wex Bank						
07/23/2024	Bill	98465997	Yes	Hubdoc - https://app.hubdoc.com/document/592032193 - INV98465997	202100 Accounts Payable	1,195.26
Will Watson						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767582 - INV07-09-2024	202100 Accounts Payable	100.62
07/10/2024	Bill Payment (Check)	7805307	Yes		101000 Cash/Investments:General Fund	-100.62
Zakkar Tusken						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767590 - INV07-09-2024	202100 Accounts Payable	553.00
07/10/2024	Bill Payment (Check)	7805308	Yes		101000 Cash/Investments:General Fund	-553.00
Zale Filce						
07/09/2024	Bill	07-09-2024	Yes	Hubdoc - https://app.hubdoc.com/document/579767605 - INV07-09-2024	202100 Accounts Payable	31.60
07/10/2024	Bill Payment (Check)	7805309	Yes		101000 Cash/Investments:General Fund	-31.60
Not Specified						
07/01/2024	Journal Entry	PIN-2024.77R	Yes	Reverse of JE PIN-****.77		
07/10/2024	Journal Entry	PIN-2024.76	Yes			
07/10/2024	Pledge	07.10.25	Yes		110000 Accounts Receivable	597.58
07/29/2024	Payment		Yes		101000 Cash/Investments:General Fund	603.35
07/31/2024	Journal Entry	PIN-2024.82	Yes	General Journal		
07/31/2024	Journal Entry	PIN-2024.84	Yes			
07/31/2024	Journal Entry	PIN-2024.88	Yes			
07/31/2024	Journal Entry	PIN-2024.89	Yes			

Hyalite Rural Fire District

Check Detail

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
100000	Cash/Investments					
101000	General Fund					
07/01/2024	Expenditure	1623	Pintler Billing Services	Hubdoc - https://app.hubdoc.com/document/579767606 - INV1623 Medical billing for June 2024	R	-500.00 500.00
07/10/2024	Check	FIB epay	Montana Dept. of Revenue			-1,682.00 -1,682.00
07/10/2024	Check	FIB epay	United States Treasury			-5,819.96 -4,531.00 -644.48 -644.48
07/10/2024	Check	ERIC	FURS			-10,341.74 -4,415.68 -5,926.06
07/10/2024	Check	ERIC	PERS			-364.59 -169.72 -194.87
07/10/2024	Check	7805276	Montana Firemen's Association	Montana Firemen's Association		-430.60 -430.60
07/10/2024	Bill Payment (Check)	7805277	406 Compressor Service & Repair LLC			-1,375.00 -1,375.00
07/10/2024	Bill Payment (Check)	7805278	Kenyon Noble			-584.89 -584.89
07/10/2024	Bill Payment (Check)	7805279	NAPA Auto Parts	12342		-308.65 -308.65
07/10/2024	Bill Payment (Check)	7805280	Pinion			-2,500.00 -2,500.00
07/10/2024	Bill Payment (Check)	7805281	Town and Country Foods - 11th			-963.59 -963.59
07/10/2024	Bill Payment (Check)	7805282	Bound Tree Medical			-360.91 -360.91
07/10/2024	Bill Payment (Check)	7805283	Alex Phillips			-186.96 -186.96
07/10/2024	Bill Payment (Check)	7805284	Alexi Ness			-401.32 -401.32
07/10/2024	Bill Payment (Check)	7805285	Anna French			-376.75 -376.75
07/10/2024	Bill Payment (Check)	7805286	Blake Martin			-175.62 -175.62
07/10/2024	Bill Payment (Check)	7805287	Brennan Lyle			-521.40 -521.40
07/10/2024	Bill Payment (Check)	7805288	Briana Scherrer			-51.48 -51.48
07/10/2024	Bill Payment (Check)	7805289	Christopher Leeper			-200.53 -200.53

Hyalite Rural Fire District

Check Detail

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/10/2024	Bill Payment (Check)	7805291	Ian Whalen			-110.33
						-110.33
07/10/2024	Bill Payment (Check)	7805292	Jack Vincent			-679.40
						-679.40
07/10/2024	Bill Payment (Check)	7805293	Johanna Ficcadenti			-239.97
						-239.97
07/10/2024	Bill Payment (Check)	7805294	Kade O'Brian			-442.40
						-442.40
07/10/2024	Bill Payment (Check)	7805295	Mike Hilbert			-202.53
						-202.53
07/10/2024	Bill Payment (Check)	7805296	Nathaniel Leahy			-71.60
						-71.60
07/10/2024	Bill Payment (Check)	7805297	Nicholas Blommel			-270.32
						-270.32
07/10/2024	Bill Payment (Check)	7805298	Noah Welch			-30.42
						-30.42
07/10/2024	Bill Payment (Check)	7805299	Robbie Treadwell			-217.86
						-217.86
07/10/2024	Bill Payment (Check)	7805300	Robert Bole			-521.40
						-521.40
07/10/2024	Bill Payment (Check)	7805301	Sam Chiu			-505.60
						-505.60
07/10/2024	Bill Payment (Check)	7805302	Sophie Smith			-442.40
						-442.40
07/10/2024	Bill Payment (Check)	7805303	Steve Kerbel			-408.34
						-408.34
07/10/2024	Bill Payment (Check)	7805304	Ted Yewer			-402.17
						-402.17
07/10/2024	Bill Payment (Check)	7805305	Tyler Newell			-284.40
						-284.40
07/10/2024	Bill Payment (Check)	7805306	Tyler Palmer			-268.60
						-268.60
07/10/2024	Bill Payment (Check)	7805307	Will Watson			-100.62
						-100.62
07/10/2024	Bill Payment (Check)	7805308	Zakkar Tusken			-553.00
						-553.00
07/10/2024	Bill Payment (Check)	7805309	Zale Filce			-31.60
						-31.60
07/10/2024	Bill Payment (Check)	7805310	Connect Telephone and Computer Group			-60.00
						-60.00
07/10/2024	Bill Payment (Check)	7805311	Verizon			-690.28
						-690.28

Hyalite Rural Fire District

Check Detail

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/10/2024	Bill Payment (Check)	7805312	Republic Services			-371.32
						-371.32
07/10/2024	Bill Payment (Check)	7805313	Century Link			-135.49
						-135.49
07/10/2024	Bill Payment (Check)	7805314	Delta Dental			-188.70
						-188.70
07/10/2024	Bill Payment (Check)	7805315	People Facts			-16.67
						-16.67
07/10/2024	Bill Payment (Check)	7805316	Owenhouse-Ace Hardware			-447.09
						-447.09
07/10/2024	Bill Payment (Check)	7805317	Best Rate Diesel and Repair, Inc.			-3,902.13
						-3,902.13
07/10/2024	Bill Payment (Check)	7805318	Big Sky Publishing			-22.00
						-22.00
07/10/2024	Bill Payment (Check)	7805319	ESO Solutions, Inc.			-11,833.84
						-11,833.84
07/10/2024	Bill Payment (Check)	7805320	Charter Communications	8313200110672244		-273.22
						-273.22
07/10/2024	Bill Payment (Check)	7805321	CentralSquare Technologies LLC			-4,233.90
						-4,233.90
07/10/2024	Bill Payment (Check)	7805322	Town & Country Foods - Field St			-163.17
						-163.17
07/10/2024	Bill Payment (Check)	7805323	Evan Jones			-426.60
						-426.60
07/23/2024	Bill Payment (Check)	7805324	Fisher's Technology			-70.94
						-70.94
07/23/2024	Bill Payment (Check)	7805325	Montana State Fund	03-134600-0		-3,924.83
						-3,924.83
07/23/2024	Bill Payment (Check)	7805326	Northwestern Energy			-1,193.06
						-1,193.06
07/23/2024	Bill Payment (Check)	7805327	Century Link			-53.39
						-53.39
07/23/2024	Bill Payment (Check)	7805328	BlueCross BlueShield of Montana			-3,672.76
						-3,672.76
07/23/2024	Bill Payment (Check)	7805329	DirectTV	029404001		-187.98
						-187.98
07/23/2024	Bill Payment (Check)	7805330	Spectrum			-56.99
						-56.99
07/23/2024	Bill Payment (Check)	7805331	Montana Occupational Health			-200.00
						-200.00
07/23/2024	Bill Payment (Check)	7805332	Best Rate Diesel and Repair, Inc.			-2,749.90
						-2,749.90

Hyalite Rural Fire District

Check Detail

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
07/23/2024	Bill Payment (Check)	7805333	Montana Fire Trustees Association			-500.00
						-500.00
07/23/2024	Bill Payment (Check)	7805334	BALCO			-7.40
						-7.40
07/23/2024	Bill Payment (Check)	7805335	Citi Card			-9,020.85
						-9,020.85
07/23/2024	Bill Payment (Check)	7805336	Amazon Capital Services			-19.99
						-19.99
07/31/2024	Check	7805337	Unemployment Insurance Division			-199.91
				UI Account #206 2145		199.91

**HYALITE RURAL FIRE DISTRICT
BOARD OF TRUSTEES REGULAR PUBLIC MEETING
SYNOPSIS**

DATE: JULY 16, 2024

TIME: 7:00 p.m.

LOCATION: Sourdough Fire Station, 4541 S. 3rd Rd., Bozeman, Montana

In compliance with [MCA 2017 2-3-212](#) and the Hyalite Rural Fire District Bylaws, the minutes of HRFD Board of Trustees open public meetings are comprised of an audio recording and a written synopsis. The audio recording is designated as the official record of a meeting. The written synopsis serves to assist the public in accessing portions of the audio recording and is a good faith attempt to provide the public with another method to be informed about the actions of the Board. The minutes are available to the public at www.hyalitefire.org/board-meeting-minutes/ or at the Hyalite Rural Fire District Administrative Offices, 4541 S. 3rd Rd., Bozeman, MT, during its standard business hours.

TRUSTEES IN ATTENDANCE:

Justin Miller
Walt Zidack
Ken Beideman

STAFF IN ATTENDANCE:

Brian Nickolay, Fire Chief
Sheryl Wyman, Administrative Assistant
Mac Malone, Training Captain
Reid Templeton, Recruitment and Retention Captain

PUBLIC IN ATTENDANCE:

Families and Friends of New Recruits

0:00:02	<p>CALL TO ORDER OF HYALITE RURAL FIRE DISTRICT</p> <p>Chairman Miller called the meeting to order and asked for any public comment on non-agenda items. None given.</p> <p>HYALITE CONSENT AGENDA</p> <p>Chairman Miller asks if there are any requests to pull anything from the Consent Agenda for review. None given.</p> <p>Motion: Trustee Zidack moves to approve consent agenda as presented</p> <p>Trustee Beideman seconded the motion.</p> <p>Vote: Zidack-Yes; Beideman-Aye; Miller-Yes. Unanimous approval.</p> <p><i>[See June 18, 2024 Board Packet for Consent Agenda items Approved]</i></p>
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	REGULAR AGENDA
0:00:42	Agenda Item 1 – Swearing in of New Recruits Chief Nickolay introduces the Spring recruit class of 2024. He has each recruit introduce themselves. Chief Nickolay gives the oath to the firefighters. He provides the background of training and work the firefighters have accomplished to date. Pinning occurs for each firefighter with family and friends.
0:12:39	Agenda Item 2 – Discussion and Decision – Replacement of Rae Fire Station Chief Nickolay states there is a meeting with ThinkOne on July 24 th to begin work on the initial drawings. They have received the previously completed Geotech report. Zoning will not be an issue.
0:14:28	Agenda Item 3 – Fire Chief's Report Chief Nickolay discusses the Fire Chief's report. We had 64 calls in June for a total of 359 to date. The current roster has 44 members. Command coverage is still an issue but being addressed. The facilities are full with residents. The EMS discussion with the County is ongoing. The Chief will be going to Kootenai County with a group from Gallatin County to meet with officials there and check out their ambulance transport program. Engine 6-3 has a water pump issue. Trustee Zidack asks questions in this regard. Discussion is held between the board members and Chief regarding the Kootenai County program. Discussion is held regarding the counties plan on billing. Trustee Beideman brings up the size of Kootenai County vs. Gallatin County. Trustee Beideman feels there should be board representation on the county's committee. Trustees Geddes, Zidack and Chief Nickolay met with the Fort Ellis Chief and two board members of the Fort Ellis fire district. The talks are preliminary while Fort Ellis obtains information from the County. Trustee Zidack makes comments from the meeting. More information will be coming to analyze what the funding requirements will be needed. Discussion is held regarding our funding through tax revenue. <i>[See Attachment A – Fire Chief's Report]</i>
0:39:16	Trustees' Activities <ul style="list-style-type: none"> • None
0:39:25	Announcements <ul style="list-style-type: none"> • Next Board Meeting – Tuesday, August 20, 2024
0:40:06	Adjournment



Hyalite Rural Fire District

Fire Chief's Report

July 2024

Prepared by: Fire Chief Brian Nickolay

1. The Hyalite Fire District responded to a total of 64 incidents in June 2024. This brings our calls for the year to date to 359.

- Total Calls June 2023 - 51
- Total Calls June 2022 - 60
- Total Calls June 2021 - 60
- Total Calls June 2020 - 60
- Total Calls June 2019 - 47

2. Our current roster is at 44 members (effective 7/1/2024).

- 1 Career Fire Chief
- 1 Career Assistant Fire Chief
- 3 Career Captains
- 5 Volunteer Captains
- 1 Volunteer Reserve Captains
- 1 Volunteer Lieutenants
- 10 Volunteer Firefighters
- 14 Volunteers Apprentice Firefighters
- 2 Volunteer Driver/Operators
- 3 Volunteer Reserve Firefighters

3. We are continuing to work on our overnight command coverage shortages. We are at 5 of our needed 7 volunteer captains. One of our volunteer captains is on summer leave. We are hopeful to start a volunteer captain academy this fall. Myself and Assistant Chief Dahlhauser are continuing to work extra to provide coverage at night where we lack volunteer availability. We have been paying overtime to our paid captains to provide overnight coverage if myself or Dahlhauser are unavailable. Overtime pay has been kept within what we budgeted for the fiscal year.

4. We currently have 7 resident firefighters living at the Sourdough Fire Station.

- Current Sourdough Residents -
 - Sophie Smith, Riley Wilson, Tyler Palmer, Nick Blommel, Kade O'Brian, Jack Vincent, and Evan Jones
 - Sourdough resident firefighters continue to fill weekend shifts Friday 7pm –

Monday 7am. With the reduced staffing of our Sourdough Resident Lieutenants, we have had non-resident leadership (Martin Blake and Ted Yewer) step up to fill weekend shifts.

5. We currently have 4 resident firefighters living at the Cottonwood Fire Station.
 - Current Cottonwood Residents –
 - Brennan Lyle, Tyler Newell, Robert Bole, and Zakkar Tusken.
 - Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am. Non-resident volunteers have stepped up to fill the open shifts when needed.
6. We currently have 4 resident renters at the Rae house.
 - Current Rae Renters -
 - Steve Kerbel, Zale Filce, Sam Chui and Kate Brownell
7. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday – Friday 7am – 7pm.
8. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month.
9. Our spring 2024 recruit firefighter academy is completed.
10. The fire district is continuing to be involved with an EMS discussion going on in Gallatin County.
11. I am still on the Board of Directors with Montana State Fire Chiefs Association as a combination section director.
12. I am still on the Montana State Fire Chiefs Wildland Fire Committee.
13. I continue to sit on the board of the Gallatin County Fire Council as Vice President. I also continue to chair the Gallatin County Fire Council communications committee.
14. Assistant Chief Dahlhauser continues to chair the training committee with the Gallatin County Fire Council.
15. I am still a Gallatin County Deputy Fire Warden as well as a Gallatin County Deputy Emergency Managements Officer.
16. Our ambulance transport plan is complete and we are actively transporting patients to the hospital. Income has begun to come in from Pintler Billing for our transports
17. We had no firefighter injuries in the Month of June.

18. All apparatus are in service.

Consent Agenda End

Regular Agenda Item 2
Final Budget for Fiscal
Year 2025 and
Resolution

**Board of Trustees for the Hyalite Rural Fire District
Resolution No. 2024-03**

**Resolution of the Board of Trustees to the Gallatin County Board of
Commissioners Providing the Estimated Annual Fiscal Year 2025 Budget for
the Hyalite Rural Fire District and Authorizing the Maximum Mill Levy and
Additional Mills to Include Debt Service as Authorized by the Voters.**

This resolution was introduced and moved by _____, seconded by
_____. The Resolution was adopted by a vote of _____.

WHEREAS, pursuant to MCA 7-33-2105, the Hyalite Rural Fire District Board of Trustees have the authority to provide adequate and standard firefighting and emergency response apparatus, equipment, personnel, housing, and facilities, including real property, for the protection of the fire district; and

WHEREAS, MCA 7-33-2105 requires the Board of Trustees to prepare annual budgets and request special levies for the budgets of Fire Districts; and

WHEREAS, on August 16, 2024, the Hyalite Rural Fire District posted and published notice of the meeting and a copy of the agenda in which the budget for Fiscal Year 2025 was to be considered, and

WHEREAS, on August 20, 2024 a meeting of the Board of Trustees of Hyalite Rural Fire District was held to consider the Estimated Fiscal Year 2025 budget, and

WHEREAS, a quorum of the Board was present; and

WHEREAS, the Board of Trustees allowed the public to comment on the Estimated Fiscal Year 2025 budget in the form of written comment and oral testimony; and

WHEREAS, the Board of Trustees seeks to receive the same amount of tax money in Fiscal Year 2025 as in Fiscal Year 2024, plus the money on newly taxable property, inclusive of the inflationary adjustment authorized by state law, and the Fiscal Year 2025 revenue should be over and above all cash carryovers from Fiscal Year 2024; and

WHEREAS, in determining whether to levy the full maximum mills, the Board of Trustees considered that there has been no significant decrease in calls for service during the last fiscal year, fire calls and mutual aid calls have increased and therefore an additional appreciation in the total number of calls is anticipated in Fiscal Year 2025; and

WHEREAS, the Board of Trustees also considered the number of critical apparatus', equipment and structures owned by the District are in need of repair or replacement; and

WHEREAS, the Board of Trustees has determined the maximum number of mills allowed by state law is necessary to adequately fund the ongoing public health, safety and welfare duties and activities of the District in order to meet their statutory obligations; and

WHEREAS, the Hyalite Fire District has assumed the debt from the Sourdough Fire District bond in the amount of two million, nine hundred thousand dollars (\$2,900,000) requiring the payment of principal and interest in Fiscal Year 2025.

NOW THEREFORE, IT IS HEREBY RESOLVED:

1. The Estimated Fiscal Year 2025 budget has been established and is hereby presented as described in Exhibit “A”.
2. The Board of Trustees request the Gallatin County Commission levy the maximum number of mills allowed by current state statute, based on updated certified taxable values from the State of Montana, Department of Revenue.
3. The Gallatin County Commissioners include the cost of debt service of \$220,093 as an additional tax as authorized by the voters.
4. A copy of this Resolution and attached exhibits shall be forwarded to the Gallatin County Finance Director.
5. If needed, the Finance Director is authorized to balance our preliminary budget calculations by either increasing or reducing our future year Capital reserve to meet expected revenue.

Dated this 20th day of August, 2024.

Justin Miller, Chairman

Eugene M. (Pete) Geddes, Vice-Chairman

Ken Beideman, Secretary

Jason Jarrett, Trustee

Walt Zidack, Treasurer

Exhibit A

Hyalite Rural Fire District

FY2025 Budget

GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM

FISCAL YEAR
2024-2025

DISTRICT NAME: _____

FUND NUMBER: _____

ANNUAL REVENUE ESTIMATES

DESCRIPTION	FY 23-24 CURRENT BUDGET	FY 23-24 ESTIMATED YEAR END	FY 24-25 REQUEST	COMMENTS
INTEREST				
FIRE INSURANCE COMP				
2% MOTOR VEHICLE TAX				
CONTRIBUTIONS/DONATIONS				
FIRE IMPACT FEES				
CONTRACTS				
TAXES - PENALTY/INTEREST				
MISCELLANEOUS REVENUE				
LOAN/BOND REVENUE				
OTHER INCOME				
COUNTY CONTRIBUTION				

SUBTOTAL

PER UNIT FEE AT \$_____/UNIT				
REAL PROPERTY TAXES				
PERSONAL PROPERTY TAXES				
MILL LEVY				

SUBTOTAL

TOTAL REVENUES

=====

FOR FISCAL YEAR 2024-2025, WE REQUEST: (select only one)

NUMBER OF MILLS

DOLLAR AMOUNT

MAXIMUM MILLS

GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST FORM

FISCAL YEAR
2024-2025

DISTRICT NAME: _____

FUND NUMBER: _____

ANNUAL EXPENDITURE REQUESTS

DESCRIPTION	FY 23-24 CURRENT BUDGET	FY 23-24 ESTIMATED YEAR END	FY 24-25 REQUEST	COMMENTS
SALARIES/WAGES				
EMPLOYER CONTRIBUTIONS				

SUBTOTAL _____

OFFICE/OPERATING SUPPLIES				
OIL/GAS				
UTILITIES				
REPAIR & MAINTENANCE				
TRAVEL				
TRAINING				
PROFESSIONAL SERVICES				
CONTRACT/DONATIONS				
DEBT PAYMENT - PRINCIPAL				
DEBT PAYMENT - INTEREST				

SUBTOTAL _____

USE OF FIRE IMPACT FEES				
--------------------------------	--	--	--	--

SUBTOTAL _____

CAPITAL OUTLAY (THIS YEAR)				FROM OUTLAY FORM
CAPITAL RESERVE (FUTURE)				FROM RESERVE FORM

SUBTOTAL _____

TOTAL EXPENDITURES _____

BOARD APPROVAL

WE HEREBY SUBMIT OUR FISCAL YEAR 2025 BUDGET REQUEST FOR YOUR REVIEW AND APPROVAL

CHAIRMAN

PHONE

TRUSTEE

PHONE

TRUSTEE

PHONE

TRUSTEE

PHONE

TRUSTEE

PHONE

TRUSTEE

PHONE

GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST
FORM CAPITAL RESERVE FORM

FISCAL YEAR
2024-2025

DEFINITION OF CAPITAL RESERVE (OBJECT CODE 905): YOUR "SAVINGS ACCOUNT". CAPITAL RESERVE IS ESTABLISHED FOR THE REPLACEMENT AND ACQUISITION OF PROPERTY OR EQUIPMENT COSTING IN EXCESS OF \$5,000 WITH A LIFE EXPECTANCY OF TWO (2) YEARS OR MORE. DOLLARS BUDGETED IN CODE 905 MAY NOT BE SPENT IN THIS FISCAL YEAR. RESERVES ARE FOR ITEMS TO BE PURCHASED IN FUTURE YEARS.

DISTRICT/LIBRARY NAME				
FUND NUMBER				
BOX 1 - FY 2024 CAPITAL RESERVE BUDGET				
BOX 2 - CAPITAL RESERVES TO BE USED IN FY 2025				
REQUESTED ITEM/ PROJECT DESCRIPTION	ESTIMATED TOTAL COST	ESTIMATED PURCHASE DATE	AMOUNT RESERVED TO DATE	FY 2025 REQUESTED INCREASE
A.				
B.				
C.				
D.				
E.				
BOX 3 - TOTAL FY 2025 REQUESTED INCREASE (SUM A-E)				
BOX 4 - TOTAL CAPITAL RESERVE BUDGET FOR FY 2025 (BOX 1 - BOX 2 + BOX 3)				

JUSTIFICATION:

_____ SIGNATURE	_____ DATE
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GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY BUDGET REQUEST
FORM CAPITAL OUTLAY FORM

FISCAL YEAR

2024-2025

DEFINITION OF CAPITAL OUTLAY: EACH ITEM MUST HAVE A VALUE OF \$5,000 OR MORE AND A LIFE EXPECTANCY OF OVER (2) YEARS. CATEGORIES INCLUDE:

910 - LAND

915 - SOFTWARE

920 - BUILDINGS

930 - IMPROVEMENTS TO LAND, I.E. SIDEWALKS, LAWN SPRINKLING SYSTEMS, ETC.

940 - EQUIPMENT/MACHINERY

950 - CONSTRUCTION IN PROGRESS

DISTRICT/LIBRARY NAME			
FUND NUMBER			
REQUESTED ITEM/ PROJECT DESCRIPTION	REPLACING EQUIPMENT? YES/NO	JUSTIFICATION	ESTIMATED TOTAL COST
TOTAL FY 2025 CAPITAL REQUESTS			

_____ SIGNATURE	_____ DATE
---------------------------	----------------------

**GALLATIN COUNTY
SPECIAL DISTRICT/LIBRARY - CONTACT
INFORMATION FORM FISCAL YEAR 2024-2025**

NAME OF ORGANIZATION	
MAILING ADDRESS	

BUDGET DOCUMENTS - BUDGET DOCUMENTS WILL BE FORWARDED TO THE FOLLOWING PRIMARY CONTACT. IF BUDGET DOCUMENTS ARE UNDELIVERABLE TO THE PRIMARY CONTACT, THEY WILL BE SENT TO THE SECONDARY CONTACT PERSON.

PRIMARY CONTACT PERSON	
TITLE	
PHONE NUMBER	
E-MAIL ADDRESS	
MAILING ADDRESS (IF DIFFERENT THAN ABOVE)	

SECONDARY CONTACT PERSON	
TITLE	
PHONE NUMBER	
E-MAIL ADDRESS	
MAILING ADDRESS (IF DIFFERENT THAN ABOVE)	

SIGNING AUTHORITY INFORMATION - SHOULD A CONTRACT BE AWARDED, THE FOLLOWING SIGNATORY(S) WILL BE DESIGNATED IN THE CONTRACT.

NAME OF PRIMARY SIGNATORY	
TITLE	
NAME OF SECONDARY SIGNATORY	
TITLE	

PLEASE SUBMIT THIS FORM WITH YOUR BUDGET REQUEST

Gallatin County Finance Dept
311 W Main St Rm304A
Bozeman, MT 59715
finance@gallatin.mt.gov

Regular Agenda Item 4

Fire Chief's Report



Hyalite Rural Fire District

Fire Chief's Report

August 2024

Prepared by: Fire Chief Brian Nickolay

1. The Hyalite Fire District responded to a total of 59 incidents in July 2024. This brings our calls for the year to date to 418.

- Total Calls July 2023 - 91
- Total Calls July 2022 - 58
- Total Calls July 2021 - 60
- Total Calls July 2020 - 59
- Total Calls July 2019 - 40

2. Our current roster is at 43 members (effective 8/1/2024).

- 1 Career Fire Chief
- 1 Career Assistant Fire Chief
- 3 Career Captains
- 4 Volunteer Captains
- 1 Volunteer Reserve Captains
- 1 Volunteer Lieutenants
- 10 Volunteer Firefighters
- 14 Volunteers Apprentice Firefighters
- 2 Volunteer Driver/Operators
- 3 Volunteer Reserve Firefighters

3. We are continuing to work on our overnight command coverage shortages. We are at 4 of our needed 7 volunteer captains. One of our volunteer captains is on summer leave. We will be starting a volunteer captain academy this fall. We have started to implement overtime shifts for our 3 non exempt paid captains. This has significantly helped myself and Assistant Chief Dahlhauser. Myself and Assistant Chief Dahlhauser are continuing to work extra to provide coverage at night where we lack availability. Overtime pay has been kept within what we budgeted for the fiscal year.

4. We currently have 7 resident firefighters living at the Sourdough Fire Station.

- Current Sourdough Residents -
 - Sophie Smith, Riley Wilson, Tyler Palmer, Nick Blommel, Kade O'Brian, Jack Vincent, and Evan Jones
 - Sourdough resident firefighters continue to fill weekend shifts Friday 7pm –

Monday 7am. With the reduced staffing of our Sourdough Resident Lieutenants, we have had non-resident leadership (Ted Yewer) step up to fill weekend shifts.

5. We currently have 4 resident firefighters living at the Cottonwood Fire Station.
 - Current Cottonwood Residents –
 - Brennan Lyle, Tyler Newell, Robert Bole, and Zakkar Tusken.
 - Cottonwood resident firefighters continue to fill weekday night shifts Monday – Thursday 7pm – 7am. Non-resident volunteers have stepped up to fill the open shifts when needed.
6. We currently have 3 resident renters at the Rae house.
 - Current Rae Renters -
 - Zale Filce, Sam Chui and Kate Brownell
 - Steve Kerbel has left for an advanced nursing school program in Georgia.
7. Non-resident volunteer firefighters continue to cover 6 hour shifts at the Sourdough Fire Station on Monday – Friday 7am – 7pm.
8. We continue our regular multi company fire and EMS training every Wednesday night and command training twice a month.
9. We are planning for our fall 2024 recruit firefighter academy. We have received several applications already and Captain Templeton has several recruiting events planned for the month of August. The fall academy will begin in the beginning of September.
10. The fire district is continuing to be involved with an EMS discussion going on in Gallatin County.
11. I am still on the Board of Directors with Montana State Fire Chiefs Association as a combination section director.
12. I am still on the Montana State Fire Chiefs Wildland Fire Committee.
13. I continue to sit on the board of the Gallatin County Fire Council as Vice President. I also continue to chair the Gallatin County Fire Council communications committee.
14. Assistant Chief Dahlhauser continues to chair the training committee with the Gallatin County Fire Council.
15. I am still a Gallatin County Deputy Fire Warden as well as a Gallatin County Deputy Emergency Managements Officer.

16. I participated on the county incident management team for the recent former president Trump visit. I filled the role as the fire/EMS/HAZMAT branch director. We provided an ambulance for the rally at MSU.

17. Our ambulance transport plan is complete and we are actively transporting patients to the hospital. Income has begun to come in from Pintler Billing for our transports

18. We had no firefighter injuries in the Month of July.

19. Engine 6-3 has been out of service for several weeks. The truck experienced a significant fire water pump failure. Captain Prato has ordered the necessary parts to complete the repairs. We hope to have the truck back in service soon.

20. Captain Prato and myself recently traveled to Appleton, WI to the Pierce Manufacturing facility to complete the print approval for our new Engine 6-2 and Engine 6-3 on order. We expect the trucks to begin production in December with a completion date of March 2025.